

Purpose of Emergency Management

Council's Civil Defence Emergency Management (CDEM) team is responsible for civil defence and marine oil spills in our district. This activity increases community awareness, understanding, preparedness and participation, reduces the risks from all natural and man-made hazards in our region and makes us more able to manage and recover from emergencies.

The CDEM team manages civil defence through the 4Rs: reduction, readiness, response and recovery. We are also responsible for protecting our district's marine environment – particularly sensitive cultural and environmental sites – from marine oil spills.

Civil Defence

Council undertakes the CDEM activity to ensure it is meeting the requirements of the Civil Defence Emergency Management Act 2002 and the Maritime Transportation Act 1994.

Marine Oil Spill

The Tairāwhiti Civil Defence Emergency Management Group Plan 2016–2021 and the Gisborne District Council Marine Oil Spill Contingency Plan (Tier 2 Plan) guide this activity.

Activity Summary – October 2018 to January 2019

Key		
		
On track	Monitoring	Off track

	Progress		Performance
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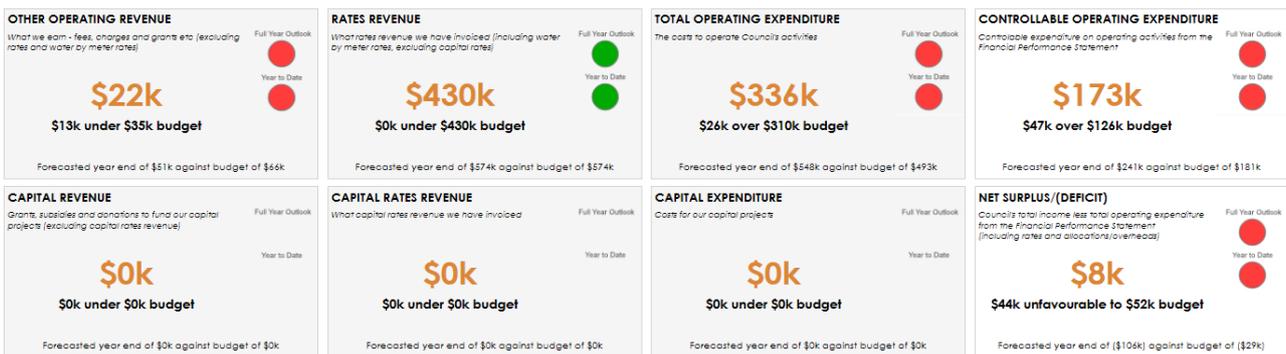
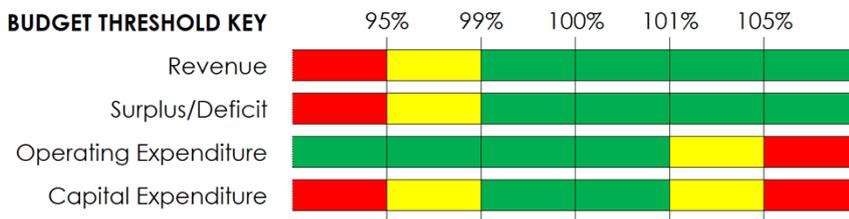
Over this reporting period the Tairāwhiti Emergency Management Office (TEMO) has not been deployed to manage any event within the district, however, we have been actively involved in the following:

- Numerous TEMO activities regarding tsunami planning with Gisborne District Council elements, Ministry of Education and AOG Building on Palmerston Road.
- Organised and promoted 'ShakeOut 2018' the National Earthquake Drill and Tsunami district-wide.
- Te Karaka general community meeting regarding the June floods.
- Took part in FENZ (Fire Emergency NZ) SIMEX (Simulation Exercise) 3-day exercise.
- Promotion and advice to public, staff, Community Link and key partners of National Emergency Mobile Alerting Test on 25 November 2018 – and response to queries after test.
- CDEM Presentation at Waikirikiri School – Whanau Wananga Day.
- Work on Fuel and Generator Plan project under way.
- Maintaining Hikurangi Response Plan updates, conferences and project hui.
- Attendance at Te Karaka Community Link meeting about June floods and Te Karaka Flood Plan.
- Maintaining Uawa Community Link updates about June floods.

- Overseeing engagement of contractor for our Fuel and Generator Plan – contract signed.
- Response to large 7.6 magnitude earthquake near New Caledonia on 5 December 2018 and potential tsunami threat. No Threat to New Zealand – ensured this was communicated to public.
- Respond/Monitor to Heavy Rain Warning and Watch 23–25 December followed by 27–28 December 2018.
- Work started on processes/systems to create On Call CDEM Team to share On Call load and build capability.
- Initiation of GNS to conduct Peer Review of eCoast Tsunami Inundation Report.

Emergency Management Finances

Year to date results as at end of January 2019



'Other Operating Revenue' is tracking unfavourably year to date by \$15k.

We are expecting income from Maritime New Zealand once the marine oil spill training takes place in April 2019 taking us favourably to the full year.

'Other Operating Expenses' is tracking unfavourable year to date by \$63k and we are forecast to overspend by \$55k.

This is primarily driven by an unbudgeted review of the Emergency Management function and unbudgeted costs for the 110 CDEM stand-by radios which had previously been costed out of Information Management.

