

Subject: Tender Appraisal – Contract EW10/14
Te Araroa Community Caretaker

Prepared by: Dwayne Pomana (Solid Waste Engineer)

Meeting Date: 16 September 2010

Report to OPERATIONS Committee for decision

SUMMARY

Tenders for Contract EW10/14 – Te Araroa Community Caretaker have been received and evaluated.

It is recommended that the contract be awarded to K & M Contractors.

RECOMMENDATIONS

That the Committee

1. receives the report
2. awards Contract EW10/14 – Te Araroa Community Caretaker be awarded to K & M Contractors for \$211,240, GST exclusive.

Dwayne Pomana
Solid Waste Engineer

Peter Higgs
Engineering and Works Manager

1. BACKGROUND

The community caretaker position for our eight rural communities was an initiative by Council to give an opportunity for people in those communities to tender for Council contracts. Council looked to appoint someone in each of the areas to look after the things that make our communities great. An opportunity for someone to look after their slice of paradise and get paid for it.

Council will be appointing community caretakers in Matawai/ Motu, Whatatutu, Te karaka, Tolaga Bay, Tokomaru Bay, Te Puia Springs/Waipiro Bay, Ruatoria, and Te Araroa

The contracts are based around the operation and maintenance of the refuse and recycling transfer station, the litter bin collection, street cleaning and public toilets in the majority of these communities. Other works included to date have been the sexton's duties and mowing of reserves in some of the communities.

Existing rural community contracts will continue until they expire and may be considered in the future as part of the community caretaker's role.

2. TENDERS

Tender documents were sent out to four prospective tenderers who had registered their interest in the work. Tenders closed on Wednesday 4 August 2010.

Three tenders were received and evaluated:

K & M Contractors	\$215,335
Te Ata Ra Rapumahi Charitable Trust	\$229,679
Engineer's Estimate	\$207,115

The lowest price conforming tender was submitted by K & M Contractors. The tender was above the Engineer's estimate by about \$8,000. Through the evaluation process an agreement was made for GDC to supply the rubbish bags for the litter bin collection thus reducing the original tendered rate to \$211,240.

K & M Contractors confirmed their scheduled price to do the work.

Therefore, it is recommended that K & M Contractors be awarded Contract EW10/14 for \$211,240, GST exclusive.

3. SIGNIFICANCE

The recommendation proposed is not significant in terms of Council's significance policy.

4. CONSULTATION

No consultation required.

5. COMMUNITY OUTCOMES

The proposal contributes to the following community outcomes:

- Safe and Healthy Tairāwhiti – The provision of solid waste services is essential to a healthy community.

6. LEVELS OF SERVICE

The recommendation will not affect the solid waste levels of service.

7. FINANCIAL

Within the 2009-2019 Ten Year Plan allocations.

8. LEGAL

There are no legal implications.

9. POLICY

There are no policy implications.

10. OTHER CONSIDERATIONS

None.

11. APPENDICES

None.