

AGENDA



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MEMBERSHIP: Her Worship the Mayor Rehette Stoltz (Chair), Josh Wharehinga (Deputy Chair), Colin Alder, Andy Cranston, Larry Foster, Debbie Gregory, Ani Pahuru-Huriwai, Rawinia Parata, Aubrey Ria, Tony Robinson, Rob Telfer, Teddy Thompson, Rhona Tibble and Nick Tupara.

FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA Committee

DATE: Wednesday 7 December 2022

TIME: 9:00AM

AT: Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne

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Finance & Performance

Reports to:	Council
Chairperson:	Mayor Stoltz
Deputy Chairperson:	
Membership:	Mayor and all Councillors
Quorum:	Half of the members when the number is even and a majority when the membership is uneven.
Meeting frequency:	Six weekly (or as required)

Purpose

To assist Council to oversee financial and non-financial performance, including the delivery of the Council's Capital Programme and oversight of the Council Control Trading Organisation.

To monitor Council activities and services performance against budget, Annual Plans, the Long Term Plan, Annual Reports and corporate and financial policies.

The Finance and Performance Committee also receives enforcement and compliance performance activity reporting to ensure financial and non-financial performance oversight of its regulatory functions.

Terms of Reference

- Set, monitor and review plans and financial measures, practices and policies; the sources of funds, banking arrangements, insurance, investment and debt criteria, future financial arrangements.
- Monitor the performance of Council's treasury function – including strategic, investment and enterprise assets.
- Set fees and charges for Council services (including parking), and ensure these do not conflict with fee setting procedures of Bylaws of the Long Term Plan process and which are not set through the making of Bylaws.
- Approve preferred suppliers for capital projects and contracts where the value of the contract exceeds staff delegations.
- Approve expenditure (including substituted capital expenditure) items that are provided for in the Long Term Plan or Annual Plan where the value of that expenditure exceeds that authority delegated to officers.

- Approve debt write-offs where those debt write-offs are not delegated to staff.
- Consider all matters regarding the Local Government Funding Agency (LGFA).
- Monitor and review Council's strategic investment and enterprise assets – including consideration of the operational and financial effectiveness of Council Organisations, Council Controlled Organisations and Council's Controlled Trading Organisation (CCTO).
- In relation to the CCTO:
 - develop and approve the draft Statement of Intent for the CCTO
 - undertake any reviews of CCTO and make recommendations on any proposed changes to CCTO governance arrangements
 - consider and approve changes to service delivery arrangements arising from the service delivery reviews required under Local Government Act 2002 (LGA) that are referred to the Committee by the Chief Executive.
- Monitor the operational performance of Council's activities and services against approved levels of service.
- Monitor the operational performance of Council's regulatory activities and in particular enforcement and compliance, financial and non-financial performance reporting.
- Review and approve business plans including any related fees, charges and expenditure (including capital expenditure).
- Review the delivery of services under section 17A of the LGA.
- Monitor the delivery of the Council's Capital Programme, including inquiring into any material discrepancies from planned expenditure.
- Implement and review Health and Safety practices to ensure compliance with Council's legal responsibilities.

Power to Act

To make all decisions necessary to fulfil the role and scope of the Committee subject to the limitations imposed.

To establish subcommittees, working parties and forums as required.

To appoint non-voting advisory members and/or Tangata Whenua representatives to assist the Committee.

Power to Recommend

To Council and/or any standing committee as it deems appropriate.

3.1. Governance Work Plan

FINANCE & PERFORMANCE - COMMITTEE OF THE WHOLE							Meeting Dates				
Group Activity	Activity	Name of agenda item	Purpose	Report type	Owner	6-Apr	8-Jun	3-Aug	14-Sep	7-Dec	
Community Lifelines	Journeys Operations	Request for Funding - Waingake UV Water Treatment Facility	The purpose of this report is to seek approval for funds for the commissioning of a UV water disinfection facility required to comply with new statutory water assurance rules at the Waingake Water Treatment Plant.	Decision	Judith Robertson						
Community Lifelines	4 Waters Operations	Review of Outsourcing LRC work to Fulton Hogan	A review of outsourcing 4 Waters Land Rivers and Coastal work to Fulton Hogan	Information	Mangala Wickramanayake						
Finance & Affordability	Financial Services	Surplus Housing Stock	Information report for Council to consider options relating to surplus housing stock at Motu	Information	Ally Campbell						
Finance & Affordability	Financial Services	RSSO Shareholder Update	Give Council an update on where things are at with the RSSO - noting report	Information	Ally Campbell						
Finance & Affordability	Financial Services	Rates and Sundry Invoice Debt Management Report	Update on Council debt trends	Information	Angelee Brown						
Liveable Communities	Financial Services	Kiwa Pools Fees and Charges-Public Submissions		Decision	Michele Frey						
Finance & Affordability	Financial Services	Fees and Charges Hearings Report		Decision	Ally Campbell						
Finance & Affordability	Financial Services	Financial Report		Information	Mary Davis						
Finance & Affordability	Financial Services	Treasury Report		Information	Melanie Hartung						

	Financial Services	Waingake Revenue Update report	PEX Update report on Waingake Revenue and ETS obligations	Information	Ally Campbell				
	Financial Services	Gisborne Holdings Limited Update Report	Public Excluded Report to adopt a Council Investment Purpose Statement, and define the Purpose Statement for GH	Decision	Pauline Foreman				
Finance & Affordability	Financial Services	Rates Remission Report	Review Rate Remission policy for LTP	Information	Fiona Scragg				

10.1. DECISION Reports Finance



22-247

Title: 22-247 Gisborne District Disaster Relief Trust Exemption
Section: Financial Accounting
Prepared by: Kirsten Smith - Tax Advisor
Meeting Date: Wednesday 7 December 2022

Legal: Yes

Financial: No

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA Committee for decision

PURPOSE – TE TAKE

The purpose of this report is to seek Council approval to exempt the Gisborne District Disaster Relief Trust from the Council Controlled Organisation provisions of the Local Government Act 2022 for a further three years, ending 14 November 2024.

SUMMARY – HE WHAKARĀPOPOTOTANGA

The Gisborne District Disaster Relief Trust (the Trust) is a Council Controlled Organisation (CCO) under the provisions of the Local Government Act 2002 (the Act) to provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne district or elsewhere in New Zealand.

As a small CCO that is not a trading organisation the Trust may, by Council resolution, obtain an exemption, not to be classified as a CCO for financial reporting purposes. This exemption was granted in the past by taking into account the nature of the activities provided by the Gisborne District Disaster Relief Trust and the costs and benefits to the local authority, the Council-Controlled Organisation, and the community as per section 7(5) of LGA 2002. This also helps to avoid the complexities in the consolidation process at year end when preparing the Annual Report.

The Trust was established in 2008. As at 30 June 2022 funds are \$125k. Since its inception, Council have resolved to exempt the Trust for its reporting obligations.

This report recommends Council extends the exemption for a further period of three years, to 14 November 2024, the maximum allowed under the Act, to reduce the complexities in both the reporting standards and in the Council consolidation year end process by taking into account costs and benefits to Council.

As long as there are funds that are material value and the original intention of offering assistance or relief is still relevant, exemptions will be sought to cover its continuance.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua Committee:

1. Continues to exempt the Gisborne District Disaster Relief Trust from the Council Controlled Organisation provisions of the Local Government Act 2022 for a further three years ending 14 November 2024.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: Disaster Relief Trust, Council controlled organisation, LGA 2022

BACKGROUND – HE WHAKAMĀRAMA

1. The purpose of the Trust is to provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne region or elsewhere in New Zealand.
2. Although no payments have been made by the Trust, it remains set up as a vehicle for future fund distribution if and when needed.
3. The Trust Deed includes the following relevant provisions:
 - a) The Trust shall consist of not less than two and not more than nine Trustees.
 - b) Council is responsible for appointing Trustees by notice in writing.
 - c) A Trustee may at any time be removed as a Trustee by the Council by notice in writing.
 - d) There shall be at least two Administrative Trustees who are not elected officials but may be Council employees.
 - e) The Trustees may include no more than two Citizen Trustees who are not elected officials but are resident in the Gisborne region.
 - f) There may be up to five Elected Trustees – including the Gisborne District Council Mayor and four Gisborne District Councillors.
 - g) All Trustees must sign and deposit with the Council a Deed of Accession binding that person to the terms of the Trust Deed.
 - h) Administrative Trustees cannot participate in the decisions of the Trust around the donating and gifting of funds.
4. Currently the Trust has two Administrative Trustees and two elected Trustees: Ben Green (Civil Defence & Emergency Manager), Nedine Thatcher-Swann (Chief Executive), Rehette Stoltz (Mayor) and Rhonda Tibble (Councillor).
5. The Administrative Trustees attend to the preparation and audit of the Annual Report and any other administrative matters. As set out in the Trust Deed, they do not have the mandate to participate in decisions around the granting of funds.
6. The Elected Trustees have the power to make decisions around donations or gifting out of any money from the Trust.

DISCUSSION and OPTIONS – WHAKAWHITINGA KŌRERO me ngā KŌWHIRINGA

7. The Local Government Act 2002 and the External Reporting Board require Council organisations within its control, to produce financial reporting statements and set out how they must be prepared. The Trust by way of it being a Council Controlled Organisation is captured under these reporting requirements.
8. These requirements include complying with New Zealand generally accepted accounting practice in New Zealand (NZ GAAP) with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

9. Council financial statements must comply with Tier 1 Public Benefit (PB) standards, the highest tier and reporting compliance as set for public entities.
10. The Trust due to its small size in terms of overall assets, qualifies for reduced reporting framework if Council resolves to exempt it from the higher Tier 1 financial standards requirements.
11. The cost of applying full accounting standards to the Trust smaller entity means that it is more beneficial to apply the Reporting exemption. This also means that there are less costs incurred by the Charitable Trust, leaving more funds for its original purpose.
12. The exempt reporting status also means that there is less complexity in incorporating Council Controlled Organisation as part of the Council Group reporting. Council Group is consolidation of Council entities to state the overall Group position. Currently Councils Group includes Council and Gisborne Holdings Limited.

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Low Significance

This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Low Significance

This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Low Significance

This Report: Low Significance

13. The decisions or matters in this report are considered to be of Low significance in accordance with Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT – TŪTAKITANGA TANGATA WHENUA

14. There is no tangata whenua/māori engagement required.

COMMUNITY ENGAGEMENT – TŪTAKITANGA HAPORI

15. There is no community engagement required.

CLIMATE CHANGE – Impacts / Implications – NGĀ REREKĒTANGA ĀHUARANGI – ngā whakaaweawe / ngā ritenga

16. The occurrence of three significant emergency events in Tairāwhiti over the last year, all of which have been primarily related to intense weather and flooding, highlights the need for there to be a focus on climate change and potential climate impacts going forward.
17. Providing access for the distribution of funds from the Trust will enable Council to give support to those who need it following such events, which may minimise the long-term effect of such emergencies on individuals and the community as a whole.

CONSIDERATIONS – HEI WHAKAARO

Financial/Budget

18. The Trust was set up in 2008 with \$60,000 capital, with donations of \$50,604 and interest earned over the years. As at 30 June 2022 the Trust had \$124,489k in total funds. The Trust is to give assistance to individuals relating to private property or private financial assistance.
19. The Trust Deed (clause 2.3) does state that in administering the Trust Fund, that the Fund is maintained at the minimum of \$50,000. While the distributable funds at the moment are not significant, the fact that the Trust is a charitable vehicle for donations, means it could have more use in the future; especially if “give a little’ or public donations were activated.
20. Council has one further reserve – the Civil Defence Emergency Reserve. This Reserve has about \$236k of uncommitted funds available for rectifying damage to Council property or Council civil defence works. This fund is not distributable to the community based on community private needs. The vehicle for giving assistance is within either the Trust or via remissions.

Legal

21. Only Elected and Citizen Trustees can decide to make a donation or gift out of any property or money of the Trust (clause 5.2 of the Trust Deed).

POLICY and PLANNING IMPLICATIONS – KAUPAPA HERE me ngā RITENGA WHAKAMAHERE

22. There are no policy and planning implications.

RISKS – NGĀ TŪRARU

23. There are no risks associated with the Trust.

NEXT STEPS - NGĀ MAHI E WHAI AKE

Date	Action/Milestone	Comments
December	Exempt the Trust via Council resolution	

ATTACHMENTS - NGĀ TĀPIRITANGA

1. Attachment 1 - Disaster Relief Trust Deed 2008 [22-247.1 - 20 pages]
2. Attachment 2 - 22-86 Appointment of New Trustees & Donation of \$50 k to Gisborne District Disaster Relief [22-247.2 - 27 pages]



The Gisborne District Disaster Relief Trust

TRUST DEED

CHARITABLE TRUST DEED THE GISBORNE DISTRICT DISASTER RELIEF TRUST

CONTENTS

Clause No.

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7. Officers
8. Meeting of Trustees
9. Trustees Liability and Indemnity
10. Interested Trustee
11. No Private Pecuniary Profit for any Individual and Exceptions
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15. Incorporation and Common Seal
16. Winding Up
17. Governing Law
18. Council Controlled Organisation
19. Definitions and Interpretations

Schedules

- A. Trustees' Powers
- B. Deed of Accession to the Gisborne District Disaster Relief Trust Deed

CHARITABLE TRUST DEED - THE GISBORNE DISTRICT DISASTER RELIEF TRUST

THIS DEED made at Gisborne on the day 2007.

PARTIES

1. **GISBORNE DISTRICT COUNCIL** ("Council")

2. **[LINDSAY RONALD MCKENZIE]** of [Gisborne] and **[KENNETH DOUGLAS BIRT]** of [Gisborne] ("Trustees")

RECITALS

- A. The Council wishes to establish a trust for the charitable purpose of meeting the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne District or elsewhere in New Zealand.

- B. The Council has paid into the name of the Trustees the sum of \$60,000 to be held by the Trustees upon the trusts and with the powers set out in this deed.

- C. It is anticipated that further moneys investments or property may from time to time be paid transferred or vested in the names and control of the Trustees.

- D. The Trustees have consented to become Trustees, upon the trusts and with and subject to the powers and provisions expressed in this deed.

THIS DEED NOW RECORDS AS FOLLOWS:

1. **ESTABLISHMENT OF TRUST**

- 1.1 The Council has contemporaneously with the signing of this deed paid to the Trustees the sum of \$60,000 ("**Trust Fund**") which the Council directs the Trustees to hold and which the Trustees acknowledge and declare that they hold upon the trusts and with the powers set out in this deed.

Name

- 1.2 The name of this trust shall be "**THE GISBORNE DISTRICT DISASTER RELIEF TRUST**".

Registered Office

- 1.3 The registered office of the Trust shall be at the offices of Gisborne District Council, Fitzherbert St, Gisborne.

2. CHARITABLE PURPOSES

2.1 The Charitable Purposes of the Trust shall be:

- (a) to provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne District or elsewhere in New Zealand; and
- (b) all such other things as are incidental or conducive in the attainment of the Charitable Purpose described in clause 2.1(a).

("Charitable Purposes").

Means of Achieving Charitable Purposes

2.2 The Trustees may, in order to achieve the Charitable Purposes, in addition to all other powers vested in the Trustees:

- (a) accept and receive subscriptions, donations, subsidies, grants, endowments, gifts, legacies, loans, and bequests in monies or in kind or partly in both;
- (b) publish and distribute newsletters, on-line assistance and brochures and any other means of disseminating information relating to the Trust and its purposes;
- (c) subsidise, encourage and incorporate with, any other person, organisation or group (whether incorporated or not) sharing similar charitable purposes with the Trust;
- (d) establish, promote, or foster educational facilities, workshops, training programmes and other activities;
- (e) make known and advertise the Trust and its purposes by such use of any of the media as the Trustees may decide; and
- (f) undertake such other activities and enterprises as the Trustees may decide will further the Charitable Purposes.

Limitations

2.3 In carrying out the Charitable Purposes, the Trustees shall:

- (a) take reasonable steps to ensure that all financial and other relief or assistance paid, given or granted to any person under this Trust is used by that person in accordance with the Charitable Purposes; and
- (b) in administering the Trust Fund:
 - (i) be entitled to retain the amount of the Trust Fund which the Trustees consider must be maintained for administration of the Trust; and
 - (ii) ensure that the Trust Fund is maintained at the minimum of \$50,000 at all times.

3. TRUSTS

3.1 The Trustees acknowledge that the Trustees stand possessed of the Trust Fund upon the trusts and with the powers set out in this deed.

3.2 The Trustees shall hold the Trust Fund upon trust:

Administration Expenses

- (a) to pay all expenses, costs and commissions of and incidental to the administration of the Trust;

Application of Income

- (b) to use or apply, or decide not to use or apply, any annual income for each Financial Year or such part thereof as the Trustees think fit for the Charitable Purposes; and

Application of Capital

- (c) to use or apply any of the capital of the Trust Fund for the Charitable Purposes as the Trustees may from time to time determine, without first using or applying the whole or any portion of any income of the Trust Fund for any Financial Year.

Application in New Zealand

3.3 The capital and income of the Trust Fund shall be applied within New Zealand to meet the Charitable Purposes.

Reserves

3.4 The Trustees may set aside reserves or accumulations for future use or application.

Perpetuity

3.5 The Trust created by this deed shall continue in perpetuity unless the Trustees decide to wind up the Trust.

4. TRUSTEES

Number of Trustees

4.1 The Trustees shall consist of not less than two and not more than nine Trustees.

Power of Appointment

4.2 The power of appointment of Trustees shall be vested in the Council who may appoint the Trustees by notice in writing.

Power of Removal of Trustees

4.3 A Trustee may at any time be removed as a Trustee by the Council by notice in writing.

Rules of Appointment

4.4 The Trustees shall be appointed in accordance with the following principles:

- (a) at all times the Trustees shall include no less than two "**Administrative Trustees**" who shall not hold any elected office in any Local Authority, but may be employees of the Council, during their term of office as Trustees.

- (b) the Trustees may include no more than two **"Citizen Trustees"** who shall not hold any elected office in any Local Authority and who shall be a resident of the Gisborne District. The Citizen Trustees will be appointed by council.
- (c) the Trustees may include up to five **"Elected Trustees"** including:
 - (i) the Mayor of the Council; and
 - (ii) up to a further four elected members of Council appointed by Council.
- (d) where an Elected Trustee is unable or unwilling to act, or ceases to hold office pursuant to clause 4.5, that position as Elected Trustee can be left vacant or filled by a further Council appointment.
- (e) the total number of Trustees in office shall not exceed nine at any time.

Cessation of Office of Trustee

- 4.5 A Trustee shall cease to hold office and shall be deemed to have retired if that Trustee:
- (a) resigns by giving notice to the Trustees which resignation shall take effect as from the date stipulated in that notice; or
 - (b) being an Elected Trustee, no longer holds the elected office with the Council which qualified him or her as an Elected Trustee; or
 - (c) becomes of unsound mind or subject to an order under the Protection of Personal and Property Rights Act 1988, or otherwise becomes unfit or unable to act as a trustee; or
 - (d) becomes insolvent or commits an act of bankruptcy; or
 - (e) dies; or
 - (f) is removed from office by the person holding that right by notice in writing to all Trustees (which in the case of an Elected Trustee must apply to all Elected Trustees); or
 - (g) is convicted of an offence punishable by a term of imprisonment of not less than two years and has been sentenced to imprisonment for that offence; or
 - (h) is prohibited from becoming a director or promoter or being concerned or taking part in the management of any company under sections 382, 383 or 385 of the Companies Act 1993.

Consequences of Retirement or Removal

- 4.6 A Trustee who has ceased to hold office, retired or been removed shall cease to be a Trustee immediately except for the purpose of carrying out the acts and deeds necessary for the proper vesting of the Trust Fund in the continuing Trustees, which acts and deeds shall be carried out at the expense of the Trust Fund.

Deed of Accession

- 4.7 No person shall take up office as a trustee of the Trust unless and until that person has signed and deposited with the Council a deed of accession binding that person to the terms of this deed in, or substantially in, the form appearing as schedule B.

5. TRUSTEES' POWERS/LIMITED POWERS OF ADMINISTRATIVE TRUSTEES**Powers of Natural Person**

- 5.1 Subject to clause 5.2, to achieve the Charitable Purposes, the Trustees shall have in the administration, management and investment of the Trust Fund all the rights, powers and privileges of a natural person and, subject always to the trusts imposed by this deed, may deal with the Trust Fund as if the Trustees was the absolute owner of and beneficially entitled to the Trust Fund and, accordingly, in addition to any specific powers vested in the Trustees by law, in dealing with the Trust Fund or acting as Trustees of the Trust, the Trustees may do any act or thing or procure the doing of any act or thing or enter into any obligation whatever, including, without limitation, exercising unrestricted powers to borrow and raise money, and to give mortgages, other securities, guarantees and indemnities and appointing an attorney or attorneys.

Limited Powers of Administrative Trustees

- 5.2 Any decision to make a donation or gifting out of any Property or money of the Trust or Trust Fund to a third party shall be made by the Elected and Citizen Trustees only and no Administrative Trustee shall participate in such a decision.

Specific Powers

- 5.3 Without limiting the generality of clause 5.1, and subject to clause 5.2, the Trustees shall have all of the powers set out in schedule A, which may be exercised either by the Trust on its own or jointly with other persons or groups.

Investment

- 5.4 In exercising their powers of investment the Trustee may acquire any property, or retain or deal with any property which from time to time comprises the whole or part of the Trust Fund notwithstanding that any act or omission by the Trustee in the exercise of those powers and discretions would be, or could be, contrary to the principles governing the investment of trust funds set out in the Act. This clause expresses a "contrary intention" for the purposes of section 13D of the Act.

6. POWER TO DELEGATE**Delegation**

- 6.1 The Trustees may from time to time appoint any committee and may delegate in writing any of its powers and duties to any such committee or to any person, and such committee or person (as the case may be) may, without confirmation by the Trustees, exercise or perform the delegated powers or duties in like manner and with the same effect as the Trustees could themselves have exercised or performed them. It shall not be necessary for any person who is appointed to be a member of any such committee, or to whom any such delegation is made, to be a Trustee, but no such delegation shall prevent the exercise of any power or the performance of any duty by the Trustees.

Terms and Delegation

- 6.2 Any committee or person to whom the Trustees have delegated powers or duties shall act in accordance with the terms of this deed.

Revocation of Delegation

- 6.3 Every such delegation shall be revocable at will by resolution of the Trustees.

7. OFFICERS**Officers**

- 7.1 The Trustees shall appoint the officers of the Trust by resolution, as follows:
- (a) the Chairperson, who shall be the Mayor of the Council, if a Trustee, and otherwise a Trustee appointed for the time being by the Trustees; and
 - (b) the Secretary/Treasurer, who shall not be an Elected Trustee.

Term of Office

- 7.2 Except where provided otherwise, all officers of the Trust shall hold office for such terms as the Trustees shall decide.

Removal of Officers

- 7.3 Any officer of the Trust, subject to compliance with the requirements of employment legislation in the case of officers who are employees of the Trust in respect of their employment duties, may be removed as an officer of the Trust in the same manner as he or she was appointed pursuant to clause 7.1.

8. MEETING OF TRUSTEES**Meetings**

- 8.1 The Trustees shall meet to conduct business at such intervals required by law or, in the absence of any direction at law, at such intervals as the Trustees may decide, provided that at least a 24 hours notice of meeting is given to the Trustees. The Trustees may invite to such meeting whatever other person or persons as the Trustees may decide to assist with their deliberations.

Notice of Meetings

- 8.2 Each notice of meeting shall specify the time and place of the meeting. Notice shall be deemed to have been given to any Trustee if it has been posted or faxed to the last known address of the Trustee and shall then be deemed to have been received the day after the notice is posted or faxed. The accidental omission to give notice to any Trustee or the non-receipt by any Trustee of a notice shall not invalidate the meeting to be held.

Quorum

- 8.3 At any meeting of the Trustees there shall be a quorum if there is a majority of the Trustees present (excluding any vacancies) and no business shall be transacted unless a quorum is

present. If a meeting is short of a quorum at its commencement, or falls short of a quorum, and if no quorum is present within 15 minutes, the meeting shall lapse.

Chairperson

- 8.4 The Chairperson shall preside at all meetings of the Trustees at which he or she is present. In the absence of the Chairperson in any meeting the Trustees present shall appoint one of their number to preside at that meeting.

Voting

- 8.5 All matters requiring decision at a meeting of the Trustees shall be decided by consensus. Where a consensus decision is unable to be reached on a matter it shall, unless otherwise specified in this deed, be put as a motion to be decided by a majority of votes of those permitted to determine the matter. Each Trustee present, including the Chairperson, shall have one vote. If the voting is tied the Chairperson shall have a second or casting vote.

Resolution in Writing

- 8.6 A resolution in writing signed by all the Trustees permitted to determine the matter shall be as valid and effectual as if it has been passed at a meeting of the Trustees. Any such resolution may consist of several like documents each signed by one or more Trustees.

Meetings by Telephone

- 8.7 The contemporaneous linking of the Trustees by telephone shall constitute a meeting of the Trustees and the provisions of this clause as to meetings of the Trustees shall apply to such meetings provided the following conditions are met:
- (a) **Notice:** Each Trustee shall be entitled to at least a 24 hours notice of such a meeting by telephone and to be linked by telephone for the purposes of the meeting.
 - (b) **Hearing:** Each of the Trustees taking part in the meeting by telephone must be able to hear each of the other Trustees taking part during the whole of the meeting.
 - (c) **Acknowledge Presence:** At the commencement and conclusion of such meeting each Trustee must acknowledge his or her presence.
 - (d) **Withdrawal:** A Trustee may not withdraw from such a meeting unless that Trustee has previously obtained the express consent of the Chairperson of the meeting to do so.
 - (e) **Quorum:** A Trustee linked by telephone for the purposes of the meeting shall be conclusively presumed to form part of the quorum of such meeting throughout the meeting unless that Trustee obtains the express consent of the Chairperson to withdraw from such a meeting.

Minutes

- 8.8 The Secretary shall keep minutes of all meetings of Trustees which shall be available for inspection by the Trustees at a reasonable time. Every such minute shall be prima facie evidence of the matters recorded.

9. TRUSTEES LIABILITY AND INDEMNITY

No Liability of Trustees

- 9.1 No Trustee or former Trustee shall be responsible for any loss to the Trust unless the same is attributable to his or her or their own dishonesty or to the wilful commission or omission by him or her or them of any acts known to be a breach of trust. No Trustee shall be bound to take any proceedings against a co-Trustee or former Trustee for any breach or alleged breach of trust committed by a co-Trustee or former Trustee.

Indemnity of Trustees

- 9.2 Each Trustee or former Trustee shall be entitled to a full and complete indemnity from the Trust Fund for any personal liability which that Trustee may incur in any way arising out of or in connection with that Trustee acting or purporting to act as a Trustee of the Trust, provided such liability is not attributable to that Trustee's own dishonesty, or to the wilful commission or omission by that Trustee or an act known by that Trustee to be a breach of trust.

10. INTERESTED TRUSTEE

Disclosure of Interest

- 10.1 Any Trustee who is or may be in any other capacity whatever interested or concerned directly or indirectly in any property or undertaking which the Trust is or may be in any way concerned or involved shall disclose the nature and extent of that Trustee's interest to the other Trustees, and shall not take any part whatever in any deliberations of the Trustees concerning any matter in which that Trustee is or may be interested other than as a Trustee of the Trust.

Recording of Interest

- 10.2 A disclosure by an interested Trustee shall be recorded in the minutes of the meeting at which such disclosure is made. If any question shall arise at any meeting as to the materiality of a Trustee's interest or as to the entitlement of any Trustee to vote and such question is not resolved by that Trustee voluntarily agree to abstain from voting, such question shall be referred to the Chairperson and the Chairperson's ruling in relation to that Trustee shall be final and conclusive except in any case where the nature or extent of the interest of that Trustee has not been fully disclosed.

11. NO PRIVATE PECUNIARY PROFIT FOR ANY INDIVIDUAL AND EXCEPTIONS

No Private Pecuniary Profit

- 11.1 No private pecuniary profit may be made by any person from the Trust, except that:
- (a) any Trustee may receive full reimbursement for all expenses properly incurred by that Trustee in connection with the affairs of the Trust;
 - (b) the Trust may pay a reasonable remuneration to any officer or servant of the Trust (whether a Trustee or not) and in return for services actually rendered to the Trust;
 - (c) any Trustee may be paid all usual professional, business or trade charges for services rendered, time expended or all acts done by that Trustee or by any firm or

entity of which that Trustee is a member, employee or associate in connection with the affairs of the Trust;

- (d) any Trustee may retain any remuneration properly made to that Trustee by any company or undertaking with which the Trust may be in any way concerned or involved for which that Trustee has acted in any capacity whatsoever, notwithstanding that the Trustee's connection with that company or undertaking is in any way attributable to that Trustee's connection with the Trust.

Trustees to Comply With Restrictions

- 11.2 The Trustees, in determining all reimbursements, remuneration and charges payable in terms of this clause, shall ensure that the restrictions imposed by the following clause 12 are strictly observed.

12. RESTRICTIONS ON BENEFITS TO AND INFLUENCE BY INTERESTED PERSONS

Recipients not to Influence Benefits

- 12.1 Notwithstanding anything contained or implied in this deed, any person who is:
- (a) a Trustee of the Trust; or
 - (b) a shareholder or director of any company carrying on any business of the Trust; or
 - (c) a settlor or trustee of any trust which is a shareholder of any company carrying on any business of the Trust; or
 - (d) an associate person (as defined by the Income Tax Act of 2004) of any such settlor, trustee, shareholder or director,

shall not by virtue of that capacity in any way (whether directly or indirectly) determine, or materially influence in any way the determination of the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

Professional Account and Influence

- 12.2 A person who in the course of and as part of carrying on of his or her business of a professional in public practice shall not, by reason only of his or her rendering professional services to the Trust or to any company by which any business of the Trust is carried on, be in breach of the terms of this clause 12.
- 12.3 Nothing in this clause 12 shall prevent or restrict the Trustees from properly fulfilling or carrying out the Charitable Purposes.

13. ACCOUNTS AND REPORTING

Accounts and Reporting

- 13.1 The Trustees shall keep true and fair accounts of all monies received and expended for each Financial Year. All accounts and reports shall be prepared and made available to the Council as required of a Council control organisation under the Local Government Act 2002.

Audit

- 13.2 All accounts shall be audited as part of the Council audit process.

14. ALTERATION OF TERMS OF DEED**Power to Alter**

- 14.1 The Trustees may, with the prior approval of the Council, revoke, vary or add to any of the provisions of this deed. Any amendment or change to this deed shall require a resolution to be passed by three-quarters rounded up to the nearest whole number of the total number of Trustees.

Not to Affect Tax Status

- 14.2 No alteration of this deed shall be valid if it has the effect of depriving the Trust of any exemptions available to it under the Income Tax Act 2004.

15. INCORPORATION AND COMMON SEAL**Incorporation**

- 15.1 The Trust shall have the right to apply for incorporation under the provisions of the Charitable Trusts Act 1957 under the name "The Gisborne District Disaster Relief Trust", or such other name as shall be approved by the Register of Incorporated Societies and the Trustees. The Trust shall also seek registration as a charitable entity under the Charities Act 2005.

Affixing of Seal

- 15.2 The Trust shall have a common seal which shall be affixed to documents only in the presence of and accompanied by the signature of two Trustees.

Authority

- 15.3 No person dealing with the Trustees shall be bound or concerned to see or inquire as to the authority to affix the seal, or to inquire as to the authority under which any document or seal or in whose presence it was sealed.

16. WINDING UP**Resolution**

- 16.1 The Trust may be wound up on the unanimous resolution of all the Trustees at a meeting of the Trustees called for that purpose, which meeting shall be called on not less than 30 days notice of such a meeting to the Trustees.

Surplus Property

- 16.2 If upon the winding up or dissolution of the Trust there remains after satisfaction of all its debts and liabilities any property whatsoever the same shall be paid or distributed exclusively to some exclusively charitable organisation or organisations operating in New Zealand and having such objects and purposes similar to the Charitable Purposes.

Alternatively, any surplus property remaining after the winding up or dissolution of the Trust may be disposed of upon the direction or order of the High Court of New Zealand.

17. GOVERNING LAW

17.1 The Trust shall be governed by and construed in accordance with the laws of New Zealand.

18. COUNCIL CONTROLLED ORGANISATION

18.1 It is acknowledged that the Trust is a council controlled organisation for the purposes of the Local Government Act 2002. As the holder of the right to appoint the majority of the Trustees, the Council shall be deemed to be the "shareholder" and the only "shareholder" of the Trust with all the rights and obligations as such under the Local Government Act 2002. So long as the Trust remains such a council controlled organisation, the Trust shall comply with all applicable provisions of the Local Government Act 2002.

19. DEFINITIONS AND INTERPRETATIONS

Definitions

19.1 In this deed the following terms where the context admits shall have the following meanings:

"Administrative Trustees" means the Trustees appointed pursuant to clause 4.4(a).

"Chairperson" means a person appointed as such pursuant to clause 7.1.

"Charitable Purposes" are as set out in clause 3.

"Chief Executive" means the chief executive for the time being of the Council.

"Citizen Trustees" means the Trustees appointed pursuant to clause 4.4(b).

"Elected Trustees" means the Trustees appointed pursuant to clause 4.4(c).

"Financial Year" means a period of 12 month ending on 30 June each year.

"Local Authority" means a regional council or territorial authority and includes council-controlled organisations, council-controlled trading organisations and local government organisations within the meaning of the Local Government Act 2002.

"Property" means any real or personal property of any kind or nature and includes any right or interest therein.

"Secretary/Treasurer" means the person appointed as such pursuant to clause 7.1.

"Trust" means the trust established by this deed.

"Trustees" shall include the trustee or trustees for the time being of this deed whether original, additional or substituted.

"Trust Fund" means:

- (a) the sum of \$60,000 referred to in clause 1.1 of this deed being the initial capital settled on the Trustees; and
- (b) all other moneys or Property paid or transferred to or acquired by the Trustees to be held by them upon the trusts established by this deed; and
- (c) all accumulations of income of the Trust and all other accretions to capital; and
- (d) all moneys invested and Property from time to time representing the items mentioned in (a), (b) and (c) of this definition.

Interpretation

19.2 In this deed:

- (a) the singular includes the plural and vice versa;
- (b) references to clauses, schedules and attachments are to clauses in, and the schedules and attachments to, this deed (unless stated otherwise). Each such schedule and attachment forms part of this deed;
- (c) where the context permits, references to a "**person**" include any individual, firm, company, corporation or unincorporated body of persons, any public, territorial or regional authority, any government, and any agency of any government or of any such authority; and
- (d) all references to legislation are (unless stated otherwise) references to New Zealand legislation and include all subordinate legislation, any re-enactment of, or amendment to, that legislation and all legislation passed in substitution for that legislation.

EXECUTION

The Common Seal of **THE GISBORNE**
DISTRICT COUNCIL was affixed)
in the presence of:

SIGNED by **LINDSAY RONALD MCKENZIE**)
as Trustee in the presence of:) _____

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

SIGNED by **KENNETH DOUGLAS BIRT** as)
Trustee in the presence of:) _____

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

SCHEDULE A

TRUSTEES' POWERS

Subject to clause 5.2, the Trustees shall have all of the following powers, which may be exercised either by the Trust on its own or jointly with other persons or groups.

- (a) **Advertising and Inform:** to make known and further the Charitable Purposes and to advertise the manner in which the Trust Fund has been or is being or will be applied both by working with representatives of the established media and by advertising in any medium and to disseminate whether by written publication or otherwise information and material of any nature or whatever relating to the Trust and the Charitable Purposes;
- (b) **Collect Funds:** to collect funds and raise money by all lawful means and to receive, accept, encourage and enlist financial and other contributions, subscriptions, donations, legacies, endowment or bequests from any source and conduct fundraising campaigns and activities in order to further the Charitable Purposes;
- (c) **Receive Grants and Subsidies:** to receive from the New Zealand Government or any council, board or body under its jurisdiction or any other Government, state, national, regional or local body or organisation or any trust or any church organisation or any international organisation, any grant, subsidy or payment whatsoever in order to further the Charitable Purposes.
- (d) **Specified Trust:** to carry out any specified trust attaching or relating to any contribution, subscription, donation, legacy, endowment, bequest, grant, subsidy, or payment received to the extent that such specified trust conforms with the Charitable Purposes;
- (e) **Apply Funds:** to apply any money forming part of the Trust Fund to the promotion, advancement and development of the Charitable Purposes;
- (f) **Invest Funds:** to invest any money forming part of the Trust Fund in any of the ways authorised by law for investment of trust funds and also if the Trustees think fit on mortgage of land either by the Trustees alone or together with any person or persons as a contributor mortgagee;
- (g) **Acquire Property:** to acquire any real or personal property or interest therein (in New Zealand only) whether by purchase, lease, exchange or otherwise, howsoever and upon and subject to such terms and conditions as the Trustees shall think fit;
- (h) **Sell and Reinvest:** to sell, join in selling, call in or convert all or part of any real or personal property forming part of the Trust Fund in such manner (including the granting of options to purchase and repurchase) and subject to such terms and conditions as the Trustees shall think fit (including the granting of time for repayment of the purchase price without security) and to reinvest the proceeds of such sale, calling in or conversion in such manner as the Trustees shall think fit;
- (i) **Postpone Sale:** to postpone the sale of any real or personal property forming part of the Trust Fund so long as the Trustees shall think fit notwithstanding that such property may be wasting, speculative or reversionary in nature;
- (j) **Lease:** to let or lease or bail to any person or persons any freehold or leasehold property, whether plant and chattels and interest therein forming part of the Trust Fund either from year to year or for any term of years or otherwise at such rent and subject to such covenants and conditions as the Trustees shall think fit (including if the Trustees shall think

fit an option or compulsory purchasing clause) and also to accept surrenders of leases and tenancies and generally to manage them as the Trustees shall think fit;

- (k) **Pay Debts:** to pay any income or capital of the Trust Fund in, for or towards payment of any fees, costs, disbursements, debt, other liabilities or any part thereof, owing by or in respect of the Trust Fund incurred in connection with the trusts of this deed, whether or not the fees, costs, disbursements, debts or other liabilities are charged upon the Trust Fund or on any part thereof and whether or not the Trustees are contractually liable for payment of these fees, costs, disbursements, debts or other liabilities;
- (l) **Establish Reserve Fund:** to start or subscribe to any depreciation or reserve fund for the Charitable Purposes the Trustees shall deem advisable and determine in their discretion whether that fund is income or capital;
- (m) **Join in Partition:** to consent to and join in the partition of any assets in which the Trust Fund is interested and to take a transfer of a divided or undivided share or interest in any such assets;
- (n) **Maintain Property:** generally to maintain, manage, repair, and improve or develop any real or personal property or interest which forms part of the Trust Fund in such manner as the Trustees think fit;
- (o) **Borrow:** to borrow or raise any moneys on mortgage or overdraft or otherwise with or without security from any person or persons at such rate of interest for such terms and generally on such conditions as the Trustees shall think fit and to sign any mortgage, deed, agreement or other document in connection therewith, provided such moneys are required in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes;
- (p) **Guarantee:** to enter into or join in entering into any guarantee by the Trustees alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes and to authorise any company in which the Trustees shall hold shares to enter into such a guarantee or to enter into any other arrangement which the Trustees shall deem to be in the interest of the Trust Fund or of the promotion of the Charitable Purposes;
- (q) **Give as Security:** to give security alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes and to authorise any company in which the Trustees shall hold shares to give such security;
- (r) **Settling Accounts:** to agree and settle accounts with all persons liable to account to the Trustees and to compromise all questions relating to the Trust Fund and to grant the effectual receipts, discharges and releases;
- (s) **Appoint Attorney:** at any time and for any period to appoint any person to act as an attorney for all or any of the Trustees anywhere in the world for all or any of the Charitable Purposes;
- (t) **Appoint Agents:** to instruct and pay any person whatsoever, including the employment of persons, to transact all or any business or to do any act required to be transacted or done in execution of the trusts of this deed including the receipt and payment of money and the Trustees shall not be responsible for the default of any person appointed in good faith or for any loss occasioned by such person's instruction;
- (u) **Bank Accounts:** to open or maintain such current or other accounts in such banks or other institutions and in such manner as the Trustees may from time to time think fit;

- (v) **To Insure:** to insure against loss or damage by any cause whatsoever any insurable property forming part of the Trust Fund, and to insure against any risk or liability against which it would be prudent for a person to insure if he were acting for himself, in such amounts and on terms as the Trustees may from time to time think fit;
- (w) **Contributions:** to contribute to any charitable trust with substantially similar objects and purposes as the Charitable Purposes;
- (x) **Statutory Authorisation:** to do all or any of the things which the Trustees are authorised to do by the Trustee Act 1956 or the Charitable Trusts Act 1957; and
- (y) **General:** to do all such other things as in the opinion of the Trustees are incidental or conducive to the attainment of the Charitable Purposes.

