



2022/23

Ngā utu me ngā utu whakauru

Fees and Charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community.





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About the fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community. Fees and charges are reviewed annually as part of the Annual Plan or Long-Term Plan. However, fees may be changed at any time during the year if needed and approved. While reviewing fees and charges, several principles are considered. These include the cost of providing a service, value for money, and community expectations while considering the balance of affordability and accessibility of services.

Fees and charges have predominately increased by the rate of inflation used for year 2 of the Long-Term Plan, 2.82%. Unless a fee is regulated, we round up to the nearest dollar so some fees may be slightly higher than inflation, especially in lower fees. Regulated fees are updated when we are notified by the authority.

Major changes

- The Olympic Pool fees have remained static due to disruptions to service due to the age and deterioration of the facility. New fees will be recommended to Council for Kiwa Pools before the facility opens in 2023.
- Library fees for overdue returns has been removed. A growing number of Libraries across New Zealand are removing overdue fines amid concerns that they are a deterrent for some people for using the library. Other evidence shows return rates increased when fine-free policies were introduced. Books lost will still incur a replacement charge. This change will align our district with other public libraries in the country – 75% of which have already removed these charges. Income loss related to this change is approximately \$16K annually.



Corridor Access Requests

Car type	2021/22 charge \$	2022/23 charge \$
Standard CAR (Based on 1.3 hours)	325	334
Will incur an inspection charge – fee below*		
Project CAR (Based on 2 hours)	325	334
Will incur an inspection charges – fee below*		
Non-Standard CAR (Based on 3 hours)	487	500
Will incur an inspection charge – fee below*		
Blanket CAR (Based on 1 hour)	163	167
Will incur an inspection charges – fee below*		
*Close inspection per site	163	167
Commercial utility providers can avoid this charge if they provide photographic evidence of the completed work site. This will reduce the inspection workload. These sites are assessed as low risk as these are professional tradespeople operating to the 'National Code of Practice for Utility Operators'. There will be clear guidelines on requirements for this self-service aspect.		
Non-Compliance	535	550
Minor CAR	At Council discretion	At Council discretion

Note: Officers mapped the process to understand the time it takes to administer a variety of standard and non-standard CAR.

Authority/Requirement: Section 150 of the Local Government Act (2002)

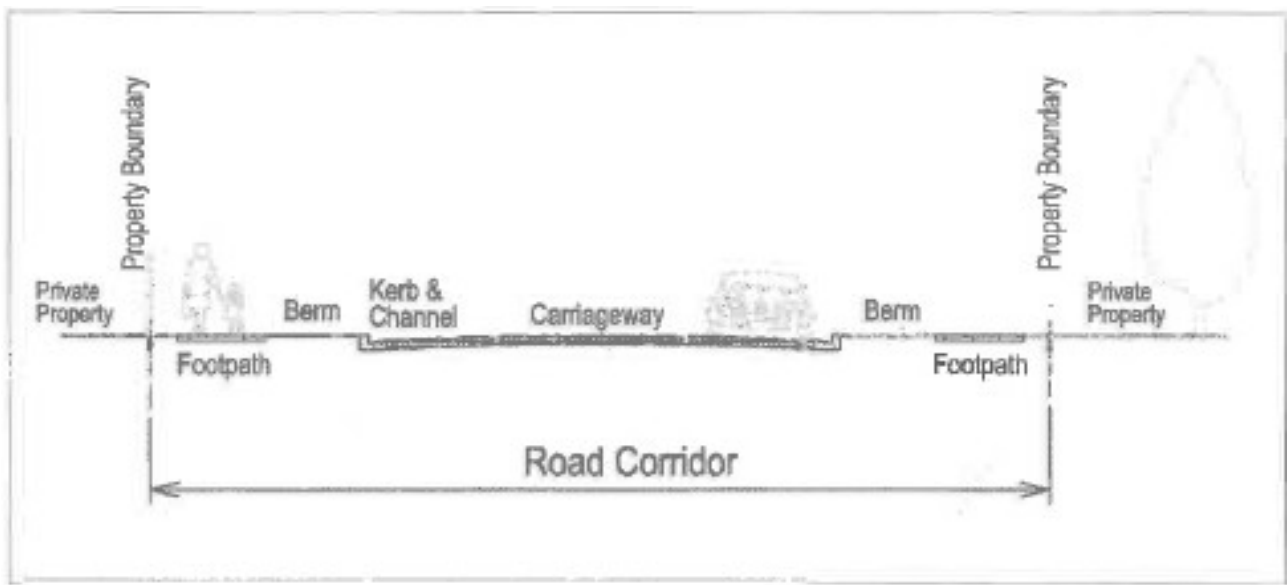
A CAR is required for, but not limited to, the following activities:

- Any activity that will alter, or cause to be altered, the surface of any part of the road corridor - including and not limited to excavating, drilling and resurfacing
- The placement of any pipe, duct, pole, cabinet or other structure below, on or above the road corridor
- A new vehicle crossing, driveway works
- Building construction (commercial)
- Scaffolding works associated with renovations or building maintenance
- Shop front fit outs/repairs/replacements
- Crane operators
- Building cleaning/painting up to 4 hours
- Events



Car Type Definitions

- Standard CAR:** This is a CAR that requires no expert input from the Network Managers or Contract Managers. These are mostly excavation CARS.
- Project CAR:** This covers professional project work that is either long and/or has standard work site practices that can be bundled under one CAR. For example, connecting ultra-fast broadband to houses or undertaking emergency work like repairing burst water pipes.
- Non-Standard CAR:** This is a CAR that requires expert input from the Network Managers or Contract Managers. It may have implications for other roading activities. It may need interdepartmental consideration as well.
- Non-Compliance:** This is a charge for those working on the network that either do not have a CAR or are in breach of their CAR conditions.
- Inspection per site:** This is a fee for having network professionals investigate the worksite as required at completion, at the end of the defect liability period or other as required.



Cemetery

Item	2021/22 charge \$	2022/23 charge \$
Burial plot purchase fee		
Full size - 2.4m x 1.2m		
Taruheru	1,162	1,195
Motu	320	329
Ormond	320	329
Patutahi	1,162	1,195
Rakauroa	320	329
Ruatōria	320	329
Te Araroa	320	329
Te Puia	320	329
Tokomaru Bay	1,162	1,195
Tolaga Bay	1,162	1,195
Children's Lawn (Taruheru Cemetery) - 0.6m x 1.2m	320	329
INTERMENT FEE		
Monday - Friday		
Standard	556	572
Children (12 years and under)	272	280
Stillborn child	74	76
Additional fee for out-of-district residents (additional to normal interment fee)	272	280
Saturday and Sunday		
Standard	816	839
Children (12 years and under)	414	426
Stillborn child	84	86
Additional fee for out-of-district residents (additional to normal interment fee)	544	559
Statutory Holiday		
Standard	1,266	1,302
Children (12 years and under)	633	651
Additional fee for out-of-district residents (additional to normal interment fee)	544	559
Ashes plot purchase and placement		
Ashes - 450mm x 450mm berm (placement of ashes extra)	262	269
Garden block (includes two placements of ashes)	472	485
Niche area (includes first placement of ashes and plaque with 14 words inscription)	237	244
Tokomaru Bay and Tolaga Bay (2 placements of ashes)	262	269
Placement of ashes in any plot already purchased in cemetery	74	76
OTHER CHARGES		
Disinterment fee	702	722
Extra deep digging of grave	168	173
Breaking of concrete	168	173





Community Housing

Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). Rents are reviewed on an annual basis.

Please refer to the GDC website for rent updates:

[Community housing | Gisborne District Council \(gdc.govt.nz\)](https://www.gdc.govt.nz/community-housing)

Complex	Location
Attlee Place	Carnarvon Street
Awhina Court	Ayton Street
Barwick Place	Wainui Road
Craig Court	Craig Road
Elgin Court	Lytton Road
Frances Gregory Court	Jackson Street
Lytton Court	Lytton Road
Lytton Court - Disabled Unit	Lytton Road
Rangimarie Court	Hospital Road
Te Karaka Court	Balfour Road
Wildish Court	Wildish Street

Note: Applicants must be aged 55 or older, hold a current community services and/or an equivalent Supergold Card. Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). A bond of \$350 plus two weeks' rent in advance must be paid at the commencement of a tenancy. When a tenant wishes to vacate a unit, bond payments are fully refundable if the unit is in the same condition as when it was first occupied.