Progress on plan (Years 1 to 3)

LTP COMMITMENTS (YEARS 1 TO 3)

Commitment	Progress
Further develop a CDEM Communications Plan including greater use of social media and other modes of communication.	Monitoring and developing. I have contacted Council's communications manager and informed her of my intent to "open up" our CDEM social media to Comms oversight, guidance and advice with our social media operation.
Continue CDEM training/public education.	Monitoring. My Operations Plan (OPLAN) (due late March 2019) will provide additional direction on our training function within the district and internally within Council.
Undertake regional exercises involving our community link teams.	Off Track. My OPLAN will provide additional direction on our training function. The CDEM group has not conducted a significant exercise for many years. This will be addressed.
Review the Gisborne CDEM Recovery and Welfare Plan.	Monitoring. All plans within TEMO will be reviewed through OPLAN including Recovery and Welfare.
Undertake controller and key staff training as part of national training programmes and local training exercises.	Monitoring. The intent is to send as many key staff on CDEM courses when they appear on TAKATU. We also have 38 x Council and other agency staff confirmed on the TEMO facilitated ITF course in March 2019. Key staff will be attending the "Controller" course in late April 2019; 3 x staff will be attending the EMO course in mid-April 2019.
Take part in local and national marine oil spill exercises.	NA.
Train staff and community link volunteers in the operation of an ECC.	Off Track. My OPLAN will provide additional direction on our training function. The CDEM group has not conducted a significant exercise for many years. This will be addressed.
Review the tsunami inundation maps for the Tairāwhiti area.	Monitoring. GNS have completed their peer review of the eCoast report. The report will be sent back to eCoast for reply to the GNS peer review. The concern is that this report and its recommendations may be delayed due to the difference in scientific opinion. This office is currently drafting an 'Action Plan' to ensure this project remains timely and relevant.
Build up our responder capacity for emergency events.	Monitoring. It appears no figure/statistic or number has been given in order to measure responder capacity, however, 38 new responders will be inducted onto the ITF course in March 2019. OPLAN will address the continuation training for all responders in order to prevent skill fade.

Commitment	Progress
Have the ability to send suitably qualified and experienced support to other regions for their emergency responses.	Off Track. TEMO has limited capacity to send any qualified members to assist in other regions currently. Depending on the TEMO tempo of operations we may be better placed to assist post-June 2019.
Maintain and build new partnerships with iwi and communities.	Monitoring. Iwi will be invited to attend more CDEM courses this year, including the "Controller" course in April 2019. Also, through the newly appointed Iwi Liaison Officer, TEMO will develop effective relationships with all main iwi in the region.
Strengthen and build our capability and capacity in our Team/Response Teams.	Monitoring. The scheduled ITF courses, EMO and "Controller" course will strengthen our capacity to respond in an event. OPLAN will address this task.
Put in place contracts with key players such as Controllers, Recovery and Welfare Managers who are not employed by Council.	Monitoring. New key players have not been approached. Current Controllers and Recovery Welfare Managers remain on contract. A new vision to appoint internal Council members into these key roles will be considered this year.

Levels of service and performance measures

KPI Key					
					
Target met	Target not met (but within 5%)	Target not met			
Reporting Period Key					
Q1	Q2	Q3	Q4	EOY	
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes					
For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank.					
For monthly measures, results will be averaged for the three months in the relevant quarter.					
Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.					

EMERGENCY MANAGEMENT

Level of Service: We help to build a more resilient district where communities understand and manage their hazards and risks.

Measure	Type	Target	Results	Commentary
Overall score from the Ministry of CDEM's assessment of the CDEM Group's capability.	A	70%	Q1 N/A Q2 Q3 Q4 EOY <input type="radio"/>	Five yearly assessment, next one is due 2019.
Percentage of residents able to manage for 2-3 days without access to normal day-to-day services in the event of a natural disaster.	A	80%	Q1 N/A Q2 Q3 Q4 EOY <input type="radio"/>	Comms manager has been approached to provide guidance and direction. OPLAN will identify the need to initiate a survey this year with the goal to determine the "start State" of the population. Once the "start State" is provided, a pathway will be provided to achieve the 80% goal.

Level of Service: We protect the environment from pollutants spilled in marine accidents.

Measure	Type	Target	Results	Commentary
The Marine Oil Spill Plan is current and staff lists are updated annually.	A	Achieve	Q1 N/A Q2 Q3 Q4 EOY <input type="radio"/>	Current plan was approved by MPRS March 2018 and valid until March 2021. The Harbour Master is currently conducting the annual review.

Opportunities and challenges

LTP Opportunities	Progress
Engaging with key players, such as national emergency management specialists, builds relationships and confidence in our local team and also helps our team to grow their knowledge, competence and experience.	Monitoring. The new manager is slowly being introduced to many key stakeholders.
Taking part in national campaigns and initiatives.	Monitoring. Our intent is to continue with the Shakeout initiative and any other MCDEM programme this year.

Emerging Opportunities	Progress
More trained and capable CDEM staff.	Monitoring. Training will be organised through the OPLAN and Council members will be encouraged to attend CDEM courses when they appear on TAKATU.

LTP Challenges	Progress
We may have more emergency events as a result of a changing climate.	Monitoring. We must encourage resilient behaviour throughout the district.
Lack of community preparedness and readiness for emergencies.	Off Track. OPLAN will determine the priority areas where education training is required urgently. All areas will be maintained with regular training and education to survive for three days without normal services.
Vulnerability to a range of emergency events that can threaten our communities and injure and/or kill people, leaving communities vulnerable and in need of extra assistance.	Off Track. OPLAN will provide guidance to a limited extent. Hikurangi Response Plan may provide further guidance at a strategic level.
Communities are unaware of potential risks in their areas.	Monitoring. OPLAN will provide training and education guidance for the district.

Emerging Challenges	Progress
Loss of key staff.	New manager appointed.