- (b) covenants to comply with the terms of the Trust Deed and observe and perform the covenants and conditions in the Trust Deed on the part of a Trustee, as if the New Trustee were a signatory to the Trust Deed.

4. GOVERNING LAW

4.1 This deed shall be governed by and construed in accordance with the laws of New Zealand.

EXECUTED AS A DEED

SIGNED by)
NEW TRUSTEE)
in the presence of:) _____
((Initials and Surname))

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

10.1. DECISION Reports Finance



22-86

Title:	22-86 Appointment of New Trustees to Gisborne District Disaster Relief Trust
Section:	Finance & Affordability
Prepared by:	Ally Campbell - Executive Policy Advisor
Meeting Date:	Wednesday 6 April 2022

Legal: Yes

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE Committee for decision

PURPOSE

The purpose of this report is to seek Council approval and appointment of new Trustees for the Gisborne District Disaster Relief Trust ("Trust").

SUMMARY

The Trust was established in 2008 to provide a means of receiving donations following a disaster and dispersing funds for welfare purposes.

The Trust Deed provides for Council to appoint at least two Administrative Trustees who are employees of Council. The two current Administrative Trustees are Ben Green – Civil Defence and Emergency Manager, and Nedine Thatcher Swann – Chief Executive.

The Administrative Trustees do not have mandate to participate in decisions around the granting of funds. As Tairāwhiti has experienced three significant emergency events in the past nine months, there is a clear need to appoint trustees who have the power to distribute funds from the Trust during such emergency events.

The Trust is registered as a Charitable Trust and has charitable donations status. It currently has \$73k in funds but under its Trust Deed it must maintain a minimum of \$50k. Council can top the Trust up by \$50k and receive a tax credit for its donation made to the Trust.

Attached is the Gisborne Disaster Relief Trust Deed in **Attachment 1**.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS

That the Finance & Performance Committee:

1. Resolves to appoint the Mayor and one other Councillor as Elected Trustees to the Gisborne District Disaster Relief Trust on their signing of an appropriate Deed of Accession and to provide notification in writing of the appointments to the Charities Services.
2. Agrees to grant \$50k to the Gisborne District Disaster Relief Trust from the Civic expenses of the district budget.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: CDEM, disaster relief trust, charities service

BACKGROUND

1. The purpose of the Trust is to provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne region or elsewhere in New Zealand.
2. Although no payments have been made by the Trust, it remains set up as a vehicle for future funds distribution if and when needed.
3. The Trust Deed includes the following relevant provisions:
 - a. The Trust shall consist of not less than two and not more than nine Trustees.
 - b. Council is responsible for appointing Trustees by notice in writing.
 - c. A Trustee may at any time be removed as a Trustee by the Council by notice in writing.
 - d. There shall be at least two Administrative Trustees who are not elected officials but may be Council employees.
 - e. The Trustees may include no more than two Citizen Trustees who are not elected officials but are resident in the Gisborne district.
 - f. There may be up to five Elected Trustees including the Gisborne District Council Mayor and four Gisborne District Councillors. They will cease to hold office if they no longer hold an elected member of Council.
 - g. All Trustees must sign and deposit with the Council a Deed of Accession binding that person to the terms of the Trust deed.
 - h. Administrative Trustees cannot participate in the decisions of the Trust around the donating and gifting of funds.
4. Currently, the Trust has two administrative Trustees: Ben Green – Civil Defence and Emergency Manager, and Nedine Thatcher-Swann – Chief Executive.
5. The Administrative Trustees attend to the preparation and audit of the Annual Report and any other administrative matters. They do not have the mandate to participate in decisions around the granting of funds.
6. The Trust Deed has been attached in **Attachment 1**.

DISCUSSION and OPTIONS

7. In the past nine months, the Tairāwhiti regions have experienced three significant emergency events being:
 - a. 20 June 2021 – flash floods Tokomaru Bay.
 - b. 4 November 2021 – Gisborne city and district-wide.
 - c. Recent March 2022.
8. During these emergency events, sections of the community and private property owners have been significantly impacted, particularly in coastal areas.

9. Given that the purpose of the Trust is to “provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage as a result of disaster or emergency event” and given the frequencies of emergency events now occurring in our region, it is advisable to stand up the Trust, so it is able to operate for its intended purpose.
10. In order to make the Trust operative, and able to distribute funds, Elected or Citizen Trustees need to be appointed. Staff recommend the Mayor and one other Councillor be appointed as an Elected Trustees. Council could also consider appointing one Citizen Trustee.
11. If in the event that a Councillor is appointed to the role of a Trustee and is either is not re-elected or they chose not to stand again for re-election, that Trustee could still be eligible to continue as a Trustee due to them being a citizen Trustee. If this was to occur, the Trust would need to make a resolution to appoint, and a disclosure note would be recorded within the Annual Report.
12. The Trust Deed sets out the rules for appointment of Trustees and therefore takes precedence over Council's Board Appointments and Remuneration Policy (Policy) in that regard. Councillors must still consider the Policy criteria in selecting candidates. Appointments should be undertaken in an objective and transparent manner and made on the basis of an assessment of the skills, knowledge and experience, having regard to the nature and scope of the Trust's objectives and activities.
13. The Trust is set up to take donations from the public and can be utilised more in the future for “give a little” public assistance in events of continuing district disasters. The Trust is a Charitable Trust and as such any donations made to the Trust are eligible to the donors to claim a tax credit (up to the same amount or less than the donor's taxable income.)

Topping up the Trust

14. Currently, Council can make donations to any registered charitable organisations and receive a tax credit for up to its assessable income. Council's assessable income for tax purposes is restricted mostly to its revenue received from its Council Controlled Trading Organisation.
15. By giving a donation, to the Trust, Council will be “credited” by 33% of its distribution.
16. Council does have grants within its own area of discretion and rated funds (“Civic Expenses of the District), which has a total budget of \$75k for this current year, of which \$50k is uncommitted.
17. By topping up the Trust by \$50k, net cost to Council after tax donation credit is \$33.5k.
18. It should be noted that Council's eligibility to claim donation tax credits in the future, will be overturned by new legislation. After 30 June 2022, any donation that Councils may make will no longer be able to claim tax credits.

Other areas of assistance

19. Central Government announced during the most recent March 2022 event, that they would contribute \$175k to the Mayoral Relief Fund (Fund). The criteria for eligibility for donations from the Fund include those that are most impacted by the emergency event and communities in high deprivation areas.
20. The Fund is in addition to the Disaster Relief Trust (Trust) and does not need to be administered from within the Trust Deed.
21. Both the Trust and the Fund can provide aid to meet private individual or community needs, regardless of whether the recipient is a ratepayer or not.
22. Council does have "rates remissions" available for property owners, in the event of "financial hardship and exceptional circumstances," where relief of rates may be given to assist ratepayers who are facing financial hardship and/or adversely impacted by a natural disaster.
23. The Fund, the Trust and the rates remissions can provide relief to private individuals and to private property.

ASSESSMENT of SIGNIFICANCE

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance
This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance
This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance
This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Low Significance
This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Low Significance
This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Low Significance
This Report: Low Significance

24. The decisions or matters in this report are considered to be of Low significance in accordance with Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT

25. There is no tangata whenua/Māori engagement required.

COMMUNITY ENGAGEMENT

26. There is no community engagement required.

CLIMATE CHANGE – Impacts / Implications

27. The occurrence of three significant emergency events in Tairāwhiti over the past nine months, all of which have been primarily related to intense weather and flooding, highlights the need for there to be a focus on climate change and potential climate impacts going forward.

28. Providing access for the distribution of funds from the Trust will enable Council to give support to those who need it following such events, which may help minimise the long-term effects of such emergencies on individuals, and the community as a whole.

CONSIDERATIONS

Financial/Budget

29. The Trust was set up in 2008 with \$60,000 capital and has earned interest over the years. As at 28 February 2022 the Trust had \$73k in total funds. The Trust is to give assistance to individuals relating to private property or private financial assistance. In addition, it may subsidise other organisations or groups sharing similar charitable purposes.

30. In administering the Trust Fund, the Trustees must ensure that the Fund is maintained at the minimum of \$50,000 (clause 2.3 of the Trust Deed). While the current funds available for distributions are not significant, the fact that the Trust is a charitable vehicle for donations, means it could have more use in the future. Especially, if 'give a little' or public donations were activated.

31. Council has one further reserve – the Civil Defence Emergency Reserve. This Reserve has about \$236k of uncommitted funds available for rectifying damage to Council property or Council civil defence works. This fund is not distributable to the community based on the community's private needs. The vehicle for giving assistance to private individuals is either the Trust or via remissions.

Legal

32. Only Elected and Citizen Trustees can decide to make a donation or gift out of any property or money of the Trust (clause 5.2 of the Trust Deed).

33. The Trust Deed sets out the rules of appointment for the Trust and therefore takes precedence over the Policy in that regard.

POLICY and PLANNING IMPLICATIONS

34. There are no policy and planning implications.

RISKS

35. There are no risks associated with the Trust.

NEXT STEPS

Date	Action/Milestone	Comments
6 April 2022	Appoint of addition Trustees to the Trust in accordance with the Trust Deed	

ATTACHMENTS

1. Attachment 1 - Gisborne District Disaster Relief Trust Deed 2008 (A 1600603) [22-86.1 - 20 pages]



The Gisborne District Disaster Relief Trust

TRUST DEED

CHARITABLE TRUST DEED THE GISBORNE DISTRICT DISASTER RELIEF TRUST

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Clause No.

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Schedules

- A. Trustees' Powers
- B. Deed of Accession to the Gisborne District Disaster Relief Trust Deed

CHARITABLE TRUST DEED - THE GISBORNE DISTRICT DISASTER RELIEF TRUST

THIS DEED made at Gisborne on the 28th day February 2008

PARTIES

1. GISBORNE DISTRICT COUNCIL ("Council")
2. [LINDSAY RONALD MCKENZIE] of [Gisborne] and [KENNETH DOUGLAS BIRT] of [Gisborne] ("Trustees")

RECITALS

- A. The Council wishes to establish a trust for the charitable purpose of meeting the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne District or elsewhere in New Zealand.
- B. The Council has paid into the name of the Trustees the sum of \$60,000 to be held by the Trustees upon the trusts and with the powers set out in this deed.
- C. It is anticipated that further moneys investments or property may from time to time be paid transferred or vested in the names and control of the Trustees.
- D. The Trustees have consented to become Trustees, upon the trusts and with and subject to the powers and provisions expressed in this deed.

THIS DEED NOW RECORDS AS FOLLOWS:

1. ESTABLISHMENT OF TRUST

- 1.1 The Council has contemporaneously with the signing of this deed paid to the Trustees the sum of \$60,000 ("Trust Fund") which the Council directs the Trustees to hold and which the Trustees acknowledge and declare that they hold upon the trusts and with the powers set out in this deed.

Name

- 1.2 The name of this trust shall be "THE GISBORNE DISTRICT DISASTER RELIEF TRUST".

Registered Office

- 1.3 The registered office of the Trust shall be at the offices of Gisborne District Council, Fitzherbert St, Gisborne.



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2. CHARITABLE PURPOSES

2.1 The Charitable Purposes of the Trust shall be:

- (a) to provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered damage or loss following a natural or man-made disaster in the Gisborne District or elsewhere in New Zealand; and
- (b) all such other things as are incidental or conducive in the attainment of the Charitable Purpose described in clause 2.1(a).

("Charitable Purposes").

Means of Achieving Charitable Purposes

2.2 The Trustees may, in order to achieve the Charitable Purposes, in addition to all other powers vested in the Trustees:

- (a) accept and receive subscriptions, donations, subsidies, grants, endowments, gifts, legacies, loans, and bequests in monies or in kind or partly in both;
- (b) publish and distribute newsletters, on-line assistance and brochures and any other means of disseminating information relating to the Trust and its purposes;
- (c) subsidise, encourage and incorporate with, any other person, organisation or group (whether incorporated or not) sharing similar charitable purposes with the Trust;
- (d) establish, promote, or foster educational facilities, workshops, training programmes and other activities;
- (e) make known and advertise the Trust and its purposes by such use of any of the media as the Trustees may decide; and
- (f) undertake such other activities and enterprises as the Trustees may decide will further the Charitable Purposes.

Limitations

2.3 In carrying out the Charitable Purposes, the Trustees shall:

- (a) take reasonable steps to ensure that all financial and other relief or assistance paid, given or granted to any person under this Trust is used by that person in accordance with the Charitable Purposes; and
- (b) in administering the Trust Fund:
 - (i) be entitled to retain the amount of the Trust Fund which the Trustees consider must be maintained for administration of the Trust; and
 - (ii) ensure that the Trust Fund is maintained at the minimum of \$50,000 at all times.

3. TRUSTS

3.1 The Trustees acknowledge that the Trustees stand possessed of the Trust Fund upon the trusts and with the powers set out in this deed.

3.2 The Trustees shall hold the Trust Fund upon trust:

Administration Expenses

- (a) to pay all expenses, costs and commissions of and incidental to the administration of the Trust;

Application of Income

- (b) to use or apply, or decide not to use or apply, any annual income for each Financial Year or such part thereof as the Trustees think fit for the Charitable Purposes; and

Application of Capital

- (c) to use or apply any of the capital of the Trust Fund for the Charitable Purposes as the Trustees may from time to time determine, without first using or applying the whole or any portion of any income of the Trust Fund for any Financial Year.

Application in New Zealand

3.3 The capital and income of the Trust Fund shall be applied within New Zealand to meet the Charitable Purposes.

Reserves

3.4 The Trustees may set aside reserves or accumulations for future use or application.

Perpetuity

3.5 The Trust created by this deed shall continue in perpetuity unless the Trustees decide to wind up the Trust.

4. TRUSTEES

Number of Trustees

4.1 The Trustees shall consist of not less than two and not more than nine Trustees.

Power of Appointment

4.2 The power of appointment of Trustees shall be vested in the Council who may appoint the Trustees by notice in writing.

Power of Removal of Trustees

4.3 A Trustee may at any time be removed as a Trustee by the Council by notice in writing.

Rules of Appointment

4.4 The Trustees shall be appointed in accordance with the following principles:

- (a) at all times the Trustees shall include no less than two "**Administrative Trustees**" who shall not hold any elected office in any Local Authority, but may be employees of the Council, during their term of office as Trustees.

- (b) the Trustees may include no more than two "**Citizen Trustees**" who shall not hold any elected office in any Local Authority and who shall be a resident of the Gisborne District. The Citizen Trustees will be appointed by council.
- (c) the Trustees may include up to five "**Elected Trustees**" including:
 - (i) the Mayor of the Council; and
 - (ii) up to a further four elected members of Council appointed by Council.
- (d) where an Elected Trustee is unable or unwilling to act, or ceases to hold office pursuant to clause 4.5, that position as Elected Trustee can be left vacant or filled by a further Council appointment.
- (e) the total number of Trustees in office shall not exceed nine at any time.

Cessation of Office of Trustee

- 4.5 A Trustee shall cease to hold office and shall be deemed to have retired if that Trustee:
- (a) resigns by giving notice to the Trustees which resignation shall take effect as from the date stipulated in that notice; or
 - (b) being an Elected Trustee, no longer holds the elected office with the Council which qualified him or her as an Elected Trustee; or
 - (c) becomes of unsound mind or subject to an order under the Protection of Personal and Property Rights Act 1988, or otherwise becomes unfit or unable to act as a trustee; or
 - (d) becomes insolvent or commits an act of bankruptcy; or
 - (e) dies; or
 - (f) is removed from office by the person holding that right by notice in writing to all Trustees (which in the case of an Elected Trustee must apply to all Elected Trustees); or
 - (g) is convicted of an offence punishable by a term of imprisonment of not less than two years and has been sentenced to imprisonment for that offence; or
 - (h) is prohibited from becoming a director or promoter or being concerned or taking part in the management of any company under sections 382, 383 or 385 of the Companies Act 1993.

Consequences of Retirement or Removal

- 4.6 A Trustee who has ceased to hold office, retired or been removed shall cease to be a Trustee immediately except for the purpose of carrying out the acts and deeds necessary for the proper vesting of the Trust Fund in the continuing Trustees, which acts and deeds shall be carried out at the expense of the Trust Fund.



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Deed of Accession

- 4.7 No person shall take up office as a trustee of the Trust unless and until that person has signed and deposited with the Council a deed of accession binding that person to the terms of this deed in, or substantially in, the form appearing as schedule B.

5. TRUSTEES' POWERS/LIMITED POWERS OF ADMINISTRATIVE TRUSTEES**Powers of Natural Person**

- 5.1 Subject to clause 5.2, to achieve the Charitable Purposes, the Trustees shall have in the administration, management and investment of the Trust Fund all the rights, powers and privileges of a natural person and, subject always to the trusts imposed by this deed, may deal with the Trust Fund as if the Trustees was the absolute owner of and beneficially entitled to the Trust Fund and, accordingly, in addition to any specific powers vested in the Trustees by law, in dealing with the Trust Fund or acting as Trustees of the Trust, the Trustees may do any act or thing or procure the doing of any act or thing or enter into any obligation whatever, including, without limitation, exercising unrestricted powers to borrow and raise money, and to give mortgages, other securities, guarantees and indemnities and appointing an attorney or attorneys.

Limited Powers of Administrative Trustees

- 5.2 Any decision to make a donation or gifting out of any Property or money of the Trust or Trust Fund to a third party shall be made by the Elected and Citizen Trustees only and no Administrative Trustee shall participate in such a decision.

Specific Powers

- 5.3 Without limiting the generality of clause 5.1, and subject to clause 5.2, the Trustees shall have all of the powers set out in schedule A, which may be exercised either by the Trust on its own or jointly with other persons or groups.

Investment

- 5.4 In exercising their powers of investment the Trustee may acquire any property, or retain or deal with any property which from time to time comprises the whole or part of the Trust Fund notwithstanding that any act or omission by the Trustee in the exercise of those powers and discretions would be, or could be, contrary to the principles governing the investment of trust funds set out in the Act. This clause expresses a "contrary intention" for the purposes of section 13D of the Act.

6. POWER TO DELEGATE**Delegation**

- 6.1 The Trustees may from time to time appoint any committee and may delegate in writing any of its powers and duties to any such committee or to any person, and such committee or person (as the case may be) may, without confirmation by the Trustees, exercise or perform the delegated powers or duties in like manner and with the same effect as the Trustees could themselves have exercised or performed them. It shall not be necessary for any person who is appointed to be a member of any such committee, or to whom any such delegation is made, to be a Trustee, but no such delegation shall prevent the exercise of any power or the performance of any duty by the Trustees.

Terms and Delegation

- 6.2 Any committee or person to whom the Trustees have delegated powers or duties shall act in accordance with the terms of this deed.

Revocation of Delegation

- 6.3 Every such delegation shall be revocable at will by resolution of the Trustees.

7. OFFICERS**Officers**

- 7.1 The Trustees shall appoint the officers of the Trust by resolution, as follows:
- (a) the Chairperson, who shall be the Mayor of the Council, if a Trustee, and otherwise a Trustee appointed for the time being by the Trustees; and
 - (b) the Secretary/Treasurer, who shall not be an Elected Trustee.

Term of Office

- 7.2 Except where provided otherwise, all officers of the Trust shall hold office for such terms as the Trustees shall decide.

Removal of Officers

- 7.3 Any officer of the Trust, subject to compliance with the requirements of employment legislation in the case of officers who are employees of the Trust in respect of their employment duties, may be removed as an officer of the Trust in the same manner as he or she was appointed pursuant to clause 7.1.

8. MEETING OF TRUSTEES**Meetings**

- 8.1 The Trustees shall meet to conduct business at such intervals required by law or, in the absence of any direction at law, at such intervals as the Trustees may decide, provided that at least a 24 hours notice of meeting is given to the Trustees. The Trustees may invite to such meeting whatever other person or persons as the Trustees may decide to assist with their deliberations.

Notice of Meetings

- 8.2 Each notice of meeting shall specify the time and place of the meeting. Notice shall be deemed to have been given to any Trustee if it has been posted or faxed to the last known address of the Trustee and shall then be deemed to have been received the day after the notice is posted or faxed. The accidental omission to give notice to any Trustee or the non-receipt by any Trustee of a notice shall not invalidate the meeting to be held.

Quorum

- 8.3 At any meeting of the Trustees there shall be a quorum if there is a majority of the Trustees present (excluding any vacancies) and no business shall be transacted unless a quorum is

present. If a meeting is short of a quorum at its commencement, or falls short of a quorum, and if no quorum is present within 15 minutes, the meeting shall lapse.

Chairperson

- 8.4 The Chairperson shall preside at all meetings of the Trustees at which he or she is present. In the absence of the Chairperson in any meeting the Trustees present shall appoint one of their number to preside at that meeting.

Voting

- 8.5 All matters requiring decision at a meeting of the Trustees shall be decided by consensus. Where a consensus decision is unable to be reached on a matter it shall, unless otherwise specified in this deed, be put as a motion to be decided by a majority of votes of those permitted to determine the matter. Each Trustee present, including the Chairperson, shall have one vote. If the voting is tied the Chairperson shall have a second or casting vote.

Resolution in Writing

- 8.6 A resolution in writing signed by all the Trustees permitted to determine the matter shall be as valid and effectual as if it has been passed at a meeting of the Trustees. Any such resolution may consist of several like documents each signed by one or more Trustees.

Meetings by Telephone

- 8.7 The contemporaneous linking of the Trustees by telephone shall constitute a meeting of the Trustees and the provisions of this clause as to meetings of the Trustees shall apply to such meetings provided the following conditions are met:
- (a) **Notice:** Each Trustee shall be entitled to at least a 24 hours notice of such a meeting by telephone and to be linked by telephone for the purposes of the meeting.
 - (b) **Hearing:** Each of the Trustees taking part in the meeting by telephone must be able to hear each of the other Trustees taking part during the whole of the meeting.
 - (c) **Acknowledge Presence:** At the commencement and conclusion of such meeting each Trustee must acknowledge his or her presence.
 - (d) **Withdrawal:** A Trustee may not withdraw from such a meeting unless that Trustee has previously obtained the express consent of the Chairperson of the meeting to do so.
 - (e) **Quorum:** A Trustee linked by telephone for the purposes of the meeting shall be conclusively presumed to form part of the quorum of such meeting throughout the meeting unless that Trustee obtains the express consent of the Chairperson to withdraw from such a meeting.

Minutes

- 8.8 The Secretary shall keep minutes of all meetings of Trustees which shall be available for inspection by the Trustees at a reasonable time. Every such minute shall be prima facie evidence of the matters recorded.

9. TRUSTEES LIABILITY AND INDEMNITY**No Liability of Trustees**

- 9.1 No Trustee or former Trustee shall be responsible for any loss to the Trust unless the same is attributable to his or her or their own dishonesty or to the wilful commission or omission by him or her or them of any acts known to be a breach of trust. No Trustee shall be bound to take any proceedings against a co-Trustee or former Trustee for any breach or alleged breach of trust committed by a co-Trustee or former Trustee.

Indemnity of Trustees

- 9.2 Each Trustee or former Trustee shall be entitled to a full and complete indemnity from the Trust Fund for any personal liability which that Trustee may incur in any way arising out of or in connection with that Trustee acting or purporting to act as a Trustee of the Trust, provided such liability is not attributable to that Trustee's own dishonesty, or to the wilful commission or omission by that Trustee or an act known by that Trustee to be a breach of trust.

10. INTERESTED TRUSTEE**Disclosure of Interest**

- 10.1 Any Trustee who is or may be in any other capacity whatever interested or concerned directly or indirectly in any property or undertaking which the Trust is or may be in any way concerned or involved shall disclose the nature and extent of that Trustee's interest to the other Trustees, and shall not take any part whatever in any deliberations of the Trustees concerning any matter in which that Trustee is or may be interested other than as a Trustee of the Trust.

Recording of Interest

- 10.2 A disclosure by an interested Trustee shall be recorded in the minutes of the meeting at which such disclosure is made. If any question shall arise at any meeting as to the materiality of a Trustee's interest or as to the entitlement of any Trustee to vote and such question is not resolved by that Trustee voluntarily agree to abstain from voting, such question shall be referred to the Chairperson and the Chairperson's ruling in relation to that Trustee shall be final and conclusive except in any case where the nature or extent of the interest of that Trustee has not been fully disclosed.

11. NO PRIVATE PECUNIARY PROFIT FOR ANY INDIVIDUAL AND EXCEPTIONS**No Private Pecuniary Profit**

- 11.1 No private pecuniary profit may be made by any person from the Trust, except that:
- (a) any Trustee may receive full reimbursement for all expenses properly incurred by that Trustee in connection with the affairs of the Trust;
 - (b) the Trust may pay a reasonable remuneration to any officer or servant of the Trust (whether a Trustee or not) and in return for services actually rendered to the Trust;
 - (c) any Trustee may be paid all usual professional, business or trade charges for services rendered, time expended or all acts done by that Trustee or by any firm or

entity of which that Trustee is a member, employee or associate in connection with the affairs of the Trust;

- (d) any Trustee may retain any remuneration properly made to that Trustee by any company or undertaking with which the Trust may be in any way concerned or involved for which that Trustee has acted in any capacity whatsoever, notwithstanding that the Trustee's connection with that company or undertaking is in any way attributable to that Trustee's connection with the Trust.

Trustees to Comply With Restrictions

- 11.2 The Trustees, in determining all reimbursements, remuneration and charges payable in terms of this clause, shall ensure that the restrictions imposed by the following clause 12 are strictly observed.

12. RESTRICTIONS ON BENEFITS TO AND INFLUENCE BY INTERESTED PERSONS

Recipients not to Influence Benefits

- 12.1 Notwithstanding anything contained or implied in this deed, any person who is:

- (a) a Trustee of the Trust; or
- (b) a shareholder or director of any company carrying on any business of the Trust; or
- (c) a settlor or trustee of any trust which is a shareholder of any company carrying on any business of the Trust; or
- (d) an associate person (as defined by the Income Tax Act of 2004) of any such settlor, trustee, shareholder or director,

shall not by virtue of that capacity in any way (whether directly or indirectly) determine, or materially influence in any way the determination of the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

Professional Account and Influence

- 12.2 A person who in the course of and as part of carrying on of his or her business of a professional in public practice shall not, by reason only of his or her rendering professional services to the Trust or to any company by which any business of the Trust is carried on, be in breach of the terms of this clause 12.
- 12.3 Nothing in this clause 12 shall prevent or restrict the Trustees from properly fulfilling or carrying out the Charitable Purposes.

13. ACCOUNTS AND REPORTING

Accounts and Reporting

- 13.1 The Trustees shall keep true and fair accounts of all monies received and expended for each Financial Year. All accounts and reports shall be prepared and made available to the Council as required of a Council control organisation under the Local Government Act 2002.

Audit

- 13.2 All accounts shall be audited as part of the Council audit process.

14. ALTERATION OF TERMS OF DEED**Power to Alter**

- 14.1 The Trustees may, with the prior approval of the Council, revoke, vary or add to any of the provisions of this deed. Any amendment or change to this deed shall require a resolution to be passed by three-quarters rounded up to the nearest whole number of the total number of Trustees.

Not to Affect Tax Status

- 14.2 No alteration of this deed shall be valid if it has the effect of depriving the Trust of any exemptions available to it under the Income Tax Act 2004.

15. INCORPORATION AND COMMON SEAL**Incorporation**

- 15.1 The Trust shall have the right to apply for incorporation under the provisions of the Charitable Trusts Act 1957 under the name "The Gisborne District Disaster Relief Trust", or such other name as shall be approved by the Register of Incorporated Societies and the Trustees. The Trust shall also seek registration as a charitable entity under the Charities Act 2005.

Affixing of Seal

- 15.2 The Trust shall have a common seal which shall be affixed to documents only in the presence of and accompanied by the signature of two Trustees.

Authority

- 15.3 No person dealing with the Trustees shall be bound or concerned to see or inquire as to the authority to affix the seal, or to inquire as to the authority under which any document or seal or in whose presence it was sealed.

16. WINDING UP**Resolution**

- 16.1 The Trust may be wound up on the unanimous resolution of all the Trustees at a meeting of the Trustees called for that purpose, which meeting shall be called on not less than 30 days notice of such a meeting to the Trustees.

Surplus Property

- 16.2 If upon the winding up or dissolution of the Trust there remains after satisfaction of all its debts and liabilities any property whatsoever the same shall be paid or distributed exclusively to some exclusively charitable organisation or organisations operating in New Zealand and having such objects and purposes similar to the Charitable Purposes.

Alternatively, any surplus property remaining after the winding up or dissolution of the Trust may be disposed of upon the direction or order of the High Court of New Zealand.

17. GOVERNING LAW

- 17.1 The Trust shall be governed by and construed in accordance with the laws of New Zealand.

18. COUNCIL CONTROLLED ORGANISATION

- 18.1 It is acknowledged that the Trust is a council controlled organisation for the purposes of the Local Government Act 2002. As the holder of the right to appoint the majority of the Trustees, the Council shall be deemed to be the "shareholder" and the only "shareholder" of the Trust with all the rights and obligations as such under the Local Government Act 2002. So long as the Trust remains such a council controlled organisation, the Trust shall comply with all applicable provisions of the Local Government Act 2002.

19. DEFINITIONS AND INTERPRETATIONS

Definitions

- 19.1 In this deed the following terms where the context admits shall have the following meanings:

"Administrative Trustees" means the Trustees appointed pursuant to clause 4.4(a).

"Chairperson" means a person appointed as such pursuant to clause 7.1.

"Charitable Purposes" are as set out in clause 3.

"Chief Executive" means the chief executive for the time being of the Council.

"Citizen Trustees" means the Trustees appointed pursuant to clause 4.4(b).

"Elected Trustees" means the Trustees appointed pursuant to clause 4.4(c).

"Financial Year" means a period of 12 month ending on 30 June each year.

"Local Authority" means a regional council or territorial authority and includes council-controlled organisations, council-controlled trading organisations and local government organisations within the meaning of the Local Government Act 2002.

"Property" means any real or personal property of any kind or nature and includes any right or interest therein.

"Secretary/Treasurer" means the person appointed as such pursuant to clause 7.1.

"Trust" means the trust established by this deed.

"Trustees" shall include the trustee or trustees for the time being of this deed whether original, additional or substituted.

"Trust Fund" means:

- (a) the sum of \$60,000 referred to in clause 1.1 of this deed being the initial capital settled on the Trustees; and
- (b) all other moneys or Property paid or transferred to or acquired by the Trustees to be held by them upon the trusts established by this deed; and
- (c) all accumulations of income of the Trust and all other accretions to capital; and
- (d) all moneys invested and Property from time to time representing the items mentioned in (a), (b) and (c) of this definition.

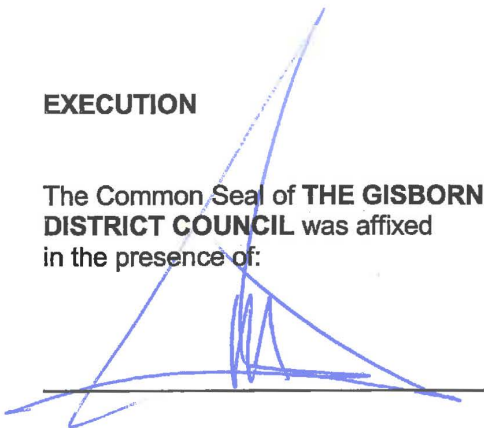
Interpretation

19.2 In this deed:

- (a) the singular includes the plural and vice versa;
- (b) references to clauses, schedules and attachments are to clauses in, and the schedules and attachments to, this deed (unless stated otherwise). Each such schedule and attachment forms part of this deed;
- (c) where the context permits, references to a "person" include any individual, firm, company, corporation or unincorporated body of persons, any public, territorial or regional authority, any government, and any agency of any government or of any such authority; and
- (d) all references to legislation are (unless stated otherwise) references to New Zealand legislation and include all subordinate legislation, any re-enactment of, or amendment to, that legislation and all legislation passed in substitution for that legislation.

EXECUTION

The Common Seal of THE GISBORNE DISTRICT COUNCIL was affixed)
in the presence of:



(Meng Foon)

District Mayor



Q

SIGNED by LINDSAY RONALD MCKENZIE)
as Trustee in the presence of:)



J M Marden
(Signature of Witness)

J m marden
(Name of Witness)

Secretary/PA
(Occupation of Witness)

Gisborne
(Address of Witness)

SIGNED by KENNETH DOUGLAS BIRT as)
Trustee in the presence of:)



J M Marden
(Signature of Witness)

J m marden
(Name of Witness)

Secretary/PA
(Occupation of Witness)

Gisborne
(Address of Witness)



SCHEDULE A**TRUSTEES' POWERS**

Subject to clause 5.2, the Trustees shall have all of the following powers, which may be exercised either by the Trust on its own or jointly with other persons or groups.

- (a) **Advertising and Inform:** to make known and further the Charitable Purposes and to advertise the manner in which the Trust Fund has been or is being or will be applied both by working with representatives of the established media and by advertising in any medium and to disseminate whether by written publication or otherwise information and material of any nature or whatever relating to the Trust and the Charitable Purposes;
- (b) **Collect Funds:** to collect funds and raise money by all lawful means and to receive, accept, encourage and enlist financial and other contributions, subscriptions, donations, legacies, endowment or bequests from any source and conduct fundraising campaigns and activities in order to further the Charitable Purposes;
- (c) **Receive Grants and Subsidies:** to receive from the New Zealand Government or any council, board or body under its jurisdiction or any other Government, state, national, regional or local body or organisation or any trust or any church organisation or any international organisation, any grant, subsidy or payment whatsoever in order to further the Charitable Purposes.
- (d) **Specified Trust:** to carry out any specified trust attaching or relating to any contribution, subscription, donation, legacy, endowment, bequest, grant, subsidy, or payment received to the extent that such specified trust conforms with the Charitable Purposes;
- (e) **Apply Funds:** to apply any money forming part of the Trust Fund to the promotion, advancement and development of the Charitable Purposes;
- (f) **Invest Funds:** to invest any money forming part of the Trust Fund in any of the ways authorised by law for investment of trust funds and also if the Trustees think fit on mortgage of land either by the Trustees alone or together with any person or persons as a contributor mortgagee;
- (g) **Acquire Property:** to acquire any real or personal property or interest therein (in New Zealand only) whether by purchase, lease, exchange or otherwise, howsoever and upon and subject to such terms and conditions as the Trustees shall think fit;
- (h) **Sell and Reinvest:** to sell, join in selling, call in or convert all or part of any real or personal property forming part of the Trust Fund in such manner (including the granting of options to purchase and repurchase) and subject to such terms and conditions as the Trustees shall think fit (including the granting of time for repayment of the purchase price without security) and to reinvest the proceeds of such sale, calling in or conversion in such manner as the Trustees shall think fit;
- (i) **Postpone Sale:** to postpone the sale of any real or personal property forming part of the Trust Fund so long as the Trustees shall think fit notwithstanding that such property may be wasting, speculative or reversionary in nature;
- (j) **Lease:** to let or lease or bail to any person or persons any freehold or leasehold property, whether plant and chattels and interest therein forming part of the Trust Fund either from year to year or for any term of years or otherwise at such rent and subject to such covenants and conditions as the Trustees shall think fit (including if the Trustees shall think

fit an option or compulsory purchasing clause) and also to accept surrenders of leases and tenancies and generally to manage them as the Trustees shall think fit;

- (k) **Pay Debts:** to pay any income or capital of the Trust Fund in, for or towards payment of any fees, costs, disbursements, debt, other liabilities or any part thereof, owing by or in respect of the Trust Fund incurred in connection with the trusts of this deed, whether or not the fees, costs, disbursements, debts or other liabilities are charged upon the Trust Fund or on any part thereof and whether or not the Trustees are contractually liable for payment of these fees, costs, disbursements, debts or other liabilities;
- (l) **Establish Reserve Fund:** to start or subscribe to any depreciation or reserve fund for the Charitable Purposes the Trustees shall deem advisable and determine in their discretion whether that fund is income or capital;
- (m) **Join in Partition:** to consent to and join in the partition of any assets in which the Trust Fund is interested and to take a transfer of a divided or undivided share or interest in any such assets;
- (n) **Maintain Property:** generally to maintain, manage, repair, and improve or develop any real or personal property or interest which forms part of the Trust Fund in such manner as the Trustees think fit;
- (o) **Borrow:** to borrow or raise any moneys on mortgage or overdraft or otherwise with or without security from any person or persons at such rate of interest for such terms and generally on such conditions as the Trustees shall think fit and to sign any mortgage, deed, agreement or other document in connection therewith, provided such moneys are required in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes;
- (p) **Guarantee:** to enter into or join in entering into any guarantee by the Trustees alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes and to authorise any company in which the Trustees shall hold shares to enter into such a guarantee or to enter into any other arrangement which the Trustees shall deem to be in the interest of the Trust Fund or of the promotion of the Charitable Purposes;
- (q) **Give as Security:** to give security alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes and to authorise any company in which the Trustees shall hold shares to give such security;
- (r) **Settling Accounts:** to agree and settle accounts with all persons liable to account to the Trustees and to compromise all questions relating to the Trust Fund and to grant the effectual receipts, discharges and releases;
- (s) **Appoint Attorney:** at any time and for any period to appoint any person to act as an attorney for all or any of the Trustees anywhere in the world for all or any of the Charitable Purposes;
- (t) **Appoint Agents:** to instruct and pay any person whatsoever, including the employment of persons, to transact all or any business or to do any act required to be transacted or done in execution of the trusts of this deed including the receipt and payment of money and the Trustees shall not be responsible for the default of any person appointed in good faith or for any loss occasioned by such person's instruction;
- (u) **Bank Accounts:** to open or maintain such current or other accounts in such banks or other institutions and in such manner as the Trustees may from time to time think fit;

- (v) **To Insure:** to insure against loss or damage by any cause whatsoever any insurable property forming part of the Trust Fund, and to insure against any risk or liability against which it would be prudent for a person to insure if he were acting for himself, in such amounts and on terms as the Trustees may from time to time think fit;
- (w) **Contributions:** to contribute to any charitable trust with substantially similar objects and purposes as the Charitable Purposes;
- (x) **Statutory Authorisation:** to do all or any of the things which the Trustees are authorised to do by the Trustee Act 1956 or the Charitable Trusts Act 1957; and
- (y) **General:** to do all such other things as in the opinion of the Trustees are incidental or conducive to the attainment of the Charitable Purposes.



