

# Application for Natural Heritage Fund

Te pūtea taonga tuku iho

Funding to assist private landowners to protect or enhance indigenous biodiversity on their land.



**!** Please ensure you read and meet the criteria before you apply.  
Before submitting your application, please contact the Catchments & Biodiversity team to discuss your project first.

## 1. Criteria for funding

To be considered for funding all projects must comply with the following:

- Be on privately owned land within the Gisborne district.
- No overdue rates or other outstanding charges owed to Council.
- At least 50% of the total cost of the project is to come from an alternative source.
- Application is not for activities required by resource consent or rules under Gisborne statutory plans, or national policy.

Note: Funding will not be retrospective.

### Additionally projects must:

- Have clear objectives that are consistent with Council's statutory functions, Regional Policy Statement and overall environmental objectives.
- Be of long-term benefit to the local environment and show evidence of good resource management.
- Show long-term landowner commitment to enhancing biodiversity and maintaining the natural area (i.e. stock exclusion, weed and animal pest control).
- Be designed to become self-supporting without ongoing financial contributions from the Council.
- Demonstrate the necessary skills and experience is available to undertake the project.

### What do we fund? - Ngā mea ka utua

Eligible activities include:

- Permanent stock exclusion fencing (excluding maintenance of existing fences) for the purpose of allowing natural regeneration and protection of significant terrestrial, riparian and coastal sites.
- Purchase of locally sourced native plants and trees.
- Site preparation and planting.
- Weed and animal pest control.

### How your application will be assessed – Te ahua aromatawai o to tono

- Applications will receive an eligibility assessment using application detail and a site inspection if required.
- Applicants may be contacted for further information.
- All applications will then be ranked against the biodiversity merit and regional priority status of their project.
- A report will be prepared by Council staff recommending funding allocations based on eligibility, the extent of available of funds and biodiversity merit.
- The report and allocations will then be considered by the Council committee.
- The committee will decide on the final allocation of funds at a scheduled committee meeting.
- All applicants are provided with a decision within a week of that meeting.

### Accountability – Noho haepapa

- All successful applications will be required to sign a funding agreement prior to the final allocation of funds.
- Successful applicants must adhere to the monitoring requirements as prescribed by Council to monitor success of the project.
- Applicants will not be refunded for any costs until the stipulated work has been completed and inspected by Council staff.

## 2. Contact details

Name of applicant:

Phone (day):

Mobile:

Email:

Postal address for correspondence:

Physical location of the project (if different from above):

Legal description of project property:

Are you GST registered?

Yes

No

If yes, record your GST number here:

-

-

Record your bank account number here:

-

-

-

Name of Catchment and Biodiversity staff member who was involved with initial discussion and / or site visit:

## 3. Project aims and objectives

Complete relevant details on this form and attach additional information, where required (eg quotes, photos to show past achievements and project site)

Project objective(s) – what are you trying to achieve:

Actions and resources required to meet objectives:

Methodology: Please specify alternatives considered and state why what you are proposing is the best option to achieve objective(s)

Project details (be specific – detail area protected, length of fence, number of plants etc):

Size of area protected in hectares

ha

Length of fence in metres:

m

Type of fence:

Total number of trees or plants:

Length of riparian area planted:

m

Previous work undertaken that would contribute to the success of the project:

What are the natural heritage (biodiversity) values of the area or habitat – measured by factors including representativeness, distinctiveness and rarity at national, regional or local levels? (Contact Catchments and Biodiversity staff for advice if required)

What will be the environmental benefit of the project (eg. protection of rare or significant ecosystem, water quality, habitat for birds and animals)?

What is the urgency of threats to the area that the project would alleviate?

#### 4. Project management

Who will be responsible for the ongoing management of the project?

What challenges do you anticipate in completing your project?

Will the project be monitored and maintained over time?  
If yes, how?

Yes No

Any external expertise required to complete the project (eg fencing or pest control contractor)?

Linkages – are there wider benefits by linking to other areas or projects nearby?

