

MINUTES



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MEMBERSHIP: Hemi Hikawai (chair), Deputy Mayor Nona Aston,
Bill Burdett, Andy Cranston, Alan Davidson, Allan Hall and His Worship the Mayor (ex officio).

MINUTES of the **COMMUNITY DEVELOPMENT Committee**

Held in the Committee Room, 15 Fitzherbert Street on Wednesday 9 June 2010 at 9am.

PRESENT:

Councillors Hemi Hikawai (chair), Nona Aston, Bill Burdett, Andy Cranston, Alan Davidson and Allan Hall.

IN ATTENDANCE:

Chief Executive Lindsay McKenzie, Community Planning & Development Manager Nedine Thatcher-Swann, Corporate Affairs Manager Douglas Birt (from 9.20am), Community Development Team Leader Judy Livingston, Community Development Officer Barbara Dockley, Community Development Officer Ngarimu Simpkins, Economic Development Advisor Katie Kay, District Librarian Pene Walsh and Committee Secretary Lesley Hillan.

APOLOGIES:

Nil

1. Apologies

There were no apologies.

2. Public forum, petitions, deputations and representation from tangata whenua

- a) Creative Tairāwhiti – Report on year's activities: Tania Short attended the meeting and outlined the year's activities. Creative Tairāwhiti had their website up and running and there was approximately 45 hits a month. Most visits were from New Zealand but some were from England and America. She said there were 760 unique people on the database.

Chairperson of Creative Tairāwhiti Darryl Monteith also attended the meeting and explained that membership was being looked at and he urged all Councillors to become members.

At this point Chairperson Councillor Hemi Hikawai introduced Community Development Officer Ngarimu Simpkins to the committee. He was replacing Grant McDonald.

- c) Citizens Advice Bureau: Representatives from CAB Ian McIldowie and Michael Flaherty attended the meeting. Mr McIldowie explained that the Bureau was open 9.30am – 4pm week days, a Legal Clinic was held on Saturday mornings from 10.30am – noon and Wednesday 4.30pm – 6pm. There were 32 Bureau workers who were trained volunteers. They had fielded nearly 4,000 enquiries; they were a value to the community giving a comprehensive service and had a central CBD presence.

With respect to funding the Bureau was almost completely reliant on funding from outside sources.

Michael Flaherty spoke on the new website launch.

- d) Tairawhiti Youth Voice: Chairperson Rory McCourt attended the meeting in support of his report which was to be considered by the committee later in the meeting. The report included three recommendations from the Gisborne District Council Youth Council.
- b) Gisborne Volunteer Centre: Jenny Greaves and Jane Kibble attended the meeting. Jenny Greaves said that 1,241,000 people volunteered in 2008 and New Zealand was the leading nation of volunteers. The Gisborne Volunteer Centre is one of 14 around the country. The Centre was established in 2001 as a Charitable Trust with a Board of Trustees. Funding was from DIA plus other funders.

Ms Greaves thanked Community Development Team Leader Judy Livingston for all her hard work over the years.

Jane Kibble spoke on the recruitment and referral side of the business and explained that informal meetings were held every 6 weeks at the Poverty Bay café.

A pamphlet outlining 2010 Community Workshops was tabled.

The meeting adjourned for morning tea at 10.05am and reconvened at 10.20am.

3. Confirmation of Minutes

Community Development – 12 May 2010

MOVED by Cr Burdett, seconded by Cr Aston

That the Minutes of 12 May 2010 be accepted.

CARRIED

Action Sheet

- i) From minutes of 12 May (not on the Action Sheet): Item 7.3 No. 10/262 Community Development Unit: Financial Results to 31 March 2010. Councillor Seymour had requested a full and comprehensive report on Community Max (CMax). Community Planning & Development Manager Nedine Thatcher-Swann advised that a report would be presented in August as some projects were just starting and it was desirable that these be included in the report.
- ii) Action Sheet: Ten Year Plan 2009-2019: Community Planning & Development Manager Nedine Thatcher-Swann advised that as all the projects had been completed on this Action Sheet there was no longer any need to present it to the committee.

4. Matters Arising

There were no matters arising.

5. Notification of late items, questions and general business

Nil

6. Mayor's and Councillors' Reports

For decision

6.1 No. 10/307 Name of New Car Park on the Former St Mary's School Site

Mayor Foon asked the Community Development Committee to go through a process and recommend to Council a name to adopt. He suggested that Rongowhakaata, as local iwi, be asked to name the park.

Councillor Hikawai advised that there had been a suggestion that the matter be referred to the Operations Committee.

