

Building Consent Amendment

[Form 2] Section 45 (5) Building Act 2004



Section 1

Existing BC Application No.:	Building File No.:
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At date of application BC is ISSUED or UNISSUED

The Building [Project Location]	
Street address/rapid number of building: [for structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection] _____ _____	Legal description of land where building is located: [state legal description as at the date of application and, if subdivision is proposed include details of relevant lot numbers and subdivision consent] Lot: _____ DP: _____ Sec No: _____ Blk No: _____ Val No: _____ ML No: _____ Blk name & No: _____
Area: Existing floor area: _____ New floor area: _____	Current, lawfully established, use: [include number of occupants per level and per use if more than one level] _____

Section 2

Owner [must be completed for all applications and all details must be the owners]	
Name of owner: [include preferred form of title, e.g. Mr, Miss, Dr if an individual and the contact persons name if a company, trust of similar] _____	
Owner's mailing address: _____ _____	Street address/Registered office: _____ _____
Owner's contact details: Landline: _____ Mobile: _____ Email: _____	

Section 3

Agent [only required if application is being made on behalf of the owner]	
Name of agent: [include the contact persons name if a company, trust of similar] _____	
Agent's mailing address: _____ _____	Street address/Registered office: _____ _____
Agent's contact details: Landline: _____ Mobile: _____ After hours: _____ Facsimile Number: _____ Email: _____ Website: _____	
Relationship to owner: [state details and provide written authorisation from the owner to make the application on the owner's behalf] _____	

Section 4

General	
Mail invoice to: [the person responsible for the account] <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Other: _____ Address: _____ Phone: _____	
Mail plans/notification of application outcome to: <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Other: _____ Address: _____ Phone: _____	
Signed by the owner: Signature: _____ Name: _____ Date: _____	OR Signed by the agent: [on behalf of, and with authority from, the owner] Signature: _____ Name: _____ Date: _____

Amendment to existing Consent

Description of proposed amendment: [provide sufficient description of building work to enable scope of work to be fully understood]

Building Consent Number:
[list the consent number and date of issue of the consent to be amended]

Estimated value of the amended work on which the additional levy will be calculated (including GST): [state estimated value as defined in section 7 of the Building Act 2004]

\$

Will the building work result in a change of use of the building?

Yes

No

If yes, provide details of the new use:

Building Code Compliance [This section must be completed in full by suitably skilled person]

The building work will comply with the building code as follows:

Clause

Identify which clauses will be involved in the building work

Means of compliance

Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications. Tick N/A if not applicable. If Other "please specify".

