

BUILDING CONSENT EXEMPTION

Section 41 & Schedule 1, Building Act 2004



PROPERTY FILE NO. _____

BUILDING FILE NO: _____

Owner Details

Surname: _____

First Name: _____ Middle Name: _____

Postal Address: _____

Telephone: _____ Mobile: _____ E-mail: _____

Applicant Details [only required if different from above]

Company: _____

Surname: _____

First Name: _____ Middle Name: _____

Postal Address: _____

Telephone: _____ Mobile: _____ E-mail: _____

Subject Property Details

Address: _____

Legal Description: _____

Valuation No: _____ Building Name: _____

Description of Proposed Building Work and Intended Use

Description of work: _____

Estimated Value of work: \$ _____

Current use of the building: _____

Building intended for sleeping and living purposes?: No Yes

Work will result in a change of use of the building?: No Yes* : _____

* If yes, provide description of new use

Intended use: Residential Commercial Industrial Rural Educational

Building Act 2004 - Schedule 1 clause work is exempted under [eg. (daa) fence up to 2.5 metres]: _____

I request that you consider issuing an EXEMPTION TO BUILDING CONSENT for the building work described in this application: **X** _____ Date: _____

SIGNATURE OF OWNER / AGENT on behalf of and with the authority of the owner

Key Personnel [If applicable, please provide as much detail as possible]

Designer: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Builder: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Cladding Installer: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Roofer: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Electrician: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Gasfitter: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Plumber: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Drainlayer: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Other: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Other: Registration No: _____
 Business/Name: _____
 Address: _____
 Landline: _____ Mobile: _____

Attachments

- Certificate of title (if not supplied, council will obtain copy on owners behalf – attach additional \$20 fee)
- Completed and SIGNED APPLICATION FORM with RECEIPT FOR PAYMENT attached
- LOCATION PLAN showing street/road location, natural features of the land, i.e. hills, lakes, sea, trees, streams, rivers etc.
- Detailed written SPECIFICATION or PLANS for work to be done and the materials to be used.
- Any approvals granted under the Resource Management Act.

Important Note:

All building work must be carried out in accordance with the NZ Building Code and the Gisborne District Council District Plan, whether or not it is exempted from a Building Consent. A Resource Consent may still be required for the use of the building and/or siting and size.

FOR OFFICE USE:

ORDER / OFFICER	OFFICERS NAME	DATE RECEIVED	DATE COMPLETE	INITIALS	✓ = Approved ✗ = Declined
Received by					
Programmed by					
Planning					
Building Control Officer					
Issuing Officer (admin)					
					<input type="checkbox"/> * clause(s)

*BCO to list schedule 1 clause(s) exempted under (eg daa Fence up to 2.5 metres) _____

