

# MINUTES



P O Box 747, Gisborne, Ph 867 2049 Fax 867 8076  
Email [service@gdc.govt.nz](mailto:service@gdc.govt.nz) Web [www.gdc.govt.nz](http://www.gdc.govt.nz)

MEMBERSHIP: Her Worship the Mayor Rehette Stoltz, Deputy Mayor Josh Wharehinga, Colin Alder, Andy Cranston, Larry Foster, Debbie Gregory, Ani Pahuru-Huriwai, Rawinia Parata, Aubrey Ria, Tony Robinson, Rob Telfer, Teddy Thompson, Rhonda Tibble and Nick Tupara

---

## MINUTES of the GISBORNE DISTRICT COUNCIL/TE KAUNIHERA

Held in Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne on Thursday 17 November 2022 at 9:00AM.

### PRESENT:

Her Worship the Mayor Rehette Stoltz, Colin Alder, Andy Cranston, Larry Foster, Debbie Gregory, Ani Pahuru-Huriwai, Rawinia Parata, Aubrey Ria, Rony Robinson, Rob Telfer, Daniel Thompson, Rhonda Tibble, Nick Tupara and Josh Wharehinga.

### IN ATTENDANCE:

Chief Executive Nedine Thatcher Swann, Director Lifelines David Wilson, Director Internal Partnerships James Baty, Director Liveable Communities Michele Frey, Director Environmental Services & Protection Helen Montgomery, Director Engagement & Maori Responsiveness Anita Reedy-Holthausen, Chief Financial Officer Pauline Foreman, Chief of Strategy & Science Jo Noble, Te Kai Arataki – Tuia Whakapakari Gene Takurua, Democracy & Support Services Manager Heather Kohn and Committee Secretary Jill Simpson.

The meeting commenced with a prayer.

**Secretarial Note:** Cr Tupara attended the meeting via audio visual link.

Her Worship the Mayor welcomed all Councillors to the first official Council meeting and acknowledged staff for their assistance during the induction period.

### 1. Apologies

There were no apologies.

### 2. Declarations of Interest

There were no interests declared.

### 3. Confirmation of non-confidential Minutes 27 October 2022

MOVED by Cr Foster, seconded by Cr Cranston

That the Minutes of 27 October 2022 be accepted.

**CARRIED**

### 3.2 Action Sheet

Noted.

---

### **3.3 Governance Work Plan**

Noted.

### **4. Leave of Absence**

There were no leaves of absence.

### **5. Acknowledgements and Tributes**

There were no acknowledgements or tributes.

### **6. Public Input and Petitions**

There were no public input or petitions.

### **7. Extraordinary Business**

There was no extraordinary business.

### **8. Notices of Motion**

There were no notices of motion.

### **9. Adjourned Business**

There was no adjourned business.

## **10. Committee Recommendations to Council**

### **10.1 22-245 Committee Recommendations to Council - September 2022**

MOVED by Cr Stoltz, seconded by Cr Wharehinga

That the Council/Te Kaunihera:

1. Adopts the recommendation from the Audit & Risk Committee:
  - a. Notes the position reached with Council's insurance brokers regarding insurance arrangements for wrecks and covering our responsibilities.

**CARRIED**

## **11. Reports of the Chief Executive and Staff for DECISION**

### **11.1 22-250 Adoption of Standing Orders**

Discussions included:

- Tikanga Maori will also be part of the discussion when reviewing.
- Mataraki public holiday also to be considered.

MOVED by Cr Wharehinga, seconded by Cr Robinson

That the Council/Te Kaunihera:

1. Adopts the 2019 Gisborne District Council Standing Orders until a review has been completed in 2023.

**CARRIED**

## 11.2 22-249 Code of Conduct

MOVED by Cr Ria, seconded by Cr Gregory

That the Council/Te Kaunihera:

1. Adopts the Code of Conduct until the full review is completed in 2023 subject to any amendments as required by Council.

**CARRIED**

## 11.3 22-228 Committee Structures and Appointments

Questions of clarification included:

- The CV of the Independent Chair of the Audit & Risk Committee, Bruce Robertson will be emailed to all Councillors. It is best practice to have an independent Chair of this particular Committee.
- Recommendations 1 and 2 be amended to read 'unitary' authority not 'territorial' authority.

MOVED by Cr Wharehinga, seconded by Cr Foster

That, subject to amendments noted above, the Council/Te Kaunihera:

1. Confirms the establishment of committees and sub-committees of the unitary authority set out in Attachment 1.
2. Confirms the appointments of members and chairs to the committees and sub-committee of the unitary authority as set out in Attachment 2.
3. Appoints Councillors to the various roles outside of Council as set out in Attachment 3.
4. Confirms the appointment of Bruce Robertson as the Independent Chair of the Audit & Risk Committee.
5. Reaffirms the membership of the Waiapu Catchment Hearings Committee as per the Joint Management Agreement between Gisborne District Council and Te Runanganui o Ngāti Porou.
6. Confirms that the trustees for the Gisborne District Disaster Relief Trust will be the Mayor and Councillor Tibble with the Chief Executive and Civil Defence and Emergency Manager being administrative trustees.
7. Requests that the Delegation Manual be updated with changes in membership numbers and any changes to the structure that have been agreed to and reported back for adoption prior to the end of the calendar year.