Councillor Davidson said he did not have a problem with the matter being referred to the Operations Committee, but he felt that what the item needed was publicity. He felt that the matter should go back to the author and that the author make a statement through the media as to what is being planned, then people will come forward with suggestions. Councillor Davidson also felt that there was no urgency for this. Councillor Aston also wanted Rongowhakaata to be informed of this matter before it went out to the public for input.

Councillor Cranston agreed with Councillor Davidson.

Councillor Hall agreed that there was no urgency.

MOVED by Cr Hall, seconded by Cr Davidson

That the Committee

1. receives the report.

CARRIED

For noting

Nil

7. Staff Reports

For decision

7.1 No. 10/383 Business Training Assistance

The New Zealand Trade and Enterprise and the Foundation for Research Science and Technology request for proposal for a Regional Partner Network is now open for tenders. The Regional Partner Network had been established to deliver assistance to businesses, in particular advice, funding and access to the Foundation for Research Science and Technology's TechNZ funds and NZTE-funded training and information services.

The report recommended that Council staff work with the Chamber of Commerce, Employers and Manufacturing Association (Central), and other key parties and or providers, such as Te Runanga o Turanganui-a-Kiwa, Te Runanga o Ngati Porou, Tairāwhiti Polytechnic and BDO Spicers to develop a collaborative proposal for this initiative.

Community Planning & Development Manager Nedine Thatcher-Swann explained the background to the Regional Partner Network initiative which included the development of a joint network of regional partners to deliver assistance to businesses including the Foundation for Research Science and Technology's advice and funding and access to NZTE-funded training and information services. The ultimate beneficiaries of this initiative are businesses and the wider community through economic development of the region. The opportunity of the initiative is to evolve, strengthen and coordinate the services provided to businesses. With the addition of the East Coast as a regional partner, the region can now access this assistance and information locally.

Councillor Burdett felt that it was a good initiative but asked where Ngati Porou were with it and suggested that Monty Soutar be contacted.

Sharon Maynard representing Te Runanga o Turanganui a Kiwa and Turanga Ararau was in attendance at the meeting and said she had spoken to Monty Soutar and he was in favour of the initiative.

Councillor Hall said that it was a big job and asked if a group can do it.

Community Planning & Development Manager Nedine Thatcher-Swann explained that this is business as usual for many of the groups involved. However, the collaborators in the bid would act as an advisory group to oversee the contract deliverables.

Councillor Aston asked whether Wairoa would be involved as well.

Community Planning & Development Manager Nedine Thatcher-Swann indicated that she had initial discussions with Peter Freeman from Wairoa District Council. However, it was complicated as Wairoa is currently affiliated with Hawke's Bay through their rates levy to Venture Hawkes Bay.

Councillor Aston asked if the initiative was seen as a better opportunity than was available now to which Ms Thatcher-Swann agreed that this would be the case.

MOVED by Cr Aston, seconded by Cr Cranston

That the Committee

1. receives the report
2. notes that the Chamber of Commerce supports a joint proposal approach 'in principle' and Employers and Manufacturing Association Central and Te Runanga o Turanganui-a-Kiwa are also willing to be part of a collaborative proposal
recommends that Council
3. endorses a collaborative proposal to New Zealand Trade and Enterprise and the Foundation for Research, Science and Technology for a Regional Partner Network whereby Council, the Chamber of Commerce and the Employers and Manufacturing Association (Central) and other key organisations work together to deliver business assistance services in the region.

CARRIED

7.2 No. 10/376 Creative Communities – Gisborne District: Future Administration

Further to Report No. 10/287 tabled at the Community Development committee meeting in May regarding Creative NZ funding and the third party engagement, the report provided a recommendation after discussion with third party provider (Creative Tairāwhiti) for the future administration of the Creative Community Gisborne District Scheme.

Councillor Hall asked what had changed from what it was to what it is now.

Community Development Officer Barbara Dockley explained that the specific change had been the removal of the cap.

MOVED by Cr Burdett, seconded by Cr Hall

That the Committee

1. receives the report
2. **recommends to Council**

- a) continues to operate the scheme through an assessment committee established by the Territorial Authority and contracting a community arts council, namely Creative Tairawhiti, to manage part of the assessment process
- b) continues with two funding rounds per year for grants larger than \$1000 and up to \$5000 due to Creative NZ removing the cap of \$2500
- c) supports Creative Tairawhiti continuing to administer four funding rounds per year for grants of under \$1000.

CARRIED

7.3 No. 10/406 Tairawhiti Youth Voice

Council had appointed Tairawhiti Youth Voice as the Gisborne District Council Youth Council. Tairawhiti Youth Voice have expressed interest in becoming more involved with Council by providing feedback and advice during the democratic decision-making and planning process.