Handwritten signature and initials in blue ink, including the number 293.

(b) covenants to comply with the terms of the Trust Deed and observe and perform the covenants and conditions in the Trust Deed on the part of a Trustee, as if the New Trustee were a signatory to the Trust Deed.

4. GOVERNING LAW

4.1 This deed shall be governed by and construed in accordance with the laws of New Zealand.

EXECUTED AS A DEED

SIGNED by)
NEW TRUSTEE)
in the presence of:) _____
((Initials and Surname))

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

10.2. INFORMATION Reports Finance



22-254

Title: 22-254 RSSSO Shareholder Update Report
Section: Finance & Affordability
Prepared by: Ally Campbell - Executive Policy Advisor
Meeting Date: Wednesday 7 December 2022

Legal: Yes

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA Committee for information

PURPOSE – TE TAKE

The purpose of this report is to update Council on the Regional Sector Shared Services Organisation operating as a Council-Controlled Organisation, and to provide information on its Constitution.

SUMMARY – HE WHAKARĀPOPOTOTANGA

In April 2022 Council agreed to join the Regional Sector Shared Services Organisation (RSSSO). Since August, Council has progressed the process of joining the RSSSO and is now an official member of the organisation. Attached in the appendix is a copy of the constitution (**Attachment 1**).

Key benefits of joining the RSSSO include that it will enable improved outcomes from investment into national programmes of work for Council and will also improve access to specialist and expensive resources, reducing costs and sharing risk.

Council also must enter into a shareholder agreement; however, as this agreement is commercially sensitive, it has been provided as a publicly excluded appendix item.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua Committee:

1. **Notes the contents of this report.**

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: Regional Shared Services Organisation, RSSSO, Council-Controlled Organisation, CCO

BACKGROUND – HE WHAKAMĀRAMA

1. In 2021, the regional sector (New Zealand's 16 Regional Councils and Unitary Authorities) who work together on areas of shared interest, expressed an interest in taking this arrangement a step further through the creation of a shared services company.
2. This came in response to increased demands from Central Government to deliver a broad range of reform packages; capacity and capability challenges and competition between councils to attract and retain talent; and expectations from our communities for councils to do more with less.
3. A business case, tabled at the Regional Chief Executives' Group meeting in August 2021, recommended the creation of a Regional Sector Shared Services Organisation (RSSSO), a Council-Controlled Organisation (CCO) that all regional councils and unitary authorities would invest in, fairly sharing the benefits, costs and risks of the investment.

Existing Shared Services Arrangements

4. Council is a member of an existing shared service CCO, BOPLASS Ltd, (Bay of Plenty Local Authorities Shared Services) which we joined in 2009. BOPLASS was formed to investigate, develop and deliver shared services, joint procurement and communication for councils within and around the Bay of Plenty.
5. Accumulated savings since Council joining BOPLASS are in excess of \$1.5m, mainly arising around better procurement solutions for insurance. Each of the Council's chief executives are the appointed Directors on BOPLASS.
6. The structure of the RSSSO is to be implemented along similar lines, ie. by operating with other councils to gain efficiencies from shared services and procurement arrangements.
7. The company has been created by restructuring Regional Software Holdings Limited (RSHL), a pre-existing CCO created by six regional councils for this purpose. Gisborne District Council was not one of the original founding six councils.
8. The key objectives of establishing the RSSSO, according to RSHL, are as follows:
 - To better prepare the sector to respond to future issues and opportunities.
 - Ensure better return on investment with a focus on quality of outcome and realising the value proposition for the sector.
 - Increased credibility of the sector as a trusted deliverer with a unified and consistent sector profile.
 - Improved key staff attraction and retention.
 - Ensure consistent good practise process across the sector and within councils.

Consultation

9. The Local Government Act (LGA) states that before a local authority may establish or become a shareholder in a CCO, the local authority must undertake public consultation.
10. Consultation on whether Council should join the RSSSO was undertaken in April/May and two submissions were received (one against and one in favour). Following the consultation period, Council decided to proceed with joining and commenced the process of becoming a shareholder.

DISCUSSION and OPTIONS – WHAKAWHITINGA KŌRERO me ngā KŌWHIRINGA

11. The RSHL shareholders agreement shares many similarities with other CCTO agreements which Council has entered into previously. Specifically, there are strong similarities between the RSHL and BOPLASS agreements, especially in terms of the role Council plays as a shareholder in influencing the direction of the CCTO, and in holding them accountable for the performance of their key objectives.
12. The clear similarities between this CCTO structure and other existing arrangements Council which is part of, gives confidence that the process being undertaken will result in significant benefits for Council as a shareholder.

Benefits for Council

13. Each Council CEO, as a member of the RCEO Group, will have the opportunity to select and prioritise the initiatives that the RSSSO will develop and deliver. There is also no obligation for councils to procure any services from the RSSSO.
14. The following options for engaging with the initiatives will be available to the CEO:
 - a) Get involved at the start of the initiative and contribute to the programme development.
 - b) Procure the service from RSSSO, once the initiative is operating.
 - c) Not procure the service from RSSSO.
15. As a shareholder, the role of Council will be to hold the RSSSO Board responsible for key objectives delivery.

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Low Significance

This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Low Significance

This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Low Significance

This Report: Low Significance

16. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT – TŪTAKITANGA TANGATA WHENUA

17. Specific Tangata Whenua engagement was not carried out separate to the consultation period for the RSSO.

COMMUNITY ENGAGEMENT – TŪTAKITANGA HAPORI

18. Council has a duty to consult with the community. Official consultation was undertaken in April/May and consisted of informing, and seeking feedback from, the community via our website and newspaper advertisements.

CLIMATE CHANGE – Impacts / Implications – NGĀ REREKĒTANGA ĀHUARANGI – ngā whakaaweawe / ngā ritenga

19. There are no significant climate change impacts relating to this process and report. However, it is expected that Council could potentially deliver improved outcomes in terms of climate change reporting and adaptation planning as a shareholder of the RSSO in future.

CONSIDERATIONS – HEI WHAKAARO

Financial/Budget

20. It is expected that the management and administrative costs for the new organisation will be funded using existing funding for the Sector Office and the RSHL Management & Administration budget. As such there will be no net increase in costs to Council through participation in the CCO.
21. The GDC contribution to regional sector programmes (through the Sector Financial Management System) was approximately \$85,000 in FY2021 and is budgeted to be the same in FY2022. Assuming a similar work programme in FY2023, contributions are not expected to increase. The change in structure to the regional sector shared services company is not expected to create any additional costs.

Legal

22. Under the s18 of the LGA Amendment Act, public consultation is required before Council can become a shareholder within a new CCO. This has been undertaken.

POLICY and PLANNING IMPLICATIONS – KAUPAPA HERE me ngā RITENGA WHAKAMAHERE

23. Council does not have any significant policies or objectives about ownership and control of a company as a vehicle for shared services.
24. Council has a policy on the appointment and remuneration of directors. The constitution of any company structure set up for this project will have the principles according to which the company will be operated and governed. This includes shareholders' rights and the appointment of directors.
25. The annual Statement of Intent required by the new CCO will identify the activities and intentions of the company for the year and the objectives to which those activities will contribute.

RISKS – NGĀ TŪRARU

26. The CCO model spreads the risks for any shared activities across the participating councils, mitigating and minimising the risk to individual councils. RSHL (as a pre-existing CCO) already has the necessary controls and processes in place to manage risk.
27. There is a risk that the benefits of an RSSSO are not met if delays in decision-making are not undertaken in a timely manner throughout Regional Councils/Unitary Authorities. RSHL will put in place a change management plan and a communication strategy with advance warning to councils of any key upcoming decisions.
28. There is a risk that an RSSSO will be perceived as a provider for all shared services/sector engagement within Regional Councils/Unitary Authorities and there will be an expectation that they have ownership against all initiatives that will benefit from a collaborative approach. To mitigate this risk, RSHL will develop a road map and evaluation framework to identify and prioritise the initiatives that will become part of the RSSSO and which may be included in future involvement of the organisations (eg. legislative vs nice-to-haves).
29. It is possible that not all 16 councils in the regional sector will agree to participate as shareholders in the new organisation. This will be mitigated by ensuring that the company structure will not require the participation of all 16 councils.

NEXT STEPS – NGĀ MAHI E WHAI AKE

Date	Action/Milestone	Comments
2022/23	Annual Report of the RSSO will be completed	
2023/24	Statement of Intent will be provided for Shareholders input and feedback	

ATTACHMENTS – NGĀ TĀPIRITANGA

1. Attachment 1 - RSHL Constitution Final [10.2.1.1 - 17 pages]
2. Attachment 2 – RSSSO Shareholder Update Report (**Public Excluded Section**)



Constitution of Regional Software Holdings Limited

PwC Legal

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Constitution of Regional Software Holdings Limited

1. Preliminary

1.1 Definitions

In this Constitution, unless the context otherwise requires, the following words and expressions have the meanings given to them in this clause:

Act means the Companies Act 1993.

Board means the board of directors of the Company from time to time.

CCL Act means the Contract and Commercial Law Act 2017.

Class A Share means a share that confers on the holder those rights set out in section 36(1)(a) of the Companies Act unless the Board declares that additional rights may be conferred on (or taken away from) the holder.

Class B Share means a share that confers on the holder those rights set out in sections 36(1)(b) and 36(1)(c) of the Companies Act insofar as such rights relate to the value and ownership of the IRIS Software or other software or services related IRIS Software funded by the Class B Shareholders and developed or held by the Company.

Company means Regional Software Holdings Limited (company number 4046521).

Constitution means this constitution of the Company and all amendments to it from time to time.

Director means a person appointed and continuing in office for the time being, in accordance with this Constitution, as a director of the Company.

Independent Director means a person who is appointed as a Director under clause 11.11 and who is not employed by any entity that is subject to the LGA.

Interested has the meaning given to it in section 139 of the Act.

IRIS Software means the classic version of the “Integrated Regional Information Software” code.

LGA means the Local Government Act 2002.

Principles means those principles set out in clause 2.1.

Shareholder means a Shareholder of the Company.

Shareholders’ Agreement means the Shareholders’ agreement between the Company and the Shareholders.

Statement of Intent means each statement of intent to be completed by the Board in terms of the LGA.

1.2 Interpretation

In this Constitution, unless the context otherwise requires:

- (a) a reference to a clause is to that clause in this Constitution;
- (b) headings and boldings are for convenience only and do not affect the interpretation of this Constitution;
- (c) a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (d) “written” and “in writing” includes any means of reproducing words, figures or symbols in a tangible and visible form in any medium; and
- (e) “signature” includes, in relation to a document in electronic form, an electronic signature created by a method which identifies the signatory and indicates the signatory’s approval of the information contained in the document.

1.3 Use of electronic means

Where a legal requirement under the Act is reproduced in this Constitution, that legal requirement may be met, for the purposes of this Constitution, by using electronic means in accordance with the CCL Act in the same manner as is required by the CCL Act to meet that legal requirement under the Act. In this clause, the term “legal requirement” has the meaning given to it by the CCL Act.

1.4 Receipt of electronic communications

- (a) For the purposes of section 214 of the CCL Act, a document under this Constitution which is sent in electronic form and via an electronic communication is taken to be received:
 - (i) if sent by the Company, on the working day it is sent or the next working day if sent outside normal business hours, provided that the electronic communication was correctly addressed to the address provided by the addressee for the receipt of electronic communications and no error message was received by the information systems used by the Company to send the electronic communication; and
 - (ii) if sent to the Company, at the time the electronic communication comes to the attention of the addressee or such other time as the sender and the Company may agree.
- (b) To avoid doubt, any document so sent may be in any widely used electronic form.

1.5 Companies Act 1993

- (a) The provisions of the Act are negated, modified, adopted and extended as provided in this Constitution. Words or phrases defined in the Act have the same meaning in this Constitution unless the context otherwise requires.
- (b) If the Act changes in a way that would, but for this clause, cause section 31 of the Act to apply to any clause then that clause shall be deemed to be amended in the same manner as the change in the Act so that the Constitution does not contravene or become inconsistent with the Act.

2. Principles and objectives of the Company

2.1 Principles

The Principles of the Company that should be considered and taken into account when making any decisions relating to the Company are as follows:

- (a) Work for the good of Te Uru Kahika.
- (b) Be transparent and accountable.
- (c) Create value.
- (d) Work smarter, not harder.
- (e) Gain consistency.
- (f) Reduce duplication.
- (g) Be customer centric.
- (h) Recognise and manage shareholder risk.
- (i) Support our people.

2.2 Objectives

In addition to operating the Company with regard to the Principles, the objectives of the Company are to:

- (a) Ensure the local government sector is better prepared to respond to future challenges.
- (b) Achieve a better return on investment with a focus on quality of outcome and realising the value proposition for the sector.
- (c) Increase credibility of the sector as a trusted deliverer with a unified and consistent sector profile.
- (d) Improve key staff attraction and retention.
- (e) Achieve consistent good practise process across the sector and within councils.

3. Shares

3.1 Shares on issue

As at the date of this Constitution the following Shares are on issue in the Company:

Name of Shareholder	Number of Class A Shares held	Number of Class B Shares held
Waikato Regional Council	1	3,275
Northland Regional Council	1	1,675
Horizons Regional Council	1	1,550
Taranaki Regional Council	1	1,550
Southland Regional Council	1	1,550

West Coast Regional Council	1	400
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3.2 Board may issue additional shares

Subject to the Act, the Shareholders' Agreement, clause 3.3 and the terms of issue of any existing shares, the Board may issue additional shares (and rights or options to acquire shares) of any class (including redeemable shares) at any time, to any person and in such numbers and on such terms as the Board thinks fit. Without limiting the classes of shares that maybe issued, shares in the Company may:

- (a) be redeemable within the meaning of section 68 of the Act; or
- (b) confer preferential rights to distribution of capital or income; or
- (c) confer special, limited, or conditional voting rights; or
- (d) not confer voting rights.

3.3 Section 45 of the Act not to apply

Section 45 of the Act shall not apply to the issue of new Shares in the Company.

3.4 Amount owing on issue of shares

Where money or other consideration is due at a fixed time to the Company on shares in accordance with their terms of issue, that amount does not comprise a call and no notice is required to be given to the Shareholder (or other person liable under the terms of issue) before the Company may enforce payment of the amount due.

4. Purchase of own shares

4.1 Purchase by Company of its shares

The Company may purchase or otherwise acquire shares issued by it in accordance with, but subject to, the Act.

4.2 Offer to one or more Shareholders only

For the purposes of section 60(1)(b) of the Act, the Company may make such offer to one or more Shareholders, without having to make such offer to all Shareholders, in accordance with section 61 of the Act.

4.3 Holding by Company of its shares

The Company may acquire and hold shares issued by it in accordance with sections 59 and 67A of the Act.

5. Transfer of shares

5.1 Entry in share register

Subject to clause 5.3 and the Shareholders' Agreement shares may be transferred by entry of the name of the transferee in the share register.

5.2 Form of transfer

The form of transfer may be in the form set out in the schedule 18 to the Financial Markets Conduct Regulations 2014 or in any usual or common form, or any other form approved by the Board.

5.3 Pre-emptive rights

The Board may not approve a transfer of shares unless the provisions of the Shareholders' Agreement have first been complied with.

5.4 Board's right to refuse registration of transfer

The Board may, within 30 working days of the receipt of a transfer of shares, refuse or delay the registration of the transfer if the Board considers that it is not in the best interests of the Company to register the transfer.

5.5 Board resolutions refusing or delaying share transfers

A resolution of the Board to refuse or delay a transfer of shares must set out in full the reason for doing so, and a copy of the resolution must be sent to the transferor and transferee within five working days of the date of the resolution being passed.

6. Calls on shares

6.1 Board may make calls

The Board may, from time to time, make such calls as it thinks fit upon the Shareholders in respect of any amounts unpaid on any shares held by them which are not made payable at fixed times by the terms of issue of those shares. A call may be made payable by instalments. The Board may revoke or postpone any call.

6.2 Time of call

A call is deemed to be made at the time when the resolution of the Board making the call is passed.

6.3 Fixed instalments deemed calls

An amount which, by the terms of issue of a share, is payable on allotment or at a fixed date is deemed for the purposes of this Constitution to be a call duly made and payable on the date on which the amount is payable.

6.4 Notice of call

At least 10 working days' notice of any call shall be given to the holder of the share in respect of which the call is made, specifying the time and place of payment.

6.5 Differential calls

The Board may, on the issue of shares, differentiate between the Shareholders as to the amounts to be paid in respect of the shares and the times of payment of such amounts.

6.6 Manner of payment

A Shareholder by whom a call is payable shall pay the amount of the call to the Company at the time and place specified by the Board.

6.7 Default interest

If a call in respect of a share is not paid on or before the due date, the Shareholder by whom the call is payable shall pay interest on the call from the due date to the date of actual payment, at such rate as the Board may reasonably determine, unless the Board waives payment of interest wholly or in part.

6.8 Proceedings of recovery of call

In any proceedings for recovery of a call:

- (a) it is sufficient to prove that:
 - (i) the name of the relevant Shareholder is entered in the share register as the holder, or one of the holders, of the shares to which the call relates; and
 - (ii) except in relation to any amount which, by the terms of issue of a share, is payable on allotment or at a fixed date, the resolution making the call is entered in the Company's records and notice of the call has been duly given,

and proof of the matters mentioned in this clause is conclusive evidence of the debt; and
- (b) it is not necessary to prove the appointment or qualification of any member of the Board which made the call nor any other matter.

6.9 Payment in advance of calls

The Company may receive from any Shareholder in advance any amount uncalled and unpaid upon any shares held by that Shareholder and may, until the date on which the amount becomes payable pursuant to a call, pay interest on the amount at such rate as the Board and the Shareholder agree.

7. *Forfeiture of shares*

7.1 Notice requiring payment of call

If a Shareholder fails to pay any call or instalment of a call on the due date, the Company may at any time thereafter by written notice to that Shareholder require payment of the amount unpaid together with any accrued interest and all expenses incurred by the Company by reason of such non-payment.

7.2 Contents of notice

The notice shall specify a further date (not earlier than 10 working days after the date of service of the notice) on or before which the payment is to be made, and shall state that, if payment is not made by the specified date, the shares in respect of which the call or instalment of a call is due is liable to be forfeited.

7.3 Forfeiture for non-payment

If payment is not made by the date specified in the notice then, at any time thereafter before the payment required by the notice has been made, any share in respect of which the notice has been given may be forfeited by a resolution of the Board to that effect. The forfeiture shall include all dividends declared in respect of the forfeited share and not paid before the forfeiture.

7.4 Notice of forfeiture

When a share has been forfeited, the Company shall give notice of the resolution to the Shareholder in whose name the share stood immediately prior to the forfeiture, and shall enter in the share register details of the forfeiture.

7.5 Cancellation of forfeiture

A forfeiture may be cancelled at any time before the sale of the forfeited share, on such terms as the Board thinks fit.

7.6 Effect of forfeiture

The holder of a share which has been forfeited ceases to be a Shareholder in respect of the forfeited share, but remains liable to the Company for all money payable in respect of the forfeited share.

8. *Lien on shares*

8.1 Lien on shares

The Company has a first and paramount lien upon each share, the proceeds of sale of the share, and all distributions made in respect of the share, for:

- (a) all unpaid calls owing in respect of the share and interest thereon (if any);
- (b) any amount which the Company may be called upon to pay under any legislation in respect of the share, whether or not the due date for payment thereof has arrived; and
- (c) all liabilities and obligations of the Shareholder to the Company, whether solely or jointly with any other person, whether incurred or arising before or after notice to the Company of any equitable interest in any person other than the Shareholder, and whether or not the date for payment, fulfilment or discharge thereof has arrived.

9. *Sale of shares subject to forfeiture of lien*

The Company may sell any forfeited share, or any share on which the Company has a lien, in such manner as the Board thinks fit, but:

- (a) the Company shall not sell any shares:
 - (i) unless the amount in respect of which a lien exists is due and payable;
 - (ii) until the expiry of 10 working days after written notice demanding payment of the amount owing has been given to the person entitled to receive notice of meetings of Shareholders in respect of the shares; and
- (b) before the power of sale is exercised the shares shall be offered for sale to the holders of the remaining shares as though they are new shares to which the provisions of clause 3.2 apply.

9.2 Proceeds of sale

The net proceeds (after deduction of any expenses) of the sale of a forfeited share or any share sold for the purpose of enforcing a lien shall be applied in or towards satisfaction of any unpaid calls, interest or other amount in respect of which any lien exists (as the case may require). The residue, if any, shall be paid to the holder of the share at the time of its forfeiture or, in the case of a share sold for the purpose of enforcing a lien, the holder immediately prior to the sale.

9.3 Evidence

A certificate by a Director that any power of sale has arisen and is exercisable by the Company under this Constitution, or that a share has been forfeited on the date stated in the certificate, shall be conclusive evidence of those facts.

9.4 Sale procedure

For giving effect to any sale after forfeiture of any share or for enforcing a lien over any share, the Board may authorise any person to transfer any share to the purchaser. The purchaser shall be registered as the holder of the share and shall not be bound to see to the application of the purchase money, and the title of the purchaser shall not be affected by any irregularity or invalidity in relation to the sale. The remedy of any person having a cause of action in relation to the sale is in damages only and solely against the Company.

10. *Proceedings at meeting of Shareholders*

10.1 First schedule to Act applies

Subject to the Shareholders' Agreement, Schedule 1 of the Act (in this clause 10, the "Schedule") governs the proceedings at a meeting of Shareholders, provided that notwithstanding anything to the contrary in Schedule 1 of the Act, the quorum for any meeting of Shareholders is a majority of those Shareholders that hold Class A Shares.

11. *Directors*

11.1 Number of Directors and Independent Directors

- (a) The number of Directors at any given time must be no:
 - (i) less than four; but
 - (ii) more than eight.
- (b) Subject to clause 11.1(c), while the Company has:
 - (i) less than six Directors, at least one must be an Independent Director; and
 - (ii) six or more Directors, at least two must be Independent Directors.
- (c) The requirements for the number of Independent Directors set out in clause 11.1(b) will not apply to the period from the date of the Shareholders' Agreement to the date of the Company's first annual meeting of shareholders (**Interim Period**) that follows the date of the Shareholders' Agreement.

11.2 Fewer than minimum number of Directors may act for limited purposes

- (a) Subject to clause 11.2(b), the Board may act notwithstanding any vacancy, but, if and for so long as the number of Directors and Independent Directors is reduced below the minimum numbers set out in clause 11.1, the continuing Directors may act for the purpose of increasing the number of Directors to the minimum number (by the Board making an appointment to fill the vacancy, in accordance with this Constitution), or of summoning a meeting of Shareholders, but for no other purpose.
- (b) The restrictions on the Board set out in clause 11.2(a) will not apply during the Interim Period.

11.3 Appointment of Directors

- (a) Subject to clauses 11.1 and 11.6(c), and section 151 of the Companies Act (Qualifications of directors) and sections 57 to 63 of the LGA, a person may be appointed as a Director or Independent Director at any time by an Ordinary Resolution.
- (b) Subject to clauses 11.1 and 11.6(c), and, section 151 of the Companies Act (Qualifications of directors) and sections 57 to 63 of the LGA, the Board may appoint any person to be a Director or an Independent Director to fill a casual vacancy or as an addition to the existing Directors. Any Director or Independent Director appointed under this clause may hold office only until the next annual meeting, and is then eligible for election at that meeting.
- (c) For the avoidance of doubt, the Shareholders will (in their capacity as local authorities), as soon as reasonably practicable following the date of the Shareholders' Agreement, jointly approve a policy as required by section 57 of the LGA that sets out an objective and transparent process relating to the appointment of Directors to the Company.

11.4 Removal of Directors

- (a) Any Director may be removed from office by an Ordinary Resolution passed at a meeting called for the purpose of, or for purposes that include, removal of the Director.
- (b) Any non-Independent Director who ceases to be employed by or otherwise contract to a Shareholder will be deemed to have resigned as a Director upon the date their employment or contract for services with the Shareholder is terminated.

11.5 Existing Directors to continue in office

The Directors in office at the date of the adoption of this Constitution shall continue in office and are deemed to have been appointed as Directors pursuant to this Constitution. Similarly, the Chair of the Board continues in office and is deemed to have been appointed Chair of the Board pursuant to this Constitution.

11.6 Rotation and maximum tenure of office

- (a) Subject to clause 11.6(c), at the first annual meeting of Shareholders held after the date of the Shareholders' Agreement, each Director (including the Independent Director(s)) will retire from office but shall be eligible for re-election.
- (b) At each subsequent annual meeting of Shareholders, two Directors (less any vacancies that have arisen during the previous Financial Year) will be required to retire from office but shall be eligible for re-election (provided they are not disqualified under clause 11.6(c)). The Director(s) who must retire will be those Director(s) who have held office as Directors for the longest period from their previous election (or re-election) as Directors. In the event that there are Directors who have held office for the equal longest period, those Director(s) who have held office as Director for the longest total aggregate tenure (including any broken and unbroken periods) will be required to retire. For the avoidance of doubt, if there have been two vacancies during the previous Financial Year, no Directors will be required to retire and seek re-election, provided they do not exceed the maximum tenure of office as set out in clause 11.6(c).
- (c) Unless the Shareholders unanimously agree otherwise, no Director may hold office for an aggregate tenure of more than 12 years.

11.7 Re-election of retiring Director

A Director retiring at a meeting in accordance with clause 11.6 shall, if standing for re-election, be deemed to have been re-elected unless:

- (a) Some other person is elected to fill the vacated office;
- (b) It is resolved not to fill the vacated office; or
- (c) A resolution for the re-election of that Director is put to the meeting and lost.

11.8 Appointment of Directors may be voted on jointly

The Shareholders of the Company may vote on a resolution to appoint one or more Directors.

11.9 Disqualification and removal

A person will be disqualified from holding the office of Director if he or she:

- (a) is removed under clause 11.4; or
- (b) resigns in writing and is not reappointed in accordance with this Constitution; or
- (c) becomes disqualified from being a Director pursuant to the Act or this Constitution.

11.10 Chair

The Chair will be appointed by the Board. If the Chair does not attend a meeting of Directors or is unwilling to chair the meeting, the Directors present at the meeting must, at the start of the meeting, elect one of themselves to chair that meeting.

11.11 Independent Directors

- (a) Subject to the independence criteria for Independent Directors set out in clause 1.1, the Shareholders may, by Ordinary Resolution, appoint up to two Independent Directors.
- (b) Any Independent Director may be removed by notice in writing to the Company if a Shareholder or Shareholders holding not less than 50% of the Shares in the Company elect to remove the Independent Director.

12. Indemnity and Insurance

12.1 Types of proceedings that may be indemnified against

The Company may indemnify a Director or employee of the Company or a related company for any costs incurred by him or her in any proceeding:

- (a) that relates to liability for any act or omission in his or her capacity as a Director or employee; and
- (b) in which judgment is given in his or her favour or in which he or she is acquitted, or which is discontinued.

The Board may determine the terms and conditions of such indemnity.

12.2 Types of liability that may be indemnified against

The Company may indemnify a Director or an employee of the Company or a related company in respect of:

- (a) liability to any person other than the Company or a related company for any act or omission in his or her capacity as a Director or employee; or
- (b) costs incurred by the Director or employee in defending or settling any claim or proceeding relating to any liability under paragraph (a) above;

not being:

- (c) criminal liability; or
- (d) in the case of a director, liability in respect of a breach of section 131 of the Act (which relates to the duty to act in good faith and in the best interests of the Company); or
- (e) in the case of an employee, liability for breach of any fiduciary duty owed to the Company or a related company.

The Board may determine the terms and conditions of such indemnity.

12.3 Insurance of directors and employees

The Company may, with the prior approval of the Board, effect insurance for Directors or employees of the Company or a related company in respect of:

- (a) liability, not being criminal liability, for any act or omission in his or her capacity as a Director or employee; or
- (b) costs incurred by such Directors or employees in defending or settling any claim or proceeding relating to any such liability; or
- (c) costs incurred by a Director or employee in defending any criminal proceedings that have been brought against the Director or employee in relation to any act or omission in his or her capacity as a Director or employee and in which he or she is acquitted.

The Board may determine the amount and then terms and conditions of any such insurance.

12.4 Directors to sign certificate

The Directors who vote in favour of authorising the effecting of insurance under clause 12.3 must sign a certificate stating that, in their opinion, the cost of effecting the insurance is fair to the Company.

12.5 Entry in the Interests Register

The Board must ensure that particulars of any indemnity given to, or insurance effected for, any Director or employee of the Company or a related company are forthwith entered in the interests register.

12.6 Definitions

For the purpose of this clause 12:

- (a) “Director” includes a former Director and “employee” includes a former employee; and
- (b) other words given extended meanings in section 162(9) of the Act have those extended meanings.

13. Powers and duties of the Board

13.1 Management by Board

Subject to any restrictions in the Act, this Constitution or the Shareholders' Agreement, the business and affairs of the Company must be managed by or under the direction or supervision of the Board.

13.2 Power of Board

Subject to any restrictions in the Act, this Constitution or the Shareholders' Agreement, the Board has, and may exercise, all the powers necessary for managing, directing and supervising the management of the business and affairs of the Company.

13.3 Delegation by Board

The Board may delegate to a committee of Directors, a Director, or an employee of the Company or any other person any one or more of its powers, other than the powers referred to in Schedule 2 of the Act.

14. Proceedings of the Board

14.1 Third schedule to Act applies

Proceedings of the Board shall be conducted in accordance with Schedule 3 of the Act subject to the terms and conditions in the Shareholders' Agreement and otherwise as may be determined by the Board from time to time, provided that notwithstanding anything to the contrary in Schedule 3 of the Act or in the Shareholders' Agreement, the quorum for any meeting of the Board is a majority of the Board.

15. Interested Directors

15.1 Transactions with Company

A Director, who is Interested in a transaction entered into, or to be entered into by the Company, may:

- (a) vote on a matter relating to the transaction;
- (b) attend a meeting of the Directors at which the matter relating to the transaction arises and be included among the Directors present at the meeting for the purpose of a quorum;
- (c) sign a document relating to the transaction on behalf of the Company; and
- (d) do any other thing in his or her capacity as a Director in relation to the transaction,

as if the Director was not Interested in the transaction.

15.2 Personal involvement of Directors

Notwithstanding any rule of law or equity to the contrary, but subject to section 107(3) of the Act (relating to avoidance of transactions in which a Director is Interested) and section 36(4) of the Financial Reporting Act 2013 (prohibiting a director from acting as auditor of a company), a Director may:

- (a) contract with the Company in any capacity;
- (b) be a party to any transaction with the Company;

- (c) have any direct or indirect personal involvement or be Interested in any transaction or arrangement to which the Company is a party or in which the Company is otherwise directly or indirectly interested or involved;
- (d) become a director or other officer of, or otherwise become Interested in, any body corporate promoted by the Company or in which the Company may be directly or indirectly interested as a Shareholder or otherwise; and
- (e) retain any remuneration, profit or benefits in relation to any of the foregoing.

No contract or arrangement of any kind referred to in this clause 15.2 may be avoided by reason of a Director being Interested.

16. Reporting

16.1 Half yearly report

Within two months after the halfway point of the Company's financial year, the Board must deliver to the Shareholders a report on the Company's operations during that half year. That report must include the information required to be included by the Company's Statement of Intent.

16.2 Annual report

Within three months after the end of the Company's financial year. The Board must deliver to the Shareholders, and make available to the public, a report on the Company's operations during that year. That report must include the information required to be included by:

- (a) clause 16.3;
- (b) the Company's Statement of Intent; and
- (c) the Act.

16.3 Contents of report on the operations of the Company

A report on the operations of the Company under clause 16.2 must:

- (a) contain the information that is necessary to enable an informed assessment of the operations of the Company and its subsidiaries (if any), including:
 - (i) a comparison of the performance of the Company and its subsidiaries (if any) with the Statement of Intent;
 - (ii) an explanation of any material variances between that performance and the Statement of Intent;
- (b) include audited, consolidated financial statements for that financial year for that organisation and its subsidiaries;
- (c) include an auditor's report on:
 - (i) those financial statements; and
 - (ii) the performance targets and other measures by which performance was judged in relation to the Company's objectives.

The audited financial statements under clause 16.3(b) must be prepared in accordance with generally accepted accounting practices.

16.4 Protection from disclosure of sensitive information

Nothing in this clause 16 requires the inclusion in any Statement of Intent, annual report, financial statement, or half yearly report required to be produced under this Constitution by the Company of any information that may be properly withheld if a request for the information were made under the Local Government Official Information and Meetings Act 1987.

17. Statement of Intent

17.1 Statement of Intent

Without limiting the obligations of the Board and the Company under the Local Government Act 2002 in respect of the Company's Statement of Intent, the Board must:

- (a) deliver to the Shareholders a draft Statement of Intent on or before 1 March each year;
- (b) consider any comments on the draft Statement of Intent that are made to it within two months of 1 March by the Shareholders or by any one of them; and
- (c) deliver the completed Statement of Intent to the Shareholders on or before 30 June each year.

17.2 Approval of Statement of Intent

The Shareholders must make a decision whether or not to approve the draft Statement of Intent that is prepared by the Board in accordance with Schedule 8 of the LGA, as well as any modifications to each Statement of Intent, within the time limits prescribed by the Local Government Act 2002 (or such earlier limits agreed to) so as to enable the Company to comply with applicable time limits.

18. Auditor

So long as the Company remains a Council Controlled Organisation, the Auditor-General shall be the auditor of the Company and of every subsidiary of the Company (if any) and shall have all of the functions, duties and powers:

- (a) of an auditor appointed under the Act; and
- (b) that the Auditor-General has under the Public Audit Act 2001.

19. Official Information

19.1 Local Government Official Information and Meetings Act 1987

Parts 1 to 6 of the Local Government Official Information and Meetings Act 1987 apply to the Company as if it were a local authority under that act.

19.2 Ombudsman Act 1975

The Ombudsman Act 1975 applies to the Company as if the Company were listed in Part 3 of the First Schedule of that act.

20. Authority to bind

For the purposes of section 180(1)(a)(iii) of the Act, an obligation which, if entered into by a natural person would be required to be by deed, may (in addition to any other method of contracting permitted under the Companies Act) be entered into on behalf of the Company by a director or other person or class of persons authorised by the Board, whose signature(s) must be witnessed.

21. Liquidation

21.1 Distribution of surplus assets on liquidation

Subject to the terms of issue of any shares, upon the liquidation of the Company, any assets of the Company remaining after payment of the debts and liabilities of the Company and the costs of liquidation shall be distributed among the holders of those shares that carry rights under section 36(1)(c) of the Act and in proportion to their shareholding; provided however, that the holders of shares not fully paid up shall receive only a proportionate share of their entitlement being an amount which is in proportion to the amount paid to the Company in satisfaction of the liability of the Shareholder to the Company in respect of the shares.

22. Removal from the New Zealand register

22.1 Cessation of Business

In the event that the Company has ceased to carry on business, has discharged in full its liabilities to all its known creditors, and has distributed its surplus assets in accordance with this Constitution and the Act, the Board may, in the prescribed form, request the Registrar to remove the Company from the New Zealand Register of Companies.

22.2 No Surplus Assets

In the event that the Company has no surplus assets after paying its debts in full or in part, and no creditor has applied to the Court under section 241 of the Act for an order putting the Company into liquidation the Board may, in the prescribed form, request the Registrar to remove the Company from the New Zealand Register of Companies.

Title: 22-280 Financial Report - 31 October 2022
Section: Finance & Affordability
Prepared by: Mary Davis - Management Accountant Team Leader
Meeting Date: Wednesday 7 December 2022

Legal: No Financial: Yes Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA Committee for information

PURPOSE – TE TAKE

The purpose of this report is to provide a high-level overview of Council's financial results for the period ended 31 October 2022.

SUMMARY – HE WHAKARĀPOPOTOTANGA

The report covers the Council's financial performance for the period ended 31 October 2022. It includes commentary against a year to date (YTD) Annual Plan on the Statement of Comprehensive Revenue and Expenses and Capital Expenditure.

For the four months ending 31 October, Council has a net surplus of \$22.3m, on par with what was expected in the YTD Annual Plan.