1.0 Environmental Services and Protection

1.1 Staff Time and basis of charges

STAFF TIME		
An hourly charge-out rate will apply unless otherwise stated:	2021/22 Charge \$	2022/23 Charge \$
Team Leader/Manager	190	195
Senior Scientist		
Senior Officer and Principal Planner		
Development Engineer & Geotechnical Officer		
Science Officer	169	174
Planner, Intermediate Planner		
Building Services Officer		
Building Technical Officer	113	117
Administrative services / Consent Co-ordinator (per hour)		

BASIS OF CHARGES

The hours applied by staff to the resolution of an application or event, and subsequently charged for, will be reasonable taking into account Council's responsibilities, cost to applicant and welfare of the community.

Provision of information in response to general enquiries is a free service to the public unless otherwise specified in this document.

Provision of professional advice in relation to specific building and development proposals is free for an initial period of 15 minutes. Thereafter it is charged on a cost of service basis.

For resource consent applications, Council requires a cost recoverable deposit to be paid, this is a deposit only and further fees may be charged on a full cost recovery basis.

A 50% premium may be added to normal charge-out rates for activities caused by working without or outside the terms of consents required by Council.

Where the Tairāwhiti Plan has stated that other fees and charges provisions apply or that no charges will apply this is also specified in this document.



1.2 Disbursements

The hourly charge-out rates include normal office overheads such as telephone calls, office accommodation records and typing. Other actual disbursements such as photocopying will be charged as follows, unless otherwise stated in the fees and charges document:

		2021/22		2022/23	
Microfilming/scanning					
Scan per page		\$2.25 - \$8.99		\$2.25 - \$8.99	
Photocopies/printing					
	B&W	Colour	B&W	Colour	
Less than 20 copies					
A4	0.82	1.33	0.84	1.37	
A3	1.33	2.45	1.37	2.52	
More than 20 copies*					
A4	0.41	0.61	0.42	0.63	
A3	0.51	0.72	0.52	0.74	
Mapping printing/copying					
	Full colour	With aerial photo	Full colour	With aerial photo	
A4	8	12	9	13	
A3	12	18	13	19	
A2	18	24	19	25	
A1	24	35	25	36	
A0	35	53	36	55	
Mapping scanning					
	\$		\$		
<100	9.30	per sheet	9.56	per sheet	
>100 same original size	5.93	per sheet	6.10	per sheet	



2.0 Resource Consents

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

We charge the actual and reasonable costs for processing a consent application, apart from a limited number of applications which are subject to a fixed fee as detailed below. Actual and reasonable costs include, but are not limited to:

- Staff time spent processing a resource consent at the staff charge out rates detailed in section 1.0.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning and hearing costs.

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$	
SUBDIVISION				
Resource Management Act 1991 Section 36	DEPOSIT FEE			
	a.	Non-notified deposit ⁽²⁾	1,300	1,337
	b.	Notified deposit ⁽²⁾	3,000	5,000
	c.	Section 223 deposit ⁽²⁾	190	250
	d.	Section 224(c) deposit ⁽²⁾	255	470
	e.	Combined Section 223 and Section 224(c) deposit ⁽²⁾	400	750
	f.	Section 221 - Consent Notice deposit ⁽²⁾	105	108
	ACTUAL FEE			
	g.	Section 222 - Completion Certificate plus Bond	190	196
	h.	Section 108(2)(b) - Bond*	Actual and reasonable cost	Actual and reasonable cost
	i.	Engineering Plan check (including site visits)*	Actual and reasonable cost	Actual and reasonable cost
	j.	Section 226 - certificate to separate record of title*	Actual and reasonable cost	Actual and reasonable cost
	k.	Section 241 - certificate to cancel amalgamation*	Actual and reasonable cost	Actual and reasonable cost
	l.	Section 243 - surrender of easements*	Actual and reasonable cost	Actual and reasonable cost
REGIONAL AND DISTRICT RESOURCE CONSENTS				
Resource Management Act 1991 Section 36	DEPOSIT FEE			
	a.	Certificate of Compliance / Certificate of Existing Use Rights (Deposit Fee) ⁽²⁾	565	581
	b.	Partial transfer of water consent to another person within the existing consent term (Deposit Fee) ⁽²⁾	100	103
	c.	Non-notified (Deposit Fee) ⁽²⁾	1,300	1,337
	d.	Notified (Deposit Fee) ⁽²⁾	3,000	5,000



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

	e.	Bore Permit (Deposit Fee) ⁽²⁾	565	581
	f.	Section 127 - variation (Deposit Fee) ⁽²⁾	515	530
	g.	Bundled - More than one activity type bundled together triggers this fee (Deposit Fee) ⁽²⁾	1,550	1,594
	h.	Clustered / Global Consents - Five or more consent applications lodged together triggers this fee (Deposit Fee) ⁽²⁾	0	3,000
	ACTUAL FEE			
Resource Management Act 1991 Section 36		Whole transfer of Coastal Permits, Water Take consents, Water Permits for Damming or Diverting and Discharge Permits (but not limited to) to another person at the same site within the existing consent term	87	90
		Application to reduce the allocated rate of surface water take consent or allocated annual volume of groundwater take consent	Nil	Nil
		Applications for activities identified in regional and district plans that have a zero fee - Activity which only infringes the Soil Conservation (and no other) Rules in the Tairāwhiti Plan ³	Nil	Nil
		Water Take Consent - Non-Refundable Waitlist Payment*	0	55
		Pre-Lodgement advice after the first hour of staff time*	0	Actual & reasonable cost
		Land Use Consent Condition(s) Certification*	Actual & reasonable cost	Actual & reasonable cost
		Section 108(2)(B) - Bond*	Actual & reasonable cost	Actual & reasonable cost
		Section 125 - Extension of Time*	Actual & reasonable cost	Actual & reasonable cost
		Section 128 - Review of consent conditions by consent authority*	Actual & reasonable cost	Actual & reasonable cost
		Section 36 - Miscellaneous Certificates of Compliance*	Actual & reasonable cost	Actual & reasonable cost
		Section 36 - Cancellation of RMA instruments*	Actual & reasonable cost	Actual & reasonable cost
		Section 87BB - Deemed Permitted Activity*	Actual & reasonable cost	Actual & reasonable cost
Local Government Act 2002 Section 50		Right of way approval – Section 348*	Actual & reasonable cost	Actual & reasonable cost
	RESOURCE CONSENT ADMINISTRATION			
	CIRCULATION FEE			
Resource Management Act 1991 Section 36		Non-notified applications (Circulation to 1 - 3 parties)	192	198
		Non-notified applications (Circulation to more than 4 parties)	237	244
		Notified applications	394	406
		ACTUAL FEE		
		Record Retrieval fee	47	0



	Cancel consent - all processing costs to date, plus fee of:	89	92
	Search of Council records for National Environmental Standards requirements - residential site	384	395
	Search of Council records for National Environmental Standards requirements - commercial site	435	448
SUBSCRIPTION - ACTUAL FEE			
	One Off / First Request - Weekly Monthly Consent Data Report*	110	114
	Annual Subscription - Weekly Consent Data Report - Request of same data	842	866
	Annual Subscription - Monthly Consent Data Report - Request of same data	182	188
HEARINGS			
Resource Management Act 1991 Section 36	Commissioner's costs (external commissioners at applicant's request)*	Actual & reasonable cost	Actual & reasonable cost
	Commissioner's costs (at submitter's request)**	Actual & reasonable cost	Actual & reasonable cost
	Commissioner's costs (at Council appointment)***	Actual & reasonable cost	Actual & reasonable cost
DESIGNATIONS			
Resource Management Act 1991 Section 36	Actual Fee:		
	Designations - Flat Fee	3,100	3,100
	Deposit Fee:		
Section 176A	Outline Plan Consideration (Deposit Fee) ²	400	412
Section 176A(2)(c)	Outline Plan Waiver (Deposit Fee) ²	250	258

¹ The Resource Consent Administration-Circulation Fee is non-refundable for resource consents returned as incomplete under section 88 of the Resource Management Act 1991.

² The Council will charge for additional time processing the consent where this time exceeds the deposit paid. Under S36AAB(2), the Council is able to stop processing a consent until this fixed fee is paid.

³ Note the Tairāwhiti Plan identifies in Policy that these consents will not be charged for.

* Items are charged at actual and reasonable cost unless otherwise identified.

** The submitter(s) pay the actual cost of the application being heard and decided, less any charges payable by the applicant for the amount (estimated by the Resource Consents Manager) it would cost for the application to be heard and decided.

*** The applicant pays the actual cost of the application being heard and decided less any discount percentage as per Council's hearings discount policy where commissioners have been used because Council has a greater interest than the public.

