

Title: Draft Governance Work Plan
Section: Civil Defence & Emergency Management
Prepared by: Kim Gilman - Business Planning Advisor
Meeting Date: 9 May 2019

Legal: No

Financial: No

Significance: **Low**

Report to CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP for decision

PURPOSE

The purpose of this report is to provide the Civil Defence Emergency Management Group (CDEM) with a draft Governance Work Plan for 2019 (see **Attachment 1**).

SUMMARY

The Governance Work Plan sets the programme of work for CDEM for the 2019 calendar year. Once considered and amended as required by CDEM, it can be reconciled with the other committees and create a workflow for Future Tairāwhiti and Council.

The Governance Work Plan is iterative and can be changed by CDEM or Council staff to reflect CDEM's priorities during the year.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS

That the Civil Defence Emergency Management Group:

- 1. Notes the contents of this report.**
- 2. Adopts the Governance Work Plan for the calendar year 2019.**

Authorised by:

Keita Kohere - Director Transformation & Relationships

Keywords: civil defence emergency management, governance, governance work plan

APPENDICES

1. Draft Governance Work Plan to Civil Defence & Emergency Management **[19-174.1]**