

Instrument of Financial Delegation

Delegation to Chief Executive

By resolution at a meeting on 2 March 2023 the Gisborne District Council:

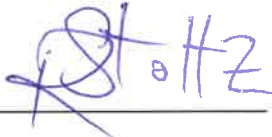
1. Authorised its Chief Executive to commit the Council to all arrangements and contracts for the supply of goods, services, plant and labour, including execution, variation and termination of all documents, agreements and contracts aside from those required by legislation to be signed by elected representatives to enable the—
 - 1.1 implementation of decisions made by the Council, its committees and any further subordinate decision making bodies:
 - 1.2 receipt and implementation of funding received from any other source (including Crown funding):
 - 1.3 management of capital expenditure and operations and maintenance expenditure, up to the limits approved in the relevant Annual Plan or Long Term Plan:
 - 1.4 management of expenditure not included in the Annual Plan or Long Term Plan or authorised in accordance with paragraph 1.1 or 1.2 above—
 - 1.4.1 in relation to necessary infrastructure in **urgent circumstances** (see paragraph 4), without limitation on the amount of expenditure:
 - 1.4.2 in any circumstances, for any purpose, up to a maximum of \$150,000 (GST exclusive) per item.
2. Authorised its Chief Executive to exercise any financial delegations held by other Council officers, including those set out in any relevant council policies.
3. Revoked all previous financial delegations to its Chief Executive.
4. **Urgent circumstances** in paragraph 1.4.1 above includes—
 - (a) circumstances following the declaration of a state of emergency under the Civil Defence Emergency Management Act 2002; and
 - (b) any other circumstances where it is not reasonably practicable to obtain prior authorisation for the expenditure under paragraphs 1.1 to 1.3.

General Terms and Limitations

- **Maximum daily limit:** Expenditure is limited to \$30,000,000 on any one day.
- **Compliance with laws, policies and procedures:** Expenditure must be undertaken in accordance with relevant Council policies and procedures and all applicable laws.

- **Council to be informed:** For expenditure undertaken under paragraph 1.4.1 of this Instrument (urgent circumstances), Council expects the Chief Executive to inform Council of the expenditure as soon as reasonably practicable.
- **Acting:** During periods in which the Chief Executive is absent, the authority in this Instrument extends to any officer who the Council has appointed as an Acting Chief Executive, or to whom the Chief Executive has temporarily delegated all statutory functions and powers.
- **Relationship with statutory delegations:** Compliance with the limits of this financial authority is not intended as a legal condition or limitation in the scope of any statutory powers delegated.

Council resolution confirmed by:



Rehette Stoltz, **Mayor**

Date: 02/03/2023