Note: Staff time in preparing reports and attending hearings will be charged at actual time. Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual cost.



2.1 Resource Consents - Compliance Monitoring and Enforcement Act

The Compliance Monitoring and Enforcement Team charge actual and reasonable costs for all permitted activity, consent and non-compliance monitoring. Actual and reasonable costs include, but are not limited to:

- Staff time spent monitoring sites, including travel time, desk top monitoring (data/technical analysis etc.), meetings, phone calls, tests and samples.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning.

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
REGIONAL AND DISTRICT RESOURCE CONSENTS			
CONSENT MONITORING			
Resource Management Act 1991 Section 36	Set up the resource consent monitoring programme (4)	169	174
	Technical Advisor - Charge-out rate per hour	190	195
	Compliance Monitoring Officer - Charge-out rate per hour	169	174
	Administrative Services - Charge-out rate per hour	113	117
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	205	211
	Disbursements: Kilometres(3)	82c/km	79c/km
	Disbursements: Other (4)	Actual & reasonable cost	Actual & reasonable cost
Resource Management Act 1991 National Environmental Standard for Plantation Forestry Part 3	PERMITTED ACTIVITY MONITORING –FORESTRY		
Regulation 106 (a)	Permitted Activity monitoring for Regulation 24(2) (earthworks)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (b)	Permitted Activity monitoring for Regulation 37(2) (river crossings)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (c)	Permitted Activity monitoring for Regulation 51(2) (forestry quarrying)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (d)	Permitted Activity monitoring for Regulation 63(2) (harvesting)	Actual & reasonable cost	Actual & reasonable cost
Tairāwhiti Resource Management Plan Point Source Discharges	PERMITTED ACTIVITY MONITORING – STORMWATER		
Rule 6.2.3(3)	Permitted Activity monitoring for Stormwater for Rule (2)	Actual & reasonable cost	Actual & reasonable cost



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

MEASURING AND REPORTING OF WATER TAKES Amendment Regulations 2020

Resource Management Act 1991	Water Use Returns and Audits (Annual Fee)		
	Telemetered or web portal/text entry	157	162
	Telemetered or web portal/text entry - each additional water meter	40	41
	Fax/email/standard post	238	245
	Fax/email/standard post - each additional water meter	80	83
	Where no water is used during the year	80	83
	Other Fees		
	Compliance audit where water meters don't meet standards	289	298
Site Visits (4)	Actual & reasonable cost	Actual & reasonable cost	

ENFORCEMENT FEES

Resource Management Act 1991 Section 36	Council administration charge for issuing enforcement actions – charged to holder of consent (does not include any additional costs of non-compliance)	169	174
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	205	211

TAIRAWHITI RESOURCE MANAGEMENT PLAN

The fees and charges specified in this document prevail over any conflicting statements regarding fees and charges in the Tairāwhiti Resource Management Plan (TRMP).

CHARGES FOR DEBT COLLECTION

In situations where the council is required to engage the service of a debt collection agent to recover amounts owing to the council, the cost charged by the collection agency to the council will be payable by the debtor.

OTHER CHARGES

Refer to the GDC fees and charges for across Council charges.

- (1) Excludes lifetime consents e.g. Non expiry and non-surrenderable (structures around waterways).
- (2) Permitted activities that are liable for monitoring charges, will only be charged actual and reasonable costs as required.
- (3) All kilometres charged for travel begin and end at the Gisborne District Council Offices. Kilometres will be split between sites for multiple site visits as required.
- (4) Council reserves the right to charge actual and reasonable cost unless otherwise identified.

Application for waiver of fees may be made in writing to the Compliance Monitoring and Enforcement Manager.



2.2 Science

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
	REGIONAL IMPACT/MONITORING/SCIENCE CHARGES (ongoing consents)		
Resource Management Act 1991 Section 36	Air discharge – small	65	67
	Air discharge – medium	214	221
	Air discharge – large	428	441
	Discharge to land or water - small	65	67
	Discharge to land or water - medium	214	221
	Discharge to land or water - large	428	441
	Water take surface water <5 l/s, or groundwater <100,000m3/year	65	67
	Water takes surface water 5-25l/s, or groundwater 100,000 – 200,000 m3/year	214	221
	Water takes surface water >25l/s -60l/s, groundwater >200,000 m3/year -<400,000 m3/year	749	771
	Water take surface water 60 l/s - <100 l/s, groundwater 400,000 m3/year - <1,000,000m3/year	1,069	1,100
	Water take surface water>100 l/s, groundwater >1,000,000m3/year	2,136	2,197
	Gravel/Sand abstraction <2000m3/annum	65	67
	Gravel/Sand abstraction >2000- 10,000m3/annum	214	221
	Gravel/Sand abstraction l>10,000m3/annum	321	331
	Forestry/woodlot harvest <100 ha	65	67
	Forestry harvest >100 – 200 ha	108	112
	Forestry harvest >200ha	214	221
	Quarry/other earthworks	65	67
	Native vegetation clearance	65	67



3.0 Policy Planning

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211) Local Government Act 2002

Authority/ Requirement			
Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Private Plan Changes - Deposit Fee		16,018	16,470
Resource Management Act 1991 Section 36 AND Part 2, Schedule 1	Note: Council may reduce the deposit fee to the estimated actual and reasonable costs if staff consider this is likely to be significantly less than the deposit fee.		
	The Council may, at its discretion, charge the costs incurred to date before initiating the following milestones:		
	<ul style="list-style-type: none"> • Before the request for the change to the policy statement or plan is included on the committee agenda; and • Before the matter is included on the agenda of the Hearings committee or other committee for decision. 		
	The Council may also, at its discretion, require a deposit of the anticipated cost of commissioning any report in relation to the request. Costs associated with any request for a change to a policy statement or plan that is adopted by the Council, as if it was a change made by itself, will not be recovered from the applicant and a refund will be given of any charges paid.		
Development Contributions			
Local Government Act 2002 Sub Part 5 (s.197 to s.211)	Council will assess resource consent and building consent applications for development contributions in accordance with its current policy, available on the GDC website.	In accordance with the 2018 Policy	In accordance with the 2018 Policy
Cost of Hard Copy Plans (excl postage)*			
	Tairāwhiti Resource Management Plan	1,417	1,457
*Items are charged at actual cost unless otherwise identified.			



4.0 Building Services

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Project Information memoranda			
Building Act 2004 Section 240 Local Government Act 2002	Minor Projects	*	*
	Residential	315	324
	Commercial	359	370
	Industrial	395	407
	Note: Costs quoted are the minimum fees incurred and may be more.		
Land information memoranda			
Local Government Official Information and Meetings Act Section 44A	1. Residential: Under 1 hectare		
	= 10 working days	361	372
	2. Commercial/Industrial/Rural or Residential greater than 1 hectare		
	= 10 working days (application fee)	581	598
	Note: Costs quoted are the minimum fees incurred and may be more.		
	Forestry Blocks - If in doubt regarding the category please contact Gisborne District Council	*	*
Resource Management Act 1991 Section 36	Large Properties will be charged accordingly.	*	*
	Record retrieval fee	49	51
Property Search			
Building Act 2004	Residential property search	69	71
Section 219 & 240	Rural package (base fee) balance to be charged at time and materials basis on completion or termination of application	64	66
	Most recent floor and site plan	17	18
	Plumbing and drainage plan	14	15
	Specific plan/permit	14	15
	Commercial	108	112
	Most recent site plan, floor plan, elevations, cross sections	42	44
	Most recent floor and site plan	17	18
	Plumbing and drainage plan	14	15
	Specific plan/permit	14	15
	Local Government Act 2002 Section 150	Overseas Investment Certificates	*
<i>Special Instructions: Should special circumstances exist that result in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate based on the amount of time required to provide the requested information. The cost will be based on the hourly rate in Section 1.0. *</i>			
Local Government Act 2002 Section 150	1. Rural Address Property Identification (RAPID) No.		
	To allocate and supply RAPID number and plate	26	27
	2. Product Delivery		
	Courier/ postage costs	*at cost	*at cost
Building Act 2004 Section 72	Record of Title Registration		
	Sections 73 and 74 Notice	314	323



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

(Building Subject to Hazard)	Removal of above registration	*at cost	*at cost
Building Act 2004 Section 75 (Building over two or more Separate Lots)	Record of Title Registration		
	Sections 77 and 78 Notice	314	323
	Removal of above registration	*at cost	*at cost
Local Government Act 2002 Section 150	Common Drains Section 461 - LGA 1974	*at cost	*at cost
	Entry of Building Report to Property File	64	66
	Copy of Record of Title	25	25
	Copy of Consent Notice (base fee)	20	20
	Copy of each additional Consent Notice	10	10
	Building Consent Exemption (record on Property File)		
	Exemptions	96	99
Building Act 2004 Section 240	Scanning of Building Consent Plans Disbursements		
	Standard fee (all A4 and A3)	54	56
	Standard fee for consecutive 100 pages	32	33
	A2, A1, A0 plans - per sheet	12	13
	Note: Scanning fee is not applicable to digitally lodged or fixed fee consents.		
	Printing of Building Consent Plans Disbursements		
	Standard fee (A4 and A3 sheets) - up to 100 pages	22	23
	Standard fee for consecutive 100 pages	17	18
	A2, A1, A0 plans - per sheet	12	13
	Note: Printing fee is not applicable to fixed fee consents.		

