

APPLICATION FOR BUILDING CONSENT FOR SWIMMING POOL/ POOL FENCE

Note: - under the Swimming Pools Act a SPA POOL is deemed to be a Swimming Pool and requires a building consent
In accordance with the Building Act 2004



APPLICATION NO: _____

BUILDING FILE NO: _____

SECTION 1

PROJECT ADDRESS / BUILDING LOCATION

Rapid/Street No.: _____ Road/Street: _____

Legal Description: Lot No _____ D.P. No _____ Val No _____ Sec No _____ Blk No _____
of land where building is located [state legal description as at the date of application]

Blk name & No _____ ML No _____

SECTION 2

DETAILS OF OWNER

Agent contact must be NZ address **AGENT** (if application made on behalf of owner)

Please delete items not applicable

Title: (*) Mr / Mrs / Miss / Ms (other _____)

Title: (*) Mr / Mrs / Miss / Ms (other _____)

Surname: _____

Surname: _____

First Name(s): _____

First Name(s): _____

Contact Person (if owner not an individual) _____

Contact Person (if agent not an individual) _____

Mailing Address: _____

Mailing Address: _____

Street Address/Registered Office: _____

Street Address/Registered Office: _____

Phone No: (Ah) _____ (Bh) _____

Phone No: (Ah) _____ (Bh) _____

Mobile No: _____ Fax : _____

Mobile No: _____ Fax : _____

Email Address: _____

Email Address _____

Website (if applicable): _____

Website (if applicable): _____

THE FOLLOWING EVIDENCE OF OWNERSHIP IS ATTACHED TO THIS APPLICATION:
Copy of certificate of title, lease, agreement for sale and purchase, occupation order, or other document showing full name of legal owner(s) of the land/building.

Relationship To Owner: _____
[state details of authorisation from the owner to make the application on the owner's behalf]

FIRST POINT OF CONTACT

Owners authorisation to act as Agent: [to be signed in lieu of authorisation letter]
or, alternatively: authorisation letter attached

For communications with the Council:

OWNER	AGENT
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

I, _____ as owner of the above property,
authorise the person(s) above to act as my agent.

Mail documents to:

Signature: [of building owner(s)] _____ Date: _____

SECTION 3

DESCRIPTION OF WORK / PROJECT

Pool type: Swimming Pool Spa Pool

Project: Pool and Fence [indicate type]: Above-ground, In-ground **OR** Existing pool/fence

Additional description of work [if applicable]: _____
Provide sufficient description of building work to enable scope of work to be fully understood]

ESTIMATED VALUE OF BUILDING WORK (GST incl): \$ _____ INTENDED LIFE [of the building if less than 50 years]: _____ (years)
[State estimated value as defined in section 7 of the Building Act 2004]

I request that you issue a BUILDING CONSENT for the building work described in this application

X _____ Date: _____
SIGNATURE OF OWNER / AGENT ON BEHALF OF AND WITH THE AUTHORITY OF THE OWNER

Please complete sec 4 & 5
continued over leaf ...

ORDER / OFFICER	OFFICERS NAME	DATE RECEIVED	DATE COMPLETE	INITIALS	✓ = Approved ✗ = Cancelled
Received by					
Programmed by					
Building Inspector					<input type="checkbox"/>
Issuing Admin Officer					

KEY PERSONNEL

DESIGNER/S Name: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

BUILDER/S Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

FENCE SUPPLIER Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

FENCE INSTALLER Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

CRAFTSMAN PLUMBER/REG DAINLAYER Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

ELECTRICIAN Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

OTHER Name: _____ Registration No*: _____
 Address: _____
 Phone: _____ Mobile: _____ Fax: _____

SECTION 4

The Building work will comply with the building code as follows:

Cluses involved in the building work	Means of compliance Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications. Tick N/A if not applicable. If "Other" please specify.
B1 Structure	<input type="checkbox"/> N/A <input type="checkbox"/> B1/AS2/AS1 <input type="checkbox"/> NZS3604 <input type="checkbox"/> NZS4229 <input type="checkbox"/> NZS1170 <input type="checkbox"/> Other:
B2 Durability	<input type="checkbox"/> N/A <input type="checkbox"/> B2/AS1 <input type="checkbox"/> NZS3101 <input type="checkbox"/> NZS3602 <input type="checkbox"/> NZS3604 <input type="checkbox"/> Other:
D1 Access/slip resistance	<input type="checkbox"/> N/A <input type="checkbox"/> D1/AS1 <input type="checkbox"/> Other:
F4 Safety from falling	<input type="checkbox"/> N/A <input type="checkbox"/> F4/AS1 <input type="checkbox"/> FSP Act <input type="checkbox"/> Other:
G1 Water supplies	<input type="checkbox"/> N/A <input type="checkbox"/> G12/AS1 <input type="checkbox"/> AS/NZS3500.1 <input type="checkbox"/> AS/NZ3500.4 <input type="checkbox"/> Other:

SECTION 5

TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION

PLEASE ENSURE YOU HAVE ATTACHED/PROVIDED FOLLOWING INFORMATION:

- CERTIFICATE OF TITLE (available from Land Titles Office, Lowe Street) OR where a certificate of title is not supplied the cost will be added to the total fee payable.
- SITE PLAN showing street/road location, distance to boundaries and buildings, natural features of the land, (i.e. hills, lakes, streams, trees etc) detail of any excavation work or site levelling and for rural areas, show location of septic tank & effluent lines.
- TWO SETS OF PLANS that include fencing detail; location, height, gates, latching etc (1:100 min scale). Alternatively, if the consent application is for an existing pool fence, photos clearly showing all details will be sufficient.
- SPECIFICATIONS and detail of compliance with Fencing of Swimming Pools Act 1987.
- RECEIPT for payment of deposit fee for this application.
- Please check ALL details on this form are filled out and **ENSURE YOU HAVE SIGNED** at the bottom of page 1.

SECTION 6

PLEASE NOTE:

- Pool fencing must be in place as soon as the pool is in the ground. It is important that the pool is not filled (or partly filled) with water until the fencing has been approved.
- The owner (and tenant) have an obligation to ensure that the swimming pool fencing remains compliant at all times. Safety checks and maintenance must be carried out regularly. For further information, please ask our staff for a copy of our pool fencing booklet, or download a copy from our web site – gdc.govt.nz.