

APPLICATION FOR BUILDING CONSENT TO INSTALL SOLID FUEL HEATING APPLIANCE



(Including outdoor fireplace)

In accordance with the Building Act 2004

APPLICATION NO: _____

BUILDING FILE NO: _____

PROJECT ADDRESS / BUILDING LOCATION

Rapid/Street No.: _____ Road/Street: _____

Legal Description: Lot No _____ D.P. No _____ Val No _____ Sec No _____ Blk No _____
of land where building is located [state legal description as at the date of application]

Blk name & No _____ ML No _____

DETAILS OF OWNER

Agent contact must be NZ address **AGENT** [if application made on behalf of owner]

<p>Title: (r) Mr / Mrs / Miss / Ms (other _____)</p> <p>Surname: _____</p> <p>First Name(s): _____</p> <p>Contact Person [if owner not an individual] _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Street Address/Registered Office: _____</p> <p>_____</p> <p>Phone No: (Ah) _____ (Bh) _____</p> <p>Mobile No: _____ Fax : _____</p> <p>Email Address: _____</p> <p>Website (if applicable): _____</p>	<p>Title: (r) Mr / Mrs / Miss / Ms (other _____)</p> <p>Surname: _____</p> <p>First Name(s): _____</p> <p>Contact Person [if agent not an individual] _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Street Address/Registered Office: _____</p> <p>_____</p> <p>Phone No: (Ah) _____ (Bh) _____</p> <p>Mobile No: _____ Fax : _____</p> <p>Email Address _____</p> <p>Website (if applicable): _____</p>
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Relationship To Owner: _____
(state details of authorisation from the owner to make the application on the owner's behalf)

	OWNER	AGENT	
FIRST POINT OF CONTACT: For communications with Council	<input type="checkbox"/>	<input type="checkbox"/>	* Please delete items not applicable
Mail documents to	<input type="checkbox"/>	<input type="checkbox"/>	

DESCRIPTION OF PROPOSED WORK

HEATER TYPE: New Heating Appliance or Second Hand Heating Appliance

TYPE OF INSTALLATION AND FEE: *(Please tick appropriate box)* includes GST& \$12.00 accreditation levy. Note fees current to 1 June 2012 only.

<input type="checkbox"/> Free Standing:	<input type="radio"/> with wetback (see design requirements)	\$221.50
<input type="checkbox"/> Inbuilt:	<input type="radio"/> with wetback	\$308.50
<input type="checkbox"/> Other (Describe)	(Fee to be advised) \$ _____	

INTENDED LIFE OF FIRE: Indefinite but not less than 15 years or Specified as _____ years

MANUFACTURERS NAME: _____ MODEL: _____

- Two copies of the manufacturers installation instructions and specification to be supplied with all applications.
- The make & model listed above complies with national environmental standards (for more info refer to the attached regulations)
- The appliance is to be installed on a lot larger than 2 hectares in size (please provide proof)

ESTIMATED VALUE OF WORK [GST inclusive] \$ _____ [include value of heater, installation & wetback (if applicable)]
[State estimated value as defined in section 7 of the building act 2004]

I request that you issue a BUILDING CONSENT for the building work described in this application

X _____ Date: _____
 SIGNATURE OF OWNER / AGENT ON BEHALF OF AND WITH THE AUTHORITY OF THE OWNER

Please complete sec 4, 5 & 6
continued over leaf ...

KEY PERSONNEL

INSTALLER : _____ Registration No* _____

Address: _____

Phone: _____ Mobile: _____ Fax: _____

LICENCED PLUMBER: _____ Registration No* _____

Address: _____

Phone: _____ Mobile: _____ Fax: _____

INSTALLATION AND BUILDING CODE COMPLIANCE

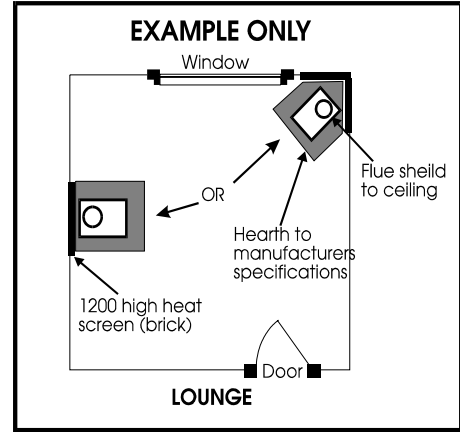
FLOOR PLAN (*Required for free standing appliances only)

