

# Instrument of Financial Delegation

## Delegation to Chief Executive


By resolution at a meeting on 25 June 2020 the Gisborne District Council:

1. Authorised its Chief Executive to commit the Council to all arrangements and contracts for the supply of goods, services, plant and labour, including execution, variation and termination of all documents, agreements and contracts aside from those required by legislation to be signed by elected representatives to enable the—
  - 1.1 implementation of decisions made by the Council, its committees and any further subordinate decision making bodies:
  - 1.2 receipt and implementation of Crown funding:
  - 1.3 management of capital expenditure and operations and maintenance expenditure, up to the limits approved in the relevant Annual Plan or Long Term Plan:
  - 1.4 management of expenditure not included in the Annual Plan or Long Term Plan or authorised in accordance with 1.1 or 1.2 above, up to a maximum of \$150,000 (GST exclusive) per item.
2. Authorised its Chief Executive to exercise any financial delegations held by other Council officers, including those set out in any relevant council policies.
3. Revoked all previous financial delegations to its Chief Executive.

## General Terms and Limitations

- **Maximum daily limit:** Expenditure is limited to \$30,000,000 on any one day.
- **Compliance with laws, policies and procedures:** Expenditure must be undertaken in accordance with relevant Council policies and procedures and all applicable laws.
- **Acting:** During periods in which the Chief Executive is absent, the authority in this Instrument extends to any officer who the Council has appointed as an Acting Chief Executive, or to whom the Chief Executive has temporarily delegated all statutory functions and powers.
- **Relationship with statutory delegations:** Compliance with the limits of this financial authority is not intended as a legal condition or limitation in the scope of any statutory powers delegated.

Council resolution confirmed by:



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Rehette Stoltz, Mayor

Date: 20/7/20