**CARRIED**

Her Worship the Mayor acknowledged and thanked Bella Hawkins (Chair of Maraetaha Inc.) and kaumatua who were in attendance to support and welcome Cr Gregory and Cr Ria to the Maraetaha Joint Steering Committee.

#### 11.4 22-251 Meeting Schedule 2022

Discussions included:

- The 2023 meeting schedule will be emailed to all Councillors. The 2023 meeting schedule will be adopted at the Council meeting on 15 December.
- In the new year the Finance & Performance Meeting and the Operations Meeting will be held over 2 days.

MOVED by Cr Foster, seconded by Cr Wharehinga

That the Council/Te Kaunihera:

1. Adopts the meeting schedule appended as Attachment 1 for the remainder of the 2022 year.

**CARRIED**

#### 11.5 22-243 Temporary Alcohol Bans – December 2022 and January 2023

Compliance Monitoring & Enforcement Manager Gary McKenzie and Team Leader Environmental Health Vincenzo Petrella attended to answer questions of clarification:

- Rhythm & Vines welcome the alcohol bans that are in place.
- The cost to Council in implementing the alcohol bans fluctuates and is minimal in terms of signage, public notice, report writing.
- The intention of the bans has shown a decrease in rubbish and loitering. There is a greater police presence during that time.
- Tairāwhiti has a huge drinking culture which needs to be addressed and making our neighbourhoods safer all year round.

MOVED by Cr Ria, seconded by Cr Parata

That the Council/Te Kaunihera:

1. Exercise its power under clause 7.1 of the Gisborne District Alcohol Bylaw to prohibit the consumption, bringing into, or possession of alcohol:
  - a) From 8am on 27 December 2022 to 6pm on 1 January 2023, in the areas shown on the map at Attachment 2 (being area in the vicinity of R&V, around and including Gray's Bush Scenic Reserve and Carpark, Gray's Bush Lookout, Waimata Valley Road, Back Ormond Road from Hansen Road to Matawai Road [SH2], Waihīrere Domain Road, Snowsill Road, Glenelg Road, Kawatiri Road and all the roads joining Matawai Road to Back Ormond Road and Lytton West Reserve).
  - b) From 8am on 27 December 2022 to 6pm on 1 January 2023, in the areas shown on the map in Attachment 3 being the area bounded by Awapuni Road, Pacific Street, Centennial Marine Drive, Beacon Street, Salisbury Road and Midway Beach.
  - c) From 8am on 27 December 2022 to 6pm on 1 January 2023, in the areas shown on the map in Attachment 4 (being the area of Marina Park bounded by the two rivers, Ormond Road, Fitzherbert Street and Peel Street, and the whole of Kelvin Park bounded by the river, Peel Street, Stout Street and the Museum).
  - d) From 8am on 13 January 2023 to 8am on 15 January 2023 in the areas shown on the map in Attachment 3 being the area bounded by Awapuni Road, Pacific Street, Centennial Marine Drive, Beacon Street, Salisbury Road, and Midway Beach.

**CARRIED**

## **11.6 22-242 Public Financial Report on Income and Expenses related to the Operation of the District Licensing Committee**

MOVED by Cr Wharehinga, seconded by Cr Tibble

That the Council/Te Kaunihera:

1. Adopts the Gisborne District Licensing Committee's Annual Report for the 2021/22 year.

**CARRIED**

## **12. Reports of the Chief Executive and Staff for INFORMATION**

### **12.1 22-231 Chief Executive Activity Report November 2022**

Chief Executive noted that since the report was produced two Bills have been introduced to the house being the Natural and Built Environment Bill and the Spatial Planning Bill. The Water Services Entities Bill will have its second reading soon. There was also an adverse weather event. To date Council is tracking on par with projected financials. In terms of the calendar year approximately \$8m of external grants have been received and major work streams are progressing.

#### **Central Government Updates**

- Acknowledgement of the amount of work staff are having to complete in terms of central government submissions.
- A workshop will be held in the new year with regard to the submission to the Finance & Expenditure Select Committee.
- The pleather of other plants and exotics that also sequest carbon can be included in the submission with regard to the National direction for plantation and exotic afforestation.
- Staff will be commenting on the submission period and the fact that it overlapped with local body elections and meant that many other Councils could not engage actively with their Councillors which was not satisfactory.
- Concern was raised that the protection of native and natural forest areas in Turanga, is potentially being overlooked in terms of the new Bills being introduced and also in the biodiversity statements of Council.

#### **Civil Defence Updates**

Her Worship the Mayor thanked Nedine and staff for the work during the last weather event and a full update will be given at the Civil Defence Emergency Management Group meeting on 23 November 2022.