MOVED by Cr Aston, seconded by Cr Hall

That the Committee

1. receives the report
2. decides that its preferred model for engagement is
 - i) the Gisborne District Council create Youth Council speaking seats on Council Committees, to be filled on an ad-hoc basis by representatives elected by Tairawhiti Youth Voice; The Gisborne District Youth Council
 - ii) the Gisborne District Council work towards the creation of a permanent Youth Council speaking seat on the Council by the end of the current Council's term, to be filled by a representative elected by Tairawhiti Youth Voice; The Gisborne District Youth Council, annually
 - iii) the Gisborne District Council assist the Youth Council in fostering closer relationships with GDC Councillors and their respective Ward Youth Councils
3. requests that this be discussed with Tairawhiti Youth Voice by Councillors Aston, Cranston and Wilson and that they report back to the Community Development Committee's July 2010 meeting.

LOST

MOVED by Cr Davidson, seconded by Cr Burdett

That the Committee

1. receives the report
2. requests that further discussion take place between Tairawhiti Youth Voice and Councillors Aston, Burdett, Seymour and Wilson and that the matter be reported back to the Community Development committee with a firm recommendation.

CARRIED

7.4 No. 10/394 H B Williams Memorial Library Opening Hours

When considering public submissions to the Annual Plan 2010/2011, Council resolved to invite the District Librarian to provide more information on library opening hours at the June Community Development committee meeting, in response to a submission suggesting extending opening hours to include Sundays.

Councillor Aston thanked the District Librarian for the responsible way in which she had approached the matter and said that she hoped that it could be looked at in the future.

Councillor Cranston was amazed at the hours some of the libraries are doing and instanced Tasman District.

District Librarian Pene Walsh explained that Tasman District worked out of three buildings.

In answer to a question from Councillor Burdett as to whether opening on Sunday was well supported, the District Librarian advised that it was well supported. She thought that six full-time staff would be required and reinforced that the report relating to opening on Sunday was in response to a submission by a member of the public.

Councillor Hall supported the initiative and felt that the matter needed to be looked at in the next LTCCP.

Councillor Davidson spoke against the suggestion as he didn't like the idea of a corporate opening on Sunday.

MOVED by Cr Aston, seconded by Cr Hikawai

That the Committee

1. receives the report
2. supports in principle the concept of opening the H B Williams Memorial Library on Sunday and that a firm proposal be included in the next LTCCP.

CARRIED

For noting

7.5 No. 10/367 Disability and Seniors Forum

The 2010 Disability and Seniors Forum was hosted by the Hamilton City Council on 6-7 May 2010. The forum brings together Council representatives working in Disability and Seniors portfolio areas and key stakeholders to promote networking, the sharing of knowledge, discussions on deliverables and collaborations between Territorial Local Authorities and disability and senior organisations.

The Gisborne District Council was asked to host the 2011 Disability and Seniors forum. Advice had been sought on expected forum costs and the Community Development Unit could deliver the forum from existing budgets. It is proposed to host the forum on 14-15 April 2011.

MOVED by Cr Hall, seconded by Cr Burdett

That the Committee

1. receives the report.

CARRIED

7.6 No. 10/377 Community Development Unit Activity Report – May 2010

MOVED by Cr Aston, seconded by Cr Cranston

That the Committee

1. receives the report.

CARRIED

7.7 No. 10/378 SPARC Rural Travel Fund

MOVED by Cr Burdett, seconded by Cr Hall

That the Committee

1. receives the report.

CARRIED

7.8 No. 10/379 Economic Development Unit Activity Report – May 2010

MOVED by Cr Burdett, seconded by Cr Hikawai

That the Committee

1. receives the report.

CARRIED

7.9 No. 10/310 Tairawhiti Museum Annual Plan

Director Tairawhiti Museum Dr David Butts attended the meeting and updated the committee on the Museum's activities to date and future programmes. The Museum's Annual Plan 2010-2011 was attached to the report.

Councillor Davidson referred to the budget and asked to meet this particular budget had Dr Butts had to do major culling.

Dr Butts advised that they were continuing to develop the programme but were increasingly dependent on grants. He said that one of the challenges the Museum had was that it was a Museum and Art Gallery so had quite a wide number of needs.

Cr Aston referred to audits and asked if everything other than Maori artefacts (which had already been done) were still being audited.

Dr Butts replied that the answer was yes, but auditing was not at the same standard that was done on the Maori artefacts.

MOVED by Cr Aston, seconded by Cr Hall

That the Committee

1. receives the report.

CARRIED

8. Late items

There were no late items.

9. Questions

There were no questions.

10. General Business

There was no general business.

11. Public Excluded Business

There was no public excluded business.

There being no further business, the meeting concluded at 11.40am.

Hemi Hikawai
Chairperson