

# Memorandum of Completion and Compliance

## Construction

**Building consent application number:** .....

**This statement is issued by:**

**To:** Gisborne District Council

**In respect of:** .....

**At [address]:** .....

**From:** ..... [design firm],

**engaged by** .....

**In respect of** clause(s) B1, B2, ..... of the Building Regulations 1992 for the building work described by the drawings and specifications prepared by the design firm titled;

numbered .....

authorised variation(s) ..... (copies attached)  
have been issued during the course of the works.

I have sighted the issued building consent and read the conditions. As the contractor/builder I can confirm that the building works have been carried out in accordance with the requirements of the New Zealand Building Code, the conditions of the building consent, the design drawings and specifications and in accordance with the listed variations (if any).

I understand that if this statement is accepted, that it may be used to verify that the building work All / Part only as specified in the attached particulars, the subject of this building consent meets, **based on reasonable grounds**, the requirements of this building consent and the requirements of the building code in respect to clauses B1, B2, ..... of the building regulations 1992.

Name ..... Signature ..... Date .....

Address .....

Qualifications .....

Contractor/builder .....

Phone: ..... [bus.] ..... [home] ..... Fax .....