B1	Structure	<input type="checkbox"/> N/A	<input type="checkbox"/> B1/AS2/AS1	<input type="checkbox"/> NZS3604	<input type="checkbox"/> NZS4229	<input type="checkbox"/> NZS4203	<input type="checkbox"/> Other:
B2	Durability	<input type="checkbox"/> N/A	<input type="checkbox"/> B2/AS1	<input type="checkbox"/> NZS3101	<input type="checkbox"/> NZS3602	<input type="checkbox"/> NZS3604	<input type="checkbox"/> Other:
C1-6	Fire	<input type="checkbox"/> N/A	<input type="checkbox"/> C/AS1 <input type="checkbox"/> C/AS5	<input type="checkbox"/> C/AS2 <input type="checkbox"/> C/AS6	<input type="checkbox"/> C/AS3 <input type="checkbox"/> C/VM1	<input type="checkbox"/> C/AS4 <input type="checkbox"/> C/VM2	<input type="checkbox"/> Other:
D1	Access routes	<input type="checkbox"/> N/A	<input type="checkbox"/> D1/AS1	<input type="checkbox"/> NZS4121			<input type="checkbox"/> Other:
D2	Mechanical installations for access	<input type="checkbox"/> N/A	<input type="checkbox"/> D2/AS1	<input type="checkbox"/> NZS4332	<input type="checkbox"/> EN81	<input type="checkbox"/> EN115	<input type="checkbox"/> Other:
E1	Surface water	<input type="checkbox"/> N/A	<input type="checkbox"/> E1/AS1	<input type="checkbox"/> AS/NZS3500.3			<input type="checkbox"/> Other:
E2	External moisture	<input type="checkbox"/> N/A	<input type="checkbox"/> E2/AS1	<input type="checkbox"/> Specific design and testing			
E3	Internal moisture	<input type="checkbox"/> N/A	<input type="checkbox"/> E3/AS1				<input type="checkbox"/> Other:
F1	Hazardous agents on site	<input type="checkbox"/> N/A	<input type="checkbox"/> F1/AS1				<input type="checkbox"/> Other:
F2	Hazardous building materials	<input type="checkbox"/> N/A	<input type="checkbox"/> F2/AS1	<input type="checkbox"/> NZS4223			<input type="checkbox"/> Other:
F3	Hazardous substances etc	<input type="checkbox"/> N/A	<input type="checkbox"/> F3/AS1				<input type="checkbox"/> Other:
F4	Safety from falling	<input type="checkbox"/> N/A	<input type="checkbox"/> F4/AS1	<input type="checkbox"/> FSP Act			<input type="checkbox"/> Other:
F5	Construction & demolition hazards	<input type="checkbox"/> N/A	<input type="checkbox"/> F5/AS1				<input type="checkbox"/> Other:
F6	Lighting for emergency	<input type="checkbox"/> N/A	<input type="checkbox"/> F6/AS1				<input type="checkbox"/> Other:
F7	Warning systems	<input type="checkbox"/> N/A	<input type="checkbox"/> F7/AS1	<input type="checkbox"/> AS/NZS1668	<input type="checkbox"/> NZS4512	<input type="checkbox"/> NZS4515	<input type="checkbox"/> Other:
F8	Signs	<input type="checkbox"/> N/A	<input type="checkbox"/> F8/AS1				<input type="checkbox"/> Other:
G1	Personal hygiene	<input type="checkbox"/> N/A	<input type="checkbox"/> G1/AS1				<input type="checkbox"/> Other:
G2	Laundry	<input type="checkbox"/> N/A	<input type="checkbox"/> G2/AS1				<input type="checkbox"/> Other:
G3	Food preparation etc	<input type="checkbox"/> N/A	<input type="checkbox"/> G3/AS1				<input type="checkbox"/> Other:
G4	Ventilation	<input type="checkbox"/> N/A	<input type="checkbox"/> G4/AS1	<input type="checkbox"/> AS1668.2			<input type="checkbox"/> Other:
G5	Interior environment	<input type="checkbox"/> N/A	<input type="checkbox"/> G5/AS1				<input type="checkbox"/> Other:
G6	Airborne and impact sound	<input type="checkbox"/> N/A	<input type="checkbox"/> G6/AS1				<input type="checkbox"/> Other:
G7	Natural light	<input type="checkbox"/> N/A	<input type="checkbox"/> G7/AS1				<input type="checkbox"/> Other:
G8	Artificial light	<input type="checkbox"/> N/A	<input type="checkbox"/> G8/AS1	<input type="checkbox"/> NZS6703			<input type="checkbox"/> Other:
G9	Electricity	<input type="checkbox"/> N/A	<input type="checkbox"/> G9/AS1				<input type="checkbox"/> Other:
G10	Piped services	<input type="checkbox"/> N/A	<input type="checkbox"/> G10/AS1	<input type="checkbox"/> NZS5261			<input type="checkbox"/> Other:
G11	Gas as an energy source	<input type="checkbox"/> N/A	<input type="checkbox"/> G11/AS1				<input type="checkbox"/> Other:
G12	Water supplies	<input type="checkbox"/> N/A	<input type="checkbox"/> G12/AS1	<input type="checkbox"/> AS/NZS3500.1	<input type="checkbox"/> AS/NZ3500.4		<input type="checkbox"/> Other:
G13	Foul water	<input type="checkbox"/> N/A	<input type="checkbox"/> G13/AS1	<input type="checkbox"/> AS/NZS3500.2	<input type="checkbox"/> BS5572		<input type="checkbox"/> Other:
G14	Industrial liquid waste	<input type="checkbox"/> N/A	<input type="checkbox"/> G14/AS1				<input type="checkbox"/> Other:
G15	Solid waste	<input type="checkbox"/> N/A	<input type="checkbox"/> G15/AS1				<input type="checkbox"/> Other:
H1	Energy	<input type="checkbox"/> N/A	<input type="checkbox"/> H1/AS1 <input type="checkbox"/> NZS4218	<input type="checkbox"/> NZS4214 <input type="checkbox"/> NZS4243	<input type="checkbox"/> ALF Design Manual		<input type="checkbox"/> Other:

