

MINUTES



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MEMBERSHIP: Graeme Thomson (Chair), Deputy Mayor Nona Aston,
Bill Burdett, Roger Haisman, Allan Hall, Gary Hope, Atareta Poananga, Brian Wilson
and His Worship the Mayor (ex officio).

MINUTES of the OPERATIONS Committee

Held in the Committee Room, 15 Fitzherbert Street on 15 July 2010 at 1pm.

PRESENT:

Councillors Graeme Thomson (Chair), Deputy Mayor Nona Aston, Bill Burdett, Roger Haisman, Allan Hall and Brian Wilson

Crs Kathy Sheldrake and Pat Seymour

IN ATTENDANCE:

Chief Executive Lindsay McKenzie, Corporate Affairs Manager Douglas Birt, Chief Financial Accountant Mike Drummond, Land Transport Manager Dave Hadfield, Roding Area Engineer (Eastern) Robin Beale, Principal Planner – Urban Design Duncan Rothwell, Community Facilities Asset Manager Terry McMillan, Commercial Property Manager Matt Feist, Utilities Wastewater Engineer (Strategic Planning) Helen Churton, Utilities Engineer (Water) Marcus Koll, Rivers and Land Drainage Asset Manager Jurgen Komp and Committee Secretary Eileen Marshall.

APOLOGIES:

Cr Atareta Poananga

LEAVE OF ABSENCE:

Councillor Gary Hope

1. Apology

MOVED by Cr Wilson, seconded by Cr Haisman

That the apology from Cr Atareta Poananga, be sustained

CARRIED

2. Public forum, petitions, deputations and representation from tangata whenua

Nil

3. Confirmation of Minutes

Operations Committee – 10 June 2010

MOVED by Cr Burdett, seconded by Cr Aston

That the Minutes of 10 June 2010 be accepted.

CARRIED

Action Sheet

10/371 – Changes to the Gisborne City Bus Service

Cr Aston asked what date this meeting for the changes to the Gisborne City Bus Service is to be held and could arrangements please be made to have plenty of media at this meeting.

Land Transport Manager Dave Hadfield undertook that this would happen when the details of the changes were finalised.

10/032 – Speed Limits

Cr Aston asked if there had been any feedback from residents on speed limits.

Land Transport Manager Dave Hadfield advised that no feedback has been received.

09/513 – Solid Waste Activity Report to 30 September 2009

Cr Haisman asked about changes to the Whatatutu Transfer Station collection and a reduction in the capital costs for this project. Land Transport Manager Dave Hadfield will ensure the Solid Waste reduction will be updated in the three monthly report going to the next Operations Committee meeting.

4. Matters Arising

7.1 No 10/321 – Hicks Bay and Tokomaru Bay Wharves

Cr Burdett said there is a working party and they have reached a conclusion which will go to a public meeting.

5. Notification of late items, questions and general business

There were no late items.

6. Mayor's and Councillors' Reports

For decision

Nil

For noting

Nil

7. Staff Reports

For decision

7.1 No 10/445 Draft CBD Lighting Strategy and Action Plan

The majority of the work contained in the action plan can be funded through existing minor improvements and maintenance budgets.

The costs associated with the detailed architectural and 'way finding' lighting master plan would need to be included in the 2012 Long Term Council Community Plan.

MOVED by Cr Wilson, seconded by Cr Hall

That the Committee

1. receives the report
2. approves the Draft Lighting Strategy to enable staff to deliver the proposed lighting initiatives as set out in the Action Plan.

CARRIED

Cr Haisman abstained from voting on this motion.

For Noting

7.2 No 10/471 Lighting Master Plan for Gisborne – Presentation by LDP Visual Planners

Mike Grunsell from LDP Visual Planners Ltd attended the meeting and presented the benefits of a master plan approach to lighting Gisborne City.

Mr Grunsell said that soft lighting in some areas would help to stop vandalism and crime in the district.

Mr Laurie Butler from the Heart of Gisborne said that more shops in the district should consider putting lights under the verandahs to help light up the city centre.

Mr Butler also said that the Council and the Heart of Gisborne could be helpful with the lighting strategy.

Land Transport Manager Dave Hadfield is to request Mayor Foon to write to all shop owners in the district requesting them to improve their shop lighting.

Heart of Gisborne also supports shop lighting.

Cr Thomson thanked Mr Grunsell for his interesting presentation.

MOVED by Cr Thomson, seconded by Cr Burdett

That the Committee

1. receives the report.

CARRIED

7.3 No 10/464 Contract EW10/30 – Hall Street Footbridge Refurbishment

Users of the footbridge complained about the state of the deck, its slipperiness and narrow capacity. Public requests to provide similar upgrading to the Derby Street footbridge have been noted.

Quotes were invited from experienced bridge builders for the Hall Street bridge deck replacement. Two options were requested: 2.5m wide and 3 m wide.

Three tenders were received and were evaluated in accordance with NZTA's lowest price conforming tender method.

The lowest tender (Fulton Hogan) offered some alternative that is acceptable by the designer, reducing prices to \$89,652.88 for Option 1 and \$76,000 for Option two.

The bridge will be closed for about four weeks during reconstruction.

A budget of \$100,000 is proposed under the minor improvement category.