BUILDING CONSENTS

Building Act 2004 Section 219 & 240	1. New Structures, Additions and Alterations (deposit) ⁽¹⁾ balance to be charged at time and materials basis on completion or termination of application		
	Alterations and garages ⁽¹⁾	650	650
	New dwellings ⁽¹⁾	1,000	1,000
	Commercial up to and including \$1m ⁽¹⁾	1,200	1,200
	Commercial or other above \$1m ⁽¹⁾	2,500	2,500
	2. Fireplaces ⁽²⁾		
	Freestanding ⁽²⁾	387	398
	In-Built ⁽²⁾	514	529
	3. Marquees - deposit * ⁽²⁾ balance to be charged at time and materials basis on completion or termination of application	100	100
	4. Demolition - deposit * ⁽²⁾ balance to be charged at time and materials basis on		



	completion or termination of application		
	a. Residential (includes 1 inspection) # ⁽²⁾	219	219
	b. Commercial (includes 2 inspections) # ⁽²⁾	388	388
	# Additional inspections at cost # Plus footpath and sign damage bond (as overleaf)		
Local Government Act 2002 Section 150 Building Act 2004 Section 219 & 240 Resource Management Act 1991 Section 36	5. Sign Consent	*	*
	Note: Some signs will require land use consent - see 2.0 Resource Consents	*	*
	6. Pools up to \$19,000 - deposit ⁽³⁾ balance to be charged at time and materials basis on completion or termination of application	⁽³⁾	⁽³⁾
	In-ground swimming pools, fence and drainage ⁽²⁾	561	580
	Above ground swimming pools, fence and drainage including fencing existing pool ⁽²⁾	387	400
	Three yearly inspection of swimming pool fencing as required by the Building Act 2004 Revisit for non-compliant pool after check *	164	169
Building Act 2004 Section 219 & 240	Entry of swimming pool inspection report from IQPI onto property file	64	66
	7. Minor Building Consent ⁽⁴⁾ Work under minor building consent must be for a residential project under the value of \$19,000 and meet the criteria listed on the Application for Minor Building Work form. ⁽²⁾	561	577
	8. Solar Panels (restrictions apply)	487	501
	9. Fast track garages (restrictions apply)	940	967
FOOTPATH AND SIGN DAMAGE			
	Footpath damage - refundable deposit# Note: GST exempt	1,000	1,000
Building Act 2004 Section 219 & 240	Footpath damage (CBD per metre street frontage) - refundable deposit# Note: GST exempt	300	300
	Relocation - sign damage - refundable deposit# Note: GST exempt	600	600



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

	# Plus Administration Fee - non-refundable	62	64
TECHNICAL PEER REVIEWS			
Building Act 2004 Section 219 & 240	Peer review fee (charged at cost)	*	*
ACCREDITATION LEVY CHARGE (applies to all building consents)			
Building Act 2004 Section 219 & 240	Note: Levy is already included in fixed fee consents		
	55 cents per \$1,000 Minimum	16	17
	55 cents per \$1,000 Maximum	733	754
CODE COMPLIANCE CERTIFICATE (CCC)			
Building Act 2004 Section 219 & 240	Note: Fee already included in fixed fee consents		
	CCC - Residential and small projects	89	92
	CCC - Standard commercial	262	270
	CCC - Large commercial (with fire design, occupancy >100, or multi-unit >10)	524	539
CHANGES TO BUILDING CONSENT			
Building Act 2004 Section 219 & 240	* Amendment to building consent	*	*
	* Extension to building consent	Free	Free
	Consent re-activation fee (no activity for more than 5 years)	103	106
	Record retrieval fee	49	51
	Cancelled building consents - all processing costs to date, plus fee of:	87	90
COMPLIANCE SCHEDULES			
Building Act 2004 Section 219 & 240	Schedule application base fee	128	132
	Plus fee per feature identified in schedule +	44	46
	Amendment to compliance schedule base fee	67	69
	Plus fee per feature removed/added or altered +	44	46
BUILDING WARRANT OF FITNESS			
Building Act 2004 Section 219 & 240	Building warrant of fitness site audit	*	*
	Process building warrant of fitness	73	76
Building Act 2004 Section 97(d)	CERTIFICATE OF ACCEPTANCE	Relevant building consent fees plus \$716	Relevant building consent fees plus \$737
Building Act 2004 Section 219.01	CERTIFICATE FOR PUBLIC USE	200	206
	RENEW CERTIFICATE FOR PUBLIC USE	120	124



	INFORMATION ON BUILDING CONSENTS (i.e. schedules, compiled data)	*	*
	SPECIAL SERVICES		
	Disbursements : Mileage	82c/km	79c/km
	Disbursements : Other	*at cost	*at cost
AMUSEMENT DEVICES (GST Exclusive)			
Amusement Devices Regulations 1978	Single device	10	10
	Each additional device	2	2
	Each device beyond 7 days	1	1
	Plus administration, processing and inspection	*at cost	*at cost
INSPECTIONS			
Local Government Act 2002 Section 150	Where applicable (per hour)	169	174
DEVELOPMENT CONTRIBUTIONS			
Local Government Act 2002 Sub Parts (s .197- s.211)	Council will assess building consent applications for development contributions in accordance with its current policy (available on the GDC website)	In accordance with current policy	In accordance with current policy
	Appeals	*at cost	*at cost
*	Items are charged at actual and reasonable cost unless otherwise identified.		
(1)	Items are charged at actual and reasonable cost to memorandum/consent stage. Charges for subsequent required inspections are made at uplift of consent on the basis of specific quoted schedule. Council reserves the right to recover additional inspection charges made necessary by action or inaction of consent holder. Each inspection type is charged at a standard rate. On visits where more than one inspection type is undertaken each incurs a fee.		
(2)	Deposit and standard fee includes set number of inspections and standard processing time. Any additional inspections or time to process the consent will be charged at cost.		
(3)	Pools on a hill/slope or with a value of over \$20,000 will require a full actual and reasonable cost Building Consent.		
(4)	Jobs that require only one inspection will be at a lesser rate. This is at the discretion of Council building official.		

NOTE: A Ministry of Business, Innovation and Employment (MBIE) levy is charged at the rate of \$1.75 inc GST for each \$1,000 or part thereof of total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,444 inc GST or more. A Building Research Association of New Zealand (BRANZ) levy is charged at the rate of \$1 of each \$1,000 or part thereof of the total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,000 or more. Some of the fees are determined by statute or regulation and Council is not able to change them. They are subject to change on direction without notice.