Waiver/modification/alternative solution to NZ Building Code required for following parts of code:

[State nature of waiver or modification of building code required]

Restricted Building Work

Will the building work include any restricted building work?

Yes

No *[enter personnel below]

If Yes, provide the following details of all licensed building practitioners who will be involved in carrying out or supervising the restricted building work:
[if these details are unknown at the time of the application, they must be supplied before the work begins]

Name	Licensing class	Licensed building practitioner number [or registration number if treated as being licensed under section 291 of the Building Act 2004]
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note: continue on another page if necessary

Details for other personnel who will carry out the work [In addition to any listed above]

Designer:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Builder:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Cladding Installer:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Rofer:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Electrician:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Gasfitter:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Plumber:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Drainlayer:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Fireplace Installer:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Other [specify]:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Other [specify]:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Other [specify]:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Other [specify]:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Other [specify]:

Business/Name: _____
Address: _____
Landline: _____ Mobile: _____
Facsimile: _____ Registration: _____

Compliance Schedule Details

Does the building have any specified systems? [Specified Systems are defined in regulations; if you are not sure whether your building has specified systems, talk to the Council or your architect]

- No, there are no specified systems in the building
- Yes, please complete the following section(s)
- Specified systems are being altered, added to, or removed in the course of the building work, attach a completed T-27.s1 form (available on request or download from our web site)
 - The building includes a cable car (includes to residential dwelling)

Attachments

The following plans and specifications are attached to this application:

[All plans and specifications must meet the minimum requirements set out in the regulations or required by the building consent authority]

Include **copy** of plans and specifications: -

amendments must be marked with a balloon and/or highlighted in Yellow Green or Orange (do not use red or blue)

- | | | |
|--|--|--|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> E2 Risk Assessment | <input type="checkbox"/> Fire Design |
| <input type="checkbox"/> Construction Drawings | <input type="checkbox"/> Alt.Solutions proof of compliance | <input type="checkbox"/> Solid Fuel Heater - Installation Instructions & Floor |
| <input type="checkbox"/> Specifications | <input type="checkbox"/> Sewerage Assessment | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Drainage Plan | | |

Application Acceptance

Your application can only be accepted in certain circumstances:

All applications for amendments that reduce the scope of the project in order to complete the work to a certifiable stage where the code compliance certificate can be issued will be considered; however, to increase the scale of the work the following must apply:

- Addition of separate structures must be ancillary (non-habitable) buildings (but must not include swimming pools).
- Amendments outside the building line must be within 12 months of the consent issue date.
- Amendments inside the building line must be within 24 months of consent issue.
- Amendments to "Minor" building consents must not exceed the value or scope for applications of this type.
- Applications can not be accepted where the CCC has been issued.

If the application does not meet the above requirements you must apply for a separate (new) building consent.

Application Processing

Regulations require applications to be processed within 20 working days (excluding any time taken for the applicant to provide additional information). However, council will take all possible steps to ensure your application is processed with due priority. To avoid delays in processing your application, please ensure this form is signed, completed correctly and has all relevant documents are attached.

Application Approval

Your application must be approved BEFORE the building work is carried out. You will be advised in writing of the application outcome. An invoice will be generated if charges apply for additional fees/levies or inspections. Approved amended consent documents and plans will be sent to you. These documents must be stored on site.