Engineering and Works Manager Peter Higgs, under delegated authority, approved the award of this contract to Fulton Hogan Limited for \$89,652.88 GST exclusive.

MOVED by Cr Hall, seconded by Cr Burdett

That the Committee

1. receives the report.

CARRIED

7.4 No 10/466 Water Supply Activity Report to 30 June 2010

The power pole replacement contract in the Mangapoike dam and Waingake areas was awarded to Electrinet Ltd and is underway. The expected completion date of this project is early October 2010.

MOVED by Cr Burdett, seconded by Cr Wilson

That the Committee

1. receives the report.

CARRIED

7.5 No 10/467 Wastewater Utility Activity Report to 2 July 2010

Utilities Wastewater Engineer (Strategic Planning) Helen Churton updated the committee on capital activities, operational activities and operational projects.

MOVED by Cr Haisman, seconded by Cr Aston

That the Committee

1. receives the report.

CARRIED

7.6 No 10/465 Rivers and Land Drainage Activity Report to 30 June 2010

Attachments to Report No 10/465 were tabled at the meeting for Waipaoa River Flood Control Scheme – Stopbank and Culvert Inspection April/May 2010 and Te Karaka Flood Control Scheme – Stopbank and Culvert Inspection June 2010.

The Rivers/Land Drainage Division included updates and highlights on the following:

- Regular preventative maintenance
- Waipaoa River Flood Control Scheme Review
- Protection of Ruatoria
- Wainui Beach protection works Section 3 (Tuahine groyne to Wainui Stream)
- PIMS, LIMS, Resource Consents and Building Consents technical comments.

Cr Burdett congratulated the staff of the Rivers and Land Drainage and Utilities division of Council for doing such an efficient job during the recent heavy rains.

Cr Haisman asked if the cut at Ruatoria was working and it was confirmed by Rivers and Land Drainage Asset Manager Jurgen Komp that the cut was working well. Cr Haisman said that having the cut working well would be cost saving to Council.

MOVED by Cr Burdett, seconded by Cr Thomson

That the Committee

1. receives the report.

CARRIED

7.7 No 10/462 Waikanae Beach Top 10 Holiday Park Activity Report to 30 June 2010

Matt Feisst updated the Committee on the operations of the Waikanae Beach Top 10 Holiday Park.

Changes to management of the holiday park are expected to have a positive impact and will further reinforce a period of consolidation for staff and management.

The replacement of power boxes and some fencing is to be carried out before summer and six units will also be upgraded.

The holiday park is now up to the standards set for Top 10 Holiday Parks.

There has been an increase in charges but the holiday park is expected to be as busy as ever over the summer holiday period.

The past two weeks at the holiday park have also been very busy.

MOVED by Cr Wilson, seconded by Cr Burdett

That the Committee

1. receives the report.

CARRIED

7.8 No 10/463 Gisborne Vehicle Testing Activity Report to 30 June 2010

Management is working to maintain GVT's profitability while actively responding to competition as necessary.

MOVED by Cr Thomson, seconded by Cr Burdett

That the Committee

1. receives the report.

CARRIED

8. Late Items

There were not late items.

9. Questions

There were no questions.

10. General Business

There we no items of general business

11. Public Excluded Business

**RESOLUTION TO EXCLUDE THE PUBLIC
Section 48, LOCAL GOVERNMENT OFFICIAL INFORMATION
and MEETINGS ACT 1987**

MOVED by Cr Thomson, seconded by Cr Wilson

That

(1) the public be excluded from the following part of the proceedings of this meeting, namely

ITEM 11.1 10/373 – Gisborne Vehicle Testing: Financial Results for the period ended 31 May 2010.

ITEM 11.2 10/374 – Waikanae Beach Top 10 Holiday Park: Financial Results to 31 March 2010.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information & Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/Report of	General Subject of each matter to be Considered	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the Passing of this Resolution
11.1	Assistant Accountant: Corporate Planning	Gisborne Vehicle Testing: Financial Results for the period ended 31 May 2010	Section 7(2)(h)	48(1)(a)
11.2	Assistant Accountant: Corporate Planning	Waikanae Beach Top 10 Holiday Park: Financial Results to 31 March 2010	Section 7(2)(h)	48(1)(a)

(2) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information & Meetings Act 1987 and the particular interest of interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

ITEM 11.1 Section 7(2)(h) To enable the Gisborne District Council holding the information to carry out, without prejudice or disadvantage, commercial activities.

ITEM 11.2 Section 7(2)(h) To enable the Gisborne District Council holding the information to carry out, without prejudice or disadvantage, commercial activities.

For noting

11.1 No 10/373 Gisborne Vehicle Testing: Financial Results for the Period Ended 31 May 2010

MOVED by Cr Thomson, seconded by Cr Wilson

That the Committee

1. receives the report.

CARRIED

11.2 No 10/374 – Waikanae Beach Top 10 Holiday Park: Financial Results to 31 March 2010

MOVED by Cr Thomson, seconded by Cr Aston

That the Committee

1. receives the report.

CARRIED

RE-ADMITTANCE OF THE PUBLIC

MOVED by Cr Thomson, seconded by Cr Aston

That the Committee

1. re-admits the public.

CARRIED

There being no further business, the meeting concluded at 2.45pm.

Graeme Thomson
Chairperson