The building services fees and charges relate to the following regulations:

Building Act 2004, S. 45.01 (d), S.72, S.75, S.240, S.219 (d)
 Local Government Act 2002, S.150 and Sub Parts S.197-S.211
 Public Places Bylaw
 Amusement Devices Regulations 1978
 Resource Management Act 1991, S.36
 Local Government Official Information and Meeting Act, S.44A



5.0 Environmental Health Services

5.1 Registrations

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Food Act 2014			
New registration			
Food Act 2014 Section 204 Food Regulations 2015	Processing registration of risk based measure based upon a template or model issued by MPI of a business subject to a national programme:		
	Fixed fee (4)	320	330
	Multisite business - extra fee per additional site (4)	77	80
	Per hour for every extra hour of process time (5)	169	174
	Renewal of registration		
	Processing annual renewal of existing registration:		
	Fixed fee (4)	191	197
	Multisite business - extra fee per additional site (4)	52	54
	Per hour for every extra hour of process time (5)	169	174
	Amendment to registration		
Processing amendment to registered risk based measure based on a template or model issued by MPI or to registration of a business subject to a national programme:			
Fixed fee (4) Significant (2)	184	190	
Fixed fee (4) Minor (3)	113	117	
Per hour for every extra hour of process time (5)	169	174	
Verification (6)			
Conducting verifications. Charges include time spent on scheduling and final administration, preparation, on site or remote verification, reporting and follow up.			
Per hour for officer time (6)	169	174	
Per hour for administration time (6)	113	117	
Technical specialist required - at cost(6)	At cost	At cost	
Overdue Corrective Action Follow up. Charges include time spent on email, phone calls, site visits, assessment, outcome changes and administration(6)	0	174	
Compliance and monitoring: (charge per hour) (6)			
Food Act 2014 Section 204 Food Regulations 2015	Conduct complaint driven investigation resulting in issue of improvement notice by food safety officer.	169	174
	Conduct emergency investigation resulting in issue of direction or seizure notice. (6)		
	Disposal costs for seized food or food related accessories. (6)	at cost	at cost
	Storage costs for seized food or food related accessories. (6)	at cost	at cost
	Application for review of issue of improvement notice (6)	169	174
	Monitor food safety and suitability (6)	169	174
	Cancellation of verification audits (6)		
	These can come on same working day or non-attendance by essential personnel preventing completion of a verification.		
Loss of 1 hour cost recovered (6)	85	174	
Mentoring services: (charge per hour)			
	169	174	



Authority/Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Harbourmaster			
Gisborne District Navigation and Safety Bylaw	Application for suspension or exemption	62	64
	Plus Disbursements	at cost	at cost
	Registration of personal watercraft	Nil	Nil
Local Government Act 2002 Section 150 General Harbour (Nautical and Miscellaneous) Regulations 169, Section 21 Gisborne District Navigation and Safety Bylaw	Removal of vessel or obstruction (per hour), plus vessel hire and any other contractor costs.	190	196
Local Government Act 2002 Section 150	Tier 1 Marine Oil Spill Plan Assessment		
	Lodgement	39	41
	Assessment (per hour)	190	196
	Audit (per hour)	190	196
Gisborne District Navigation and Safety Bylaw	Harbour Master and Boat Charge out rates		
	Per Hour (or part thereof)	350	350
	Per Half Day (up to four hours)	1,000	1,000
	Per Day (up to eight hours)	2,000	2,000



Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Registered or Licensed Premises			
Health (Registration of Premises) Regulations 1966 Regulation 7	Change of ownership of registered or licensed premises (4)	161	166
Local Government Act 2002 Section 150	Application Fee for Proposed New Registered or Licensed Premises (excluding food) (4)	187	192
Hairdressers Annual Registration and inspection			
Health (Registration of Premises) Regulations 1966 Regulation 7	Health (Hairdressers) Regulations 1980 Regulation 3		
	- Non A-Grade Premises (4)	511	525
	- A-Grade Premises -Hairdresser (4)	291	299
	- Extra Inspections - charged at cost using the hourly rate of: (6)	169	174
Unregistered Hairdressers			
Local Government Act 2002 Section 150	Health (Hairdressers) Regulations 1980		
	- Hygiene Inspection - charged at cost using the hourly rate of:	169	174
Funeral Directors Annual Registration and Inspection			
Health (Registration of Premises) Regulations 1966 Regulation 7	Health Burial Regulations 1946 Regulation 13	349	359
Camping Ground Annual Registration and Inspection			
Camping Ground Regulations 1985 Regulation 3	Normal	511	526
	Limited Duration Camping Grounds	430	443
Offensive Trade Registration and Inspection			
Health Act 1956 Section 54 (1)	Offensive Trade Fee	349	359
Saleyard Annual Registration			
Health Act 1956 Section 58	Small	267	275
	Large	349	359
Local Government Act 2002 Section 150	Annual Hygiene Inspection and Administration Fee for Premises Handling Food or Alcohol but exempted from Registration Under Food Act	169	174
Local Government Act 2002 Section 150 Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw	Mobile Shop Licence (registration fee) (7)	160	165
	Hawkers Licence (7)	160	165
	Itinerant Traders Licence registration fee(7)	160	165
	Subsequent inspection of Mobile Shop, Hawker or Itinerant Trader per hour	169	174
	Follow up visit to assess compliance of permit holder -per hour	169	174
Gisborne District Public Places Bylaw and Mobile	Stall in Public Place		
	Single event up to one week (1)	24	25



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Shops, Hawkers, Stalls and itinerant Traders Bylaw	Other (1)	52	54
Special Duties			
Local Government Act 2002 Section 150	Charge out per hour	169	174
	Plus Disbursements at cost		
	Subsequent monitoring visit as a result of non-compliance with a Health Act notice (per hour)	169	174
Gambling Venue Consent			
Local Government Act 2002 Section 150	Application fee	259	267
	Plus notification/hearing costs at cost		
	Extract from record	36	37
	Miscellaneous activity plus special events not otherwise chargeable (per hour)	169	174
	Plus Disbursements at cost		
Litter/Rubbish			
	Investigation and clean-up of litter and dumped rubbish (per hour)	169	174
	Plus Disbursements at cost		
Gisborne District Keeping of Animals, Bees or Poultry Bylaw	Application for approval to keep animals, bees or poultry and first monitoring visit (7)	100	103
	Monitoring and enforcement (per hour)	169	174

- (1) If a food business, food registration and verification fees will also apply.
- (2) Significant amendment means a change in the risk based measure.
- (3) Minor amendment means a change to registration or scope details.
- (4) Payable by the applicant on application.
- (5) Any remainder, to fixed fee, payable within 20 working days of issue of invoice.
- (6) Per hour of officer time. Payable within 20 days of issue of invoice.
- (7) Compliance Monitoring & Enforcement Manager may waive if application was made voluntarily and not subject to a complaint.



5.2 Alcohol Licensing

Sale and Supply of Alcohol (Fees) Regulations 2013 - S.7, S.18, Local Government Act 2002, S.150

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
District Licensing Committee			
Registration fees			
	On Licence	368 - 1,207.50	368 - 1,437.50
	Renewal On Licence	368 - 1,207.50	368 - 1,437.50
	Variation or cancellation to conditions of On Licence	368 - 1,207.50	368 - 1,437.50
	On Licence (BYO)	368 - 1,207.50	368 - 1,437.50
	Variation or cancellation to conditions of On Licence (BYO)	368 - 1,207.50	368 - 1,437.50
	Renewal On Licence (BYO)	368 - 1,207.50	368 - 1,207.50
	Conveyance On Licence	368 - 1,207.50	368 - 1,437.50
	Off Licence	368 - 1,207.50	368 - 1,437.50
	Renewal Off Licence	368 - 1,207.50	368 - 1,437.50
	Variation or cancellation to conditions of Off Licence	368 - 1,207.50	368 - 1,437.50
	Club Licence	368 - 1,207.50	368 - 1,437.50
	Renewal Club Licence	368 - 1,207.50	368 - 1,437.50
	Variation or cancellation to conditions of Club Licence	368 - 1,207.50	368 - 1,437.50
Fee categories:		Application Fee	Annual Fee
	Very low	368	161
	Low	609.5	391
	Medium	816.5	632.5
	High	1023.5	1,035.00
	Very High	1207.5	1,437.50
Other Application fees			
	Manager's Certificate	316.25	316.25
	Renewal Manager's Certificate	316.25	316.25
	Extract from record	57.50	57.50
	Permanent Club Charters Annual Fee	632.50	632.50

NOTE: All fees set by regulation. Set Value of fee is payable to Alcohol Regulatory Licensing Authority for above.

Sale and Supply of Alcohol (Fees) Regulations 2013	Special Licence - Application Fees		
	Class 1 - One large event or more than three medium events or more than 12 small events	575	575
	Class 2 - One to three medium events or three to 12 small events	207	207
	Class 3 - One or two small events	63.25	63.25
	Temporary Authority	296.70	296.70

NOTE: 16% of fee payable to Alcohol Regulatory Licensing Authority.

Compliance Certificate			
Local Government Act 2002 Section 150	Compliance Certificate (Building Act and Resource Management Act) for new premises or premises seeking variations.	169	174

In the event the application is withdrawn, consideration will be given by the Regulatory Services Manager for a refund. Administration costs will be charged prior to any refund being made. There will be no refund on Special Licence applications. Fees are set by regulation and are outside Council's control. They are subject to change without notice.