A summary of the key financial indicators for October year to date:

- YTD total revenue \$65.4m, favourably \$4m above the Annual Plan. This is mostly due to receiving additional operational grants, from Waka Kotahi for the reinstatement of roading emergency works. Additional emergency works funding was approved after the adoption of the Annual Plan 2023 and have 67% and 87% external funding.
- The YTD total expenditure is \$43.1m, \$3.8m unfavourably above the Annual Plan. This increase is mostly due to "Operating activities" where it is \$4.6m above the YTD Plan. This higher expenditure is mainly due to roading emergency reinstatement works, some of which is offset by the additional operational grants as noted under total revenue.
- Capital expenditure for September YTD is \$28.2m (78%) against the YTD Annual Plan. Last year for the same period we completed \$20.8m of capital works. This year's expenditure relates mostly to the construction costs of Kiwa Pools and Wastewater Treatment Plant.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua Committee:

1. Notes the contents of this report.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: council's financial position, annual plan, statement of comprehensive revenue and expenses, capital expenditure,

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

This Report: **Low** Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

This Report: **Low** Significance

Inconsistency with Council's current strategy and policy

This Report: **Low** Significance

The effects on all or a large part of the Gisborne district

This Report: **Low** Significance

The effects on individuals or specific communities

This Report: **Low** Significance

The level or history of public interest in the matter or issue

This Report: **Low** Significance

1. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

ATTACHMENTS – NGĀ TĀPIRITANGA

1. Attachment 1 - Summary Financial Report [**10.2.2.1** - 11 pages]



**Council
Summary Financial Report**

October 2022

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**Statement of Comprehensive Revenue and Expenses
For the Period Ended 31 October 2022**

	Note	Oct-22 Actual \$000s	Year to date Budget \$000s	Variance \$000s	Full Year Budget \$000s
REVENUE FROM NON-EXCHANGE TRANSACTIONS					
Grants and Subsidies - Operational	1	10,424	4,295	6,129	12,885
Grants, Donations, Subsidies and Contributions - Capital	2	12,964	15,150	(2,186)	44,535
Other Non Exchange Revenue	3	167	888	(721)	2,170
General Rates And Uniform Annual General Charge		12,139	12,057	82	24,113
Targeted Rates		23,135	23,135	(0)	46,270
REVENUE FROM EXCHANGE TRANSACTIONS					
Development and Financial Contributions		1,307	541	767	1,622
Other Revenue	4	4,243	4,093	151	11,645
Targeted Water Rates		909	1,198	(289)	3,594
Dividends		5	133	(128)	1,600
Interest Received		105	0	105	0
Other Gains/(Losses)		31	(77)	109	(231)
Total Revenue		65,431	61,414	4,017	148,205
EXPENSES					
Employee Benefit Expenses	5	9,229	10,226	997	30,672
Expenditure on Operating Activities	6	24,812	20,155	(4,657)	61,205
Depreciation and Amortisation	7	8,762	8,302	(460)	24,907
Financing Costs	8	307	572	265	4,482
Total Expenses		43,109	39,255	(3,854)	121,266
Net Surplus/(Deficit) Before Taxation		22,322	22,159	163	26,939
Subvention payment		0	0	0	600
Net Surplus/(Deficit)		22,322	22,159	163	27,539
Gains/(Losses) on Property Revaluation	9	(0)	0	0	62,321
TOTAL COMPREHENSIVE REVENUE AND EXPENSES		22,322	22,159	163	89,860
CAPITAL EXPENDITURE		28,237	36,356	(8,119)	99,198

Notes to the Statement of Comprehensive Revenue and Expense

01 Grants and Subsidies – Operational

Most of this revenue comes from roading subsidies through Waka Kotahi and the Provincial Growth Fund (PGF). This financial year we recovered 67% of roading maintenance costs (excluding emergency works) from Waka Kotahi. Higher subsidies of 87% are received for high impact roading emergency works including the 2020 flood events.

Tracking \$6m over YTD budget due to roading subsidies related to the June 21 and March/April 2022 flood events.

02 Grants, Donations, Subsidies and Contributions – Capital

The capital grants expected to be received this year are from Waka Kotahi for roading renewals, PGF for the roading resilience programme and capital grant funding for projects such as Kiwa Pools, Waipaoa Stop bank and Waingake restoration, capital grants are \$2m lower than expected, mainly due to delays in the related capital works.

03 Other Non-Exchange Revenue (Includes penalties, infringement fees, court enforcement fees, and other fees)

This includes court enforced fees, penalties received and infringements.

04 Other Revenue (Rent income, lease income, and all other fees and charges)

Other revenue includes fees and charges such as dog registration fees, rents, parking fees and trade waste charges.

05 Employee Benefit Expenses

Employee Benefit expenses Employee Benefit YTD expenses are under budget due to several vacancies.

06 Expenditure on Operating Activities

Overall expenditure is over YTD annual plan by \$4.6m. This is mainly due to roading reinstatement emergency works \$7m. A total of \$4.2m was completed on July 2020 emergency event, with the rest being mostly completed on the March 2022 rain emergency event. Full year Annual Plan provision for emergency works is \$2m.

07 Depreciation and Amortisation

The depreciation for the year is based on estimates. Actual depreciation may move slightly after estimated growth movements are calculated for the year.

08 Financing Costs

Financing costs are lower than the YTD budget due to the timing of the capital projects.

09 Capital Expenditure

Capital expenditure for October YTD is \$28.2m (78%) against YTD budget. More information regarding capital projects can be found under "Notes to Capital Expenditure" below.

**Statement of Financial Position
For the Period Ended October 2022**

	Notes	YTD Actual \$000s	Full Year Budget \$000s
CURRENT ASSETS			
Cash & Bank	01	457	19,575
Non Exchange Trade and Other Receivables	02	24,109	8,806
Exchange Trade and Other Receivables	03	19,031	9,182
Inventories	04	120	38
Investments		522	0
Non Current Assets Held for Resale	05	80	80
Total Current Assets		44,319	37,682
CURRENT LIABILITIES			
Deposits Held	06	584	498
Trade and Other Payables	07	22,167	35,744
Employee Benefits and Suspense	08	3,103	2,754
Borrowings	09	15,500	7,100
Provisions for Other Liabilities	10	85	279
Derivative Financial Instruments	11	0	1,116
Total Current Liabilities		41,440	47,491
Total Net Working Capital		2,879	(9,808)
NON CURRENT ASSETS			
Trade and Other Receivables		1,232	0
Property Plant and Equipment	12	2,824,184	2,666,688
Intangible Assets	13	7,266	6,548
Biological Assets	14	1,616	2,741
Investments	15	34,637	33,893
Total Non Current Assets		2,868,935	2,709,870
NON CURRENT LIABILITIES			
Borrowings	09	89,525	135,399
Employee Benefit Liabilities	08	122	179
Provisions for Other Liabilities	16	2,132	2,571
Derivative Financial Instruments	11	0	1,618
Emission Trading Scheme Liabilities	17	2,570	1,950
Total Non Current Liabilities		94,350	141,717
Total Net Funds Employed		2,777,465	2,558,345
EQUITY			
Accumulated Surplus		536,109	575,479
Special Funds	18	54,142	32,477
Revaluation Reserves	19	2,187,214	1,950,389
Total Equity		2,777,465	2,558,345

Notes to the Statement of Financial Position

- 01 Cash at Bank**
Westpac current account balance and overnight ANZ money market.
- 02 Non-Exchange Trade and Other Receivables**
Includes rates receivable and other current receivables such as Waka Kotahi receivables.
- 03 Exchange Trade and Other Receivables**
Includes sundry debtors, prepayments, and GST where receivable.
- 04 Inventories**
Includes product and or stock on hand.
- 05 Non-Current Assets Held for Resale**
Includes any identifiable assets that have been held for disposals. Decisions relating to disposals must be approved by Council.
- 06 Deposits Held**
Includes footpath deposits, bond deposits and theatre ticket sale deposits.
- 07 Trade and Other Payables**
Includes accounts payable, sundry creditors, audit fee accruals, GST where payable and other IRD payables, Waerenga o Kuri Liability.
- 08 Employee Benefits Liabilities and Suspense**
Includes holiday pay and other current and non-current employee benefit liabilities.
- 09 Borrowings**
Includes long term and short-term borrowings from LGFA and Money market loan obtained from other banks.
- 10 Provisions for Other Liabilities - Current**
Includes provision for various legal matters and other liabilities.
- 11 Derivatives Financial Instruments**
Interest rate swaps.
- 12 Property Plant and Equipment**
Council's fixed assets.
- 13 Intangible Assets**
Includes computer software.
- 14 Biological Assets**
Includes the value of livestock and forestry.
- 15 Investments – Non-Current**
Includes investments in GHL and CCTO.
- 16 Provisions for Other Liabilities – Non-Current**
Includes non-current provisions such as Paokahu landfill and Waiapu landfill aftercare provisions.
- 17 Emissions Trading Scheme**
Provision for Emission Trading Scheme Liability.
- 18 Special Funds**
Includes various reserves such as depreciation reserve.

- 19 Revaluation Reserves**
Gain on asset revaluation.

Gisborne District Council
Statement of Capital Expenditure for the period ended Oct 2022

Activity	Notes	Oct-22 Actuals YTD \$000s	Oct-22 Budget YTD \$000s	% Spent	
				YTD Actuals of YTD Budget %	2022 / 2023 Full Year Budget \$000s
Including Major Projects					
Roading	1	4,606	6,703	69%	27,873
Wastewater	2	10,591	11,495	92%	23,189
Stormwater	3	408	1,050	39%	4,190
Water Supply	4	968	1,263	77%	4,191
Solid Waste	5	32	87	36%	1,266
Land, Rivers, Coastal	6	1,355	1,656	82%	4,968
Liveable Communities	7	9,319	12,719	73%	28,377
Land Soil and Resources		781	751	104%	2,841
Theatres		19	-		23
Conveniences		83	111	75%	776
Reserves		128	272	47%	2,515
Cemeteries		17	30	57%	90
Community Property		8,158	11,237	73%	19,838
Art & Public Places		57	211	27%	2,051
Pool Operations		1	3	20%	10
District Library Ops		75	103	72%	231
Regional Leadership & Support	8	958	1,322	72%	4,817
Information Services		474	598	79%	1,925
Customer Services & Townships		185	255	73%	765
Civic		21	10	206%	30
Water and Coastal Resources		161	91	177%	651
Civil Defence		32	273	12%	890
Environmental Monitoring		69	57	122%	170
Facilities & Plant Management		17	39	43%	387
Environmental Services & Protection	9	-	15	0%	45
Parking		-	15	0%	45
Commercial Operations	10	-	45	0%	282
Community Housing		-	45	0%	282
		28,237	36,356		99,198

Notes to the Statement of Capital Expenditure 31 October 2022**Roading**

The roading full year budget is \$27.9m. This is made up of renewals (\$16.3m), PGF (\$9.6m) and other projects (\$1.9m) that include walking and cycling and subsidised Township projects.

Renewals through October are 54% spent, \$2.2m under YTD budget of \$4.7m.

YTD Capital expenditure is tracking slightly behind the phased YTD budget. This is mainly due to delays caused by adverse weather conditions.

Wastewater

This budget consists mainly of the Wastewater Treatment Plant (\$15.3m) and renewals (\$5.9m).

Actuals YTD are \$10.6m against YTD budget \$11.5m.

Construction on the main renewal projects is scheduled for October– March.

The WWTP upgrade is mostly on par with the Full Year budget.

Stormwater

Stormwater projects are mainly renewals and Drainwise Program of capital works.

Renewals are 53% spent YTD, under budget \$110k due to phasing of the stormwater upgrades for rural townships. This work is scheduled to be completed by the end of December.

Capital Expenditure is \$408k. Most of the drainwise program of work is planned for the second half the of the financial year. However, one drainwise project has been delayed due to property access issues.

Water Supply

Water Supply capital budget includes \$2.9m of renewals and \$1.1m for upgrade. The upgrade is for the commissioning of the UV water disinfection facility required to comply with new statutory water assurance rules at the Waingake water treatment plant.

Renewal actuals to date are \$450k against the phased YTD budget of \$1m, \$568k under budget. Delays due to inclement weather have slowed progress on these projects however construction is underway.

Solid Waste

There are 6 projects in this budget, the largest is the relocation of the Tokomaru Bay transfer station with a budget of \$800k, which is still in the planning stage. The remaining 5 projects are provisions for renewal of capex, as and when they are needed. It includes provisions for transfer stations, litter bins, heritage landfill remediation and Paokahu closed landfill. Leachate pumps have been replaced at Paokahu and conversations with the Trust are ongoing around work to increase capacity and flows.

Land, Rivers and Coastal

The main project in this budget includes \$4.5m for the Waipaoa River Flood Control Scheme as well as a renewals programme of \$578k.

The Waipaoa River Flood Control Scheme is on track and contracts are in place, however the wet weather slowed work in the first four months of the year.

Liveable Communities

The Kiwa Pools is the main project in this grouping with a full year budget of \$19.6m. Also included are major projects 1000-year Bridge - \$1.5m, and Waingake Restoration - \$2.8m.

Contractors at the Kiwa Pools have been delayed due to COVID related absences and delay in the arrival of some construction materials.

Regional Leadership & Support Services

Several activity budgets sit under this grouping. Information Services has a \$1.9m full year budget with the main projects being Digitisation of Records \$727k and Existing core hardware and software renewals \$692k. The \$890k Emergency Coordination Centre is also part of this budget.

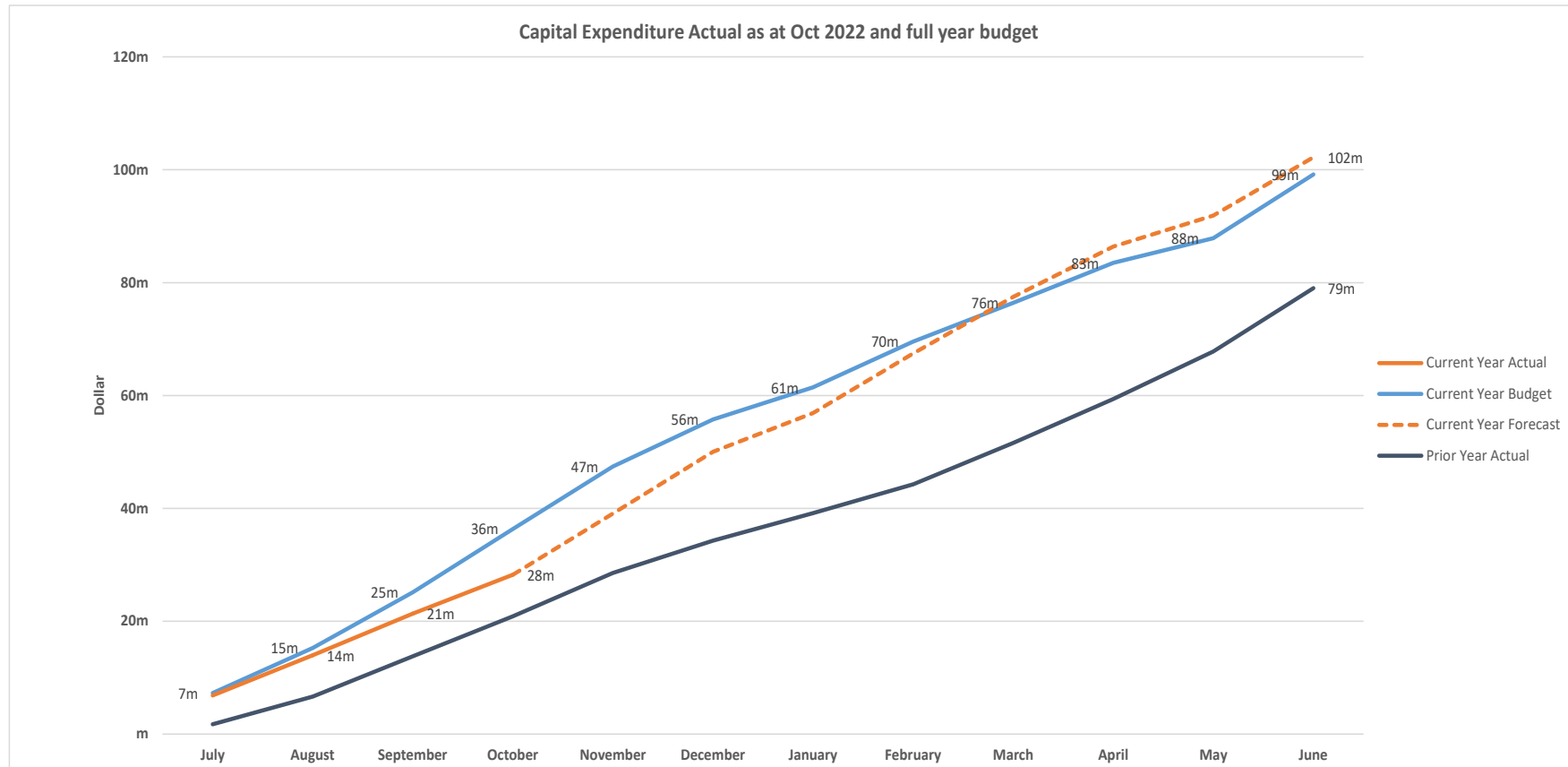
Actual costs for this group are \$958k against the YTD budget of \$1.3m. Facilities and Plant Management is our vehicle replacement budget is on par with the YTD budget. The new Emergency Co-Ordination Centre is slightly under where it was phased to be but construction is due to commence in November 2022 and be completed by July 2023.

Environmental Services & Protection

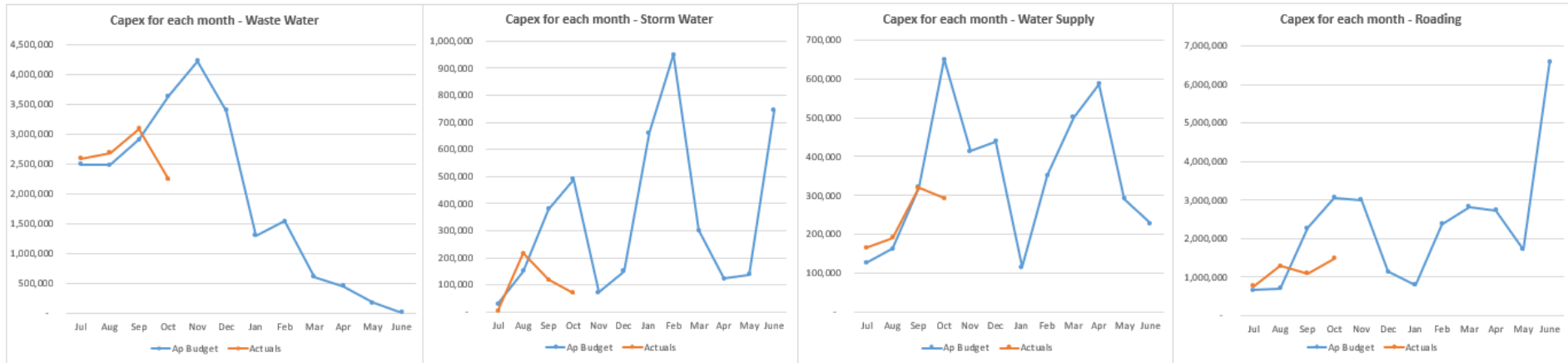
The full year budget in this activity is \$45k for Parking Meter Renewals. These funds will be utilised as needed to repair or replace existing meters.

Commercial Operations

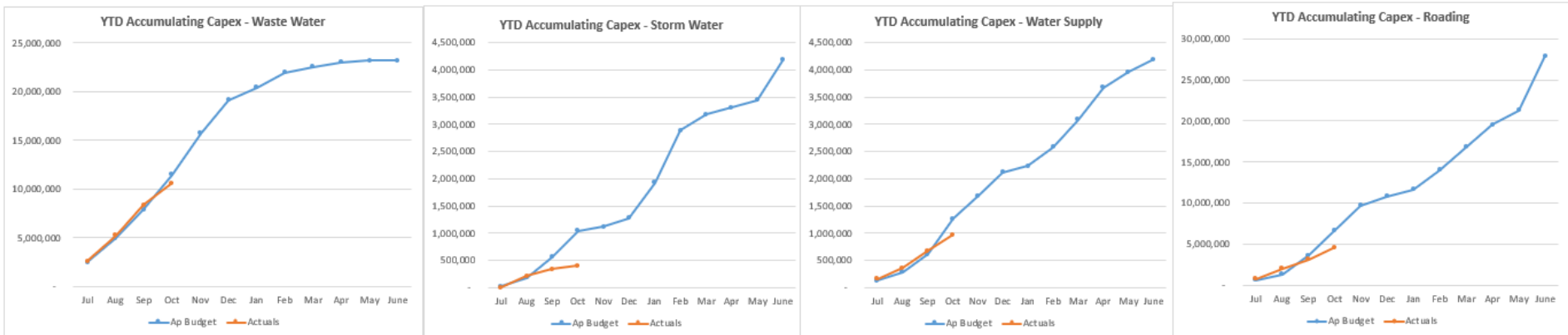
This budget is for Staff and Community Housing upgrades. GHL manages this work. The budget has been phased evenly over the year. Flooring/carpet upgrades will start in November and completed by January. A project to double glaze windows begins in December and scheduled to be completed in May.



Gisborne District Council
Periodical CAPEX charts for the period ended Oct 2022



YTD Accumulating CAPEX Charts



Title: 22-238 Treasury Report - 30 September 2022

Section: Finance & Affordability

Prepared by: Chris Page – Team Leader Financial Services

Meeting Date: Wednesday 7 December 2022

Legal: No

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA for information

PURPOSE – TE TAKE

The purpose of this report is to report on the Council's interest rate exposure, debt, and cash position as of 30 September 2022 compared to forecasts and policy limits.

SUMMARY – HE WHAKARĀPOPOTOTANGA

The Council was compliant with its Treasury Policy as of 30 September 2022.

On 30 September 2022, the Council's external debt was \$97.7m against the full year Annual Plan forecast (to 30 June 2023) of \$142m.

Interest rate cover is \$36m for the month of September 2022 and Council also has \$8.5m of forward start swaps in place. This is in line with Council's Treasury Strategy to keep within our minimum fixed/floated interest rate cover. At the end of September 2022, our fixed-rate cover was 59% of our debt forecast (Council policy is 40-90%).

Currently Council has 46% of its debt facilities maturing in 0-3 years (Council policy is 15-60%), 38% in 3-7 years (Council policy is 25-85%), and 16% in 7 years plus (Council policy is 0-40%).

Council is looking at opportunities to pre-fund maturing core debt. New loan funding which relates to expenditure for Three Waters assets is being taken with a maturity around 1 July 2024 to coincide with the transition of assets to Entity C.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA:

1. Notes the contents of this report.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: treasury report, interest rate exposure, external debt, swaps, treasury strategy

TREASURY REPORT 30 September 2022

Detailed Reports

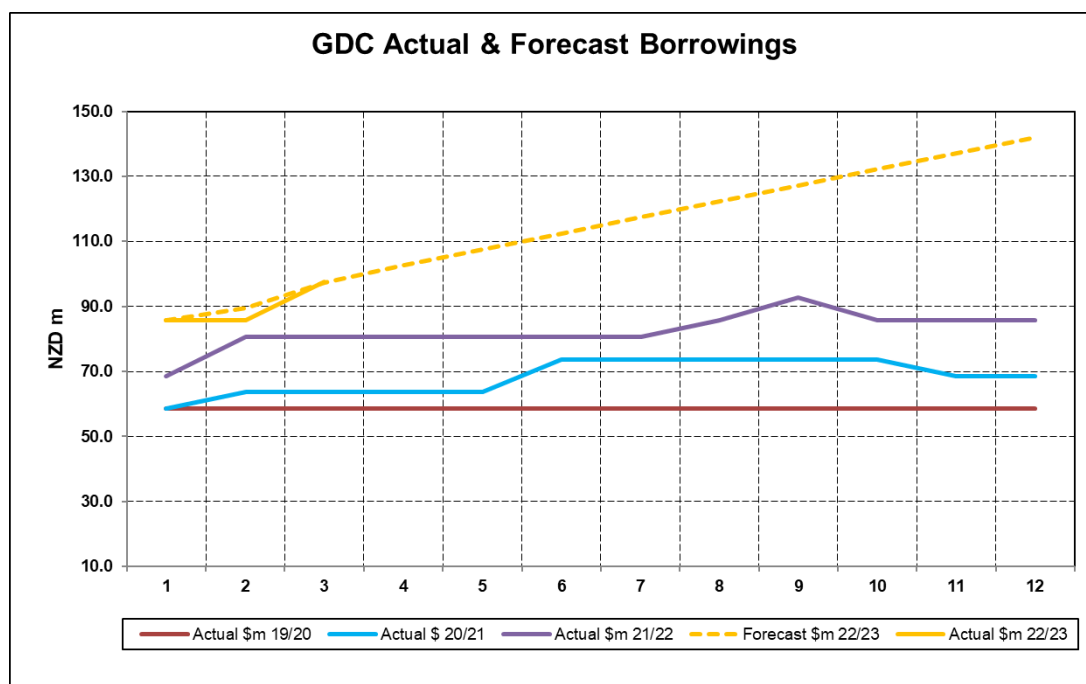
Cash Management (General Funds)				
Deposit/Loan	Rate	S&P Rating	Maturity	Amount
Westpac Bank Balance - WPB	0.25%	AA-	Current	\$367.2k
Money Market Deposit - WPB	0.25%	AA-	Current	\$0
Short Term Deposit - ANZ	0.30%	AA-	Current	\$0

Debt position

External (Public) Debt	30 Sep 2022	30 June 2022
Opening Balance	\$85.7m	\$80.7m
Plus: Long Term Loans Raised	\$10.0m	\$5.0m
Less: Long Term Loans Repaid	-	-
Plus/(less): Movement in Short Term Loans	\$2.0m	-
Total External Debt	\$97.7m	\$85.7m

Long term Loans

September 2022	June 2022
\$95.7m	\$85.7m



BACKGROUND – HE WHAKAMĀRAMA

1. Council's Treasury Management Policy is a focus on the 'corridor style' approach. The corridor approach refers to an upper limit and a lower limit within which Council needs to fall to be within policy.
2. This approach is more flexible and is typically a better fit for councils with increasing debt over longer than a ten year plus time horizon. The policy strategically aligns the interest rate risk management framework within the Long Term Plan (LTP) and associated debt path.
3. PricewaterhouseCoopers (PwC) are engaged by the Council to monitor, review, and give advice over the Council's Treasury management. Monthly meetings assist us to match our treasury strategies' alliance with current market conditions.

DISCUSSION and OPTIONS – WHAKAWHITINGA KŌRERO me ngā KŌWHIRINGA

4. On 30 September 2022, Council's external debt was \$97.7m; against the full year Annual Plan forecast to 30 June 2023 of \$142m.
5. Total external debt of \$97.7m includes Borrower notes of \$1.9m. This offset this debt balance which results in a debt level of \$95.8m.
6. In the Local Government Funding Agency (LGFA) September 2022 tender, Council drew down \$10m of new short-term debt related to impending capital expenditure on the Wastewater Treatment Plant. This was raised as short-term to coincide with the transfer of Three Waters assets to entity C on 1 July 2024.
7. The table below shows the Council's Loan Funding Facilities:

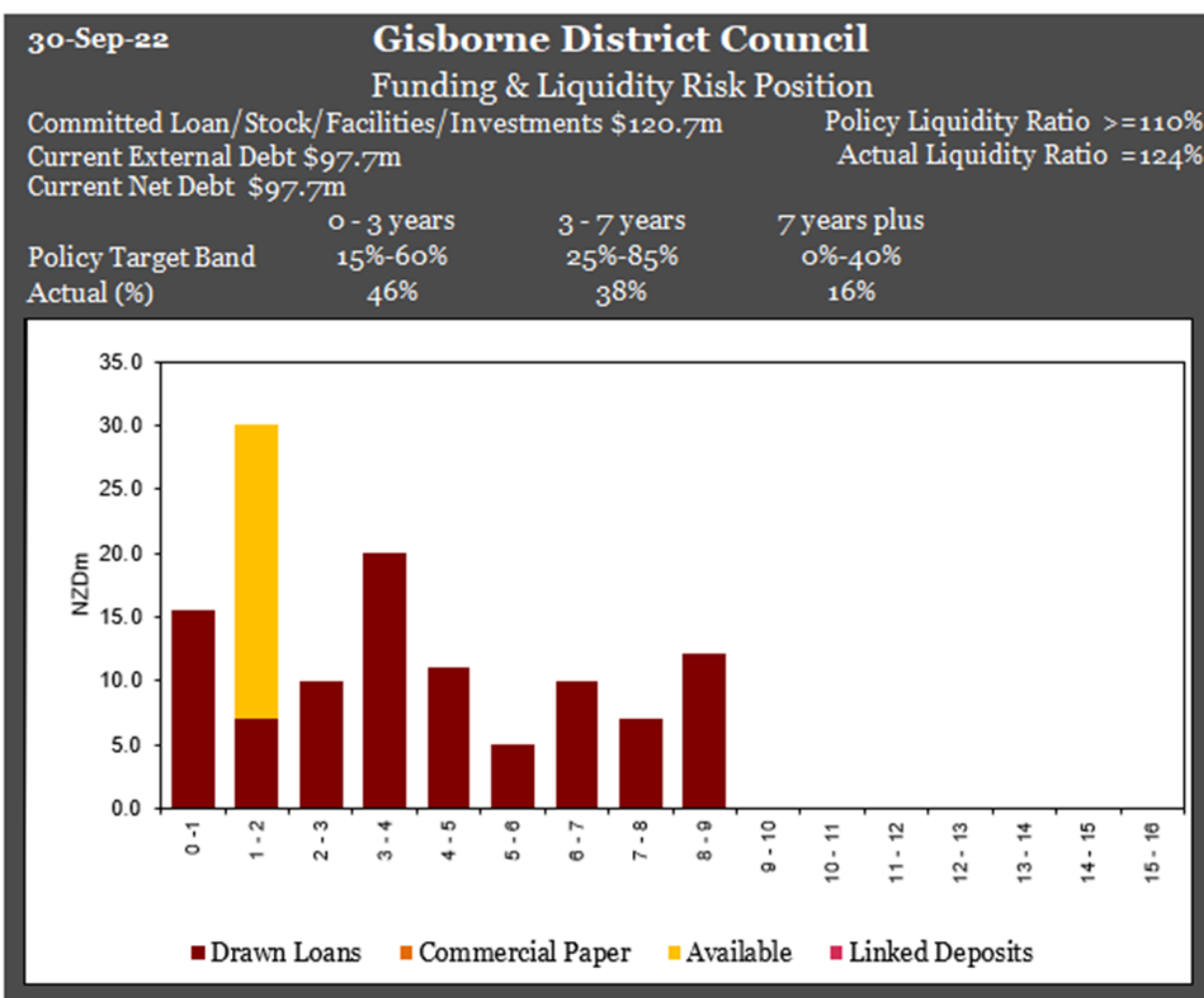
Table 1 – Loan Funding Facilities as of 30 September 2022

Bank		This Month	Available Facility	Unutilised Facility
ANZ (Bank Facility)		-	\$15.0m	\$15.0m
WPB (Bank Facility)		\$2.0m	\$10.0m	\$8.0m
LGFA (Debenture Stock)		\$95.7m	\$95.7m	0.0
LGFA Borrower Notes		(\$1.9m)	-	0.0
Total Debt	A	\$95.8m	\$120.7m	\$23.0m
Short Term Deposit	B	-	-	-
Total Debt less short-term deposit	A - B	\$95.8m	\$120.7m	\$23.0m

8. The following graph and table show the Council's current debt maturity profile:

Table 2 – Council's current debt maturity profile

Maturity Profile	Borrowing	Borrowing	Facilities	Facilities (Excluding Deposits)	Policy	Compliance
0 – 3 years	\$32.5m	33%	\$55.5m	46%	15–60%	✓
3 – 7 years	\$46.0m	47%	\$46.0m	38%	25–85%	✓
7+ years	\$19.2m	20%	\$19.2m	16%	0–40%	✓
Total	\$97.7m	100%	\$120.7m	100%		



9. The following graph and table show the Council's Interest Rate Risk Policy:

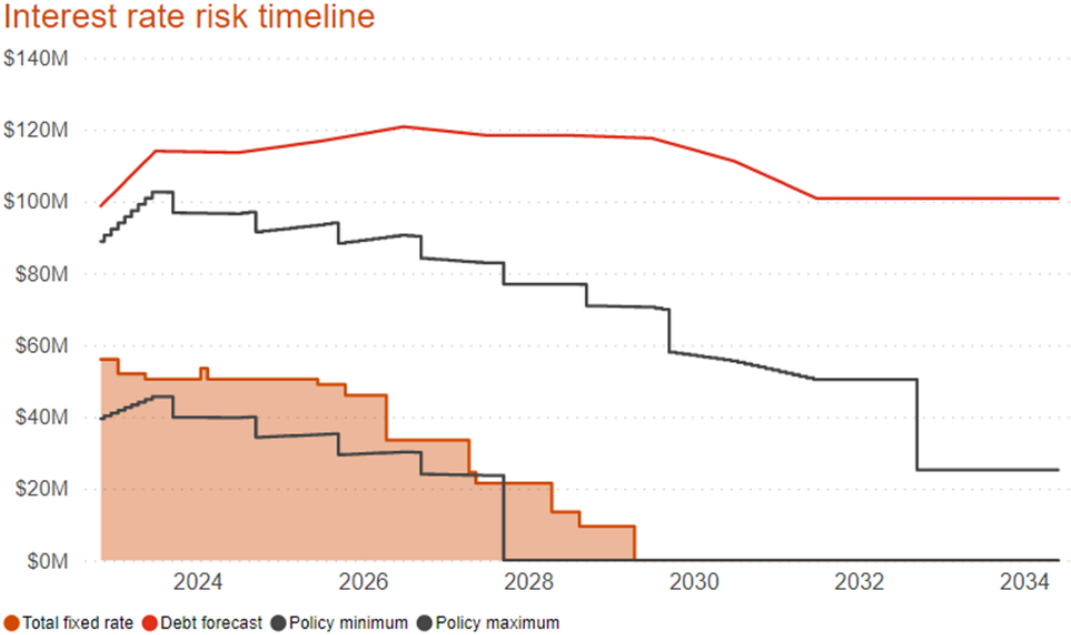
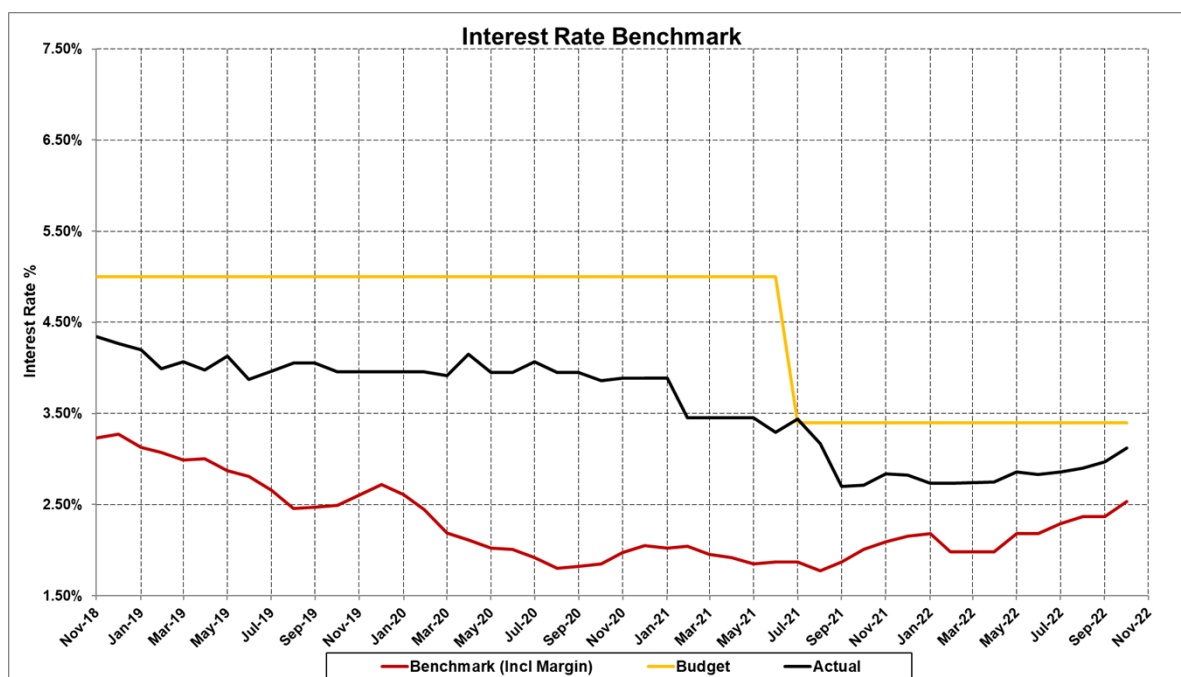


Table 3 – Council's Interest Rate Risk Policy

Debt Period Ending	Minimum %	Maximum %	Actual	Compliant (Y/N)
Current	55%	90%	76%	Yes
Year 1	40%	90%	50%	Yes
Year 2	35%	85%	45%	Yes
Year 3	30%	80%	43%	Yes
Year 4	25%	75%	34%	Yes
Year 5	20%	70%	24%	Yes
Year 6	0%	65%	15%	Yes
Year 7	0%	60%	5%	Yes
Year 8	0%	50%	0%	Yes
Year 9	0%	50%	0%	Yes
Year 10	0%	50%	0%	Yes
Year 11	0%	25%	0%	Yes
Year 12	0%	25%	0%	Yes
Year 13	0%	25%	0%	Yes
Year 14	0%	25%	0%	Yes
Year 15	0%	20%	0%	Yes

10. The council currently has \$36m of interest rate cover in place, along with forward start swaps of \$8.5m.

Table 4 – Council's Cost of Funds



11. The above graph shows the actual weighted average cost of funds for September at 3.12%, which is higher than the 2.03% benchmark rate, however, more in line with the budget rate used throughout the 2021–2031 Long Term Plan of 3.40%.
12. The Budget (Yellow line) is the interest rate used in the 2021/22 budget and throughout the LTP 2021–2031, based on a set of assumptions around debt levels, capital spends income and expected Official Cash Rate (OCR) changes.
13. The Benchmark (red line) refers to a basket of interest rate swaps Council uses to benchmark against, assuming no interest management in place.
14. The Actual (black line) is the weighted average cost of the Council's debt – including bank margins, interest rate swaps and line fees. The actual line fluctuations are based on the debt levels and short-term cash requirements.

