

# MINUTES



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MEMBERSHIP: Graeme Thomson (Chair), Deputy Mayor Nona Aston, Bill Burdett, Roger Haisman, Allan Hall, Gary Hope, Atareta Poananga, Brian Wilson and His Worship the Mayor (ex officio).

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## MINUTES of the OPERATIONS Committee

Held in the Committee Room, 15 Fitzherbert Street on Thursday 16 September 2010 at 1pm.

### PRESENT:

Councillors Graeme Thomson (chair), Nona Aston, Bill Burdett, Roger Haisman, Allan Hall, Gary Hope and Brian Wilson.

### IN ATTENDANCE:

Chief Executive Lindsay McKenzie, Engineering & Works Manager Peter Higgs, Corporate Affairs Manager Douglas Birt, Chief Financial Officer Mike Drummond, Land Transport Manager Dave Hadfield, Community Facilities Asset Manager Terry McMillan, Utilities Asset Manager Kevin Strongman, Solid Waste Engineer Dwayne Pomana, Transport Projects Engineer Mark Joblin, Utilities Engineer Water Marcus Koll, Principal Planner – Urban Design Duncan Rothwell and Committee Secretary Lesley Hillan.

### APOLOGIES:

Councillor Atareta Poananga

### 1. Apologies

MOVED by Cr Thomson, seconded by Cr Wilson

That the apologies from Councillor Atareta Poananga be sustained.

**CARRIED**

The meeting adjourned to allow the committee to attend the opening of the Hall Street footbridge

MOVED by Cr Thomson, seconded by Cr Hope

That the committee

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| 1. adjourns the meeting to allow the committee to attend the opening of the Hall Street footbridge. |
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**CARRIED**

The meeting reconvened at 1.15pm.

### 2. Public forum, petitions, deputations and representation from tangata whenua

Nil

### 3. Confirmation of Minutes

Operations Committee – 12 August 2010

MOVED by Cr Burdett, seconded by Cr Aston  
That the minutes of 12 August 2010 be accepted.

**CARRIED**

#### **Action Sheet**

- i) Report No. 10/032 (page 8) Speed Limits: Cr Haisman noted that the status of this report was that it was all completed with the exception of Back Ormond Road. He suggested that 70 kph was quite slow for the area.  
Land Transport Manager Dave Hadfield said that this could be looked at when speed limits were done.

#### **4. Matters Arising**

There were no matters arising.

#### **5. Notification of late items, questions and general business**

There were no late items, questions or general business

#### **6. Mayor's and Councillors' Reports**

##### **For decision**

Nil

##### **For noting**

Nil

#### **7. Staff Reports**

##### **For decision**

#### **7.2 No. 10/645 Clearway – Gladstone Road between Lowe Street and Reads Quay**

Engineering & Works Manager Peter Higgs advised that following on from the success of the Peel Street Clearway, the NZ Police had requested that Council assist in enforcing a Clearway zone along Gladstone Road between Lowe Street and Reads Quay from 11pm – 5am Monday to Sunday. He said that all businesses in the area were fully supportive of it. The clearway already existed but had not been policed.

Cr Hope felt that by creating clearways Council was just chasing the crowds around.

Cr Wilson agreed with Cr Hope and felt that the situation was becoming ludicrous.

Cr Aston asked that the Police be spoken to about this.

Cr Hall was concerned about disability parking and asked where disabled people would park.

Cr Thomson suggested that the matter lie on the table and the Police be invited to come and speak to a future Operations committee meeting.

MOVED by Cr Wilson, seconded by Cr Hope

That the Committee

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|---|
| <ol style="list-style-type: none"><li>1. receives the report</li><li>2. leaves the matter to lie on the table to be presented at a later meeting.</li></ol> |
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**CARRIED**

### **7.1 No. 10/640 Development Contributions for Infrastructure Aerodrome Road Area and Western Industrial Area**

At the Council meeting on 26 August 2010, a report proposing that the Ten Year Plan be amended to include stormwater and drainage infrastructure for the recently rezoned Aerodrome Road area and wider Awapuni Moana catchment industrial area (Western Industrial Area) was considered.

Report No. 10/640 recommended that Council's decision not to propose an amendment to the Ten Year Plan as part of the 2011-2012 Annual Plan consultation process be reconsidered.

