



Liquor Licence Compliance Certificate (LPCC)

What is an LPCC?

This is a certificate produced by the Gisborne District Council. Its purpose is to inform the liquor licence applicant of any Council requirements or consents (e.g. Sale of Liquor policy requirements, Town Planning or Building requirements) relevant to obtaining a liquor licence.

An LPCC must be applied for before a liquor licence application is made, especially if the premises has never held a liquor licence, or a variation to an existing liquor licence is sought.

Information required with application

- A floor plan drawn to scale of the proposed premises or, if there are any intended changes to an existing premises. The plan should include any amenities whether proposed or existing.
- A letter from the applicant detailing why a liquor licence is sought.

Fees

The cost to lodge an application for a LPCC is stated at the top of the application form.

Office use only: Checklist

- Fully completed application form and fee.
- A scale plan of the proposed premises, or intended changes to the existing premises.
- A letter detailing why a liquor licence is sought.

Checked by: (print name) _____

Date: _____