Interest Costs

	YTD Actual Sep 2022	YE Budget Jun 2023	YTD Actual Sep 2021
Interest Cost	\$758k	\$4.4k	\$0.5k
Fair Value of Swaps	\$1.6k		(\$1.8k)

15. The fair value of swaps is the bank's current market pricing (as of 30 September 2022) of the difference between the 90-day swap rates and the fixed rate of the swap for the duration of the swap.

16. Swaps are a mechanism used to minimise risk. Council fixes rates so we know what we have to pay. If the swap “fixed rate” is higher than the current floating rates the bank benefits and if the swap “fixed rate” is lower than the current floating rates Council benefits.
17. The fair value of swaps is the bank’s current market pricing (as of 30 September 2022) of the difference between the 90-day swap rates and the fixed rate of the swap for the duration of the swap. The bracketed amount is the estimated paper value liability, recognised under New Zealand accounting rules. The Council pays no actual cash for the change in fair value of its swaps; however, the movement is recognised as an accounting entry within the Council’s Statement of Financial Performance (an increase in fair value resulting in a loss and a decrease resulting in a gain).

Counterparty Credit Risk

18. Policy Credit Limit (NZ\$) per New Zealand Registered bank for interest rate risk management instruments only. All counterparty banks are Standard & Poor’s AA-rated.
19. Counterparty credit risk is the risk of losses (realised or unrealised) arising from a counterparty defaulting on a financial instrument where Council is a party.

Table 6 – Council’s counterparty credit risk

Bank	Notional	Credit Exposure	Compliance
ANZ	\$47.5m	\$3.79m	Within Policy
WBC	0	0.00	Within Policy

Table 7 – Borrowing Limit Compliance as of 30 September 2022

Ratio/Covenant	Policy Compliance	Current Position
Net debt as a % of income = <130%	✓	65%
Net interest as a % of income <10%	✓	2%
Total debt per capita <\$2,800	✓	\$1,798
Net external debt per rateable unit <\$4,400	✓	\$3,640
Net interest as a % of rates income <10%	✓	4%
Liquidity over existing external debt >=110%	✓	126%

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Low Significance

This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Low Significance

This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Low Significance

This Report: Low Significance

20. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

Title: 22-279 Rates and Sundry Invoice Debt Management as of September 2022

Section: Finance & Affordability

Prepared by: Angelee Brown - Senior Revenue Officer

Meeting Date: Wednesday 7 December 2022

Legal: Yes

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA for information

PURPOSE – TE TAKE

The purpose of this report is to inform the Finance & Performance Committee on all outstanding debt and debt trends as of 30 September 2022.

SUMMARY – HE WHAKARĀPOPOTOTANGA

This report covers:

- All Council debt apart from debt for parking fines and dog infringements.
- The outstanding debt and trends for sundry aged debt and unsettled rates. All amounts include GST.
- All debt figures quoted are overdue for payment. Current invoices not yet due for payment are excluded.

The main debt outstanding as of 30 September 2022 is rates debt and sundry debt:

- Rates debt for this period is \$7.8m compared to \$8.2m the previous year, down \$400k. Most of the reduction in debt this year is due to changes to the Local Government (Rating) Act 2002 (LGRA) with the introduction of the Local Government (Rating of Whenua Māori) Amendment Act 2021. The change to the Act means unused Māori Freehold Land (MFL) properties are now non-rateable, and all past debt associated with those properties is written off.
- Sundry debt for this period is \$1.1m, this is a \$500k increase when compared to 30 September 2021. The difference this year is due mostly to the timing of a central government grant.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua:

1. Notes the contents of this report.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: rates, sundry debt, debt trends

BACKGROUND – HE WHAKAMĀRAMA

1. Staff reviewed debt collection practices of councils across the country and taking into account our Council values, community wellbeing and changing attitudes to revenue collection, our internal debt module criteria that determines the various collection methods, was updated. A new Revenue Collection Policy was introduced in April 2022.
2. These updated debt collection techniques, together with reviewing the work history of the accounts and developing a new Communication Plan, are at the heart of a campaign that was rolled out to the community on 1 April 2022. This change has a bigger one-on-one focus with our community. This honours our customer service promise to:
 - a. Respond quickly and keep you updated.
 - b. Keep it real and work with you.
 - c. Make dealing with us as easy as possible.
 - d. Be honest if we stuff up - we will make it right.
3. The campaign is also in line with Councils values of 'people being at the heart of everything we do' and 'working together to achieve better outcomes'.
4. The 'We're Here to Help' campaign focuses on our customer's needs. The Communications Plan is aimed at reducing barriers so that customers who are behind in their rates are willing to contact Council for assistance and together we can find a permanent solution that works for both parties. We engage more with our ratepayers, doing more phone call follow up and talk through solutions with them. We have a dedicated resource within our Revenue team (Revenue Client Relationship Officer) that focuses on building trust and better customer relationships.
5. We continue to see pressures that reflect the widespread and ongoing effects of COVID-19, with reduction in family income and increased cost of living, in addition to general inflated cost of living increases and extreme weather events effecting both ratepayer property and household income.
6. We understand that everyone's circumstances are unique. Our priority is to work together with our ratepayers to help find the best result for them. Our response continues to be solution based. Please see **attachments** for our Recovery Strategy.
7. Since the COVID pandemic, we have not applied mortgagee notifications (only applicable for General Land properties) and third-party debt collection has reduced with the move to more in-house debt follow up. This, coupled with progress-planned payments (instead of expecting upfront rates repayments), has seen a slight increase in the percentage of debt recovery to rates increase for general land.

8. Prior to 2020, there was a standard end of year practice where notifications were sent to banks for those rates debtors with mortgages, and if the rates debts were not settled by 1 November (or a payment plan in place), the banks would automatically adjust mortgage costs to take consideration of the outstanding rates debt. Our staff are reaching out to customers and making payment arrangements rather than following a coercive debt collection approach that negatively impacts on the community. The success of one-to-one relations and tailoring solutions with ratepayers is a more enduring solution.

DISCUSSION and OPTIONS – WHAKAWHITINGA KÖRERO me ngā KÖWHIRINGA

Sundry Invoicing Debt as of 30 September 2022

9. Sundry debt covers any overdue invoices (excluding rates, dog infringements and parking fines) that are owed to Council. Sundry debt can include for example, overdue invoices for building consents, resource consents, grants, monitoring services and other services provided by council.
10. Sundry debt stands at \$1.1m. This is a \$500k increase when compared to 30 September 2021 and is due to the timing of a central government grant.

Rates Debt as of 30 September 2022

11. On 30 September 2022, the total rates debt owed to Council was \$7.8m. This is a \$400k decrease compared to the previous year. Most of the reduction in debt this year is due to changes to the Local Government (Rating) Act 2002 (LGRA) with the introduction of the Local Government (Rating of Whenua Māori) Amendment Act 2021. The change to the Act means unused Māori Freehold Land (MFL) properties are now non-rateable, and all past debt associated with those properties is written off.
12. In complying with the changes to the LGRA, 289 unused Māori freehold land blocks have been made non-rateable under Schedule 1 – Part 1 – 14A.
13. Currently there are 141 payment plans totalling \$596k.
14. Unpaid rates debt from the 2015/16 rating year, totalling \$637k, was written off under the statute of limitations and the LGRA - a 15% reduction when compared to the previous year. The Limitations Act 2010 prohibits us from commencing court action later than six years from the due date for payment. Unpaid debt from this period is barred from the right to bring civil proceedings for collection.

Rate Rebates

15. The purpose of the Rates Rebate Scheme is to provide a subsidy to low-income homeowners on the cost of their rates. There is a misconception that rate rebates are for pensioners only, but this is not the case. Any ratepayer on a low income can apply for the rate rebate. Applicants have until 30 June 2023 to apply for the current rate rebate. The rate rebate is not a cost to Council as it is paid by Te Tari Taiwhenua (Department of Internal Affairs).

16. Low-income ratepayers can receive rates rebates of up to \$700 for this current financial year (1 July 2022 to 30 June 2023). The amount of the rebate depends on the rates payable, the applicant's income which includes their spouse/partner's income and the number of dependants living at home. The ratepayer pays rates of the first \$160 and a further 1/3rd. The rebate is calculated on the balance.
17. Low-income homeowners and most retirement village residents and occupiers of dwellings on Māori Freehold Land are eligible to apply for a rates rebate.
18. Changes to the LGRA has seen the rate rebate extended to some Māori Freehold Land properties that were previously not eligible, now that separate rating areas can be created on Whenua Māori with multiple dwellings i.e. papakāinga.
19. Low-income households receiving \$34,000 per annum would qualify for a full rebate of \$700 if their rates are \$2,500 per annum or more. Applicants can still earn more than this and receive a lesser rebate.
20. To date for 2022/23, 1,255 rate rebates worth \$828k have been processed. This included 78 rebates for retirement village residents' worth \$76,400.
21. Council takes a proactive approach to encouraging ratepayers to apply for rate rebates by including information in the rates newsletter delivered with Instalment one. We write to all previous applicants at the beginning of each financial year, visiting retirement complexes and telephone previously eligible ratepayers that have not re-applied before the 30 June expiry date.
22. The table below shows rate rebates processed compared to previous years.

Period	Total number of Community Rebates	Total community rebates value	Number of rebates Retirement Village Residents	Value of rebates for retirement Village Residents
1 Jul 22 to date	1,177	773,812	78	53,686
1 Jul 21-30 Jun 22	1,508	\$920,869	154	\$95,786
1 Jul 20-30 Jun 21	1,622	\$997,189	134	\$77,845

Rate Remissions

23. Council has 17 Rate Remission and Postponement Policies to assist ratepayers in a variety of situations. These policies are in our Long Term Plan. Our officers identify situations where remissions criteria are met under Council's Rate Remission Policies. Applications are considered on a case-by-case basis. As advised in the Annual Report Council provided \$557k in rate remissions for 2021/22. You can find the Rate Remission and Postponement Policy here [Long-Term-Plan-Volume-2.pdf \(gdc.govt.nz\)](#)

The Rural Support Roadshow

24. The dedicated staff in the Revenue Team understand the value of customer engagement and continue to take steps to encourage contact. One of those initiatives is the Rural Support Roadshow which resumed in October 2022 after taking a short hiatus due to COVID restrictions.
25. The Rural Support Roadshow is a series of workshops throughout Te Tairāwhiti, where multiple agencies are available in one space to help remote communities kanohi ki te kanohi.
26. These agencies currently include:
 - Inland Revenue
 - Life Unlimited
 - Electoral Commission
 - Fire and Emergency
 - Moni Ora
 - Nz Statistics
27. Other agencies who have shown interest in joining the roadshow in 2023 are Te Tumu Paeroa and Te Puni Kōkiri.

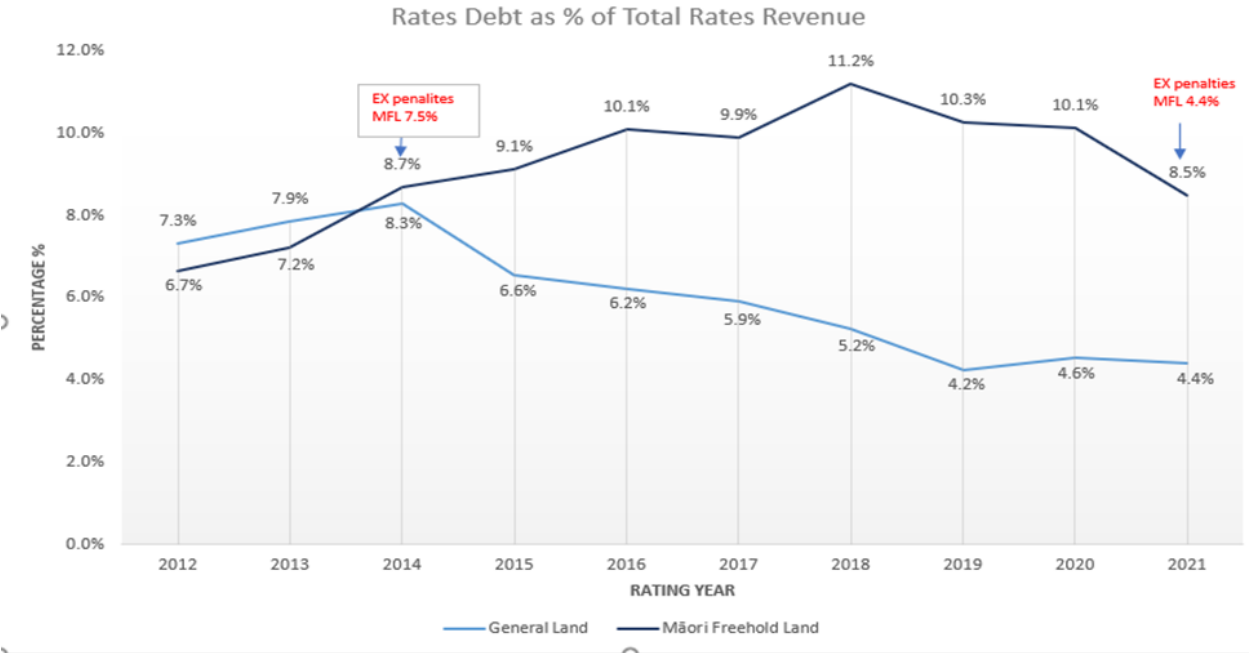


Historic Rates Analysis Trends

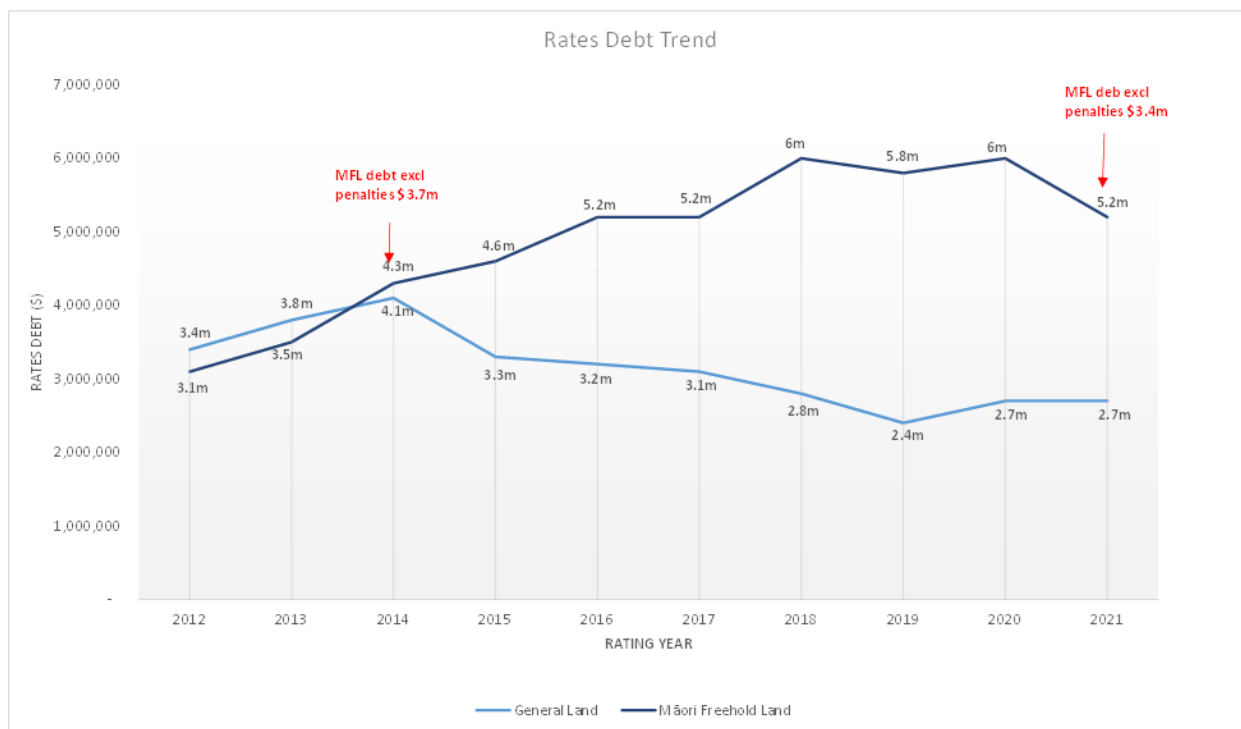
28. Earlier this year a review of rate debt trends was undertaken and looked at debt from 2012 to 30 June 2021. This data was presented to Council on 1 June 2022 (report **22-82**). Both General Land and Māori Freehold Land debt were analysed. This information has been included in this report to give context around outstanding rates in 2022. The review shows the trend of debt over time, both as percentage and absolute dollar values of total rates revenue. The percentage measure shows the collectability of rates over time. Total absolute dollar figures do not take into account that rates themselves increase year on year and can therefore distort the results.

- 29. At a high level, **graph 1** shows that General Land rates collectability has improved. At its peak, rates debt as a percentage of total rates revenue was 8%, but it is now favourably at half that rate.
- 30. Māori Freehold Land rates collectability increased to a peak of 11%, however at 31 March 2022 it was around 8.5%. Its lowest rate was 7% in 2012 and 2013. It should be noted the collectability of MFL debt improved significantly once the punitive penalties have been excluded. In 2014, excluding penalties, debt was 7.5%, compared to 2021 where it was 5.5% (2020 was 6%). This shows that collectability has been steadily improving.
- 31. The graph also shows some time periods where there was some significant movement in rate debt. Specifically:
 - a. 2014 Māori Freehold Land debt went from 7% to 9%.
 - b. 2020 Both MFL and GL debt increased due to COVID-19 lockdowns level 3-4.
 - c. 2021 MFL debt decreased to 8.5% after introduction of the Rating of Whenua Māori Amendment Act 2021.

GRAPH 1 Collectability of rates over time



GRAPH 2: Debt trends expressed by Dollars



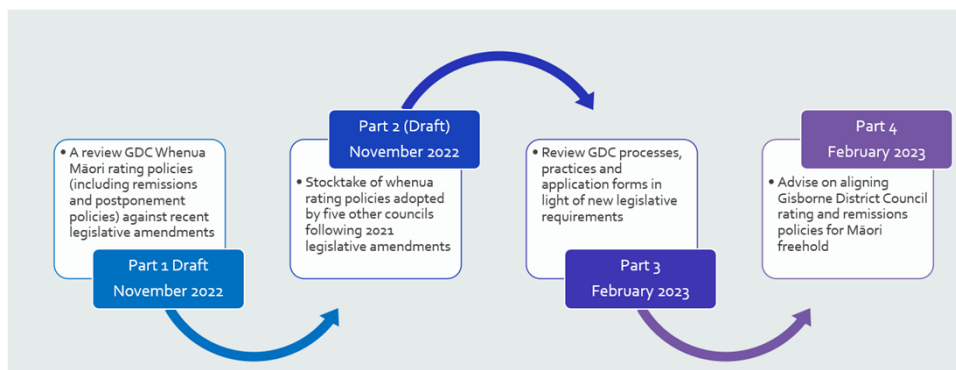
32. **Graph 2** shows the debt expressed in dollar terms. General Land debt at its peak in 2014 of \$4.1m, reached a low in 2019 of \$2.4m. However, in 2020 as part of COVID-19 rates relief, it did increase to \$2.7m, mostly arising from payment plans that spread repayments over a longer period and the stopping of the mortgage notifications process.
33. **Graph 2** shows Māori Freehold Land (MFL) was at its lowest in 2012 at \$3.4m, a peak in 2018 of \$6m but dropped to \$5.2m in 2021. Fundamentally, the issue with MFL debt is the compounding effect of penalties. Debt excluding penalties in 2014 was \$3.7m – this compares to 2021 where debt excluding penalties was \$3.4m (2020 was \$3.6m). It shows that the current practices where we are working with our ratepayers and removing some of the annual penalties is addressing the base debt.
34. Section 58 of the Local Government (Rating) Act 2002 sets out penalties on unpaid rates that may be imposed. There are three layers:
- S 58 (1)a where there is a 10% penalty applied to unpaid rates on instalment amount, applied at the end of the quarter (referred to as P1). Current and ongoing.
 - S 58 (1) b applied annually in July, at 10% on total rates outstanding on 30 June (referred to as P2). The application of this penalty discontinued in June 2020, after COVID-19.
 - S 58(1) c applied annually in January and at 5%, based on unpaid rates, penalties, and historic penalties (referred to as P3). The was last run in the 2014/15 financial year in January 2015.

Māori Freehold Land

35. Māori Freehold Land (MFL) is liable for rates. The changes to the rating of Whenua Māori looks to reduce the barriers for effective partnership between Local Government and Māori, to encourage development. The most substantive provisions came into force 1 July 2021. The changes are detailed in report [21-187 Implementation of Local Government \(Rating of Whenua Māori\) Amendment Act 2021](#).
36. The changes include:
- Most unused Māori Freehold Land to be made non-rateable.
 - Separate Rating Areas can be created on Māori Freehold Land if the land includes a dwelling and is used separately.
 - Statutory rate remission for land under development.
 - Chief Executive may write off rates that cannot be recovered.
 - Where a ratepayer is using two or more rating units of Māori Freehold Land derived from the same original block of Māori Freehold Land, they may apply for the rating units to be treated as one unit for setting the rates.
37. The positive community feedback confirms that we are on the right track.
- “Enables me to get more assistance directly”
 - “Well advised”
 - “Tino ngawari te korero atu”
 - “Speak in people friendly language”
 - “Being helped”
 - “kanohi ki te kanohi”
 - “Informative”

Strategic Review of Māori Freehold Land

38. Council is conducting an independent Strategic Review of Māori Freehold Land in the district. This review is currently underway and has four parts. The review is scheduled for completion in February 2023 and the findings will be reported to Council soon after.



39. An independent review of Māori Freehold Land debt in district was first carried out in 2013/2014 and the findings of the review were reported [14 098] to Council 10 April 2014. It was noted in the report that rates arrears on Māori freehold land “have been growing steadily.”
40. The report identified the challenges facing MFL owners:
- a. Multiple ownership of MFL, with many rating units lacking formal governance structures who were willing or able to take responsibility for debt that had accumulated over time.
 - b. Disproportionate amount of MFL rating units being remote and inaccessible.
 - c. Lack of incentives and support to encourage the development of MFL.
 - d. Existing Council remissions not being actively applied to MFL.
41. The recommendations from this report were accepted by Council and two rate remission policies were adopted, ‘Remission of Rates on Unused / Unoccupied portions of Māori Freehold Land’ and ‘Remission of Rates in relation to Land under development.’

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Low Significance

This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Medium Significance

This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Medium Significance

This Report: Medium Significance

42. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

CONSIDERATIONS – HEI WHAKAARO

Legal

43. The Local Government Act 2002 and the local Government (Rating) Act 2002 are the overarching legislation for Council's Rate Remission Policies, collection of rates and rate arrears.
44. Debt that is older than six years is statute barred and Council is unable to recover it through the legal court collection system. There are two Acts which prevent the recovery of aged rates debt of more than six years:
 - a. Local Government (Rating) Act 2002 – section 65.
 - b. Limitation Act 2010.
45. On 12 April 2021, the Local Government (Rating of Whenua Māori) Amendment Act was enacted. Report **21-187** to the Finance & Performance Committee 15 September 2021 gave details of the legislative changes and the impacts.

RISKS – NGĀ TŪRARU

46. There are no major risks associated with the information provided in this report.

NEXT STEPS – NGĀ MAHI E WHAI AKE

Date	Action/Milestone	Comments
20 February 2023 22 May 2023	Instalment 3 due Instalment 4 due	Remaining Instalment due dates for current 2022/23 financial year.
25 November 2022 24 February 2023 26 May 2023	Instalment 2 penalty date Instalment 3 penalty date Instalment 4 penalty date	Remaining penalty dates for 2022/23 financial year. 10% penalty added to unpaid rates
September 2022 to February 2023	Independent Strategic Review of Māori Freehold Land	<ul style="list-style-type: none">• a report and recommendations will be reported to Council after February 2023.• Results will also feed into 2024-2034 Long Term Plan
14 February 2023	The Rural Support Roadshow resumes after Christmas holidays.	<ul style="list-style-type: none">• Road show in Wharekahika and Ruatorea on 14 February 2023.• Annual pānui with dates is available.
March 2023	Rates - 'We're Here to Help' pamphlet.	Send promotional material to ratepayers with outstanding rates over \$100 encouraging customers to contact Council regarding affordable solutions

ATTACHMENTS – NGĀ TĀPIRITANGA

1. Attachment 1 - Revenue Key Indicators - 30 Sept 2022 - Council [**10.2.4.1** - 1 page]
2. Attachment 2 - Sundry Aged Debt Report - 30 Sept 2022 - Council [**10.2.4.2** - 1 page]
3. Attachment 3 - Rates Recovery Strategy [**10.2.4.3** - 1 page]
4. Attachment 4 - Sundry Invoice Recovery Strategy [**10.2.4.4** - 1 page]

REVENUE PERFORMANCE RESULTS

GENERAL LAND

General land is land, other than Maori Freehold land, that has been alienated from the Crown and is registered under the land transfer Act 1952 and the land titles are administered by LINZ

\$2.9m

Consists of \$2.6m rates and \$0.4m penalties

MAORI FREEHOLD LAND

Maori Freehold land (mostly in multiple ownership) is land whose beneficial ownership is determined by the Maori Land Court

\$4.9m

Consists of \$3.5m rates and \$1.4m penalties

TOTAL RATES DEBT

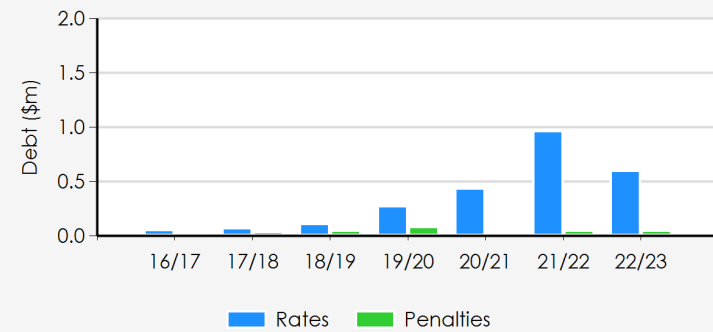
Total district wide rating debt as at September 2022

\$7.8m

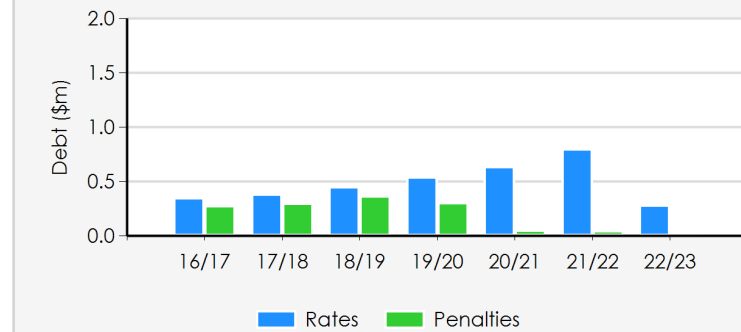
Consists of \$6.0m rates and \$1.8m penalties

Debt position as at September 2022.
 Values include GST where applicable.
 (Penalties are GST exempt).
 All values are subject to rounding.

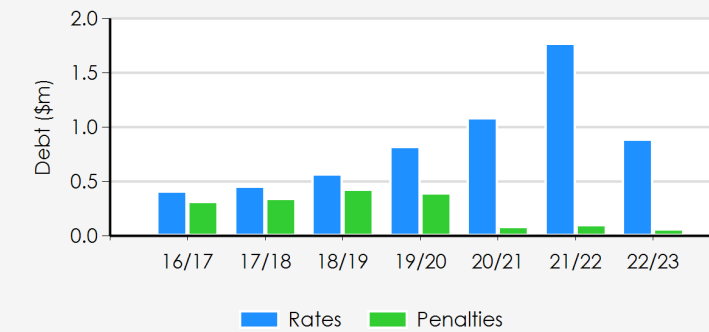
General land aged rates debt as at September 2022



Maori freehold land aged rates debt as at September 2022

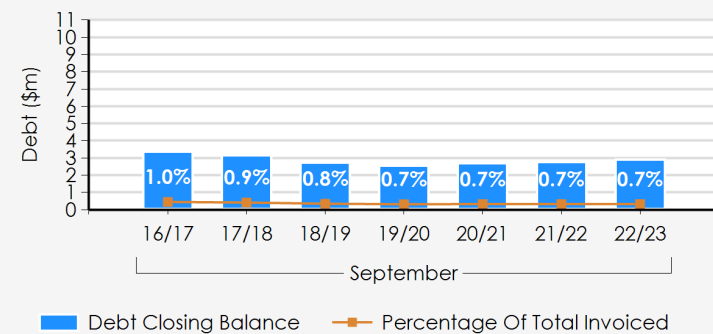


Total aged rates debt as at September 2022

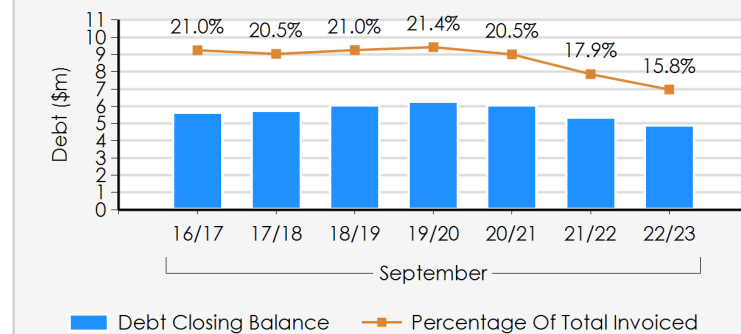


Shows the rates debt as at September 2022, broken down (aged) into respective financial years. The debt is also shown as whether it is rates or penalties. Rates debt includes GST. Penalty debt is GST exempt.

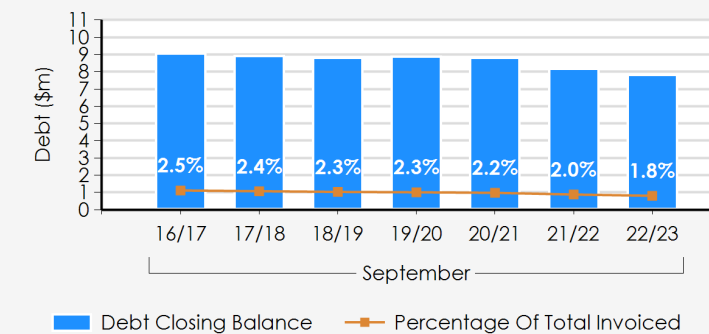
General land rates debt as at September each year



Maori freehold land rates debt as at September each year



Total rates debt as at September each year

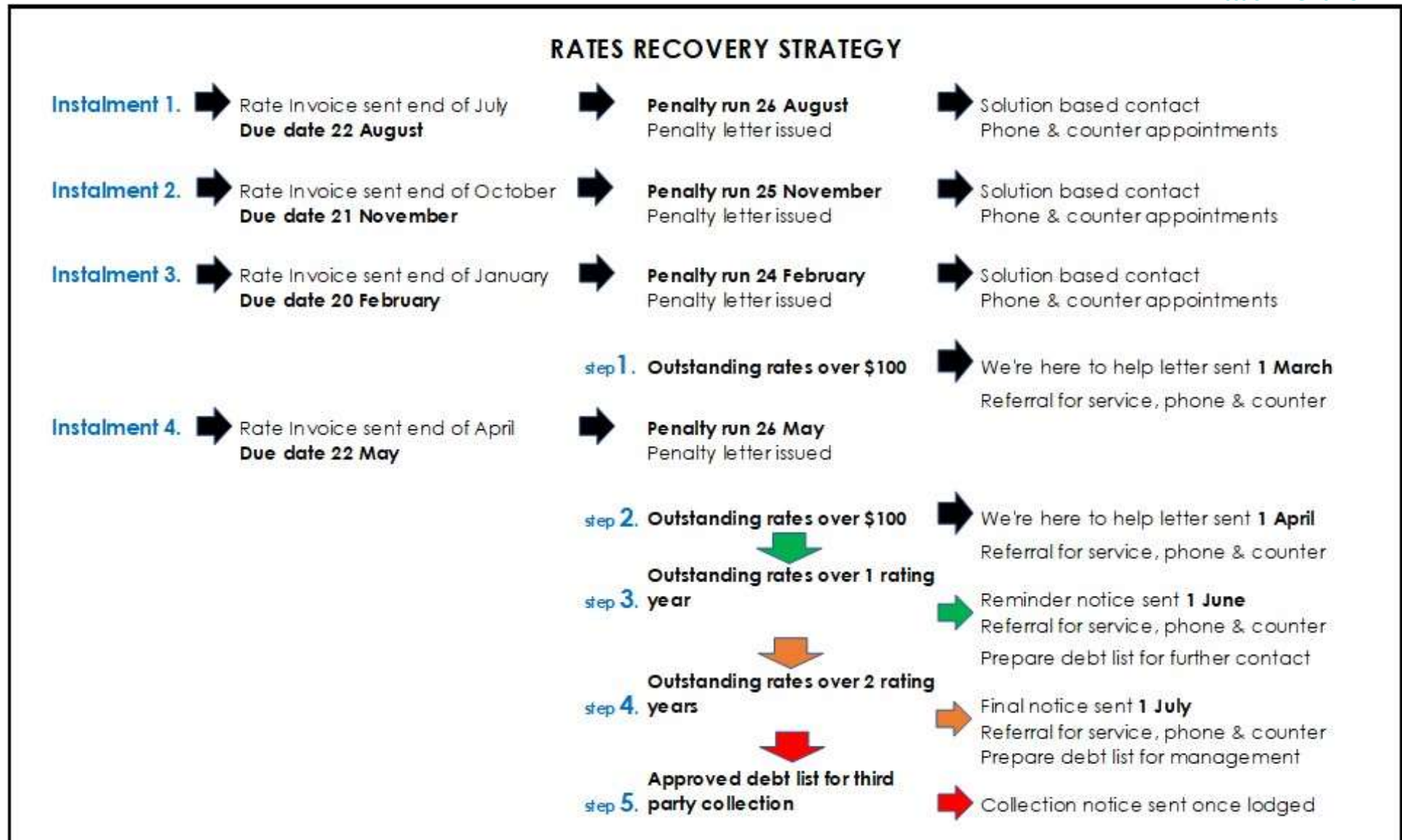


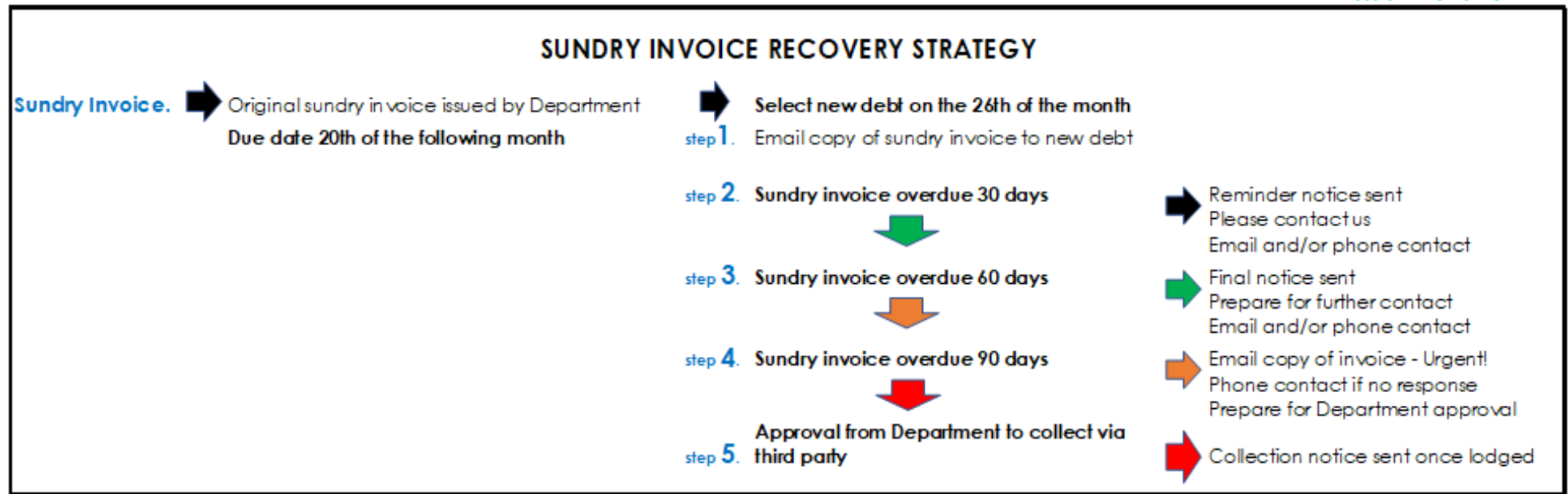
Each bar shows the rates debt outstanding as at September of that financial year. It includes amounts outstanding from July to September of that financial year plus the amounts outstanding from the six full financial years before that.

The trend line shows the rates debt outstanding as a percentage of the total rates invoiced for the same period.

SUNDRY DEBTOR AGED DEBT September 2022 vs September 2021

Activity	Overdue 30 Days	Overdue 60 Days	Overdue 90 Days	Sep 2022 Total Debt	Variance	
Commercial Operations				6,217		
Commercial Operations	0	398	5,819	6,217	471	▲
Community Lifelines				265,567		
Land, Rivers & Coastal	31,347	8,866	3,963	44,176	38,533	▲
Roads & Footpaths	7,657	0	7,067	14,724	10,576	▲
Solid Waste	60	0	0	60	60	▲
Wastewater	149,345	0	1,511	150,856	142,363	▲
Water Supply	48,571	0	7,181	55,752	51,456	▲
Environmental Services & Protection				173,583		
Environmental Services & Protection	93,635	5,593	74,355	173,583	-3,445	▼
Liveable Communities				530,217		
Liveable Communities	1,718	501,501	26,997	530,217	462,170	▲
Regional Leadership & Support Services				145,058		
Regional Leadership & Support Services	41,074	702	103,282	145,058	-83,153	▼
Sundry Debt Total	373,408	517,060	230,174	1,120,642	619,032	▲





Title: 22-174 Kiwa Pool Fees and Charges Submissions

Section: Community Projects

Prepared by: Ally Campbell - Executive Policy Advisor

Meeting Date: Wednesday 7 December 2022

Legal: Yes

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA for information

PURPOSE – TE TAKE

The purpose of this report is to provide a summary of submissions received during the consultation period on the proposed fees and charges for the new Kiwa pools complex.

SUMMARY – HE WHAKARĀPOPOTOTANGA

Council resolved to establish a new set of fees and charges for the Kiwa Pools Complex on 11 August (**Report 22-97**). This report and the additional late item are included as **Attachment 1**. Staff presented three options for Council to consider, and the recommended option to adopt a 'balanced model' was approved. The balanced model included slight increases across the majority of fees in recognition of the increased cost to Council and ratepayers of operating the new Kiwa Pools, whilst also remaining below the national benchmarked average for fees across similar facilities.