Will any stage of your project require consents under the Resource Management Act?

Yes No

If yes, please describe (types of activities include earthworks, work in riparian, protection management and coastal areas, water takes):

Have you consulted with the community about the project?  
If yes, is there demonstrated community support for the project?

Yes No

Have you consulted with iwi or hapu groups where appropriate?

Yes No

#### 5. Site details

Where is your project located?

Please provide a physical address and a map (if possible, please provide a photocopy of a topographical map or road map with the project area highlighted). Photos of the site to be included as a benchmark for the proposed project changes.

**Owner of the property:**

Has the owner agreed to the proposed project being undertaken on their land?

Yes No

Land status (e.g lease, freehold, Maori land):

Council rating valuation number (available on rates invoice):

## 6. Total project costs

The Natural Heritage Fund may contribute up to 50% of the cost of your project. You must be able to provide the remaining portion with your time, equipment, cash costs, other funding, or in-kind contributions such as voluntary labour and donated materials.

### Notes on quotes:

- You are required to have 3 quotes. However, less may be acceptable if there are no suitable suppliers or contractors in your area. If you're not sure, please contact our Catchment & Biodiversity team.
- Only use your preferred quote in your calculations.
- You do not need a quote for your own contribution (ie labour)
- When reviewing your three quotes, take into account; cost, quality, reliability and availability.

Please provide us with an estimated breakdown of the total cost of the proposed project in the following table:

<b>Total project costs (exclude GST if you are registered):</b>	<b>Number</b>	<b>Cost/unit</b>	<b>Total</b>
---	---------------	------------------	--------------

A: Materials (preferred quote) (not for the purchase of tools or equipment):

Subtotal

A: Labour – contract (preferred quote):

Subtotal

A: Equipment - hired

Subtotal

### **TOTAL SECTION A**

B: Materials – own supply (where appropriate):

Subtotal

B: Labour – own (value your own labour at \$25/hr)

Subtotal

B: Equipment – own used e.g. tractor, bulldozer (specify hourly rate)

Subtotal

### **TOTAL SECTION B**

### **TOTAL COST FOR THE YEAR:**

Any funding from other sources:

Request from the Natural Heritage Fund (excluding GST if registered):

## Notes

- The Natural Heritage Fund is limited to an annual funding pool of \$100,000 per annum.
- The Natural Heritage Fund will only pay up to a maximum of 50% of approved costs in any given year.
- There is no guarantee of funding for future years of multi-year projects, separate applications are required.
- Please provide details on funding from other organisations in the area provided below.

## 7. Total funding request

Request from the Natural Heritage Fund (excluding GST if you are registered): \$

The Natural Heritage Fund is not intended to be an ongoing source of funding. If you are not successful in obtaining the full amount requested from the fund or there are ongoing costs, how do you plan to fund this project and/or become self sufficient over the long term?

Have you or your organisation applied to this fund before? Yes    No  
If yes, when, for what project and what was the outcome?

## 8. Other financial support

Have you applied to any other organisation(s) for financial support for this project? Yes    No  
If yes, detail the name of the organisation, amount applied for and when you expect to hear back about your application.

## 9. Extra information

Is there any more information you would like to add to help in making a decision about this application?

## 10. Checklist

All sections of this form have been completed.

I have attached:

- A bank generated deposit slip verifying your bank account details (Section 2)
- A location map and photos of the site
- Any project plans
- Any signed letters of support (Section 4)
- Quotes for expenses of your project (Section 6)
- Any legal documents (deed, resource consent)
- A certificate of title
- Any additional information

## 11. Declaration and signature

I the undersigned do solemnly and sincerely declare and acknowledge that:

The details given in all sections of this application are true and correct to the best of my knowledge.

I have the authority to commit to and undertake the project on the land specified.

All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and therefore this information may be released upon request.

Council may collect from third parties any information it deems necessary about the applicant or application.

Name:

Signature:

Date:

Extra writing space (if required)