## Relationships

- Continuation of Te Kahui Patu Kaikiri programme is encouraged as anti-racism is a huge kaupapa. There is a National Action Plan on anti-racism being prepared and whilst there is a large amount of work around tangata whenua and Treaty Partnerships, it's imperative that anti-racism is kept at the forefront.
- Need to be mindful the demand Council places as a local authority on our treaty relationships. Also need to be mindful of the amount of reform that is occurring at the moment. Council's treaty partners are stretched for time and it is a journey that we are going to have to walk in partnership with them. The Steering Group is very foundational built off the back of the journey the former Councillors committed to. It is about getting the right people together within the partnership spectrum that will allow Council to be able to progress. It was also noted that consistent engagement with iwi, hapu and community is ongoing. Part of the treaty partnership is understanding the pressures on iwi and treaty partners.

## General Management

- There is a lot more information around health and safety that is reported to the Audit & Risk Committee. All incidents are fully investigated. Staff work with contractors to mitigate any future risks around reported incidents.
- Council staff consistently work with contractors and ensure they have the correct qualifications in place to enable them to undertake the specified work.
- Council staff are insured for death, or an injury deeming them unable to work.

## Focus Projects

Mayor Stoltz acknowledged Lillian Ward, Council's Rural Area Liaison Manager for the wonderful way Lillian works with our communities and the awesome mahi Lillian completes on behalf of Council.

- A brief update was requested on the other community upgrades including what is spent and where.
- Every 5 years there will be a township upgrade. In terms of Matawai, 2 years ago the playground was decommissioned as it was unsafe so there is a need to work with the community and restore but more importantly plan with them what the community would like to achieve.
- With regard to the 'Early Wins' a collective update would be beneficial for the Councillors ie how are they tracking, what is about to commence etc.
- Further woody debris has accumulated on Uawa Beach following the last rainfall event, however fortunately Council had not begun the clean-up. The quantum of clean-up required is still to be assessed at Uawa.
- The opening date for the KIWA Pools will now be April 2023.
- Through the public consultation process for the Panuku Tu / Titirangi Summit there were a number of submissions including from Rongowhakaata. Council is working with Rongowhakaata through a process of engagement which was requested and are now at the point of moving forward. Council has requested an initial hui which should occur pre-christmas and timeframes should then be able to be set.

It was noted that amazing feedback has been received from the Waiapu Community, Te Araroa, and Wharekahika for the work that has been completed in that area. It has not been an easy journey for the community with staff changes etc.

- In terms of clearing beaches further along the coast of woody debris including those where impact has occurred on waahi tapu sites and urupa, Councillors were informed that the situation of woody debris is complex. For that reason, a report has been commissioned to develop a Policy position which will set up the approach Council takes in managing woody debris. At this point the clean-up of woody debris has been reactive. Early in the new year a Reference Group will be engaged and will include mana whenua and discussions will be held on the key outcomes and the priorities for woody debris clean-up. The feedback on the coastal beaches is appreciated.
- Concern expressed around the amount of support for Waka Ama in Gisborne and simple help could be the removal of debris from under the bridges following a rain event along with the trimming of low hanging trees along the river. It is a health and safety issue for paddlers, rowers and swimmers when wastewater is flushed into the river.
- For clarification it is not Council holding up the resource consent process for the Panuku Tu/Titirangi Summit project.

#### **Biodiversity, Grant Funding & Regional Roading Activities**

- Staff have met with contractors around the commencement date for the 1000 Year Bridge Project and groundworks should commence early 2023. Completion date should be known once the timeframe around steel fabrication has been confirmed.
- Better off Funding contract has been received and a Working Group is finalising the design for the Hawaiki Turanga Project. Once finalised it will be submitted for resource consent and commencement date should be early in 2023. Remediation of the site is taking a minimalistic approach and a lot of the work will be around lifting the landscaping and the improvements above the ground surface.
- Updates on the compostable waste collection and waste energy options will be given at the Operations Committee.
- Under the Better off Funding Agreement, consideration should be given to supplying free water tanks to those Maraes and halls essentially looking after communities should an adverse event occur. Iwi Chief Executives are working through The Marae Sustainability Programme and this is a project that has been identified as one of their priorities.
- Staff will provide Councillors with the number of Farm Environmental Plans that have not been received.
- Confirmation of the successful applicants for funding from MPI for the Land Use Capability Mapping should be received shortly.

Councillors commended the Chief Executive's report and found it informative, and it was asked if the outcomes of the workstreams could be included along with the impact of the work that is being carried out.

Staff were thanked for the work being done on the East Cape Road following the extreme weather events and acknowledged whanau who are still without a road to Whareponga.

MOVED by Cr Wharehinga, seconded by Cr Pahuru-Huriwai

That the Council/Te Kaunihera:

1. Notes the contents of this report.

**CARRIED**

Her Worship the Mayor and Councillors extended a big thank you to Helen Montgomery Director Environmental Services and Protection as this is Helen's last Council meeting and wished Helen the best of luck in her new endeavours.

### **13. Close of Meeting**

There being no further business, the meeting concluded at 10:28 am.

Rehette Stoltz  
**MAYOR**