Consultation on the proposed fees and charges for the new Kiwa pools was undertaken for a period of one month from the 14th September to the 13th October 2022 - 119 submissions were received (**Attachment 2**). Swimming club members and regular users of the current pool complex made up most of the submitters.

The key themes raised by the submitters were mostly concerned about:

- Affordability, particularly for lower income families
- Lane hire fees
- Annual passes / variety of pass options available
- Spectator fees

Six submitters advised that they would like to be heard in support of their submission. These submitters have been contacted and invited to speak to their submissions at the Hearing.

There are no decisions posed in this report. This report provides a summary of submissions received with some analysis of results.

Following this Hearing, a decision report with recommendations for Council to consider will be presented at the next Council meeting held on **15 December 2022**. This report will also incorporate staff responses, options and costs of any departure from the proposed draft fees and charges. The final fees and charges for the new Kiwa pools complex will be approved and set at this meeting.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua:

1. Notes the contents of this report.

Authorised by:

Michele Frey - Director Liveable Communities

Keywords: Kiwa pools, fees and charges, hearing, submissions

BACKGROUND – HE WHAKAMĀRAMA

1. With financial assistance from Central Government, Council is building a new Public Pool Complex for the community of Tairāwhiti. Construction on the new Kiwa Pools began in August 2021 and is anticipated to be completed by March/April 2023.
2. In anticipation of the opening of the new pool complex, Council resolved to review the current fees and charges and commissioned an analysis to help inform decision-making on the best approach to setting the fees and charges.
3. Development of the new Kiwa Pools complex was seen as offering an opportunity to set a new fees and charges structure that is more streamlined and aligns with Council's key assumptions for the complex into the future, and so options for a new fees and charges schedule were presented to Council for consideration in August 2022 (report **22-97**).
4. Council approved the proposed 'balanced model' for the fees and charges for consultation. This included increases across the majority of fees in recognition of the increased cost to Council and ratepayers of operating the new Kiwa Pools.
5. Consultation has been undertaken using the Special Consultative Procedure under section 83 of the Local Government Act 2002. The approach included a public notice advertising the submissions period (one month) and process, website and facebook content outlining the proposed fees and charges and an associated submission form. The public notice is attachment 3. The proposed fees and charges as advertised, and submission form is provided in the link below:

<https://participate.gdc.govt.nz/draft-fees-for-kiwa-pools>

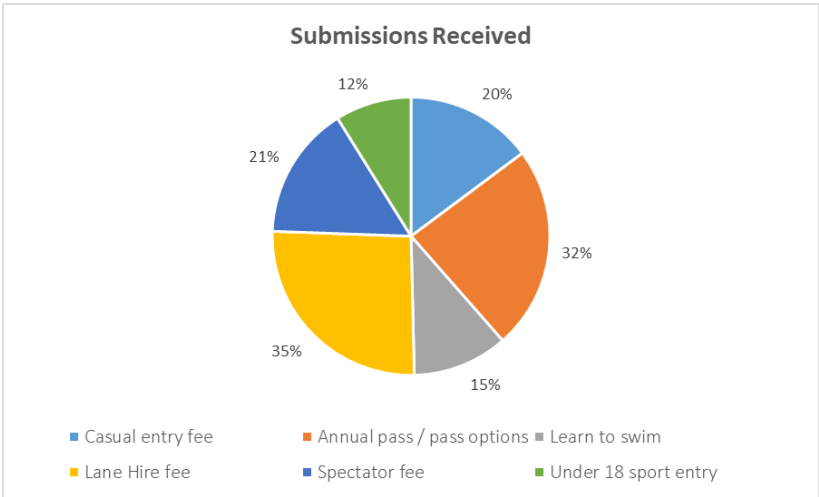
DISCUSSION and OPTIONS – WHAKAWHITINGA KŌRERO me ngā KŌWHIRINGA

6. No options have been provided for consideration in this report. Below is a summary only of the submissions received to date. See **Attachment 2** for full list of submissions.

Summary of submissions

7. Of the 119 submissions received, lane hire fees, annual passes and the variety of pass options available, and the spectator fee were highlighted most frequently. Figure 1 shows the topic breakdown of submissions received.

Figure 1: Submissions received by topic.



Note – some submitters raised multiple points about a variety of fees in their submissions.

Lane Hire Fees

8. Forty-two submissions (35%) supported a reduction in the lane hire fees for Comet. All were concerned the increased fees would be passed on to families, making competitive swimming and Comet's Learn to Swim programme unaffordable for most.
9. Thirty-nine of these submissions (32.7%) were from Comet families, one from Swimming New Zealand, one from Hawke's Bay Poverty Bay Swimming, and one from a member of Wainui Surf Lifesaving Club.
10. The Wainui Surf Lifesaving Club submission also requested a reduction in lane hire fees for their club, although there was a misunderstanding within their submission regarding the increase in fees, which they believed would be increasing by 233%. The actual increase in the proposed fees would be 50%.
11. Swimming NZ requested that no lane fees be charged for competitive swimming as an investment by Council in growing the sport.

Annual Pass / Pass Options

12. Thirty-eight submissions (32%) requested that an annual entry pass be offered to make swimming more affordable for regular users.
13. Of these, fourteen submissions (11.7%) were from Comet Swimming Club (Comet) families, twenty-four (20%) were from other regular swimmers and surf lifesavers in training.
14. Three requests were received for Council to introduce an additional family pass for two adults and two children.

Spectator Fee

15. Twenty-five submissions (21%) did not support the spectator fee of \$2.00.
16. 8.4% of responses to the spectator fee were from Comet Learn to Swim (LTS) parents and 7.5% were from parents of competitive swimmers - 5.1% were from other members of the community.
17. Many submitters considered that the spectator fee would act as a disincentive to parents engaging with their child's lesson or training, and it would contribute alongside other fee increases towards making the total cost of participating in lessons or competitive swimming too expensive for families.

Casual Entry Fee

18. Overall, 20% of submitters said the casual entry fees for adults (\$5.80), children and pensioners (\$4.00) were out of reach for many in the community.

Learn to Swim

19. Eighteen submissions (15%) were concerned that the proposed fees would make LTS unaffordable.
20. Fifteen of these (12.6%) were specifically concerned that Comet's LTS programme would become too expensive because of the increase in lane fees, and that the children's sport entry fee would be passed on to LTS participants.
21. Many submitters cited the importance of learn to swim lessons in helping to improve the water safety skills of tamariki in the region.

Under 18 Sport Entry Fee

22. Fifteen submissions (12.6%) opposed the sport entry fee of \$1.50.

Affordability

23. Of the 119 submissions received, fifty-two (43%) directly raised the issue of affordability. Of these, forty-three (36%) stated that the fees were generally too high, and nine (7.5%) were concerned with the price of only one fee.
24. Submitters highlighted the limitations for lower income families to access and use the new facility, noting that Tairāwhiti has a lower socio-economic status in comparison to most other regions. Several submitters who raised this issue noted that Tairāwhiti's socio-economic status should be considered when making comparisons to the fees and charges for facilities in other regions.
25. The health benefits of swimming and the importance of improving water safety skills within the community were cited as key reasons for lowering the cost of entry.
26. Six submitters felt the fees were fair and reasonable and a further three stated that they agreed with some of the fees.

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Medium Significance

This Report: Low Significance

The effects on individuals or specific communities

Overall Process: Medium Significance

This Report: Low Significance

The level or history of public interest in the matter or issue

Overall Process: Medium Significance

This Report: Medium Significance

27. This report is part of a process to arrive at a decision that will/may be of **Low** level in accordance with the Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT – TŪTAKITANGA TANGATA WHENUA

28. Ngai Tawhiri are partners to this project, including being represented in the Project Control Group overseeing the development of this facility. The Project Control Group have been supportive of the proposed fees and charges through this forum.
29. No further engagement with tangata whenua has been undertaken at this stage. None of the proposed changes are specific to whenua Māori or likely to impact Māori in general more than the wider community.

COMMUNITY ENGAGEMENT – TŪTAKITANGA HAPORI

30. Community consultation on the proposed fees and charges was undertaken for a period of one month from 14th September to 13th October 2022. Consultation on the Kiwa Pools fees and charges was supported by and promoted using website material, social media posts, and a media release.

CLIMATE CHANGE – Impacts / Implications – NGĀ REREKĒTANGA ĀHUARANGI – ngā whakaaweawe / ngā ritenga

31. The matters discussed in this report are not directly impacted by climate change.

Legal

32. Consultation on the draft Fees and Charges for Kiwa Pools 2022 was undertaken using the special consultative procedure as described in section 83 of the Local Government Act 2002. These hearings and the invitations to attend them fulfil Councils obligations under section 83 ((1)(d), and (e).

NEXT STEPS - NGĀ MAHI E WHAI AKE

Date	Action/Milestone	Comments
15 December	Decision report to Council meeting to set final fees for the Kiwa pools	This report will incorporate staff responses, options and costs analysis for consideration.

ATTACHMENTS - NGĀ TĀPIRITANGA

1. Attachment 1 - 22-97 KIWA Pools - Fees and Charges and Late Item [**10.2.5.1** - 20 pages]
2. Attachment 2 - 2022 Kiwa pools Fees and Charges Submissions Kiwa Pool [**10.2.5.2** - 122 pages]
3. Attachment 3 - 2022 Kiwa Pools Public Notice [**10.2.5.3** - 1 page]



GISBORNE
DISTRICT COUNCIL

22-97

Title: 22-97 KIWA Pools - Fees and Charges
Section: Liveable Communities
Prepared by: Michele Frey - Director Liveable Communities
Meeting Date: Thursday 11 August 2022

Legal: Yes

Financial: Yes

Significance: **Low**

Report to COUNCIL for decision

PURPOSE

The purpose of this report is to establish Council's position on the fees and charges and learn to swim offering at the new Kiwa Pools Complex.

SUMMARY

The Kiwa Pools will be a brand-new offering to the Tairāwhiti community and its visitors. This provides a timely opportunity to re-visit the fees and charges and learn to swim offering by Council at this new complex.

Council commissioned fees and charges analysis to help inform decision-making. This will be circulated separately. This analysis considered the current fees and charges against a number of key considerations including the desire for the facility to be equitable and accessible to all, for it to be financially sustainable and cognisant of national benchmarking of other comparable facility fees and charges.

Three options were considered in the fees and charges analysis; retain existing fees and charges, a 'balanced model' (largely retaining the existing fees and charges but moving slightly further towards the benchmarked average) and a benchmarked average. This report recommends a balanced model.

There are several options available to Council for the provision of a learn to swim programme. Officers have considered the two key options being; in house provision and contracting in a skilled provider.

Given the risks to Council in establishing a significant new facility it is recommended that Council test the market for an external provider to deliver the learn to swim programme.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS

That the Council:

1. Approves the 'balanced model' for fees and charges.
2. Approves proceeding with a procurement process to identify an external learn to swim programme provider.

Authorised by:

Michele Frey - Director Liveable Communities

Keywords: kiwa pools, learn to swim programme, fees and charges

BACKGROUND

1. Council commissioned a fees and charges analysis to help inform decision-making on the best approach to setting fees and charges for the new Kiwa Pool complex. This will be circulated separately and provides the rationale to conclusions drawn in this report.
2. Currently Council has a fees and charges structure that is overly complex and inequitable. The fees and charge's structure has been developed and modified over a long period of time, reflected in numerous inconsistencies.
3. The new Kiwa Pool complex offers an opportunity to set a new fees and charges structure that is more streamlined and aligns with Councils key assumptions for the complex into the future, as outlined below.
4. The Councils key assumptions in setting fees and charges for the new Kiwa Pools facility are:
 - a. The impact on rates of the new facility must be minimised.
 - b. Fees and charges need to be simplified to make options and choices easier to understand and administer.
 - c. The cost of entry must remain as affordable as possible to encourage regular community use.
 - d. Equitable and consistent charges need to be applied to all aquatic based, junior/youth sports codes.
 - e. Council is committed to improving the water safety skills of Tairāwhiti's young people by improving access and ensuring cost is not a significant barrier to participation.
 - f. Discounts for families, elderly and those with disabilities.
5. To reduce the impact of the new facility on rates it is critical to strike the optimal balance in setting fees and charges to ensure a broad cross section of the community can afford to regularly use Kiwa Pools, whilst also generating sufficient income to minimise the impact of Kiwa Pools on rates.
6. Maximising the utilisation of the pool during opening hours, and by extending those hours, wherever viable, to support new activities and programmes will also be a key focus for the Kiwa Pool management team.
7. Another important consideration for the Kiwa Pools Complex is the learn to swim offering.
8. Until now the learn to swim offering across Tairāwhiti has been provided by external providers. Through the new Kiwa Pool complex Council will have facilities for learn to swim and needs to consider options to run the programmes in this new facility.
9. In order to best determine the recommended way forward for the aquatics service given the new facility development, a Section 17A review of Local Government Act was undertaken. This has informed the recommendations for overall management of the facility and more specifically the learn to swim programme as discussed specifically in this report.

10. Council will retain in-house delivery for the overall management and operation of the facility however it is recommended to test the market for the provision of the learn to swim programme. This will need to be tendered in accordance with Councils procurement policy.

DISCUSSION and OPTIONS

11. Three options for fees and charges for Kiwa Pools have been modelled.
12. **Option one** is the existing Olympic Pool fees and charges. The current approach is very complicated, particularly when compared with other aquatic facilities nationally. Multiple charging options are available and variable rates are applied across different sports codes and users. The current fees and charges take an inequitable approach amongst user groups and have been unduly complex and confusing for the aquatics team to apply. Aquatics staff confirm the current fees and charges are confusing, hard to interpret, which may unintentionally lead to inconsistent charging.
13. **Option two** is a balanced model that proposes a much-simplified approach to fees and charges. Whilst it does propose increases in fees to reflect the higher quality and more diverse service offer provided by Kiwa Pools, the proposed fees remain relatively modest and well below most pools benchmarked nationally. Option two attempts to strike a balance between the tension to make money from the facility to minimise the impact on rates, and Council's social objectives of building community health and wellbeing and improving water safety skills across the community. This option includes:
- a. Consistent and equitable fees and charges across all sports codes.
 - b. Standard discounts (50%) for junior/youth sporting groups and schools. Note: using percentage discounts enables Council to readily review and adjust the percentage discount as required. For example, aquatic facilities in Hawke's Bay apply a 30% discount on lane bookings for long term sports users such as water polo, surf and swim clubs.
 - c. Reduced upfront costs in accessing concession rates for regular users (reduces the impact of cost as a potential up front barrier to participation)
 - d. two heavily discounted family passes to encourage regular recreational use of the facility by families.
 - e. The introduction of business or commercial rates for some bookable spaces to reflect a new potential market i.e., the specialist hydrotherapy suite, the foyer area, and the meeting/family room.
 - f. Continued support by Council of the Swim for Life programme through the ongoing provision of free lane space for participating schools.
14. **Option three** reflects, where comparisons were possible, the average pricing for a sample of benchmarked aquatic facilities nationally. Pricing varied widely across the facilities, reflecting the different communities of interest and the drivers of the various councils.

15. The recommended option is option 2, the balanced option. This represents a pragmatic middle ground position for Kiwa Pools, which can be readily modified by Council as improved information on use of the facility is captured.
16. There are several options available to Council for the provision of a learn to swim programme at the new Kiwa Pools Complex. Officers have considered the two key options being; in-house delivery with an enhanced version of the status quo, or contracting out. Through the Section 17a review these two options were evaluated for their suitability, feasibility and acceptability for Council.
 - a. Suitability: this is the extent to which the strategic opportunity is suitable for Gisborne District Council. It takes into account:
 - alignment to the Council's vision, goals and objectives
 - current council capabilities and the requirement to extend capabilities
 - the opportunity optimises cost effectiveness
 - the potential to secure opportunities and minimize threats
 - whether it creates or capitalises on any competitive advantage.
 - b. Feasibility: this is the extent to which the strategic option is feasible. This involves looking at strengths and weaknesses that arise from an internal analysis and considers:
 - people
 - capital
 - expertise
 - capacity
 - market environment.
 - c. Acceptability: the acceptability of a strategic choice arises by examining the financial aspects and the extent to which the choice fits in with Council and community.
17. After careful analysis of the factors above it is recommended that the learn to swim programme offering at Kiwa Pools be tendered to the market and be run by an external supplier.
18. The two key factors strongly influencing this recommendation are; that there are already strong operators in the market at this time who have a long standing reputation of successful delivery of learn to swim programmes, and Council already has a significant programme of work to ensure the overall success of the Kiwa Pool Complex, without adding further workstreams.
19. While Council would be foregoing some revenue, on balance it is considered a more prudent option to ensure good continuity of service for the community.

ASSESSMENT of SIGNIFICANCE

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

This Report: **Low** Significance

Inconsistency with Council's current strategy and policy

This Report: **Low** Significance

The effects on all or a large part of the Gisborne district

This Report: **Low** Significance

The effects on individuals or specific communities

This Report: **Low** Significance

The level or history of public interest in the matter or issue

This Report: **Low** Significance

20. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT

21. Ngai Tawhiri are partners to this project, including being represented in the Project Control Group overseeing the development of this facility. The Project Control Group have been supportive of the proposed fees and charges through this forum. No further engagement with tangata whenua has been undertaken at this stage.

COMMUNITY ENGAGEMENT

22. No community engagement regarding the fees and charges approach for the new Kiwa Pool Complex has been undertaken at this time. The approach to fees and charges will be consulted on for one month following the outcome of this meeting.
23. The learn to swim programme is already run externally. We propose a continuation of this model subject to a successful tender process. In this regard no external consultation has been required at this stage.

CLIMATE CHANGE – Impacts / Implications

24. The decision about how to offer the fees and charges and learn to swim programme has little direct impact on climate change.

CONSIDERATIONS

Financial/Budget

25. The proposed fees and charges support the achievement of the draft budget. The balanced model proposed, has been developed to achieve the financial targets.

26. The fees and charges analysis (and as shown below in Table 1) includes the forecast level of income, expenditure and rates requirements for the Kiwa Pools first full year of operation. These estimates are consistent with what was provisioned within the 2021-2031 Long Term Plan.

Table 1 Estimated total budget for Kiwa Pools 2023/24

Budget area	Dollars
Projected total income	\$1,679,820
Projected direct expenditure	-\$2,530,457
Net operational cost to run	-\$850,637
Overheads (e.g. payroll, HR, coms), depreciation, insurance, finance charges etc	-740,623
Rates impact	-\$1,591,260

27. The majority of the revenue is made up of admission fees. However, as noted within the fees and charges schedule additional revenue will be from lane hireage (ie sports clubs), programmes/events (eg aqua aerobics), and venue hire.
28. It is important to note, the setting of fees and charges will be a continuous review process. This will be part of the annual review process of Council's fees and charges where a draft document is completed each year, and then released for consultation.
29. Close monitoring of use and careful capture of data over time will enable more informed decision making around fees and charges into the future.

Legal

30. With the development of Kiwa Pools, Council is making a significant change to its aquatic service delivery. Under the Local Government Act 2002 Section 17A, this triggers the requirement for Council to undertake a review of its delivery arrangements to ensure they remain the most cost effective. The Local Government Act Section 17a Review has been undertaken and has informed the recommendations contained within this report.

POLICY and PLANNING IMPLICATIONS

31. The Tairāwhiti Community Facilities Strategic Framework 2018 (the Framework) provides the overarching framework for Council's prioritisation and investment in facilities. It identifies that community facilities, such as the new Kiwa Pools complex, are important contributors in building strong, healthy, and vibrant communities.

32. The Tairāwhiti Aquatic Facilities Plan 2018 (the Plan), which gives effect to the overarching framework, highlights that Kiwa Pools as the regional facility must be fit for purpose, affordable and accessible. The Plan's objectives include that Kiwa Pools as the regional facility must:
- meet community needs where there is a compelling demand
 - be provided in the most cost-effective way
 - meet the needs of the whole region regardless of socio-economic status and ability
 - encourage high levels of use and enjoyment
 - ensure sound management to optimise operational and maintenance costs
 - meet best practice health and safety requirements
 - be available year-round for leisure, learn to swim, fitness and training.
33. These factors have been a key consideration in undertaking the fees and charges and learn to swim reviews.

RISKS

34. The key risk associated with the proposed approach to fees and charges is that Council doesn't obtain the level of use of the facility as predicted and therefore revenue and general performance targets are not met. This will be mitigated through significant promotion of the facility and a varied and interesting programme of activities to drive high levels of use. Good data capture to monitor use patterns will ensure an informed approach to the setting of future fees and charges and ensure any refinements to this are well informed.
35. The key risk regarding the proposed approach to learn to swim is that Council is unable to secure a learn to swim provider that meets the needs of Council. Should this eventuate, Council may need to reconsider options including delivering the service in-house.

NEXT STEPS

Date	Action/Milestone	Comments
August/ September 2022	Notify potential operators of the learn to swim opportunity.	
August/ September 2022	Consultation of Proposed Fees and Charges – Kiwa Pool.	
August - November 2022	Undertake procurement process to identify the market for the learn to swim programme.	



Item not on the Council Agenda 11 August 2022

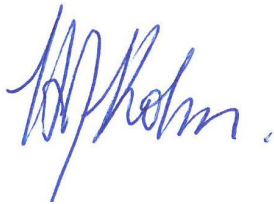
THAT the Council:

Item 1. Considers the following report at its meeting on 11 August 2022:

Attachment 1 to Report 22-97 KIWA Pools – Fees and Charges

- The attachment was not available at the time the agenda was compiled.

Item 2 Recommends that Item 1 be accepted as a late item.



Heather Kohn
Democracy & Support Services Manager



Kiwa Pools Fees and Charges

Non commercially sensitive excerpt
from report

8 August 2022

Author: Alice Heather

1 Kiwa Pools Fees and Charges

1.1 Strategic context

New Zealand has high fatal drowning rates when compared to other Western nations. Despite lockdowns, the provisional preventable drowning toll for 2021 was seventy-four New Zealanders, three in Tairāwhiti. In 2020 Tairāwhiti was in the top three regions nationally for drowning fatalities per 100,000 population.

Consistently, 15–24-year-olds are a significant proportion of the fatalities nationally, with children under four also a notable proportion.

Improving the water safety skills of the Tairāwhiti community, particularly our youngest members, is therefore a priority for Council. Keeping the cost of access low for programmes and activities that build the water safety skills and confidence of our tamariki and rangitahi, such as water-based sport and school learn to swim, are ways in which Council can positively contribute to reducing drowning rates and hospitalisations from water-based incidents in the region.

The Tairāwhiti Aquatic Facilities Plan 2018 provides useful context in determining fees and charges for the new Kiwa Pools. The overarching objective of the strategy is to provide aquatic facilities that are fit for purpose, affordable and accessible. Key objectives include providing for:

- Year-round facilities for social space and water play, learn to swim, recreational swimming, and competitive aquatic activities
- Aquatic facilities in the most cost-effective way, considering whole of life costs so it is financially sustainable for the community
- The needs of the whole region, regardless of socio-economic status, providing safe and healthy recreation space suitable for all physical and intellectual abilities
- High levels of use and enjoyment
- Minimising operational and maintenance cost.

1.2 Cost of Operation

Kiwa Pools is scheduled to open in late March 2023. Its first full year of operation will therefore be 2023/24. The estimated budget for Kiwa Pools for 2023/24 identifies a total cost to rates of approximately \$1.6M. This budget is necessarily conservative as it will take time for the new operation to establish and for community participation to build for the new programmes, services and aquatics-based sports on offer.

The budget summary for 2023/24 is shown in Table 1.

Table 1 Estimated total budget for Kiwa Pools 2023/24

Budget area	Dollars
Projected total income	\$1,679,820
Projected direct expenditure	-\$2,530,457
Net operational cost to run	-\$850,637
Overheads (e.g. payroll, HR, coms), depreciation, insurance, finance charges etc	-740,623
Rates impact	-\$1,591,260

Excluding overheads, the direct cost to operate Kiwa Pools is approximately \$7K per day. These are the costs the Aquatics Manager can directly control (controllable expenditure).

Including overheads, the total cost of operating Kiwa Pools is \$3.27M or approximately \$9K per day. With the estimated revenue generation for 2023/24 of \$1.68M, this equates to approximately 50% cost recovery. Between 50-70% cost recovery is typical for many council-run aquatic facilities. Prior to covid the Olympic pool complex achieved a 33% cost recovery.

With a strong focus on establishing Kiwa Pools as the premier recreation destination in the region, it should be achievable over the next three to five years to improve cost recovery to 60% or better, particularly as initial budget estimates are conservative. For example, through progressively increasing the learn to swim programme to 1000 participants, supporting the establishment of new sports such as canoe polo, and expanding the programme offer with tailored and targeted offerings. In addition, it may be possible to reduce some costs of running the facility, most notably through the addition of solar panels.

To reduce the impact of the new facility on rates it is critical to maximise the revenue generated by the facility. This can only be achieved by maximising the utilisation of the pool throughout opening hours, and by extending those hours, wherever viable, to support new activities and programmes.

The challenge is to strike the optimal balance in setting fees and charges to ensure a broad cross section of the community can afford to regularly use Kiwa Pools, whilst also generating sufficient income to minimise the impact of Kiwa Pools on rates. If fees are too low, the impact on rates will be higher. If fees are too high, a significant proportion of residents may not be able to afford to regularly use the facility and there may be an unnecessary impact on rates due to lower than optimal user numbers.

It is also important that the fees and charges are structured in a way to deliver on key community health and wellbeing priorities. For example, key priorities include:

- Enabling all tamariki in Gisborne to readily access programmes to improve their water safety skills
- Enhancing the active recreation and sporting opportunities for tamariki and rangitahi, particularly over winter
- Family recreational use of the facility.

1.3 Assumptions

In setting fees and charges for the new Kiwa Pools facility the following assumptions have been made:

- The impact on rates of the new facility must be minimised
- Fees and charges need to be simplified to make options and choices easier to understand and administer
- The cost of entry must remain as affordable as possible to encourage regular community use
- Equitable and consistent charges are applied to all aquatic based, junior/youth sports codes
- Council is committed to improving the water safety skills of Tairāwhiti's young people by improving access and ensuring cost is not a significant barrier to participation. It is proposed to achieve this through:
 - Waiving lane hire fees for school learn to swim (Swim for Life) ensuring all tamariki have the opportunity to develop basic water safety skills

- Heavily discounting lane hire rates for schools and aquatics-based sports. This discount rate also recognises:
 - the benefit to the facility of having a core of long term, reliable hirers
 - that regular positive experiences at Kiwa Pools by our young people will help drive increased family visitation and, potentially, increased support for other programmes and activities offered at Kiwa Pools.
- Heavily discounted lane hire rates are not extended to all community groups. The standard rate is already set relatively low when compared to other benchmark facilities to reduce the likelihood cost is a barrier to participation for many residents. Note: this is an example of the tension between making enough money to reduce the impact on rates, whilst still delivering on the desired community outcomes.
- New discounted family rates have been introduced to better reflect the varied composition of whānau groups in Tairāwhiti. This is intended to encourage increased year-round recreational use of the facility by as broad a cross section of families/whānau as possible
- Discounts are provided for elderly and those with disabilities as other relatively disadvantaged groups within the Tairāwhiti community.

1.4 Charging options

Three options for fees and charges for Kiwa Pools have been modelled in Table 2.

Option one is the existing Olympic Pool fees and charges. The current approach is very complicated, particularly when compared with other aquatic facilities nationally. Multiple charging options are available and variable rates are applied across different sports codes and users. The current fees and charges take an inequitable approach amongst user groups and have been unduly complex and confusing for the aquatics team to apply. Aquatics staff confirm the current fees and charges are confusing, hard to interpret, which may unintentionally lead to inconsistent charging.

Option two is a balanced model that proposes a much-simplified approach to fees and charges. Whilst it does propose increases in fees to reflect the higher quality and more diverse service offer provided by Kiwa Pools, the proposed fees remain relatively modest and well below most pools benchmarked nationally. Option two attempts to strike a balance between the tension to make money from the facility to minimise the impact on rates, and Council's social objectives of building community health and wellbeing and improving water safety skills across the community. This option includes:

- consistent and equitable fees and charges across all sports codes
- standard discounts (50%) for junior/youth sporting groups and schools. Note: using percentage discounts enables Council to readily review and adjust the percentage discount as required. For example, aquatic facilities in Hawke's Bay apply a 30% discount on lane bookings for long term sports users such as water polo, surf and swim clubs.
- reduced upfront costs in accessing concession rates for regular users (reduces the impact of cost as a potential up front barrier to participation)
- two heavily discounted family passes to encourage regular recreational use of the facility by families
- the introduction of business or commercial rates for some bookable spaces to reflect a new potential market i.e., the specialist hydrotherapy suite, the foyer area, and the meeting/family room
- continued support by Council of the Swim for Life programme through the ongoing provision of free lane space for participating schools.

Option three reflects, where comparisons were possible, the average pricing for a sample of benchmarked aquatic facilities nationally. Pricing varied widely across the facilities, reflecting the different communities of interest and the drivers of the various councils.



Table 2 Fee options Kiwa Pools

Category	Option 1 – status quo		Option 2 – balanced model		Option 3 – benchmark average		Comment
	Individual entry cost	Upfront pass cost	Individual entry cost	Upfront pass cost	Individual entry cost	Upfront pass cost	
Adult (casual single entry)	\$4.60 (all casual users) \$4.20 (schools, not for profits, concession cards) \$3.70 (frequent users, on application)	N/A	\$5.80		\$7 Range \$5-\$8.10		
Adult 10 pass or smart card entry*			\$5.50/visit	\$55	\$6.10/visit	\$61	
Adult 20	\$3.75	\$75					Rarely purchased
Adult annual pass	\$2.50	\$348.80					Assuming three swims per week, 46 weeks/year. Approximately 40 people currently purchase this pass.
Children & pensioners	\$3.50 (all casual users) \$3.30 (schools etc) \$2.90 (frequent users)		\$4.00		\$4.50		
Child/pensioner 10 pass or smart card*			\$3.50	\$35	\$4	\$40	

* smart cards allow money to be prepaid to a membership card. A discounted rate is automatically applied each time the individual swipes to enter the pool. There will be a one-off purchase cost for a smart card, currently \$3.50.



Category	Option 1 – status quo		Option 2 – balanced model		Option 3 – benchmark average		Comment
	Individual entry cost	Upfront pass cost	Individual entry cost	Upfront pass cost	Individual entry cost	Upfront pass cost	
Child/pensioner 20	\$2.60	\$52					Not a popular option
Child/pensioner annual pass	\$1.70	\$241.20					Assuming three swims per week, 46 weeks/year
Under 2s	Free		Free		Free		
Spectator	\$1.80		\$2		\$2		
Family pass (existing) Up to five, including one adult	\$13.90						
Family pass A – 1 adult and up to 2 children				\$10			
Family pass B – 2 adults up to 4 children				\$20			
Casual aquafit			\$7		\$9 Range \$5.70-\$15		
Aquafit (10 ticket)	\$5	\$50	\$6.50	\$65			\$1 per person extra over discount pool entry for instructor cost
Under 18 sport entry per session e.g. comet, surf, water polo training (smart card)	\$1.20 or \$2.60	-	\$1.50	-	\$2	-	Requires upfront payments on a smart card e.g. \$20-\$50
Learn to Swim	N/A		\$12/class	\$120/term	\$15.50/class	varies	
School learn to swim	Free entry and free lane hire		Free entry and free lane hire		Varies but discounts apply		

Category	Option 1 – status quo	Option 2 – balanced model	Option 3 – benchmark average	Comment
	Cost per lane	Cost per lane	Cost per lane	
Lane hire 25 m/ hour (standard)	\$11.10	\$20	\$20	
Lane hire 25 m/hour (discount for long term sports codes and schools)	Ranges from \$4.60 to \$9.40	\$10	\$12	Propose 50% discount on standard hire rate for schools and long term, regular aquatic sports code hirers
Lane hire 33m/hour (standard)	-	\$30	-	
Lane hire 33m/hour (discount for long term sports codes and schools)	-	\$15	-	50% discount
Lane hire 50m std	\$22.10	\$40		
Lane hire 50m discount	Ranges from \$10.58 to \$18.60	\$20		50% discount.
Moveable floor area (1/4 of pool)/hour (standard)		\$80		
Moveable floor area/hour (discount for regular community groups only)		\$40		50% discount
*LTS/hydrotherapy pool per hour (standard)	-	\$20/third	-	
*LTS/hydrotherapy pool per hour (discount for community groups)	-	\$10/third	-	50% discount

*this is the dedicated learn to swim and hydrotherapy pool in the main pool hall, rather than the private specialist hydrotherapy suite



Category	Option 1 – status quo	Option 2 – balanced model	Option 3 – benchmark average	Comment
	Individual entry cost	Individual entry cost	Individual entry cost	
Hydrotherapy suite (specialist).	-	\$30 for 30 mins	-	Highly specialist suite will be used by DHB and for elite athlete rehabilitation
Hydroslide	\$5.20	\$5	-	Review charge when new hydroslides installed
Dive pool exclusive use per hour	\$73.60 (casual) \$54.90 (school and regular groups) \$37 (frequent groups on application)	\$55	-	
Function/family room (business/corporate)	-	\$30/hour	-	
Function/family room (community use)	-	\$15/hour	-	50% discount
Kiwa foyer (out of hours only) – business/corporate	-	\$250/hour	-	May also include bonds and cleaning fees, depending upon the event.

Notes:

1. The fees and charges for Wellington, Hastings, Napier, Christchurch, Hamilton, Tauranga, Palmerston North, Porirua, Whangarei, New Plymouth, Cambridge and Te Awamutu aquatic facilities were considered in determining average benchmark prices (option 3).



1.5 Recommended option

The recommended option is option 2, the balanced option. This represents a pragmatic middle ground position for Kiwa Pools, which can be readily modified by Council as improved information on use of the facility is captured.

The proposed fees and charges are detailed in Table 4.

Table 4 Recommended fees and charges Kiwa Pools

Category	Individual entry cost	Upfront pass cost
Adult (casual single entry)	\$5.80	
Adult 10 pass or smart card entry	\$5.50/visit	\$55
Children and pensioners	\$4.00	
Child/pensioner 10 pass or smart card	\$3.50	\$35
Under 2s	Free	
Spectator	\$2	
Family pass A – 1 adult and up to 2 children		\$10
Family pass B – 2 adults up to 4 children		\$20
Casual aquafit	\$7	
Aquafit (10 ticket)	\$6.50	\$65
Under 18 sport entry per session e.g. comet, surf, water polo training (smart card)	\$1.50	
Learn to Swim	\$12/class	\$120/term
School learn to swim	Free pool entry and free lane hire \$4/child	
Lane hire 25 m/ hour (standard)	\$20	
Lane hire 25 m/hour (discount for long term sports codes and schools)	\$10	
Lane hire 33m/hour (standard)	\$30	
Lane hire 33m/hour (discount for long term sports codes and schools)	\$15	
Lane hire 50m std	\$40	
Lane hire 50m discount	\$20	
Moveable floor area (1/4 of pool)/hour (standard)	\$80	
Moveable floor area/hour (discount for regular community groups only)	\$40	
LTS/hydrotherapy pool per hour (standard)	\$20/third	
LTS/hydrotherapy pool per hour (discount for community groups)	\$10/third	
Hydrotherapy suite (specialist)	\$30 for 30 mins	
Hydroslide	\$5	
Dive pool exclusive use per hour	\$55	

Function/family room (business/corporate)	\$30/hour	
Function/family room (community use)	\$15/hour	
Kiwa foyer (out of hours only) – business/corporate	\$250/hour	



Participate Gisborne

Submission form

Aug 01, 2022 - Oct 13, 2022

Project: Draft fees for Kiwa Pools

Response No:
1Contribution ID: 531
Member ID:
Date Submitted: Oct 13, 2022, 10:20 AM**Q1 Your name**

Short Text Scott DOBBIE

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Aa per Comets submission. This is a water environment. We need to ensure children are able to survive in the water. Swimming clubs and surf clubs are key to that. Swim training must be affordable.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
2Contribution ID: 530
Member ID:
Date Submitted: Oct 13, 2022, 10:16 AM**Q1 Your name**

Short Text Rebecca Agnes Thompson-Halbert

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I do not agree because:

1. No annual passes for children or adults. Based on this we are looking at increases of up to 49% for students that swim up to 5x per week. Adults that swim up to 5x per week will see increases of over 200%. This is not achievable for many whanau and does not fall in line with Council saying they are "mindful at keeping entry costs affordable".

2. Lane Hireage and Entry Fees: Most Swimming Clubs around the Country hire lanes at a price that Councils set. Usually swimmers from swimming clubs enter the pools under their swimming clubs umbrella and do not pay "extra" entry fees. Under the new fee structure our swimming trainer will be paying lane hireage fees with an extra fee charged to both spectators and swimmers when they walk through the door. That isn't sustainable for the community to pay for (1) charges to the swimming club and (2) charges at the pool entry. This structure needs reviewing.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
3

Contribution ID: 529

Member ID:

Date Submitted: Oct 13, 2022, 10:15 AM

Q1 Your name

Short Text Rebecca Kinsella

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

We are a family of 5, who are, and have been for a very long time, very frequent users of our current Olympic Pool facility. My family visit (individual entries) the pool a minimum of 20 times a week as part of Comet Swimming Club, but we also visit the pool regularly outside of these times. Because of this, we purchase the Annual Year Pass that is currently available. This gives us the flexibility to visit the pool whenever we want, be it for swim sessions, or just recreational use. The current proposed Kiwa Pool pricing does not provide our community with this option. The current pricing would result in an increase of almost double what we currently spend on our annual entry costs to the pool, and this only accounts for the time my family are attending the pool for swimming sessions - any other recreational visits, or further swim sessions would then increase on top of this. This does not support the highlighted consideration that "the cost of entry must remain as affordable as possible to encourage regular community use" the level of this price increase, and lack of year pass option, will only reduce the regular use that our household would be able to utilise the facility. Also detailed above is that "Council is committed to improving the water safety skills of Tairāwhiti's young people by improving access and ensuring cost is not a significant barrier to participation". By not providing this option for pool users who visit the facility a significantly higher number of times per week than most, in order to improve and develop their water safety skills does not support this statement. Ideally by providing the year pass option, at an affordable rate, would encourage more frequent use of the facility, and as a result improve the water safety skills of our young people. We as a family are very excited about the new complex and all the positive impacts it will have on our community, but would like for consideration to be given to those that already support and attend the pool currently, and that this frequent use, by these users, needs to be given more thought in regards to pricing options. Thank you for considering this submission.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
4**Contribution ID: 528**
Member ID:
Date Submitted: Oct 13, 2022, 09:56 AM**Q1 Your name**

Short Text Rau White

Q2 Organisation

Short Text Comet

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 CommentsLong Text Stay under Comet swimming Umbrella. Do not agree on paying as a spectator to support my child.
I travel from Ruatoria every week to get to their swimming.**Q7 Do you wish to present your submission at a hearing in person?**

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
5

Contribution ID: 527
Member ID:
Date Submitted: Oct 13, 2022, 09:14 AM

Q1 Your name

Short Text Anelia Evans

Q2 Organisation

Short Text Comet Swimming Club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I don't think your proposed new fees is realistic and affordable.
Swimming is already an expensive sport and by your new proposed fees you will not be encouraging more swimmers. You need to keep the cost realistic, drop your fees and have more people swimming or keep your fees high and have a brand new pool not being utilized.
Where's your annual fees? (Swim card)

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
6Contribution ID: 526
Member ID:
Date Submitted: Oct 13, 2022, 09:10 AM**Q1 Your name**

Short Text kate hill

Q2 Organisation

Short Text Wainui Surf Club Committee

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Wainui surf club has served the Wainui community since 1937. As Wainui Surf Club our major concerns are to patrol the safety of Wainui Beach. To continue to serve the community, the surf club needs to train and renew lifeguards who have water skills and can swim 400m under 9minutes.