Eastland Port Chief Executive Andrew Gaddum and Ross Muir Insight (Gisborne) Limited attended the meeting. Mr Muir read a tabled statement and explained an attached map. He felt the development levy proposal recommended by Engineering & Works Manager Peter Higgs provided an integrated, equitable solution to funding infrastructure development that would ensure that no one industrial operator would be faced with having to grapple with wider servicing issues that had been Eastland Port's experience with the cargo yard proposal. He urged the committee to adopt the recommendations.

MOVED by Cr Wilson, seconded by Cr Hope

That the Committee

1. receives the report
2. **Recommends that Council**
  - a) agrees in principle to support the provision of stormwater and drainage infrastructure at Aerodrome Road and wider Awapuni Moana catchment industrial area
  - b) agrees in principle to support the provisions of wastewater, water and roading infrastructure for the Aerodrome Road area
  - c) agrees to a proposal for the provision of infrastructure in (2a) and (2b) to be included as a draft amendment to the Ten Year Plan for consultation with the (2011-2012) Annual Plan.

**CARRIED**

### **7.3 No. 10/561 Minor Improvement Programme 2010/11**

Each year Minor Safety Works projects are considered by the committee for the next financial year. An amount of \$1,111,400 has been allocated in the Annual Plan 2010/11.

MOVED by Cr Burdett, seconded by Cr Thomson

That the Committee

1. receives the report
2. approves the proposed minor improvements projects 2010/11 to the Ten Year Plan budget of \$1,111,400.

**CARRIED**

### **7.4 No. 10/565 Changes to the Gisborne City Bus Service**

Several changes had been recommended to the commuter bus scheme, however one unresolved issue was the location of the bus terminus.

MOVED by Cr Thomson, seconded by Cr Aston

That the Committee

1. receives the report
2. adopts the installation of "no parking" lines at the intersection of Gladstone Road and Bright Street
3. agrees to the changes being attached to the Gisborne Traffic and Parking Bylaw.

**CARRIED**

#### **7.5 No. 10/629 Tender Appraisal – Contract EW10/11 – Tokomaru Bay Community Caretaker**

It was recommended that the contract be awarded to Lenard Chaffey.

Councillor Haisman asked for an explanation as the tender price was higher than others.

Solid Waste Engineer Dwayne Pomana explained that mowing of reserves and sexton duties were included.

MOVED by Cr Wilson, seconded by Cr Hope

That the Committee

1. receives the report
2. awards Contract EW10/11 – Tokomaru Bay Community Caretaker to Lenard Chaffey for \$156,745, GST exclusive.

**CARRIED**

#### **7.6 No. 10/630 Tender Appraisal – Contract EW10/12 – Te Puia Springs/Waipiro Bay Community Caretaker**

It was recommended that the contract be awarded to K & M Contractors.

MOVED by Cr Hope, seconded by Cr Thomson

That the Committee

1. leaves the matter to lie on the table until the next Council meeting.

**CARRIED**

#### **7.7 No. 10/631 Tender Appraisal – Contract EW10/13 – Ruatoria Community Caretaker**

It was recommended that the contract be awarded to K & M Contractors.

MOVED by Cr Thomson, seconded by Cr Burdett

That the Committee

1. receives the report
2. awards Contract EW10/13 – Ruatoria Community Caretaker be awarded to K & M Contractors for \$97,410, GST exclusive.

**CARRIED**

#### **7.8 No. 10/632 Tender Appraisal – Contract EW10/14 – Te Araroa Community Caretaker**

It was recommended that the contract be awarded to K & M Contractors.

MOVED by Cr Wilson, seconded by Cr Burdett

That the Committee

1. receives the report
2. awards Contract EW10/14 – Te Araroa Community Caretaker be awarded to K & M Contractors for \$211,240, GST exclusive.

**CARRIED**

#### **7.9 No. 10/635 Tender Appraisal – Contract EW10/08 – Te Karaka Community Caretaker**

It was recommended that the contract be awarded to Simon Brown.

MOVED by Cr Burdett, seconded by Cr Thomson

That the Committee

1. receives the report
2. awards Contract EW10/08 – Te Karaka Community Caretaker be awarded to Simon Brown for \$75,120, GST exclusive.

