

APPLICATION FORM: RENEWAL OF MANAGER'S CERTIFICATE

Liquor Licence Application and Supporting Documents

IF ALL OF THE FOLLOWING ARE NOT ATTACHED, THIS APPLICATION WILL NOT BE ACCEPTED FOR PROCESSING

Office Use Only

✓ Tick if attached:

All applicants must attach

- 3 copies of Fully completed application form (Form 20)
- Payment of \$132.00

General Managers Only

- Copy of Licence Controller Qualification

Checked by Customer Reception: _____
Print Name / Signature

Date: _____

To: **The Secretary**
Gisborne District Licensing Agency
PO Box 747
Gisborne

Section 123, Sale of Liquor Act 1989

Application for Renewal of Manager's Certificate
Form 20
\$132.00

1. Details of Applicant

- (a) Full Name: _____
Preferred Name: _____
Residential Address: _____

Occupation: _____
Drivers Licence Number: _____
Date of Birth: _____
- (b) Postal address for service of documents: _____

- (c) Daytime contact: Name: _____ Telephone Number: _____
- (d) Current place of employment: _____
- (e) Has the applicant been convicted of any offence: **Yes / No**
If Yes, what are the details of each offence?
- | Name of offence | Date of conviction | Penalty suffered |
|-----------------|--------------------|------------------|
| | | |
| | | |
- (f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse? _____

- (g) Does the applicant hold the Licence Controller Qualification **Yes / No**
If Yes, on what date was that qualification obtained? _____

2. Details of Certificate

- (a) Type of certificate (✓) **General Manager** **Club Manager**
- (b) Certificate Number : _____ (c) Date of Expiry: _____

Dated at **GISBORNE** this _____ day of _____ 20____

Applicant: _____

Notes

- 1. This application must be filed with the District Licensing Agency before the certificate expires. Where the applicant is presently employed as a manager, it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.**
- 2. For the matters that are to accompany this application, see regulation 21(2) of the Sale of Liquor Regulations 1990.**