The Wainui Club relies on club members to swim regularly as part of their lifeguard fitness. The club also rents lanes at the Olympic pool for training sessions and for Nippers sessions multiple times per year.

We have the following concerns about the Kiwa pool fees

1. The current fees set out for Kiwa pools does include a \$1.50 fee for U18 swim/surf athletes. However there is no yearly pass option for our over 18 surf lifesavers.

2. Lane fees have also increased 230%, which will significantly increase the costs of hiring the pool.

3. Many of our lifesaving families learn to swim through one of the local swim clubs. The significant increase in lane hire and entry costs, will significantly increase the learn to swim and club swimmer costs at the Olympic pool. Which in turn could decrease swimming ability in the region, decrease the number of lifeguards in the region, and increase the risk of drownings/rescues in the region.

With an increase of costs at the Olympic pool, users may look for other options, such as private pools such Enterprise, which will result in low pool usage and increase costs to the rate payers

Our Suggestions

1. Consider the continued use of a yearly pass for students, and pensioners, and include lifeguards over 18

2. Lane hire has significantly increased (233%). Review lane hire structure, and do not charge entry fee if lanes have been hired

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
7Contribution ID: 525
Member ID:
Date Submitted: Oct 13, 2022, 09:09 AM**Q1 Your name**

Short Text kate hill

Q2 Organisation

Short Text HawkesBay Poverty Bay Swimming

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The HBPB swimming board has recently reviewed the participation figures for the region. Swimming numbers across the country are decreasing and a strategy of SwimNZ is to encourage an increase in numbers. The Swim NZ framework encourages participation in water sports for all. Barriers to swimming include the cost of entry to the pool and the cost for learn to swim and swimming training.

In the Gisborne region where over 50% of the population identifies as Maori, the number of Maori swimming are significantly underrepresented in water sports. For the two Gisborne swim clubs, only 23% (48/207) identify as Maori. Figures for the combined Hawkes Bay/Poverty bay area show 13% (91/672) of swimmers identify as Maori.

There is a concern that the increased prices for the Kiwa pools could decrease the participation of competitive and recreational swimmers in the Tairāwhiti region, in particular Maori participation.

Gisborne's median household income is \$66,000 per annum, lower than the national median of \$80,055. The median Maori income on the East cape is \$49,196. The annual household income is less than \$50,000 for 45% of the population.

The council must remain committed to improving the water safety skills of Tairāwhiti's young people by improving access and ensuring cost is not a significant barrier to participation.

The current fee structure does promote regular use and penalizes the regular swimmer.

If the entry numbers to Kiwa pools decrease, any cost will fall back on the rate payer.

Suggestions

1. To encourage non club swimmers - consider the continued use of a yearly pass for students and pensioners

2. For club swimmers - Lane hire has significantly increased (233%). Entry fees for club swimmers are charged as well as lane hire, which will increase the cost to club swimmers considerably. No charge for entry if there is already lane hire.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
8

Contribution ID: 524
Member ID:
Date Submitted: Oct 13, 2022, 08:58 AM

Q1 Your name

Short Text
Melissa Murphy

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice
No

Q6 Comments

Long Text

I feel some of the increases are a bit high and also I think there should be more concession offers for regular swimmers. With the proposed new rate a family of 2 adults and 2 children would not even be able to benefit from a family pass, I think that should be more in line with other pools and be at a discounted rate, perhaps around \$15, more like some other pools where it would be a discounted rate for 2A and 2-3C with additional children charged at a discounted rate, ie \$2. I disagree with extra charges for children coming for lessons and for the spectators watching them, and worry that adding that to what I am told are heavily increased fees for lane hire for those providers, could lead to kids missing out on lessons due to costs increasing too much, especially for those families with more than one child attending. I would like to see the fees for these groups at a level that ensures that they make the services they provide accessible to as many as possible. Here in Tairāwhiti we are surrounded by beautiful beaches and waterways and we should be encouraging as many as possible to learn to be strong safe swimmers, and reducing, not increasing any barriers to this. I would like to see more options for those wishing to swim more regularly, I think it is unreasonable to expect people to pay \$5.50 each time as the the only possible discounted entry fee. For someone swimming 3 times per week that would amount to \$858 per year - \$358 more than you would pay at Whakatane aquatic centre, who offer a \$500 yearly membership, and \$509.20 more than I was charged here at the Gisborne Olympic pool in October 2020 for a yearly membership (\$348.80). I think more options for discounted concessions, such as 10, 20 or 30 and 50 swims (with the price per swim decreasing with increased number) , and a 6/12 month discounted membership option should be made available, as they are in other pools around the country. Let's ensure that the prices at Kiwa pools make it accessible to all.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice
No thanks

Q8 Day time contact phone

Telephone

Response No:
9

Contribution ID: 523
Member ID:
Date Submitted: Oct 13, 2022, 08:37 AM

Q1 Your name

Short Text Ananda Card

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text That's a huge increase, and why so expensive for kids?! Lane hireage for swim schools needs to be more reasonable too.
Do we want kids to learn how to swim or not? This is not affordable.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
10**Contribution ID: 522**
Member ID:
Date Submitted: Oct 13, 2022, 08:10 AM**Q1 Your name**

Short Text Lizzy Hyland

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Our community is surrounded by beaches and every other house has a swimming pool. As a mother who dosent enjoy swimming, swimming lessons for my four children (4,6,8,11) has been a no brainer. My children have all been learning to swim with comet since 6 months old, they now enjoy swimming for fitness and social inclusion as its with a group of children who are usually at other schools. The comet fees alone are a great expense with such a big family which we make sacrifices elsewhere to be able to afford to learn, if the fee increases as shown I'm not sure I will be able to send my bigger two any longer. A annual or quarterly fee for comet would be a much better option

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
11

Contribution ID: 521
Member ID:
Date Submitted: Oct 13, 2022, 07:42 AM

Q1 Your name

Short Text Suzzanne Barthow

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text With our high rates of drowning and extensive coast line Learn to Swim classes are a must, particularly as most schools no longer teach swimming as part of the curriculum. These increases in your rates mean that not only will it be unaffordable for a lot of families to go to the pools those who wish to have their children enrolled in Learn to Swim classes will no longer be able to afford to do so. Once again here is a activity that will only be affordable to the well off and not the majority of Gisborne people.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
12

Contribution ID: 520
Member ID:
Date Submitted: Oct 13, 2022, 07:28 AM

Q1 Your name

Short Text Amy Diffey

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Hi, I don't mind the proposed fees so much for casual entry, having only 2 children ourselves... however I expect that larger whanau will simply not be able to use the pools.

My biggest concern is that I have 2 children learning to swim and we are already finding the costs of this hard to manage but believe it is essential that kiwi kids know how to swim. Adding another \$1.50 charge for every swim entry increases the cost so much for us, I don't know how we'll manage that.

I also notice a \$2 charge for spectators. This seems excessive for someone who is usually only there to supervise young children and therefore helps with the safety of the pools. The only drag on resources I can see would be the occasional use of the toilet!

I sometimes drop my older child off for Comet and notice many parents do also, which makes an additional charge at the door also difficult to organise unless it can be prepaid through our Comet fees. Sometimes I stay to see their progress, under your new rules at Kiwa that would mean I'd be paying \$3.50 more PER LESSON plus any increases you're making to Lane charges that Comet will have to pass onto us. Your information repeats over and over that the aim is to keep fees as low as possible and access as wide as possible. We're a middle income family, if we can't afford it then most of Tairāwhiti won't be able to either. We have been really looking forward to using the new pools, I hope there is a way to make entry more affordable for regular users.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
13

Contribution ID: 519
Member ID:
Date Submitted: Oct 12, 2022, 11:33 PM

Q1 Your name

Short Text Chrissy

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I have a daughter who swims with comet and price will become more expensive. I also use the pool. Cheaper to go to gym. South Auckland pools are free why can't Gizzy offer cheaper affordable option. They would be used more frequently too I reckon.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
14

Contribution ID: 518
Member ID:
Date Submitted: Oct 12, 2022, 10:48 PM

Q1 Your name

Short Text Alecia ulu

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text There is no Family pass that is beneficial to a family with only 2 kids, if both parents are swimming. shouldn't there be a third option ?

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
15

Contribution ID: 517
Member ID:
Date Submitted: Oct 12, 2022, 10:25 PM

Q1 Your name

Short Text Steph

Q2 Organisation

Short Text Comet

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

My kids currently swim with Comet and from what I am reading the fees for my child to learn to swim is going to be increased dramatically. Also as it stands I do not have to pay to spectate my child during her lesson, she started at The Olympics when she was just 6yrs old, I would not leave my 6 yr old to swim without me spectating. BUT with the new changes for Kiwa I would have to pay to spectate her lesson, I know for many whanau they would have to wait in the car park whilst their child does their lesson. We pay a lot of money for our kids to take lessons with Comet each term, I enjoy seeing where my money's going.
Please reconsider the fee changes, I know if they aren't reconsidered, I'll have to reconsider my child's swimming lessons.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
16

Contribution ID: 516
Member ID:
Date Submitted: Oct 12, 2022, 10:05 PM

Q1 Your name

Short Text Tina Morrow

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Costs are far too high especially for low income and larger families. The fee increases for swimming clubs eg Comet for lane hireage and then charging children/spectators extra is going to decrease the numbers of children learning to swim. How are these higher prices improving access and reducing the barrier for our tamariki being able to learn to swim? Also how is charging spectators going to encourage parents/care givers to stay and look after their tamariki while swimming and not just dropping the children off and using the pool as a "babysitting" programme.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
17

Contribution ID: 515
Member ID:
Date Submitted: Oct 12, 2022, 09:21 PM

Q1 Your name

Short Text Shannon Davidson

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Too expensive and will become out of reach for the people that really need it.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
18

Contribution ID: 514
Member ID:
Date Submitted: Oct 12, 2022, 09:11 PM

Q1 Your name

Short Text Aaron Eastwood

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text the price change for my 1 and 4 year old are an increase from 220 to 310.

from the way I see this price change, they get hit by 3 costs, 1 learn to swim class at \$12 a lesson, 2 comet smart card at \$1.50 a session, 3 spectator at \$2 a visit.

I think it is unacceptable to charge a parent to supervise their child in a learn to swim class.

Gdc must subsidize these learn to swim classes to help our tamariki learn how to swim. this must be accessible to all residents of Tairawhiti. Our Tamariki need to learn how to swim so we do not have any tragedies in our waters.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
19

Contribution ID: 513
Member ID:
Date Submitted: Oct 12, 2022, 09:11 PM

Q1 Your name Michaela Eastwood

Short Text

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

My children currently attend learn to swim classes with Comet Swimming. The proposed fees and charges of the Kiwa Pool Complex would result in a drastic price increase for our swimming lessons. We are currently paying approximately \$220 for both of our children per term, with no spectator fee. With my understanding of the proposed fees and charges, we would be paying over \$300 per term as a family. This estimation includes a spectator fee. As our children are still very young, it is necessary for an adult to attend their swimming lessons to assist them with getting changed and for general safety in and around the pool. These proposed changes would likely make swimming lessons an unaffordable option for us.

I strongly believe that learning to swim is an imperative skill for our tamariki to learn from a young age, especially in the Tairāwhiti region. These proposed fees and charges will likely make swimming lessons unaffordable for a large number of whānau in our region. I personally would find this extremely sad and is something which I am sure our council does not want to occur.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
20

Contribution ID: 512
Member ID:
Date Submitted: Oct 12, 2022, 09:06 PM

Q1 Your name

Short Text Kim Greaves

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text To expensive for the average family.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
21**Contribution ID: 511**
Member ID:
Date Submitted: Oct 12, 2022, 08:56 PM**Q1 Your name**Short Text
Emily Atkins**Q2 Organisation**

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and chargesMulti Choice
No**Q6 Comments**

Long Text

The proposed fees and charges will see a huge increase in costs for whanau wanting their tamariki to be part of a swimming club. This is an essential avenue for our youth in order to build their swimming abilities. Swimming is huge in our community, through sports and recreationally. We are surrounded by rivers and the ocean. A consistent increase in drownings, nationwide, shows there are barriers and issues with swimming in NZ. Whanau already struggle to pay swimming fees and this increase will see numbers drop dramatically. As a result, this will likely see the loss of a loyal local club.

Q7 Do you wish to present your submission at a hearing in person?Multi Choice
No thanks**Q8 Day time contact phone**

Telephone

Response No:
22

Contribution ID: 510
Member ID:
Date Submitted: Oct 12, 2022, 08:47 PM

Q1 Your name

Short Text Anthony Bowden

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Don't agree with Comet having a 233% increase in fees. This cost will certainly be passed onto the family's and will I turn people away from swimming and will be the end of the Comet swim club. Swimming is an expensive sport at the best of times.

Higher fees equals less people swimming which equals less money coming into the complex and less people representing the region at national and international level

There needs to be some common sense applied here,

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
23

Contribution ID: 509
Member ID:
Date Submitted: Oct 12, 2022, 08:22 PM

Q1 Your name

Short Text Timothy Hale

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I don't agree with this increase as it doesn't fall in line with the council meeting on 11th of August, which the Council stated that (the cost of entry must remain as affordable as possible to encourage regular community use) this extra cost per visit of our children plus me and my wife will be basically like being charged twice for the same thing as my children are enrolled in comet.

Furthermore this doesn't translate into (the Council being committed to improving the water safety skills of Tairawhiti's young people by improving access and ensuring cost is not a significant barrier to participation) the statement becomes void.

Families of late are feeling the pinch in the wallet and all this will do is push child water safety skills of the Tairawhiti's young to the wayside.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
24

Contribution ID: 508
Member ID:
Date Submitted: Oct 12, 2022, 08:12 PM

Q1 Your name

Short Text Leigh Morrissey

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I don't think you should have to pay an entry fee for a swim club if they are paying for lane hireage as we will also be paying club fees. I think the charges should be in line with what they are paying now as it will not be achievable to put the prices up to the proposed rates and comet might have to close. This would be such a shame for our community and going against councils wishes of improving water safety skills in the people of Tairawhiti

I think you need to lower fees to make it accessible to the community for people to actually come and use the facility. Maybe \$5 adult entry.

I like the idea of family passes tho and that it saves money when you do it that way

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
25

Contribution ID: 507
Member ID:
Date Submitted: Oct 12, 2022, 08:00 PM

Q1 Your name

Short Text John Moffat

Q2 Organisation

Short Text comet swimming club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The hourly rate needs to go it should be just a hire fee these fees are too high nobody can afford this and you won't have anybody using the pools and there should not be the spectator fee at all this is just money grabbing.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
26

Contribution ID: 506
Member ID:
Date Submitted: Oct 12, 2022, 07:55 PM

Q1 Your name

Short Text Christopher Braybrook

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I feel we are paying to many times and the swipe cards need to stay. Also having to pay to go in and watch my kids train. Also why are we having to pay so much when the council didn't have to pay much for this pool to be built. It's going to be hard on alot of people with these prices

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
27**Contribution ID: 505**
Member ID:
Date Submitted: Oct 12, 2022, 07:54 PM**Q1 Your name**

Short Text Kate Keating

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I don't agree with charging entry fees for kids entering the pools to go to swimming lessons with eg Comet. I am also annoyed at having to pay a spectator fee to watch my kids at the swimming lesson. I would understand paying a spectator fee if I was responsible for my kids while they swimming eg on the weekend outside of swim class.

Comet have said the lane hireage fees will increase 233% on current fees and at these new rates it may mean that they can't afford to have lessons at the Kiwa pools. This would be devastating if this were to occur and is sad. Fees should be dropped to allow swim clubs to continue to use the pools

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
28

Contribution ID: 504
Member ID:
Date Submitted: Oct 12, 2022, 07:36 PM

Q1 Your name

Short Text Michelle Stichbury

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

As a mother of three young girls learning to swim with Comet, i am saddened to see that this may become yet another opportunity ripped from them due to cost. My eldest has just progressed to swimming at the olympics, and the extra cost to the club, her as a swimmer and myself as a spectator are going to cripple what I view as such an important skill to learn in a seaside city. My retired father always looks foward to watching her, and being charged to enjoy his grandchildren while he can is appalling. And am I supposed to leave my four year old twins in the car when she has her lessons? I dont want to pay for them to be there when its a legal requirement. The increase in lane charges to a club that provides such a vital service is disgusting.... these new pools are going to end up under used, which im sure was never the intent on the funding being given.
Dont kill yet another joy for our chilren who have allready missed out on so much these last few years.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
29

Contribution ID: 503
Member ID:
Date Submitted: Oct 12, 2022, 07:35 PM

Q1 Your name

Short Text Rory Grant

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Im concerned that the proposed fee structure has not considered the swimming clubs that use this facility. My whanau is part of Comet Swim Club. This involves tamariki weekly swim school lessons - accompanied by an adult member of our whanau. The implications of the proposed fees and charges are that the term fee for lessons will increase. And there will be an additional cost for each whanau member attending to watch and support. I ask that Council reconsider the proposal so that Comet Swim Club (and others) do not have to pay more than they currently do for lane hireage. And that whanau can accompany their tamariki when they are in the pool facility for their lesson.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
30

Contribution ID: 502
Member ID:
Date Submitted: Oct 12, 2022, 07:33 PM

Q1 Your name

Short Text Elizabeth Herbert

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I have an 11yr old that is a member of the Comet Swim Club. Living in Gisborne, it was important for us to enrol her into swimming lessons, so we know she is confident & safe in the water doing other other activities such as waka ama or nippers.

The current fees we pay each term are reasonably priced compared to what we paid in Auckland. However after reading the proposed pricing structure & fees, im worried about the impact this will have on our daughters swim club fees as well as us - as parents that go to support her during lessons and race events. The way I understand this is that her fees will increase dramatically. Then on top of that, we will need to pay another fee each time she walks through the door or we go through to support/wait for her. We're already having to absorb the cost of inflation amongst an increase in rates, utilities, fuel, insurance premiums etc just because we live in Gisborne. Realistically, any major increases in fees at the pools for us means that swimming lessons become redundant as it will be an expense we will no longer be able to continue paying.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
31

Contribution ID: 501
Member ID:
Date Submitted: Oct 12, 2022, 06:56 PM

Q1 Your name

Short Text R & P Hape

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The proposed fees structure will discourage regular community use, not encourage. The affordable and equitable prices suit the casual facility user, not the regular long term users. To ensure prices are affordable and equitable, offer an annual pass at a reduced rate to cater to the regular long term users. Consideration should also be given to spectators/parents who support their children in learn to swim/swimming programmes. As a region surrounded by water, we should encourage this, not create more barriers with additional expenses on top.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
32

Contribution ID: 500
Member ID:
Date Submitted: Oct 12, 2022, 06:54 PM

Q1 Your name

Short Text S Garrett

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I think the the steep increase in pricing will have a detrimental effect on people and organizations within the Tairawhiti areas ability to access the facility. As a council owned facility the cost of using the venue should reflect the economical status of the community and make it accessible for all sectors of the community.
Peoples mental and physical wellbeing will impacted by their inability to be able to afford using the pool.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
33

Contribution ID: 499
Member ID:
Date Submitted: Oct 12, 2022, 06:43 PM

Q1 Your name

Short Text Cassandra BLUMFIELD

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I disagree with the charges to COMET swim club children. I believe that the swim club children should have free entry. On top of the swimming club fees parents already pay, it makes it really hard to pay the extra entry fees - they add up especially when children are swimming 5-6 times per week.

I also see there is no yearly pass, if the children do have to continue paying entry fees for the swim club, the yearly pass makes a huge difference.

I hope you consider either free fees for swim club children or significantly lower entry fees/ yearly pass. The importance of kids learning to swim and training is a huge priority in our region and many kids are missing out because it is just not affordable. It would be amazing for the GDC to support kids to swim though making it accessible with very low/ free entry fees.

Kind regards,

Cassandra

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
34

Contribution ID: 498
Member ID:
Date Submitted: Oct 12, 2022, 05:59 PM

Q1 Your name

Short Text Carl Shaw

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Those fees will exclude large members of the community. They are outrageous. Shame on you after saying you want to make them affordable.

Maybe get TrustTairawhiti to help the region for once.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
35

Contribution ID: 497
Member ID:
Date Submitted: Oct 12, 2022, 05:53 PM

Q1 Your name

Short Text Philip Benson

Q2 Organisation

Short Text philip benson

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text we must encourage competetive swimming this is were we get our surf life savers from,otherwise who are going to patrol our beachers ???

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
36

Contribution ID: 496
Member ID:
Date Submitted: Oct 12, 2022, 05:25 PM

Q1 Your name

Short Text Desiree

Q2 Organisation

Short Text

Q3 Address

Short Text

Email

Q4

Email

Do you agree with the proposed fees and charges

No

Q5

Multi Choice

As a mum with 3 kids that come to training with comet it is going to end up costing me more than it is now. They need to look at the dynamics of our town and also alot of whanau will stop coming to support their children with swimming if they have to pay to just watch. Think of the what makes up this town and relook at your prices. Also keep the swipe card for the people who are regularly users of the pool it makes life easier

Q6

Long Text

Do you wish to present your submission at a hearing in person?

Q7

Multi Choice

No thanks

Q8

Telephone

e

Response No:
37Contribution ID: 495
Member ID:
Date Submitted: Oct 12, 2022, 05:04 PM**Q1 Your name**

Short Text Sarah

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I have been advised by comet that some of these cost changes will make swimming unaffordable for many. With our community surrounded by water - swimming skills and safety needs to be a priority. Comet is a not for profit club and will most likely not be able to absorb these extra costs, which would result in costs too high for most families to afford.

Concerns/ requirements/suggestions:

**No annual passes for children or adults. Those that have paid for annual passes at the Olympic Pools will be looking at increases of up to 49% for students that swim up to 5x per week. Adults that swim up to 5x per week will see increases of over 200%. This is not achievable for many whanau and does not fall in line with Council saying they are "mindful at keeping entry costs affordable".

Lane Hireage and Entry Fees: Most Swimming Clubs around the Country hire lanes at a price that Councils set. Usually swimmers from swimming clubs enter the pools under their swimming clubs umbrella and do not pay "extra" entry fees. Under the new fee structure Comet will be paying lane hireage fees at a 233% increase, than the current charge. An extra fee will then be charged to both spectators and swimmers when they walk through the door.

Thanks for your time,
Sarah

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
38Contribution ID: 494
Member ID:
Date Submitted: Oct 12, 2022, 05:03 PM**Q1 Your name**

Short Text Te Rangimarie

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Government Funding was recieved to build this complex. Now it seems the cost is now being passed on:

To the local children who use this pool on a weekly basis to learn and compete at swimming.
To Local Youth and adult sports teams who use the complex to train for local, natuonal amd international events.
To the locals who also use weekly as way to keep good health.
To the local whanau who take their families who occupy the complex often during the summer
To the pensioners who come to get the exercise that works for best for them

In all honesty, This funding could have been more beneficial to the locals elsewhere. But now we have this coming, This is a complex for the people of tairawhiti is it not? Yet many wont be able to afford to use it.
Council should be catering to the needs of the locals first.

An idea over summer could be something similar to what splash planet does - pay a season pass for TE TAIR?WHITI LOCALS ONLY. Proof of address and photo is to obtain. This would come at a fair affordable rate - would even make great Xmas presents! It could come as a whanau pass or individual.

Then the outta towners who bring in the "tourism" side of things and boost summertime economy, can pay the higher fee to use the complex casually throughout the boom time.

Other options also, could be for the comet swimmers, other sports teams registered under a club or school to use for training purposes, a keep healthy pass for locals who use regularly throughout the year - even sport Eastland may be able to show some sponsorship towards this. This keep at an affordable rate, these could be sold in 3 month increments?

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
39Contribution ID: 493
Member ID:
Date Submitted: Oct 12, 2022, 04:59 PM**Q1 Your name**

Short Text Karin Mahuika

Q2 Organisation

Short Text School Teacher

Q3 Address

Short Text Gisborne

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text As a teacher who taught in Outer Kaiti for 30 odd years I am very aware that many of our tamariki who showed talent at swimming were from whanau who couldn't afford to have their children coached so they could realise their potential. The proposed costs will mean even more of the children from that community will miss out not only to participate in swimming as a sport but also to become competent swimmers who are water safety savvy. I don't imagine for a moment that these children will be the only ones in the wider community negatively impacted by the proposed fees structure. With the costs of maintaining school pools the number of schools with pools is declining and with it the decline in school learn to swim lessons not only locally but nationally. The proposed fees will potentially contribute further to this decline.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
40

Contribution ID: 492
Member ID:
Date Submitted: Oct 12, 2022, 04:58 PM

Q1 Your name

Short Text Katelyn Grimson

Q2 Organisation

Short Text Comet

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text These prices will not be affordable for many people especially if they are wanting to swim multiple times a week. There is also no yearly swim pass option at Kiwa when this is what most current customers use at the Olympic Pools. The lane hireage prices are unaffordable for local clubs and will discourage family's from swimming. The main goal for Kiwa should be having affordable prices so that we can get as many people swimming and being knowledgeable of water safety as possible.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
41

Contribution ID: 491
Member ID:
Date Submitted: Oct 12, 2022, 04:52 PM

Q1 Your name

Short Text Victoria Robinson

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Im disgusted at the huge increases in pool fee, our tamariki won't be able to afford to swim, learn to swim or enjoy the new pools. How crazy to build a new facility we can afford to go to. Our elderly won't be able to afford to swim anymore. This is absolutely awful..kids won't learn to swim and our drowning rates will continue to rise. Please keep costs down, we are in a recession no one has spare money.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
42

Contribution ID: 490
Member ID:
Date Submitted: Oct 12, 2022, 04:39 PM

Q1 Your name

Short Text TERURU THATCHER

Q2 Organisation

Short Text PARENT AND GRANDPARENT TO YOUNG SWIMMERS

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Costs will be too expensive for regular swimming/training of young swimmers.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
43

Contribution ID: 489
Member ID:
Date Submitted: Oct 12, 2022, 04:26 PM

Q1 Your name

Short Text Paulina McCarthy

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text There should be annual membership options available and lanes for hire should be subsidised for not-for-profit organisations.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
44

Contribution ID: 488
Member ID:
Date Submitted: Oct 12, 2022, 04:22 PM

Q1 Your name

Short Text Shireen Heidari

Q2 Organisation

Short Text Te Whatu Ora Tairāwhiti

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text For many in the community, swimming is their best route to Fitness. As a consultant to Gisborne Hospital in Women's Health, any increase in fees put forward a barrier to this exercise for a large percentage of our community.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
45Contribution ID: 487
Member ID:
Date Submitted: Oct 12, 2022, 04:22 PM**Q1 Your name**

Short Text Richard Leef

Q2 Organisation

Short Text Comet Swimming club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text No annual passes for children or adults. Those that have paid for annual passes at the Olympic Pools will be looking at increases of up to 49% for students that swim up to 5x per week. Adults that swim up to 5x per week will see increases of over 200%. This is not achievable for many whanau and does not fall in line with Council saying they are "mindful at keeping entry costs affordable".

Lane Hireage and Entry Fees: Most Swimming Clubs around the Country hire lanes at a price that Councils set. Usually swimmers from swimming clubs enter the pools under their swimming clubs umbrella and do not pay "extra" entry fees. Under the new fee structure Comet will be paying lane hireage fees at a 233% increase, than the current charge. An extra fee will then be charged to both spectators and swimmers when they walk through the door. Comet would love to absorb these extra costs but as a Not for Profit Swimming Club we need to break even each year. It will be a sad day if Comet, who have been swimming at the Olympic Pools since 1974, are unable to afford the new fees at Kiwa Pools. At this stage that is looking extremely likely.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
46Contribution ID: 486
Member ID:
Date Submitted: Oct 12, 2022, 04:19 PM**Q1 Your name**

Short Text Mel Pipi

Q2 Organisation

Short Text Comet Swimming club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text No annual passes for children or adults. Those that have paid for annual passes at the Olympic Pools will be looking at increases of up to 49% for students that swim up to 5x per week. Adults that swim up to 5x per week will see increases of over 200%. This is not achievable for many whanau and does not fall in line with Council saying they are "mindful at keeping entry costs affordable".

Lane Hireage and Entry Fees: Most Swimming Clubs around the Country hire lanes at a price that Councils set. Usually swimmers from swimming clubs enter the pools under their swimming clubs umbrella and do not pay "extra" entry fees. Under the new fee structure Comet will be paying lane hireage fees at a 233% increase, than the current charge. An extra fee will then be charged to both spectators and swimmers when they walk through the door. Comet would love to absorb these extra costs but as a Not for Profit Swimming Club we need to break even each year. It will be a sad day if Comet, who have been swimming at the Olympic Pools since 1974, are unable to afford the new fees at Kiwa Pools. At this stage that is looking extremely likely.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
47

Contribution ID: 485

Member ID:

Date Submitted: Oct 12, 2022, 04:18 PM

Q1 Your name

Short Text Jody Wintringham

Q2 Organisation

Short Text Comet swim club parent

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

I feel like the fees are unaffordable. I will probably choose to swim in the sea instead. I'm a single mum to a toddler, he's been doing water confidence at the Olympic pool and now Elgin School, after the Olympic pools proved unreliable. I'm also a full time student, and I struggle to afford the \$110 a term I currently pay, but I feel it's important to learn water safety and to swim early on, something I didn't learn until I was around 12. And now at Kiwa I would have to pay close to \$10 I guess for my toddler to swim. He's 2 now, so he doesn't go free, and I guess you won't consider me a spectator as I need to get into the water with him. I'm only there to hold him up and stop him going under, I don't get to swim at all. So I think it should be under 4 swim free, spectators with older children who therefore don't need to go into water are free. Spectators with child under 4 pay \$1.50 as they do go into the water, but they don't actually get to swim so no way they should pay full price.

And you need to have a student price and concession ticket. There are actually a lot of students in town, at EIT, studying by correspondence, and I think the fee structure needs to reflect this. Should be less than a pensioner pays, as students generally have a high level of debt mounting up, and if they're lucky enough to get an allowance, it's nowhere as much as the pension. As a born again student I'm still trying to pay off a mortgage, something most pensioners don't have. I actually don't think most pensioners require a concession, my 74 year old mother who retired at 65 is quite comfortable. And with KiwiSaver now a thing, it's even less pensioners will need to worry about money. So I think student concession is much more important than pensioner concession, and should be at least 50c lower.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
48

Contribution ID: 484
Member ID:
Date Submitted: Oct 12, 2022, 04:06 PM

Q1 Your name

Short Text Daiminn Kemp

Q2 Organisation

Short Text Parent

Q3 Address

Short Text

Q4 Email

Email **Do you agree with the proposed fees and charges**

Q5 No

Multi Choice

Comments

The price increase robs our children of first class swimming and life lessons. We have been members of Comet Swim Club for 15 years. Comet is whanau, they have attributed to our tamariki success in life and provided the necessary mindset in overcoming adversity. Increasing Comets costs at Kiwa pools will surely have a detrimental effect in the community of Turanganui A Kiwa.

Q6

Long Text

Do you wish to present your submission at a hearing in person?

No thanks

Q7

Multi Choice

Day time contact phone**Q8**

Telephone

Response No:
49Contribution ID: 483
Member ID:
Date Submitted: Oct 12, 2022, 04:05 PM**Q1 Your name**

Short Text Veronika Lambert

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text First of all, Im very much looking forward for my kids to use the new Kiwa pools. I myself am unfortunately very sensitive to chlorinated water and can only swim in saltwater pools and have to miss out.

The reason I am writing today is, that my children are swimmers at comet swim club and it came to my attention, that the new fees do not favor comet in the way it does now. In order to keep up with the new fees comet will have to increase the cost for swimming lessons and we as customers will have to pay on top of that to enter the complex. This is not affordable for a family with more than one child.

My children, as many other kids in Gisborne, are at the beach all year round. To be save in the ocean they need to regularly swim and be trained by a professional trainer, otherwise they will panic if they get into an unsafe situation. Having two children do swimming lessons all year round is already expensive, and Im sure many families are already not able to afford it. With the fees for the kiwa pools increasing, we will be another one of these families. Therefore, I urge you to reconsider the fees in regard to swimming clubs, and comet in our case.

Also, an affordable annual swimming pass for children, adults and seniors should be reconsidered.

Kind regards

Veronika Lambert

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
50

Contribution ID: 482
Member ID:
Date Submitted: Oct 12, 2022, 03:52 PM

Q1 Your name

Short Text Tereza Kalinova

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I think there should be a separate better package for the swimming schools as this will raise the club fees quite a lot. I would also expect to see discounted fees for lifeguards. I do realise the current fees are quite cheap but that is how me and so many others can afford to go swimming regularly. I personally swim twice a week with Comet and in summer months add another training by my self to keep fit as I am a surf lifeguard. With the increase of these fees, I would have to consider if that is something I can keep doing and it won't be just me.
Maybe at least consider special packages for lifeguards as the region does need good fit lifeguards and we are all doing it to give back to our community.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
51Contribution ID: 481
Member ID:
Date Submitted: Oct 12, 2022, 03:30 PM**Q1 Your name**

Short Text frederik pauwels

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The list is long why the fee structure is not acceptable: there are no year access cards, the individual prices are up, concession cards are limited, line hire is very increased. This is counter all policies set out by the council itself to lower the threshold for people to access the facilities, increase water safety , specifically amongst the part of the population which may not have easy access to pool facilities and swimming lessons. Frankly with such policies, you may as well leave to old pool in place for the whole of tairawhiti to enjoy rather than have a small group of people use a new pool.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
52

Contribution ID: 480
Member ID:
Date Submitted: Oct 12, 2022, 03:27 PM

Q1 Your name

Short Text Greg Meade

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The fees proposed have been put together by a consultant who has no understanding of Tairāwhiti demographics and has not allowed for the low eco status of our region. Tairāwhiti are ranked 60th out of 67 authorities on the NZ Deprivation list says it all.

The fees suggested also will seriously endanger the continuation of sports clubs (Not For Profit) who contribute immensely to the Health and Wellbeing of the Community.

I would like to know how much has / is being paid to the consultant on this project???

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
53

Contribution ID: 479
Member ID:
Date Submitted: Oct 12, 2022, 03:23 PM

Q1 Your name

Short Text Simone Bub

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Unaffordable for comment swimming club.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
54

Contribution ID: 478
Member ID:
Date Submitted: Oct 12, 2022, 03:17 PM

Q1 Your name

Short Text Rocky Monika

Q2 Organisation

Short Text Comet swim club family

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The increase in fee's will affect our local swim clubs significantly and may affect their ability to continue, especially those who have multiple children within the club, my children learn to swim with Comet, and I find this is vital for our region which is surrounded by ocean and rivers. Even with the the current Olympic prices I can only afford for my daughter to attend once a week.

With current proposed prices it will be unaffordable for many members & clubs to continue swimming. Please review Annual passes and lane hireage entry fee's for Not for Profit Swimming Clubs

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
55Contribution ID: 477
Member ID:
Date Submitted: Oct 12, 2022, 03:10 PM**Q1 Your name**

Short Text kate hill

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Our family are part of Comet swim club, Wainui Surf club and are regular users of the Olympic pool

I am concerned that the increased fees will make swimming elitist. Swim club fees will have to significantly increase due to the lane hire costs. Numbers in swimming may decrease. Less swimmers means fewer people who can become life guards on our beaches, and more drownings/rescues.

We need to have annual passes for children and adults at a reasonable cost. Swimming to maintain fitness for life guards is essential.

Lane Hireage and Entry Fees: Most Swimming Clubs around the Country hire lanes at a price that Councils set. Usually swimmers from swimming clubs enter the pools under their swimming clubs umbrella and do not pay "extra" entry fees. Under the new fee structure Comet will be paying lane hireage fees at a 233% increase, than the current charge. An extra fee will then be charged to both spectators and swimmers when they walk through the door. Comet would love to absorb these extra costs but as a Not for Profit Swimming Club we need to break even each year. It will be a sad day if Comet, who have been swimming at the Olympic Pools since 1974, are unable to afford the new fees at Kiwa Pools. At this stage that is looking extremely likely.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
56

Contribution ID: 476
Member ID:
Date Submitted: Oct 12, 2022, 03:07 PM

Q1 Your name

Short Text Bess Halley

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Most of the fees seem fair and reasonable. The matters I disagree with are:

1. There is no option for an annual membership fee/annual pass for regular learners/athletes or competitive swimmers.
2. The fee for lane hire for clubs like Comet are too high and will result in membership fee increases which could see less tamariki taking Learn to Swim classes due to cost barriers.
3. The extra charge for swimming club members to enter the pools on top of the Club's Lane Hire fee will quickly add up and make swimming an expensive sport to get into. Also, as a parent of children who swim with Comet, it will be an administrative burden to have to arrange payment every time your child enters the pool. It may also cause time delays and queues when children are trying to get to a lesson on time. Surely there's an easier way, such as an annual membership fee/pass.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
57

Contribution ID: 475
Member ID:
Date Submitted: Oct 12, 2022, 02:53 PM

Q1 Your name

Short Text Michelle Hughey

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The fee structure will be unaffordable for many wh?nau. It will discourage swimming learners, competitive swimmers and casual swimmers alike. It will only serve the wealthiest users in our region.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
58

Contribution ID: 474
Member ID:
Date Submitted: Oct 12, 2022, 02:49 PM

Q1 Your name

Short Text Jessica Brown

Q2 Organisation

Short Text Comet swim club family

Q3 Address

Short Text Gisborne

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Increase in fee's which will affect for our local swim clubs are significant and may affect their ability to continue. My children learn to swim with Comet, and this is vital for our region which is surrounded by ocean and rivers. With current proposed prices it will be unaffordable for many members & clubs to continue swimming. Please review Annual passes and lane hireage entry fee's.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
59Contribution ID: 473
Member ID:
Date Submitted: Oct 12, 2022, 02:47 PM**Q1 Your name**

Short Text Rochelle Somerton

Q2 Organisation

Short Text Comet Swimming Club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Submission to Gisborne District Council regarding Kiwa Pools Fees and Charges

Comet would like to present our submission at a hearing in person.