**CARRIED**

**7.10 No. 10/551 Tender Appraisal – Contract EW10/29 – Northern Region Road Verge Mowing 2010-2013**

Two tenders were received and evaluated against the NZTA tender procedures.

MOVED by Cr Hope, seconded by Cr Burdett

That the Committee

1. receives the report
2. awards Contract EW10/29 – Northern Region Road Verge Mowing 2010-2013, to Eastland Trimmers for \$412,904, GST exclusive.

**CARRIED**

**7.11 No. 10/611 Tender Appraisal – Contract EW10/18 – 2010/11 Pavement Rehabilitation (Northern and Western)**

It was recommended that the contract be awarded to Fulton Hogan Limited.

MOVED by Cr Hope, seconded by Cr Burdett

That the Committee

1. receives the report
2. awards Contract EW10/18 – 2010/11 Pavement Rehabilitation (Northern and Western), to Fulton Hogan Limited for \$1,923,792.90, GST exclusive.

**CARRIED**

**7.12 No. 10/642 Tender Appraisal – Contract EW10/19 – 2010/11 Pavement Rehabilitation (City and Eastern)**

It was recommended that the contract be awarded to Downer EDi Works Limited.

MOVED by Cr Hope, seconded by Cr Aston

That the Committee

1. receives the report
2. awards Contract EW10/19 – 2010/11 Pavement Rehabilitation (City and Eastern), to Downer EDi Works Limited for \$1,485,397.30, GST exclusive.

**CARRIED**

**7.13 No. 10/612 Tender Appraisal – Contract EW09/32 – Tuakau and Keelan Roads Upgrading 2010/2011**

It was recommended that the contract be awarded to Quality Roothing and Services (Wairoa) Limited.

MOVED by Cr Burdett, seconded by Cr Hall

That the Committee

1. receives the report
2. awards Contract EW09/32 – Tuakau and Keelan Roads Upgrading 2010/2011 to Quality Roothing and Services (Wairoa) Limited for the sum of \$636,984, GST exclusive.

**CARRIED**

**7.14 No. 10/627 Tender Appraisal – Contract EW10/32 – 2010/11 Regional Development Road Upgrading (Eastern)**

It was recommended that the contract be awarded to Quality Roding and Services (Wairoa) Limited.

MOVED by Cr Wilson, seconded by Cr Hall

That the Committee

1. receives the report
2. awards Contract EW10/32 – 2010/11 Regional Development Road Upgrading (Eastern), to Quality Roding and Services (Wairoa) Limited for the sum of \$631,890, GST exclusive.

**CARRIED**

**7.15 No. 10/634 Tender Appraisal – Contract EW10/22 – 2010/11 Regional Development Road Upgrading (Northern)**

It was recommended that the contract be awarded to Fulton Hogan Limited.

MOVED by Cr Wilson, seconded by Cr Aston

That the Committee

1. receives the report
2. awards Contract EW10/22 – 2010/11 Regional Development Road Upgrading (Northern), to Downer EDi Works Limited for the sum of \$3,581,256, (GST exclusive) subject to a contract variation which reduces the value of the works to \$2,515,000 (GST exclusive).

**CARRIED**

**7.16 No. 10/638 Tender Appraisal – Contract EW10/02 – Provision of Operations and Maintenance Services for Water, Wastewater and Stormwater**

It was recommended that the contract be awarded to Fulton Hogan Limited.

MOVED by Cr Burdett, seconded by Cr Aston

That the Committee

1. receives the report
2. awards Contract EW10/02 – Provision of Operations and Maintenance Services for Water, Wastewater and Stormwater Systems to Fulton Hogan Limited for \$17,812,618 (GST exclusive).

**CARRIED**

Councillor Thomson thanked Utilities Asset Manager Kevin Strongman and paid tribute to the work done. He said that a standard had been set for others to see. Mr Strongman said he would pass on the compliments to his staff as well.

**7.17 No. 10/647 Water Charges for Water Cartage Customers**

In the 2010/11 Annual Plan Council implemented a new charge for water delivered to water carriers from the Waipaoa Water Treatment Plant. The affected carriers have approached staff to challenge the new charge. They requested that their concerns be conveyed to Council with a request to cancel the charge.

Chief Financial Officer Mike Drummond explained that it was the first time the water carriers had been charged. The carriers had been given a copy of the report and invited to attend the meeting.