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

5.3 Enforcement

Infringement Offences and Fees

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Litter Act 1979 Section 15(1)(a)	The depositing of any litter in or on any public place (definitions as below):		
	- Minor	100	100
	- Medium	200	200
	- Major	400	400
Litter Act 1979 Section 15(1)(b)	The depositing of any litter in or on any private land without the consent of its occupier (definitions as below):		
	- Minor	100	100
	- Medium	200	200
	- Major	400	400
Litter Act 1979 Section 15(1)(a) Section 15(1)(b)	Having deposited any litter in or on any public place or in or on any private land without the consent of its occupier, leaves the litter there (definitions as below):		
	- Minor	100	100
	- Medium	200	200
	- Major	400	400

DEFINITIONS

(A) Minor Littering - INFRINGEMENT FEE \$100

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- | | |
|--------------------|----------------------------------|
| • Cigarette butts | • Takeaway food/drink containers |
| • Wrappers/paper | • Fish and chip papers |
| • Chewing gum | • Plastic drink bottle(s) |
| • Small food waste | • Aluminium cans |

NOTE: For cigarette butt littering, this is a two-step enforcement process.

First Step: Educate/warning – offender advised this is not acceptable.

Second Step: If a person is found depositing cigarette butt litter, having already been warned, an infringement fee of \$100 will be issued.

(B) Medium Littering - INFRINGEMENT FEE \$200

Medium littering is defined as - depositing in or on a public place or in or on private land without the consent of the occupier:

- Single used disposal nappy or nappies
- Small dumping (e.g. shopping bags) – domestic/commercial waste in or by public litter bins
- Small dumping in or by commercial waste bins/clothing bins/recycling stations
- Persistent use of unofficial bags without Council stickers
- Small insecure load from truck or trailer
- Domestic waste placed in a Council litter bin.

Small dumping defined as - one shopping bag or single item

Small insecure load - paper, single item, grass clippings, dust that has come off a truck or trailer

(C) Major Littering - INFRINGEMENT FEE \$400

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- | | |
|--------------------|---------------|
| • Household waste | • Green waste |
| • Commercial waste | • Car parts |

- Any other litter defined in the Litter Act 1979 not defined as a minor or medium littering above.

Other Definitions

Domestic Waste - waste generated in households, both urban and rural


Commercial Waste - waste generated by commercial businesses, institutions and small industrial businesses such as retail and construction



NOTE: Sections 15(2) and 16 of the Litter Act 1997 define the depositing of glass or glass bottles (or broken glass bottles) as a dangerous form of litter and thus considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.

Gisborne District Public Places Bylaw Clause 6.2(a)	No person shall play any game or use any object including skating devices, cycles or motorised scooters recklessly or in a manner which may intimidate, cause annoyance or inconvenience, be dangerous or injurious or cause an obstruction or nuisance to persons in the public place, or damage the public place.		
	- First offence	62	64
	- Second offence	112	116
Gisborne District Public Places Bylaw Clause 6.2(b)	No person shall drive any vehicle in a manner that is dangerous or inconsiderate to pedestrians or other vehicles.		
	- First offence	62	64
	- Second offence	112	116
Gisborne District Public Places Bylaw - Clause 9.1 (c)	The depositing of any household or trade refuse in or around a public litter receptacle on any public place.	112	116
Gisborne District Public Places Bylaw - Clause 9.2	Causing, permitting or suffering any litter to escape from a receptacle or vehicle onto any public place.	112	116
Gisborne District Public Places Bylaw - Clause 17.1	No person shall ride a skating device in any area defined in the schedule of this bylaw:		
	- First offence	62	64
	- Subsequent offence	112	116
Gisborne District Public Places Bylaw - Clause 17.2	No person shall ride a skating device on any footpath outside areas defined in the schedule of this bylaw without due care to ensure no damage is caused to any property or without reasonable consideration for other persons using the footpath:		
	- First offence	62	64
	- Subsequent offence	118	122
Resource Management Act 1991 Section 336(2)(b)	Return of seized equipment - stereos	226	233
Resource Management Act 1991 and Resource Management (Infringement Offences) Regulations 1999	Infringement offences	As per regulations	As per regulations
Local Government (Infringement Fees for Offences Gisborne District Navigation Bylaw) Regulations	Infringement offences	As per regulations	As per regulations





These fees and charges refer to the following regulations:

Health (registration of premises) Regulations 1966 - Regulation 3 and 7

Local Government Act 2002, S.150

Camping Ground Regulations 1985 - Regulation 3

Health Act 1956 - S.54(1), S.58

Food Hygiene Regulations 1974 - Regulation 4(1), (2), Regulation 83,

Food Act 2014 - S.204

Food Regulations Act 2015

General Harbour (Nautical and Miscellaneous) - Regulations 169, Section 21

Resource Management Act 1991

Maritime Transport Act 1994

These fees and charges are in line with the following Council bylaws:

Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw

Gisborne District Navigation and Safety Bylaw

Gisborne District Keeping of Animals, Bees or Poultry Bylaw



5.4 Animal Control

Sections 37 and 68, Dog Control Act 1996 and Section 14 and 15(1), Impounding Act 1955

	2021/22 Charge (If paid by 31.7.21)	2021/22 Charge after 31.7.21 with 25% penalty	2021/22 De-sexed charge (If paid by 31.7.21)	2022/23 Charge (If paid by 31.7.22)	2022/23 Charge after 31.7.22 with 25% penalty	2022/23 De-sexed charge (If paid by 31.7.22)
DOGS	\$	\$	\$	\$	\$	\$

Dog Control Act 1996 Section 37

DOG REGISTRATION

Rural livelihood - Income from working dogs - breed huntaway or heading	52	*65	47	54	*67.5	49
Normal urban and including those in rural areas not required for rural livelihood	96	*120	87	99	*123.75	90
Dangerous dog owner (rural and urban)	143	*178.75	143	148	*185	148
Probationary dog owner (rural and urban)	142	*177.5	128	147	*183.75	133
Selected owner policy ¹	68	**120	62	70	**120	63
Selected owner - Superannuitants	55	78.75	50	57	81.25	52
Superannuitants	63	*78.75	57	65	*81.25	59
NZ licensed dog owner ***	56	*70	51	58	*72.50	53
Guide and hearing dogs	0	0	0	0	0	0

* **Penalty of 25% for late payment applies to all dogs registered after 31 July 2022.**

****Selected Owners who do not pay by 31 July 2022 revert back to standard owner rate plus penalty for late payment.**

*** **No new applications for Licensed Owners will be accepted from 1 July 2019.**

¹ **To be eligible for Selected Owner discount, the dog owner must pay registration fees on time and their dog has no infringement history, and the owner must agree to property inspections by Animal Control officers to insure required standards are met.**

NOTE: New dog registration after 31 July-2022 will be pro-rated depending on the number of months remaining in the dog registration year and when the dog turns 3 months old.

Discount for De-sexing – with proof from licenced veterinarian, a 10% discount may be applied to registration of all qualifying dogs paid by 31 July 2022



IMPOUNDING DOGS

2021/22 Charge \$ 2022/23 Charge \$

Sections 37 and 68, Dog Control Act 1996 and Section 14 and 15(1), Impounding Act 1955:

Between 8.00am and 4.30pm on weekdays

- First impounding	64	66
- Second impounding	74	77
- Subsequent impounding	103	106

After Hours and weekends

- First impounding	74	77
- Second impounding	84	87
- Subsequent impounding	113	117
Sustenance per day	21	22
Advertising	Actual & reasonable cost	Actual & reasonable cost

STOCK RANGING / IMPOUNDING

2021/22 Charge \$ 2022/23 Charge \$

Impounding Act 1955 Section 14 - Sheep

Between 8.00am and 4.30pm on weekdays

First impounding	74	77
Second impounding	86	89
Subsequent impounding	120	124

After Hours and weekends

First impounding	84	87
Second impounding	97	100
Subsequent impounding	130	134
Sustenance (per day)	Actual & reasonable cost	Actual & reasonable cost
Advertising	Actual & reasonable cost	Actual & reasonable cost

Impounding Act 1955 Section 14 - Horse and Cattle

Between 8.00am and 4.30pm on weekdays

First impounding	136	140
Second impounding	159	164
Subsequent impounding	221	228

After Hours and weekend

First impounding	147	152
Second impounding	169	174
Subsequent impounding	231	238
Sustenance (per day)	Actual & reasonable cost	Actual & reasonable cost
Advertising	Actual & reasonable cost	Actual & reasonable cost

DRIVING CHARGES - Impounding Act 1955 Section 15(1)

Stock control charge out rate (per hour)	110	114
Plus Disbursements:	Vehicle cost/km	Vehicle cost/km
Mileage	82c/km	79c/km
Others	Actual & reasonable cost	Actual & reasonable cost