For FREE STANDING APPLIANCES a floor plan as per example to be drawn on separate, plain (minimum size A4) sheet must include the following details;

- Show room name
- Position of heater relative to walls and other combustible materials.
- Specify heat screen, heat shields and hearth type
- Show distances from heater to walls.

INSTALLATION

- All new wetback installations require an installation design in relation to fire/cylinder and open vent and tempering valve on the existing hot water cylinder. Please check with your supplier, some makes of tempering valve will not operate effectively at the high water temperatures generated by wet back systems.
- All heaters are to have seismic restraints, i.e. bolted in position.
- Inspection required prior to heater being used. Please provide 24 hours notice. Ceiling plate not to be fixed in place until heater has been inspected.
- Inspection of prepared existing fireplace and chimney is required prior to heater installation. Heater to be installed in compliance with manufacturers installation instructions.
- All documentation and manufacturers installation instructions are required on site at the time of each inspection
- Additional information is supplied on the attached sheet/s, please read these carefully.



The Building work will comply with the building code as follows:

Clause	involved in the building work	Means of compliance	Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications. Tick N/A if not applicable. If <input checked="" type="checkbox"/> Other " please specify.				
B1	Structure	<input type="checkbox"/> N/A <input type="checkbox"/> B1/AS2/AS1 <input type="checkbox"/> NZS3604 <input type="checkbox"/> NZS4229 <input type="checkbox"/> NZS1170 <input type="checkbox"/> Other:					
B2	Durability	<input type="checkbox"/> N/A <input type="checkbox"/> B2/AS1 <input type="checkbox"/> NZS3101 <input type="checkbox"/> NZS3602 <input type="checkbox"/> NZS3604 <input type="checkbox"/> Other:					
C1-4	Fire	<input type="checkbox"/> N/A <input type="checkbox"/> C1/AS1 <input type="checkbox"/> Other:					
E2	External moisture	<input type="checkbox"/> N/A <input type="checkbox"/> E2/AS1 <input type="checkbox"/> Specific design and testing					
E3	Internal moisture	<input type="checkbox"/> N/A <input type="checkbox"/> E3/AS1 <input type="checkbox"/> Other:					
F7	Warning systems	<input type="checkbox"/> N/A <input type="checkbox"/> F7/AS1 <input type="checkbox"/> AS/NZS1668 <input type="checkbox"/> NZS4512 <input type="checkbox"/> NZS4515 <input type="checkbox"/> Other:					
G12	Water supplies	<input type="checkbox"/> N/A <input type="checkbox"/> G12/AS1 <input type="checkbox"/> AS/NZS3500.1 <input type="checkbox"/> AS/NZS3500.4 <input type="checkbox"/> Other:					

TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION

PLEASE ENSURE YOU HAVE ATTACHED/PROVIDED FOLLOWING INFORMATION:

- Fire manufacturers installation instructions and specifications (2 copies).
- Second hand fires require a certificate from craftsman plumber.
- Floor plan as described above (2 copies, if applicable).
- Receipt for payment of fee for this application.
- Please check ALL details on this form are filled out and **ENSURE YOU HAVE SIGNED** at the bottom of page one.

FOR OFFICE USE	ORDER / OFFICER	OFFICERS NAME	DATE RECEIVED	DATE COMPLETE	INITIALS	✓ = Approved ✗ = Cancelled
	Received by					
	Programmed By					
	Processing Officer					
	Issuing Clerk					<input type="checkbox"/>

REGULATIONS CONCERNING SOLID FUEL HEATERS

[Applicant copy – please detach and keep for you reference]



When installing a fire, failure to obtain a Building Consent and Code Compliance Certificate could result in problems: i.e. in settling a claim as a result of a house fire that is attributed to the solid fuel heater, selling your property or legal action from Council.

