

Date: 30<sup>th</sup> January 2014

## **Notice to Contractor**

Notice No. 1

Contract: Gisborne District Council Administration Centre Project  
Request for Proposals

Contractor: Waikanae Holdings (gis) LTD, Chow Hill architects LTD,  
Designgroup Stapleton Elliott, Architects 44 LTD

Additional information request

---

1. Building Importance Level clarification - The minimum requirement is for the Civil defence area to be IL4. The remainder of the building in a new build scenario is to be a minimum of IL2. It has been mentioned in our initial investigations that IL4 may be able to be achieved across the entire site with a single story structure on the current concrete pad, though this has not yet been confirmed. If an IL4 result could be achieved across the entire site (New build?) with little additional cost then it would be preferable if this could be quantified and included in any design.
2. Does the seismic upgrading to existing buildings need to be 100%? - It would be preferable to have a 67% and 100% option. It is important that we have as much information as possible to inform Councils decision making process.

Signed: _____ Dated: _____	<b>Acknowledge of Receipt:</b> Contractor: _____ Date: _____
-------------------------------	--