6.0 Parking

Refer to the Gisborne District Traffic and Parking Bylaw

Authority/ Requirement	Subject	2021/22 Charge \$	2022/23 Charge \$
Gisborne District Traffic and Parking Bylaw	Parking 2 hours CBD metered parking spaces Gladstone Road, Bright Street, Hardy Lane and Peel Street (per hour)	2	2
	Parking 2 hours CBD metered parking spaces Derby Street, Grey Street, Lowe Street, Palmerston Road and Reads Quay (per hour)	1.50	1.50
	Parking 8 hours CBD metered parking spaces Grey Street car park, Library car park, Customhouse Street and Reads Quay (per hour)	1	1
	CBD Contractor's Parking Permit (per week)	10	11
	CBD Resident's Parking Permit	169	174
Land Transport (Offences and Penalties) Regulations 1999	Timed Parking Offences and Infringement Fees (Note: Fee increases on time factor)		
	Parked at an expired meter	12	12
	Displayed expired parking authorisation	12	12
	Time variations of timed offences ⁽¹⁾		
	Not more than 30 minutes	12	12
	More than 30 minutes but not more than one hour	15	15
	More than one hour but not more than two hours	21	21
	More than two hours but not more than four hours	30	30
	More than four hours	42	42
Failing to display parking authorisation ticket in Pay and Display area	40	40	

¹ Indicates authority also under Section 139 Land Transport Act 1998

Note: All other parking infringement fees and stationary vehicle offences infringement fees are set by statute, specifically Schedule 1 of Land Transport (Offences and Penalties) Regulations 1999.



7.0 Gisborne Olympic Pool

NOTE: Due to disruptions to service due to the age and deterioration of the facility, fees will remain flat. New fees will be recommended to Council for Kiwa Pools before the facility opens in 2023.

Individual Rates effective 1 July 2022			
Admissions	Category i	Category ii (incl discount) \$	Category iii (incl discount) \$
Adult	4.60	4.20	3.70
Child	3.50	3.30	2.90
Family Swim Pass*	13.90	N/A	N/A
Student (with ID)	3.50	3.30	2.90
Senior Citizen (65+ years)	3.50	3.30	2.90
Under 2 years (with swimmer nappy)	FREE	FREE	FREE
Aqua fitness (general)	7.00	7.00	7.00
Spectator	1.80	N/A	N/A
Concession cards			
Adult Swim - 20 visits	75.00	N/A	N/A
Child Swim - 20 visits	52.00	N/A	N/A
Aqua fitness Senior Citizen (65+ years)	50.00	N/A	N/A
Facilities			
Hydroslide	5.20	N/A	N/A
Family Swim/Slide Pass*	28.10	N/A	N/A
Hot Pool	5.70	5.30	4.40
Swim and Hot Pool - top up			
Adult	3.50	3.50	3.50
Child, Student, Senior Citizen	3.50	3.50	3.50
All year swim pass			
Adult	N/A	N/A	348.80
Student, Children, Seniors	N/A	N/A	241.20

Comet Swim Club Members - Special admission fee for registered members of Comet Swim Club in accordance with the Comet Lease Agreement

* Family of up to five people, one of which needs to be an adult 21 years+; swim pass covers pool admission only; swim/slide pass covers pool admission and a slide pass each.

Definitions

Category I - All casual users

Category II

- Swipe Cardholders (see Swipe Card Regulations)
- Regular users who hold a current swipe card
- Concession cardholders
- All schools and 'not for profit' community groups

Category III - frequent user groups (on application)

Swipe Card Regulations

- \$3.70 for purchase of swipe card
- Swipe cards are for regular pool users
- Swipe cards not used for more than 6 months become invalid
- Invalid swipe cards cannot be reactivated and will be deleted from the system (no refunds for funds on card account)



GROUPS (5+ people paying
all fees as one group)

RATES EFFECTIVE 1 JULY 2022

ADMISSIONS

	CATEGORY I \$	CATEGORY II (Incl Discount) \$	CATEGORY III (Incl Discount) \$
Adult	4.10	3.90	3.60
Child	3.20	2.80	2.50
Student	3.20	2.80	2.50
Senior Citizen (65+ years)	3.20	2.80	2.50
Under 2 years (with swimmer nappy)	FREE	FREE	FREE
Aqua fitness (general)	7.00	7.00	7.00
Spectator	1.50	1.30	1.20
Coaches, Instructors, Supervisors	FREE	FREE	FREE
Facilities			
Hydroslide	N/A	4.70	4.20
Hot Pool	N/A	5.20	4.40
Pool and lane hireage (per hour)			
25m Lane	11.10	9.40	6.70
50m Lane	22.10	18.60	12.10
Hot Pool (exclusive)	73.60	54.90	37.00
Dive Pool (exclusive)	73.60	54.90	37.00

Note: If lanes are hired exclusively, admission price is \$1.40 per swimmer using the lanes. (Maximum of 12 swimmers per lane.)

Definitions

Category I - All casual groups

Category II

- Regular user groups (minimum of 1 booking per month - account holders)
- All school groups regardless of frequency of booking
- All group bookings between 1 April and 30 September

Category III - frequent user groups (on application)





SPECIAL SERVICES - Gear Hire (see notes)	RATES JULY 2021	RATES EFFECTIVE 1 JULY 2022
BBQ (private setting) - all day hire	60.30	60.30
Security Lockers (padlock hire)	3.40	3.40
Towel / Togs	3.40	3.40
Kayak (in pool only) - per hour	10.20	10.20
Flippers / Aqua jogging belt	2.40	2.40
Under Water Hockey Equipment	11.30	11.30
OPC Marquee inside - per hour	49.50	49.50
OPC Marquee to take outside (overnight with special approval only) - per day	98.60	101.50

Note: All gear hire is strictly at the discretion of pool staff.



8.0 Gisborne Theatres

War Memorial Theatre

	2022/23 Fee					
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial Professional, Government	Community & Voluntary Groups	Weddings, Gatherings, Celebrations
<i>War Memorial hireage fees have increased by inflation.</i>						
Theatre Hire: Performance day	1,750	1,235	540	1,080	590	1,545
Theatre Hire: Set up or rehearsal day	515	515	260	515	310	515
Additional shows: (on same day extra charge)	620	415	260	0	0	0
Foyer Only:	620	515	415	515	415	775
Green Room Only:	\$30 per hour (minimum 3 hours)					

War Memorial Theatre Additional Charges:	
Energy charges	*25¢ per unit metered
House Technician	\$60 per hour
Front of house staff	\$30 per hour
Security	Supplied on request, charged to hirer
Projector and screen	\$275
Sound system basic, including 1 microphone	\$175 (Full sound system quote available on request)
Use of Kitchen	\$80
Tablecloths	\$10
Raised staging, per section	\$40 per day

All scheduled fees and charges are inclusive of GST, unless otherwise stated.

A deposit will be required to confirm a hire booking.

**Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.*

House Technician minimum required hours may apply.

Proprietary Ticketing Services. Licensed Premises.



Lawson Field Theatre

	2022/23 Fee					
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community & Voluntary Groups	Weddings, Gatherings, Celebrations
<i>Lawson Field hireage fees have increased by inflation except local amateur and voluntary group fee has remained static.</i>						
Theatre Hire:	875	670	400	670	400	1,030
Theatre Hire: Set up or Rehearsal day	360	310	180	310	180	310
Additional shows: (on same day extra charge)	310	260	200	0	0	0
Theatre Hire Half Day: (8am-12pm or 1-5pm)	0	0	0	360	250	0
Theatre Hire Evening: (6-11pm)	0	0	0	515	350	0
Rose Room Only Full Day:	0	0	0	465	300	465
Rose Room Only Half Day: (8am-12pm or 1-5pm)	0	0	0	260	180	260
Rose Room Only Evening: (6-11pm)	0	0	0	310	250	310
Commercial Kitchen	\$30 per hour, \$90 per half day, \$150 per full day.					

Lawson Field Theatre Additional Charges:

Energy charges	*25¢ per unit metered
House Technician	\$60 per hour
Front of house staff	\$30 per hour
Security	Supplied on request, charged to hirer
Projector and screen	\$175
Sound system basic, including 1 microphone	\$125 (Full sound system quote available on request)
Use of Kitchen	\$80
Tablecloths	\$10
Raised staging, per section	\$40 per day

Theatre Hire on Saturdays and Sundays includes Rose Room access. Rose Room not included with theatre hire Monday - Friday 8am-5pm.

Wedding and Meeting/Seminar hire includes tables and chairs.

**Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.*

House Technician minimum required hours may apply.