MOVED by Cr Hope, seconded by Cr Wilson

That the Committee

1. receives the report
2. **recommends that Council**
  - a) confirms the current charge of \$10 (plus GST) per delivery for the supply of water from the Waipaoa Water Treatment Plant.

**CARRIED**

**For noting**

**7.18 No. 10/613 Community Facilities Division Activity Report to 3 September 2010**

MOVED by Cr Thomson, seconded by Cr Burdett

That the Committee

1. receives the report.

**CARRIED**

**7.19 No. 10/552 Contract EW10/04 – Cleaning of Public Conveniences 2010-2013**

MOVED by Cr Burdett, seconded by Cr Hope

That the Committee

1. receives the report.

**CARRIED**

**7.20 No. 10/567 Roading Division Activity Report to 1 August 2010**

Land Transport Manager Dave Hadfield drew attention to page 84 1.3 Portfolio Managers where he personally thanked Councillors Bill Burdett and Roger Haisman for assisting the roading team with their function as regional and district roading portfolios.

Councillor Wilson advised the committee that the realignment at St Mary's was working really well.

MOVED by Cr Thomson, seconded by Cr Aston

That the Committee

1. receives the report.

**CARRIED**

Land Transport Manager Dave Hadfield was thanked for his work and innovation where there had been some considerable savings made.

**7.21 No. 10/641 Water Supply Activity Report to 3 September 2010**

MOVED by Cr Wilson, seconded by Cr Burdett

That the Committee

1. receives the report.

**CARRIED**

**7.22 No. 10/622 Heart of Gisborne: Side Street Directory Signs**

MOVED by Cr Hope, seconded by Cr Wilson

That the Committee

1. receives the report.

**CARRIED**

**7.23 No. 10/573 H B Williams Memorial Library: Financial Results for period ended 30 June 2010**

MOVED by Cr Wilson, seconded by Cr Aston

That the Committee

1. receives the report.

**CARRIED**

**7.24 No. 10/639 H B Williams Memorial Library Activity Report: June 2010 – September 2010**

MOVED by Cr Burdett, seconded by Cr Aston

That the Committee

1. receives the report.

**CARRIED**

**7.25 No. 10/578 Voluntary Sector Use for Social Services**

MOVED by Cr Thomson, seconded by Cr Burdett

That the Committee

1. receives the report.

**CARRIED**

**7.26 No. 10/643 Update on the Graffiti Prevention Grant**

MOVED by Cr Hall, seconded by Cr Hope

That the Committee

1. receives the report.

**CARRIED**

**7.27 No. 10/539 Capital Expenditure Report for the Year ending 30 June 2010**

MOVED by Cr Wilson, seconded by Cr Hope

That the Committee

1. receives the report.

**CARRIED**

**8. Late Items**

There were no late items.

**9. Questions**

There were no questions.

**10. General Business**

a) There was no general business.

**11. Public Excluded Business**

**Resolution to Exclude the Public**

**Section 48, Local Government Official Information and Meetings Act 1987**

Moved by Cr Hope, seconded by Cr Burdett

**THAT**

- (1) The public be excluded from the following part of the proceedings of this meeting, namely
  - i) Item 11.1 10/373 Gisborne Vehicle Testing: Financial Results for the period ended 31 May 2010
  - ii) Item 11.2 10/374 Waikanae Beach Top 10 Holiday Park: Financial Results to 31 March 2010
- (2) The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

ITEM No.	MINUTES/ REPORT OF:	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUNDS UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
11.1	Assistant Accountant: Corporate Planning	Gisborne Vehicle Testing: Financial Results for the period ended 30 June 2010	Section 7(2)(h)	48(1)(a)
11.2	Assistant Accountant: Corporate Planning	Waikanae Beach Top 10 Holiday Park: Financial Results to 30 June 2010	Section 7(2)(h)	48(1)(a)

- (3) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:-

Item 11.1 and 11.2:

Section 7(2)(h): To enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.

**CARRIED**

#### Re-admittance of the public

Moved by Cr Thomson, seconded by Cr Hope

That the committee

1. re-admits the public.
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**CARRIED**

Councillor Thomson thanked Engineering & Works Manager Peter Higgs for his input throughout the term of Council.

There being no further business, the meeting concluded at 3.20pm.

Graeme Thomson  
**Chairperson**