The Gisborne District Council policies for a building consent for fire installation are as follows:

WOODBURNERS MUST COMPLY WITH ENVIRONMENTAL STANDARDS.

All woodburners installed on a property smaller than 2 hectares must comply with national environmental standards. Few, if any second-hand fires will meet these standards. Council will not issue consent for appliances which do not comply. Tested and approved wood burners are listed on the ministry for the environment's website: www.mfe.govt.nz or ask to view the current list at GDC's customer service counter.

▪ NEW FIRES

New fires are classified as those new solid fuel or open type fireplaces that are being installed into houses that did not have them before **or** are being installed in place of a previously existing fire that will be removed (i.e. changing models or upgrading). The appliance must comply with national environmental standards and be on the approved list of woodburners (as explained above).

New, inbuilt fires require **two** inspections

New, free standing fires require **one** inspection

1. A consent must be applied for and approved by Council before work commences.
2. **Inbuilt fires** require the first inspection to be carried out **before** the fire is installed.
3. Installation shall follow the manufacturers specifications.
4. Smoke alarms must be installed, as per schedule attached to this application (PTO for more info).
5. Final inspection:
 - i. *Inbuilt fires* - Inspection must be carried out by Council's Building Inspectors.
 - ii. *Free standing fires* - Inspection must be carried out by a Council's Building Inspectors on completion of installation but **before** fixing of ceiling plates in place.
6. Subject to satisfying N Z Standard 7421, a Code Compliance Certificate will be issued.

FIRES WITH WETBACK

1. Ensure that installation design is followed in full in relation to height of cylinder and open vent pipe.

▪ SECOND-HAND FIRES; [OR EXISTING FIRES INSTALLED WITHOUT A CONSENT]

To comply with the provisions of the Building Act, Council requires that the fire (those without a consent) be removed from its cavity (in the case of inbuilts) so that the installation can be perceived and inspected as for a second hand fire. The appliance must comply with national environmental standards and be on the approved list of woodburners (refer previous page).

SECOND-HAND INBUILTS

Two inspections required

1. The fire must be certified as safe by a Craftsman Plumber or other approved person. Installation Certificate must be attached.
2. A consent must be applied for and approved by Council before work commences.
3. The fire must be removed from the fire place so that the existing fire place can be checked by council inspectors and fire box can be thoroughly checked by an Independent Qualified Person.
4. A copy of the manufacturers specifications should be on-site and re-installation must follow these instructions.
5. Installation must be inspected by Council's Building Inspector. If a wet back is involved this must also be checked by the inspector at the same time.
6. Smoke alarms must be installed, as per schedule attached to this application. (PTO for more info)
7. Final Inspection.
8. Subject to the above requirements a Code Compliance Certificate will be issued.

SECOND-HAND FREE STANDING

One inspection required

1. The fire must be certified as safe by a Craftsman Plumber or other approved person. Inspection Certificate must be attached to this application.
2. A consent must be applied for and approved by Council before work commences.
3. Installation should follow the manufacturers specifications.
4. Installation must be inspected by Council's Building Inspector. If a wet back is involved this must also be checked by the inspector at the same time.
5. Smoke alarms must be installed, as per schedule attached to this application.
6. Final Inspection.
7. Subject to the above requirements a Code Compliance Certificate will be issued.

The following applies for ALL SOLID FUEL HEATERS INSTALLATIONS



IMPOTANT NOTE:

Domestic Smoke Alarms

The following alarms must be installed and working prior to the final inspection.

Any building work in relation to a dwelling will trigger requirement for smoke alarms to be installed throughout the entire household unit.

Smoke alarms should be located on escape routes on all levels. On levels containing sleeping spaces, the smoke alarms should be located either; in every sleeping space, OR within 3 metres of every sleeping space door.

The alarm:

- should listed/approved by a recognised authority as complying with at least one of UL 217, ULC S531, AS 3786, BS 5446 part 1.
- may be battery powered and are not required to be interconnected,
- should include a test facility (readily accessible to building occupants).