To qualify for Half Day or Evening hire, the entire event (including set up and pack down) must fit into the Half Day hours. If any event activity takes place in the venue outside of these hours, then it will revert to Full Day hire charge.

A deposit will be required to confirm a hire booking.

Proprietary Ticketing Services. Option for Licensed Premises.



Gisborne Sound Shell

Gisborne Sound Shell hireage fee has increased by inflation.	2022/23 Fee					
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community & Voluntary Groups	Weddings, Gatherings, Celebrations
Per Day (minimum)	1,235	N/A	620	N/A	N/A	N/A
Set up or rehearsal day	50% daily hireage					
<i>Proprietary ticketing services except by arrangement</i>						
<i>No private functions</i>						

Patutahi Hall

Hireage for professional/touring groups and fee for setup or rehearsal has increased by inflation, Weddings, Gatherings have decreased by \$100, all other hireage fees remain static.	2022/23 Fee					
	Sport and Performance			Meetings & Seminars		Social Functions
	Professional or Touring Groups, Govt Depts. (up to 1.00am)	Community Groups	Local Amateur Groups & Schools*	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations (up to 1.00am)
Hall Hire: (including kitchen)	620	\$30 per hour	\$30 per hour	\$35 per hour	\$30 per hour	300
Hall Hire: Setup or rehearsal	55	55	55	55	55	55
Kitchen only:	\$30 per hour					
Cleaning if Hall left untidy	\$100					
<i>Patutahi School entitled to 3 free bookings per year (children's activities only)</i>						



9.0 HB Williams Memorial Library

Item	Loan Period	2021/22 Charge \$	2022/23 Charge \$
Rental fiction	3 weeks	2	2
Rental DVDs	2 weeks	2	2
Artworks	6 weeks	5	5
Periodicals	2 weeks	0.50	0.50
Interloans - plus any fees from loaning libraries	Various	12	12
Replacement borrower cards		12	12
Photocopying - A3 b/w	N/A	0.40	0.40
Photocopying and printing - A4 b/w	N/A	0.20	0.20
Photocopying - A3 colour	N/A	2	2
Photocopying - A4 colour	N/A	1	1
Decommissioned books - standard		2-5	2-5
Book bag		6	6
Overdue material (per item)			
<u>Adult / Young Adult Membership</u>			
1 - 27 days	N/A	1	0
28 - 56 days	N/A	2	0
57 - 90 days	N/A	Account for Item	Account for Item
<u>Children's Membership</u>			
1 - 27 days	N/A	0.50	0
28 - 56 days	N/A	1	0
57 - 90 days	N/A	Account for item	Account for item
Administration on all overdue items	N/A	0.50	0
Lost/damaged material - administration cost per item @ plus Replacement cost	N/A	5	5
Reference enquiries (outside free membership area) - per hour or part thereof @ plus copy fees	N/A	51.20	50

Room hire	2021/22 Charge \$	2022/23 Charge \$
Mahutonga = Southern Cross Room*		
Per hour	30	30
Half day	80	80
Full day	120	120
Papatipu = Launch Pad		
Per hour	30	30
Constellation Courtyard*		
Per hour	20	20
Half day	50	50
Full day	80	80
Cleaning fee**	50	50

* Half day is max 4 hours. Full day is max 8 hours. Use subject to availability and library operation.

** Cleaning fee applies if facilities are left in unclean state.



10.0 Parks, Reserves and Sports Grounds

GDC Parks, Reserves and Sports Grounds are available for booking subject to GDC approval.

Bookings	2021/22 Charge \$	2022/23 Charge \$
<p>Information about GDC's Park fees and booking information is available on the Council website. Booking a park, reserve, beach, sports field Gisborne District Council (gdc.govt.nz) To book a council reserve, park or sports ground, visit the GDC website and fill in the online Request Form.</p>		
Wedding on a beach or reserve		
If you're planning to get married on the beach, at the rose garden or any other council park or reserve, you need to let us know.		
If you wish to book the Botanical Gardens, you'll need to let us know which area of the park you would like to use.		
A fee applies for weddings, you pay this once your booking has been confirmed by reserves staff.	105	108
Sports grounds		
To hold an event or match on a council sports ground, a fee is charged based on the grounds maintenance cost.	POA	POA
Reserves		
Any commercial event or activity is charged a fee based on the type of event.	POA	POA
You need to fill in the Hold an Event Form.		
Alcohol in a public place		
There are some rules around consumption of alcohol in public places. Generally, a toast at a wedding is fine, anything more, you need to talk to our environmental health team.		
If you intend to supply or sell alcohol at an event on a public park or reserve, you need to fill in the Hold an Event form or talk to our environmental health team first to clarify what you are allowed to do.		
All forms and information is available on the Council website.		

[Booking a park, reserve, beach, sports field | Gisborne District Council \(gdc.govt.nz\)](#)



11.0 Stormwater, Wastewater & Water

Connection fee to the public network	2021/22 Charge \$	2022/23 Charge \$
Stormwater and Wastewater		
Wastewater and stormwater have no connection fees.	Nil	Nil
An extraordinary wastewater connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee.		
DrainWise		
There are no consultation fees for DrainWise, however we will use the provisions of the Local Government Act, Building Act or Drainage Bylaw to recover costs plus a 10% administration fee.		
Trade Waste Fee		
The trade waste discharge fee is paid by industries whose trade waste flows through the city wastewater system.		
Discharge fee per cubic metre:	0.49	0.50
Discretionary Trade Waste Consent Application Fees		
Food Premises	105	108
Wash pad / workshop premises	105	108
Tankered Waste		108
Significant Industry	Actual time + testing	Actual time + testing
Discretionary Trade Waste Annual Consent Renewal Charges		
Food Premises	168	172
Wash pad / workshop premises	168	172
Tankered Waste		108
Significant Industry maximum consent charge based on risk and time	993	1,021
Any follow up work will be charged out at an hourly charge -out rate of:		
Senior/Team Leader/Manager Professional Service	190	195
Professional Services	163	169
Administrative services	113	117
Any additional testing will be charged at actual and reasonable costs.	at cost	at cost
Wastewater		
Tankered Waste Discharge Fee	53	55
CCTV camera hire (per hour)	263	270
Water		
An ordinary water connection fee for the physical connection from the water main to the boundary. (This is for existing lots prior to and on 31 January 2006).	574	591
An extraordinary water connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee on the connection works cost (plus GST). This will also apply for all subdivision connections after 31 January 2006.	cost plus 10% admin fee	cost plus 10% admin fee
A definition of an ordinary and an extraordinary connection are contained within the Gisborne District Water Bylaw 2015.		
An infrastructure supply and administration fee per delivery for the supply of water to carriers from the Waipaoa Water Treatment Plant and similar Council supply points (plus GST).	12	13



A special reading fee for each unscheduled water meter reading (plus GST)

67

69

Water by Meter Fee

The water pricing model has been used to calculate the average cost per unit of water produced. The model determines the appropriate level of charging to cover fixed, variable and availability costs of providing water to both residential and commercial users.

Council's Funding Policy for this activity is 100% targeted rates to people connected to the reticulation system (50% for those that have availability but are not connected). Commercial users, water carriers and bulk users have a combination of targeted rate, water carrier fees and water by meter charges.

From 1 July 2022 - \$1.59 per cubic metre + GST

1.52

1.59



12.0 Rates

Finance Admin Fees	2021/22 Charge \$	2022/23 Charge \$
Rates Refund Fee: A fee of \$27 per transaction may be included in Fees and Charges for processing a rate refund. This would exclude refunds on properties involving sale and purchase agreements.	26	27
Annual Fee for provision of valuation data supply. E.g. Trademe, Headway QV, REINZ.	788	811

13.0 Summer Camping

GDC Summer Camping is allowed with a permit. A permit allows up to six people to stay at a GDC Summer Camping site. There is no charge for a permit but campers must purchase GDC Summer Camping Rubbish Bags before a permit is issued. Information about the GDC Summer Camping sites and permit conditions is available on the Council website.

[Summer camping | Gisborne District Council \(gdc.govt.nz\)](http://gdc.govt.nz)

Note: The GDC Summer Camping season aligns with the dates of daylight savings.

Rubbish Bag Fees	2021/22 Charge \$	2022/23 Charge \$
1 Rubbish Bag (2 night permit)	19	20
5 Rubbish Bags (10 night permit)	37	39
14 Rubbish Bags (28 night permit)	77	80

14.0 Conveniences

	2021/22 Charge \$	2022/23 Charge \$
Bright Street toilets	0.20	0.20
Bright Street showers	2.00	2.00