1. Comet are against the abolishment of the Annual Entry Pass.

- Gisborne is a low socioeconomic area with a population of our entire region being approximately 50,000. New pool charges have been modelled from other regions from higher socioeconomic areas and larger populations.

- Economy of scale – increased charges (especially no annual pass) will keep regular swimmers away. With no annual pass being available entry fees for a child/student swimming regularly 5x per week (48wks per year) will increase by 49%. Adult entry fees for a regular swimmer at 5x per week will increase by 278%.

- Entry Fees: when looking at fees around the country, specifically like Tairāwhiti in size and socioeconomic demographic, we investigated Whanganui Splash Centre which is a Council owned pool opened in 2008. Their charges are cheaper, and they have a yearly membership for individuals and whānau making swimming more accessible to our everyday users.

Please consider adding an Annual Pass to the Fee/charges structures for Kiwa Pools.

2. Comet do not support the proposed Lane Hire charges.

- Under the proposed Lane hire charge of \$10 for 25/hour Comet would incur a 233% increase in charges if we were to keep our current bookings.

- Club swimmers: Under the new fees/charges swimmers will be paying an entry fee of \$1.50 (decrease of 84c) however, lane hireage will increase by 233% and a coaching fee is also charged. Booking lanes is supposed to be an incentive both financially and allows for efficient planning on both sides. However, if Comet were not to book lanes and swimmers paid an entry fee it would cost the Club and therefore swimmers around \$65k less per year. It would not guarantee lanes but how many public swimmers would want to stay in a lane if six club swimmers hopped in to join them.

- Comet is a Not for Profit Organisation that has been operating since 1958. There seems to be a misconception within Council that Learn to Swim is a cash cow. It does bring in income and we have a very successful LTS School here. We pay our employees a living wage, fees are reasonable so it is assessable to all, we fund/discount many swimmers who cannot afford to swim. Our successful Swim School allows our squad programme to run successfully with Nationally Qualified Coaches and for swimmers swimming with us, we keep fees as low as possible so that it is a sport that can be enjoyed right through to adulthood and is affordable for whānau. An increase of 233% has the potential to take that away and only accessible to a small demographic of our community.

- Grant funding to pay for 233% increase – it was suggested by Xanthe Consultant Alice Heather to apply for Grant Funding to pay for increased pool/lane hire fees. We do not believe this is a sustainable business model. If funding is not granted increased charges will go back on the swimmers and whānau.

- Justification of having a nice new pool is not entirely relevant for such massive increases. The cost of running our current leaky, semi outdoor, poorly heated pool could possibly be more than the new complex. Especially considering the \$900k of

solar panels going into Kiwa Pools. Hopefully solar heating feeding back into the grid has been considered with the fee charges.

Comet would like the Council to consider further discounts for Lane hire for the heavy user's or alternatively, Comet would like the ability to negotiate a lane hire booking and costs, as we have previously done.

3. Comet do not support the proposed fee structure for School learn to swim.

- Swim for Life Tairawhiti is a Trust that was set up in 2015. Comet were instrumental in the setting up of this Trust and running it for the first year whilst we waited for the Trust to be officially recognised and set up. Comet is one of 2 providers providing 10 swimming lessons per year to 3000 local school aged tamariki, that may otherwise be unable to afford swimming lessons. In the past we have paid lane hireage of \$6.70 per hour with no charge for swimmers at the door. Under the new fees "School learn to swim" it looks like they will be charged \$4 per swim which will make this programme unaffordable for our community.

Comet request that the Swim for Life Tairawhiti programme be able to continue as it currently does, with free entry for Swimmers and Comet hire lane space to run the programme rather than a flat fee per student.

4. Clarification on other fees and charges.

There is currently not enough information for Comet. Clarification around some charges ie spectator fees especially swimming parents, LTS fee of \$12, School LTS free pool entry/lane hire – but costs \$4 per child for Comet to make a submission on these areas.

In summary:

Comet believe that Annual Passes should be reinstated. Regular swimmers need to be looked after the same as family passes.

If lane charges remain the same (we would like to see a reduction) we encourage that the extra charge for swimmers to enter the pool and the fee for spectators needs to be removed. This would be inline with most Club swimmers around the Country. Ie Whakatane, Whanganui and the new Hawkes Bay Pool. Grant funding is never a "given" to pay for Lane Hireage.

Swim for Life Tairawhiti Fees need to reflect why the Trust was started in Tairawhiti. This is to help lower decile schools and students that would otherwise not have access to swimming lessons.

Council should be working to encourage swimming and Learn to Swim as per the Aquatics Plan. A 233% increase will not encourage only hinder this plan.

In reflection to the engagements held with providers/consumers/community members early in the consultation period of Kiwa Pools, it was evident that Kiwa Pools needed to provide a whanau centric space and an environment reflecting our population. We see that the current fees of entry expected of whanau is unrealistic and puts more barriers in place for our whanau to access this space that was created for this very reason or hauora.

Our population is roughly 50% M?ori who are also at the deficit end of poverty. This is not reflected in the costs associated to access Kiwa Pools. M?ori have the highest rate of obesity, diabetes, addictions, suicide/mental health – to name a few. Kiwa Pools which could provide a space of wellbeing, with the proposed fees, it will be harder for them to access with entry being unaffordable for an average M?ori wh?nau. This adds to the inequity for M?ori and will instead increase the poverty within our region.

Thank you for taking the time to read our submission and we look forward to presenting it in person.

Yours in swimming,

Rochelle Somerton
Manager
Comet Swimming Club

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice

Yes please

Q8 Day time contact phone

Telephone

Response No:
60

Contribution ID: 472
Member ID:
Date Submitted: Oct 12, 2022, 02:44 PM

Q1 Your name

Short Text Jill Donald

Q2 Organisation

Short Text Comet Swimming Club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text We have 2 grandchildren that attend swimming lessons at the Olympic Pools. Our mokopuna are brought in to Gisborne once every week for their lessons. Swimming is part of their school curriculum as well as safety in the water been taught. With the cost of living rising everyday and fuel hikes, the proposed council charges for the new pool complex most certainly won't be an option for our mokopuna. Comet provides an awesome learn to swim program if cost to do this is going to spiral out of our weekly budget then swimming lessons will no longer be an option for our mokopuna

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
61

Contribution ID: 471
Member ID:
Date Submitted: Oct 12, 2022, 02:40 PM

Q1 Your name

Short Text Katrina Connelly-Maynard

Q2 Organisation

Short Text Comet swimming club. Parent.

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I stand with Comet Swimming club.
I do not agree with your charges.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
62

Contribution ID: 470
Member ID:
Date Submitted: Oct 12, 2022, 02:33 PM

Q1 Your name

Short Text Halayna

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The fee increase is not equitable for everyday users at the Kiwa pools. The proposed fees have be developed without considering Gisbornes demographic or population of users for the facility. Scales of economy should be considered as the more users than the less it should cost. These prices are not sustainable for everyday users and will stop certain demographics of people from swimming. Well being for all community members of Gisborne

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
63

Contribution ID: 469
Member ID:
Date Submitted: Oct 12, 2022, 02:27 PM

Q1 Your name

Short Text Ana Marriott

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Kia ora,

These fees will impact our clubs and whanau making Kiwa Pools unaffordable for many.

My main concerns.

Annual passes for children or adults. Increases of up to 49% for students swimming up to 5x per week; and over 200% for adults that swim up to 5x per week.

This is not achievable for many whanau and does not fall in line with Council being "mindful at keeping entry costs affordable".

Lane Hireage and Entry Fees.

Most swim clubs in NZ hire lanes at a price that Councils set. Club swimmers enter the pools under their club and do not pay additional lane or entry fees.

It will make Kiwa Pools unaffordable for many members to swim at the new complex and deter many others from joining.

Confidence in water safety is something all in our region need!!!!

Additionally, as not for profit our local clubs cannot be expected to absorb these additional fees.

At the council meet August 11th, council said the cost of entry must remain as affordable as possible to encourage regular community use and, sighted a commitment to improving the water safety skills of Tairāwhiti's young people by improving access and ensuring cost is not a significant barrier to participation.

With this proposal the above promises are nothing but hot air.

Nga mihi.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
64

Contribution ID: 468
Member ID:
Date Submitted: Oct 12, 2022, 02:27 PM

Q1 Your name

Short Text Kelly-Ann Kemp

Q2 Organisation

Short Text Comet Swimming Club

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text We are locals who pay rates and part of being a rate payer we have always accessed the perks provided to us by the council for paying our annual financial contribution to the council. We have always supported our local pools and proactively been annual members who have pumped finance into the Olympic Pools. Our tamariki do swim and believe it is a necessity as we are a region surrounded by water and we ensure that our tamariki have the skills to survive in the water.

To increase fees for access to the Kiwa pools will affect whanau immensely. Fee increase will cause out local community, whanau and their tamariki to not utilise the Kiwa pools; you will only have the wealthy community of Gisborne utilizing the pools. By the Gisborne District Council supporting this intentional plan to increase fees, the council then is also an enabler to on going issues of division by the council to cater for the wealthy community of Gisborne and forcing our impoverished community to take the risks of utilizing the polluted oceans and rivers for swimming environments.

I think its an insult to our community for your pools to carry the tipuna names they have been tokenistically titled, as those tipuna would never have treated their mokopuna in such an excluded way.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
65

Contribution ID: 467
Member ID:
Date Submitted: Oct 12, 2022, 02:25 PM

Q1 Your name

Short Text Michelle Fraser

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
66

Contribution ID: 466
Member ID:
Date Submitted: Oct 12, 2022, 02:25 PM

Q1 Your name

Short Text Sam Stewart

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The proposed fees for Kiwa Pools are a huge increase that will make swimming in our community unaffordable for many of our whanau. An increase in excess of 200% for lane hire for Comet Swimming Club is ridiculous! In our community it is vital our Tamariki and Rangatahi have the ability to access affordable swimming lessons that will potentially save lives when swimming at beaches and pools in our region. Comet are not for profit and are passionate about providing equitable swimming lessons for all. The new pricing for Kiwa pools will mean the excessive costs will be passed on to whanau swimming fees. My daughter has made huge progress with Comet which gives me comfort going into summer. Swimming is a priority for me as a parent and the affordable costs for lessons with Comet have made it possible. As a single mum the huge price increases at Kiwa pools would make it likely I would be unable to afford swimming for my daughter.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
67

Contribution ID: 465
Member ID:
Date Submitted: Oct 12, 2022, 02:23 PM

Q1 Your name

Short Text Linda Kijowski

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I disagree with the fees and believe they're too high for Tairawhiti . The majority of Tairawhiti families are struggling as it is with high living expenses and high unemployment rates. Tairawhiti is so overdue for a new pool complex and I personally believe that the new Kiwa pools will be a popular place for our Tairawhiti whanau to frequent often. It would be an absolute shame that some whanau wouldn't be able to afford to frequent the pools because of the cost. The Kiwa pools should be accessible to all so please lower the price on everything.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
68

Contribution ID: 464
Member ID:
Date Submitted: Oct 12, 2022, 02:18 PM

Q1 Your name

Short Text Kylie Johnson

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The fees are way too high, people won't want to come use your facility because they won't be able to afford it, start with low fees see how it all works get people through the door for the first year, then review prices on a yearly basis,

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice Yes please

Q8 Day time contact phone

Telephone

Response No:
69

Contribution ID: 463
Member ID:
Date Submitted: Oct 12, 2022, 02:07 PM

Q1 Your name

Short Text Sharon Dunn

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Entry fees should be affordable from people from every socio economic class. A large portion of tamariki in Tairawhiti would be excluded from using the pool due to the cost.

Devices etc have made tamariki and adults less active. Ensuring the cost to swim is reasonable will assist in the health statistics in Tairawhiti improving. As a community facility, all citizens of Tairawhiti should have access to the facility - not just those who can afford to pay.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
70

Contribution ID: 462
Member ID:
Date Submitted: Oct 12, 2022, 02:06 PM

Q1 Your name

Short Text Pomolive Kutia

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text It's disgusting, come on 44
Million dollar complex, more debt for Gisborne community to pay for.
This is by no means unfair to clubs and or public.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
71

Contribution ID: 461
Member ID:
Date Submitted: Oct 12, 2022, 02:00 PM

Q1 Your name

Short Text Christopher Slater

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The fee that I have the biggest concern is a spectator having to pay to enter the facility. There are many in the community who attend swimming lessons at the Olympic Pool with their parents/grandparents/carers spectating. To charge for someone to go and watch their son/daughter/granddaughter get swimming lessons will lead to poor outcomes. A lack of connection and interest between the spectator and swimmer. The spectator will have to pay to watch proud moments or simply chose not to leaving everyone poorer for it. Many of the concerns in the community is a lack of connection and engagement and making people pay to enter as a spectator is another barrier to making connections and engagement. You will get situations where spectators will sit in their car rather than paying the fee to enter. A community pool without spectators is not community at all.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
72

Contribution ID: 460
Member ID:
Date Submitted: Oct 12, 2022, 01:56 PM

Q1 Your name

Short Text Rose Faber

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Learn to swim? Is this comet swimming club price?
If not how does the price effect the club and as a parent for two children swimming through this club will this be affordable for my kids to continue to swim with the club in the future?

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
73

Contribution ID: 459
Member ID:
Date Submitted: Oct 12, 2022, 01:54 PM

Q1 Your name

Short Text Jenna Burlace

Q2 Organisation

Short Text N/A

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Those of us with children in swimming clubs (i.e. Comet) should not need to pay an extra entry fee on top of the swimming club lane hireage cost. In a place like Gisborne it is important for all children to learn to swim and be strong & confident swimmers - it would be untenable for Comet to face a 233% increase to their current charge and for this to be passed on to parents along with an extra spectator/ swimmer fee for each swimming lesson. Many whanau would struggle to keep their children enrolled with these extra costs and Comet is unable to absorb these costs themselves.

There should also be annual passes for both children and adults. Having fit and healthy children and adults benefits our community and ultimately saves money for NZ healthy later on. An affordable annual pass means more people will be able to afford to access the new pool regularly.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
74

Contribution ID: 458
Member ID:
Date Submitted: Oct 12, 2022, 01:54 PM

Q1 Your name

Short Text Glynis Stewart

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I am a grandmother with 2 young grandchildren in my care and love to take them to the pool if the fees go up this amount it will make it unaffordable to attend

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
75

Contribution ID: 454

Member ID:

Date Submitted: Oct 11, 2022, 05:30 PM

Q1 Your name

Short Text Dale Johnson

Q2 Organisation

Short Text Swimming New Zealand

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

Kia ora,
From Swimming NZ's perspective, we are really conscious of making swimming for life, swimming for life accessible and affordable for everyone. With my role being Head of Participation & Events, we are working on making swimming a sport and recreational activity that caters for everyone at all levels of ability. As part of my feedback as a steering group member for the ongoing National Aquatic Facility Strategy review, two of the biggest challenges our swimming clubs (and sport) are facing are the cost to participate and access to pools/lane space.

From reviewing the proposed fees and some quick calculations, we have noticed that for clubs (regular users) to hire the pool has increased 233% for lane hireage compared to the previous year for the same lane space previously utilised, totalling around \$76,000 per annum. Whilst I greatly appreciate the cost of running facilities, and the cost to build, ultimately these costs will be passed on to the participant and their whanau. With accessing pools already more expensive than accessing the local recreation reserve for sports such as soccer, rugby or netball, this increase will continue to make participation in our sport more restrictive for many families. I'm aware that the Gisborne region has a low socioeconomic segment in the population, and we want to reduce barriers to participation by helping families access swimming clubs and to utilise the pool.

Recommendations:

1. Review the costs associated to clubs (regular users) across the year so the participant doesn't need to find additional funds to participate
2. Consider dropping the requirement to pay for lane hire and then each participant being charged an entry fee. This double-dipping would assist reducing the cost for regular participants.

Given I'm based in Auckland, I'd be more than happy to elaborate/present my submission on a Zoom meeting if you would like. Please feel free to reach out if you have any other questions. I would invite the opportunity to help reduce barriers to participation in the Gisborne region (and the rest of the country).

Nga mihi nui,
Dale Johnson
Head of Participation & Events - Swimming New Zealand

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
76

Contribution ID: 451
Member ID:
Date Submitted: Oct 10, 2022, 10:45 AM

Q1 Your name

Short Text Lee McKay

Q2 Organisation

Short Text GDC

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text I think the fees are fair, especially the family of 6 fee.
Kiwa is going to be a fantastic facility for Tairawhiti.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
77

Contribution ID: 450
Member ID:
Date Submitted: Oct 08, 2022, 01:11 PM

Q1 Your name

Short Text Robert Jan Bos

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Will there be an annual pass along similar lines to the one currently in operation?

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
78

Contribution ID: 448
Member ID:
Date Submitted: Oct 05, 2022, 08:18 PM

Q1 Your name

Short Text Dave Hadfield

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text I can take my three moko's to the pools for the whole day for \$20.
Ok I might have to spend more for ice creams at the cafe but a great place to enjoy with family.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
79

Contribution ID: 447
Member ID:
Date Submitted: Oct 01, 2022, 11:00 AM

Q1 Your name

Short Text Diane Taylor

Q2 Organisation

Short Text Sutsey Swim Group

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I would like the Council to consider incentives for swim groups especially workers. Swimming is an activity I and others enjoy as part of maintaining our fitness, health and well-being. On average I currently swim upto 3 times a week first thing in the mornings. 3 x 52 weeks or upto 156 swims per year.
Sutsey's Swim group is well attended, welcoming and of great value. I would like to see this group continue to utilise the new Kiwa community facility.
I would like GDC to give consideration to accommodating a monthly, or other similar pass, that is reasonably priced and covers the cost of both entry and lane usage. Please be rest assured that I appreciate the need for entry fees to be increased. I am only asking for a fair and reasonable deal and one the can easily be administered.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice Yes please

Q8 Day time contact phone

Telephone

Response No:
80

Contribution ID: 425
Member ID:
Date Submitted: Sep 23, 2022, 08:02 PM

Q1 Your name

Short Text Greg Galley

Q2 Organisation

Short Text Retired

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Annual subscription paid in advance for a all year swim pass for regular users such as senior citizens. \$30 a week is difficult for pensioners to fine at \$3.50 per swim if using pool daily too maintain good health.
Having been a regular swimmer over last few years have always paid in advance. Council should continue with this which creates good cash flow swimming or not. Garrantee income not refundable.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
81

Contribution ID: 421
Member ID:
Date Submitted: Sep 23, 2022, 06:21 AM

Q1 Your name

Short Text Kait Bond

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I agree with some of the changes, however, as an annual pass payer who uses the pool often 4-5 times a week, I think there should still be an annual fee, maybe \$400. I think it would be awesome to continue this as an option as it allows those of us who love swimming to swim as much as want. For those who love swimming and do it multiple times a week, it actually hurts not having an annual pass while you should be promoting swimming

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
82

Contribution ID: 410
Member ID:
Date Submitted: Sep 22, 2022, 08:51 AM

Q1 Your name

Short Text Jane Luiten

Q2 Organisation

Short Text Regular swimmer

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I would like to see an annual pass, or larger concession (than proposed 10 swims), for regular swimmers. Swimming is an important part of my well-being and fitness. I currently swim there three times per week. Something similar to the fee structure Enterprise offer would be more equitable and encourage regular use

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
83

Contribution ID: 401

Member ID:

Date Submitted: Sep 20, 2022, 02:36 PM

Q1 Your name

Short Text Steve Webb

Q2 Organisation

Short Text na

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Kia ora, and thank you for the opportunity to make a submission. I am happy with the rates proposed - I believe they are very favourable in comparison with many other pools, but am disappointed (and concerned) that no annual membership option is available - and the response to my Facebook question about this from GDC said "no plans at this stage for an annual membership fee." The Olympic Pool currently does have an annual membership option, and (from my observation of cards being swiped, especially with the 6am swimmers) is favourably utilised by the frequent-users of the pool. (I acknowledge I am one of these people.) The advantage for we frequent-users is obviously a reduced average cost if we use the pool at least four times a week (and many use it daily), but there is also the advantage for the GDC that you receive a higher lump sum up front, ie guaranteed revenue. It also speeds up the process of going through the turnstiles as we are not all lining up at the counter and getting out the eft-pos card etc, as would be required on a much more regular basis if the 10 pass option is the only long-term option. I am sure you want to encourage as much patronage as possible at our new, exciting pool, but I fear the lack of an annual membership will require many to limit their regular visits as the cost is much higher than at present. As I see it, an annual membership option (averaging out to perhaps \$15 weekly, so anyone using the pool more than three times a week benefits both financially, and of course with improved health/fitness) would be a win-win situation for all concerned. Thank you for your consideration of these comments.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
84

Contribution ID: 400
Member ID:
Date Submitted: Sep 20, 2022, 11:03 AM

Q1 Your name

Short Text Keeley smiler

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text No annual subscription for students or regular users
Hydrotherapy pool is too dear should be included in admission price

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
85

Contribution ID: 399
Member ID:
Date Submitted: Sep 20, 2022, 10:59 AM

Q1 Your name

Short Text Leith Seymour

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text
No annual subscription for regular pool users
No annual subscription for students, people with disability and pensioners
Why can't entrance fee cover use of hydrotherapy pool as well

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
86

Contribution ID: 398
Member ID:
Date Submitted: Sep 20, 2022, 10:51 AM

Q1 Your name

Short Text Lois smiler

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text
1. No annual subscription for students people with health disability or pensioners or people who regularly swim it's important to have that option available
2. Why can't hydro therapy pool be included in admission price? Like most other council pools

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
87

Contribution ID: 396
Member ID: 146
Date Submitted: Sep 19, 2022, 05:23 PM

Q1 Your name

Short Text Katrina Connelly-Maynard

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I do not agree aqua fit classes. Concession for 10 classes should remain at \$50.00.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice Yes please

Q8 Day time contact phone

Telephone

Response No:
88

Contribution ID: 395
Member ID:
Date Submitted: Sep 19, 2022, 05:16 PM

Q1 Your name

Short Text Norma Miller

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text Sound fair to me

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
89

Contribution ID: 392
Member ID:
Date Submitted: Sep 18, 2022, 02:34 PM

Q1 Your name

Short Text Ngarangi Bidois

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I would like to see an annual or summer pass option for individuals and families
I would like the pool offered free of charge, 1 day per month to any family with a community card.
Thank you

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
90

Contribution ID: 390
Member ID:
Date Submitted: Sep 17, 2022, 06:02 PM

Q1 Your name

Short Text Haratagibson

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text Under Te Tiriti o Waitangi, GDC must consider gifting Ngai Tawhiri (Rongowhakaata) and Te Whanau a Iwi (Te Aitanga a Mahaki) hapu concessions, for them to use as they see fit.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
91

Contribution ID: 389
Member ID:
Date Submitted: Sep 17, 2022, 12:29 PM

Q1 Your name

Short Text Amber Davies

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I completely understand the need to keep the cost to ratepayers at a minimum but I believe that the entry prices are too expensive for individual adults and children and also the aquafit.
In a low socio-economic region with a population with high health needs, we need to be ensuring that access to this facility is equitable. I don't believe they are. It appears to me that the individual swimmers are subsidising the sports clubs and learn to swim clubs. I strongly believe that our region should be supporting swimming confidence considering the high drowning statistics and an emphasis should be placed on teaching our children to swim, however should this come at the cost of other pool users?
I feel that the current proposed prices are going to deny access to many people in our region, people who could benefit from using this facility.
Families, sports and learn to swim clubs and even lane hire have all been granted a very reasonable price, yet the individuals haven't. As a ratepayer I feel that I will be paying for this through my rates but not actually be able to enjoy it as often as I would like due to the price.
Maybe annual passes would be a good idea? Maybe increasing some of the other fees to enable you to lower the individual swim costs? This is a facility for everyone not enjoy, not just some.
Please re-consider the fees. I understand there is a huge balance between paying for the complex and not burdening ratepayers, but I don't feel the current fee schedule is inclusive.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
92

Contribution ID: 388
Member ID:
Date Submitted: Sep 17, 2022, 08:53 AM

Q1 Your name

Short Text Jahna

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Why not \$2 its to much to be paying \$5

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
93

Contribution ID: 380
Member ID:
Date Submitted: Sep 16, 2022, 05:59 AM

Q1 Your name

Short Text Tessa McCormick

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I have sent a submission regarding the lack of annual fees for swimmers but having had some to think about this I would like to add that where I used to pay \$450 a year and go 6 times a week...over 50 weeks this will increase to \$1650. Swimming will no longer be an option for me and many others. Over the winter months we are the pools bread and butter. Regular swimmers are the main users over this time. I live at Wainui but will look to drive to the Aquatic Centre in Nelson Rd in the future. Please review your decision to not reintroduce an annual fee for the clients who support the pool the most.
This increase is just not do able to most

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
94

Contribution ID: 379
Member ID:
Date Submitted: Sep 15, 2022, 08:37 PM

Q1 Your name

Short Text Tracy Moeke

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Entry should be \$4.00 flat.

What do u offer for \$5.80?

Everything else you have to pay for.

Come on council your people in gisborne are suffering and they want a cheap outing and going to the Olympics would be one but u over price that also.

Good work council...doing a good job ripping the people off once again.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
95

Contribution ID: 378
Member ID:
Date Submitted: Sep 15, 2022, 07:47 PM

Q1 Your name

Short Text Trei

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I agree with all prices except the casual entries. These need to be changed to \$2.50 per adult and gold coin entry for children/pensioners; which would result in lower prices for family packs i.e. \$5 and \$10 respectively.

Though the proposed council prices are fairly reasonable, it fails to take into account the cost of transport for the largely low-socio economic population of Gisborne. \$2.50/gold coin entries will make the trip more worth while for the majority of Gisborne families, who could otherwise go to the beach.

At such a low price the facilities would benefit hugely from a dedicated donation box (not a cheapie thing, but one that encourages visitors to make donations). This is done well at the National Museum of Aotearoa/NZ, Te Papa, who receive a large portion of their income from donations; Kiwa could also see the same results from higher-end income earners and Summer tourists.

Finally, the prices for corporate venue hire could also be increased to \$350 - a fair price considering how efficient business networks are in Gisborne, as businesses will manage to cover other costs quite easily. This could even be pushed to \$500 if the facilities are sufficient.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
96

Contribution ID: 377
Member ID:
Date Submitted: Sep 15, 2022, 07:23 PM

Q1 Your name

Short Text Talia Willis

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I agree with fees except for the 10 pass for smart card. I think the regular uses should benefit from a much reduced price compared to the one off entry's. \$45 for the 10 entry's

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
97

Contribution ID: 376
Member ID:
Date Submitted: Sep 15, 2022, 06:39 PM

Q1 Your name

Short Text Lizzy Ngatai-Hawtin

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text Fair and affordable

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
98

Contribution ID: 375
Member ID:
Date Submitted: Sep 15, 2022, 05:28 PM

Q1 Your name

Short Text Marie

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text Hi. I think the fees are very fair.
Thanks

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
99

Contribution ID: 374
Member ID:
Date Submitted: Sep 15, 2022, 04:22 PM

Q1 Your name

Short Text Mary-Ann de Kort

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I think spectators shouldn't pay at all because often they're supervising children or vulnerable people. It's a health and safety matter.
There should be a discount rate for gold cards holders to do aqua-aerobics.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
100

Contribution ID: 373
Member ID:
Date Submitted: Sep 15, 2022, 04:21 PM

Q1 Your name

Short Text Christine

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I do agree, but the family discount makes no sense to me.

What about a "standard family", 2 kids + 2 adults??

There is no way to get a family pass discount for this family!

The family B pass is more expensive than 2 adults + 2 kids as single tickets (\$19.60) and with the family A pass + 1 adult you only save \$3.80 to the normal price.

It would also be good to have a family 10 pass.

I find the hydrotherapy pool pretty expensive.(what does "/third" mean?)

At the Baywave Pool in Tauranga Spa+Sauna+Hotpool admission is only \$5.40 for the DAY.

Thank you!

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
101

Contribution ID: 372
Member ID:
Date Submitted: Sep 15, 2022, 04:17 PM

Q1 Your name

Short Text MRS Northover

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text So now there is an hourly fee wth???

Are the BBQ areas still going to be available? Are the going to be expensive as well.

\$15 per hour wth ?? are you trying to push people not to enter the facility???

You are going to deter a lot of people entering the facility, with many around the poverty line unable to go. You seem to be helping yourself, more then the community of Te Tairawhiti.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice Yes please

Q8 Day time contact phone

Telephone

Response No:
102

Contribution ID: 371
Member ID:
Date Submitted: Sep 15, 2022, 04:08 PM

Q1 Your name

Short Text Mrs Northover

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Because they are expensive and there is no breakdown of what all in included in the prices
Many are ridiculously high, which could leave many areas unused and sitting vacant instead of making money

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
103

Contribution ID: 370
Member ID:
Date Submitted: Sep 15, 2022, 03:45 PM

Q1 Your name

Short Text David

Q2 Organisation

Short Text Te Hapori Disability Trust

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text How does this work for disability wow the cost is huge. And so carers supporting disabled swimmers are charge to be there. So if they not there are your guards going to support the disabled person or do you think we can jave 10 people and then the moving floor space.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
104

Contribution ID: 369
Member ID:
Date Submitted: Sep 15, 2022, 02:13 PM

Q1 Your name

Short Text Cath Deacon

Q2 Organisation

Short Text Emerge Aotearoa

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I would like to see a discounted price for people with community service cards and free admission for caregives/support staff.

Water activities have a postive impact on our clients mental and physical wellbeing however 5.50 per swim or 10.00 therapy pool inhibits regular use for these people who are often left with no more than 50 dollars per week after rent, power, food etc.

Cost is also an issue for beneficiaries and low income families being a group who more likely to not be able afford extra curricular activities, such as swimming club or community groups.

The public pool is often the only safe place for these families to develop water skills that are crucial in our region.

While 20 dollars for a family may not seem like much to many, it's a whole lot when that's almost half of the weeks leftover after paying bills.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
105

Contribution ID: 368
Member ID:
Date Submitted: Sep 15, 2022, 01:56 PM

Q1 Your name

Short Text Amanda Davis

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

The amount suggested to charge for hydropool and lane hire is astronomical. As a family for me to take my toddlers it would cost me over \$60??? If I am expected to pay \$30 per person for just 30min when currently it costs me \$5.50. we have spent the last 2.5 years paying rates for a complex that we have had limited use of due to maximum limits, renovations and covid related closures and now we are hoping to enjoy the new complex but at these rates I could probably afford a regular entry once a term and the hydrotherapy pool would be completely out of our budget. Hydrotherapy pool was a great way to expose young babies/ children to the water anytime of the year. I don't think these rates have been thought out for family use or those with lower incomes

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
106

Contribution ID: 367
Member ID:
Date Submitted: Sep 15, 2022, 01:19 PM

Q1 Your name

Short Text Paul Cook

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Hi there,
Just wondering where the ability is to join for the year?
Can't see it on this list
Regards
Paul

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
107

Contribution ID: 366
Member ID:
Date Submitted: Sep 15, 2022, 12:41 PM

Q1 Your name

Short Text Shannon Henare

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Recommend children under 3 free

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
108

Contribution ID: 364
Member ID:
Date Submitted: Sep 15, 2022, 11:47 AM

Q1 Your name

Short Text Damon Meade

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I think there absolutely needs to be an annual pass option that is in line with the current annual pass rates for the existing pool. Lower fees are necessary too as it's a health facility that will take strain off the health system, maintain ocean & river water confidence in our youth and keep our community healthy.

Comet swimming club also deserve as low rates as possible. Their founder Beth Meade actually built the existing pool and the club fundraised for the outdoor pool cover, used to staff the pool in the early 2000's on weekends etc. 50 years of community pool use thanks to the vision and loyalty of the club deserve recognition and have earned it

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
109

Contribution ID: 363
Member ID:
Date Submitted: Sep 15, 2022, 11:46 AM

Q1 Your name

Short Text Susan Gernhoefer

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I think you should up the entry fee to \$6 and give regular pass swimmers a bigger discount
Say \$5 per swim as they are the bread and butter of the pool and need to be encouraged.
OR the price for locals could be less and tourists/visitors more.
At Mt Maunganui the discount for locals is 50% but they do have lots more tourists.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice Yes please

Q8 Day time contact phone

Telephone

Response No:
110

Contribution ID: 362
Member ID:
Date Submitted: Sep 15, 2022, 11:08 AM

Q1 Your name

Short Text Ruby Nepe

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text The high cost as individual and families can be out of reach for alot of local people on low incomes.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
111

Contribution ID: 361
Member ID:
Date Submitted: Sep 15, 2022, 10:14 AM

Q1 Your name

Short Text Kala Williams

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text It's far to expensive for this community.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
112

Contribution ID: 360
Member ID:
Date Submitted: Sep 15, 2022, 10:06 AM

Q1 Your name

Short Text Ruth Namana

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text Prices seem reasonable

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
113

Contribution ID: 359
Member ID:
Date Submitted: Sep 15, 2022, 09:58 AM

Q1 Your name

Short Text Richard Heikell

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice Yes

Q6 Comments

Long Text The fees are very reasonable in comparison with other activities, and the cost of resources, staff time and fuel and the initial capital costs. I'd be happy to pay these for a great new facility

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
114

Contribution ID: 358
Member ID:
Date Submitted: Sep 15, 2022, 09:57 AM

Q1 Your name

Short Text Kimberley Dann

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text

I disagree with the follow:

Spectator fee - This should be free. You are charging an adult to watch their child swim and have fun. Adding a cost to watch a child swim can and will mean only one parent can attend as some families won't be able to afford to have both parents attend the pools as an outing.

Under 2 free - great. How about the adult who attends with the child under 2 be free also. A child under the age of 2 can't swim alone therefore the child isn't free as the adult is charged to swim with the child under 2.

Water safety and confidence is needed and each child should have an up bringing in water, however prices will mean some families simply can't afford to bring their children to the pools and or will miss out on seeing their children swim as they either can't afford to be a spectator or the cost per child.

Like the Zoo (Wellington for example), they offer a discounted rate for community service card holders. This greatly impacts on the cost making it an affordable outing for families and it provides families with an activity/outing they would other wise not be able to afford.

Discounted rate for Community Service card holders needs to be added and considered.

Lets make the pools affordable for everyone in our region.

\$2 for some families is a loaf of bread, please seriously consider your prices in the areas mentioned above.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
115

Contribution ID: 357
Member ID:
Date Submitted: Sep 15, 2022, 09:47 AM

Q1 Your name

Short Text Tess McCormick

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Is there no annual fee you can pay if you swim every day?

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
116

Contribution ID: 356
Member ID:
Date Submitted: Sep 15, 2022, 09:45 AM

Q1 Your name

Short Text Frances HOKIANGA

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text Why should the public pay when this complex is funded by the tax payer.....and i am sure i wont be the only one who has this view

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
117

Contribution ID: 355
Member ID:
Date Submitted: Sep 15, 2022, 09:25 AM

Q1 Your name

Short Text Joanna

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text things cost too much already, some of us have trouble with the old fees and i need the exercise

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Response No:
118

Contribution ID: 353
Member ID:
Date Submitted: Sep 15, 2022, 08:59 AM

Q1 Your name

Short Text Shingo Suematsu

Q2 Organisation

Short Text

Q3 Address

Short Text

Q4 Email

Email

Q5 Do you agree with the proposed fees and charges

Multi Choice No

Q6 Comments

Long Text I would like to make a proposal for a summer pass and winter pass for frequent swimmers like other cities and Australia. It would be more helpful for citizens and make our people fit in winter too. Less government tax for healthcare if we become more fit.

Q7 Do you wish to present your submission at a hearing in person?

Multi Choice No thanks

Q8 Day time contact phone

Telephone

Kia ora

We, the undersigned, are members of the Suttsey's Ocean Swimming group, a group of approximately 30 adult swimmers (the majority over the age of 50) who swim regularly in a group up to five times a week at the Olympic Pool. Many currently use the annual membership pass.

We would like to make a submission in regards to the proposed fees for the new Kiwa Pools.

We are happy with the fees suggested for the casual swimmer; our concern is over the lack of options for frequent-user swimmers. Many of our group currently use the annual membership pass, and request this option be made available for the new pool, at a proportionate rate similar to what currently exists. With the best available proposed rate (a 10 pass entry with a very small discount from casual entry) any of our group who currently swim five times a week will be asked to spend over \$100 a month, or \$1200 per year. Those who swim three times a week (the minimum most of our group attend) would still be spending over \$850 per year. A current annual membership is \$348.80. While we acknowledge (and are excited by) the much improved facilities, this difference in price is deeply distressing, and will be out of the financial capabilities of most in our group. In comparison, an annual membership of the YMCA gym is currently \$495, and this includes 24/7 access.

For many of our group - and many other early morning pool users, swimming is the only viable form of exercise (beyond walking) due to ageing bodies. The social aspects of such group activities motivates many to continue with this form of exercise. This is undoubtedly one of the intentions of public facilities such as Kiwa Pools. This will not be viable for most of our group with the proposed payment options. Similarly, if an annual membership option is available, GDC benefits by receiving a guaranteed lump sum up front, regardless of whether the customer makes use of their membership or not.

Discussion between group members has indicated that these proposed fees are likely to be a decisive factor in continuing swimming. We do not believe groups such as ours (or other frequent users) have been considered in the proposed fees structure. We strongly recommend an annual membership pass be made available, and at a fee not much higher than the current option (which takes into account the improvement in facilities) to allow groups such as ours to continue, and enjoy the regular social and physical benefits swimming brings, as well as the GDC benefitting from receiving a significant lump sum payment from groups such as ours.

We would be happy to speak further to this if required. Thank you for your consideration of our comments.

Nga mihi
Suttsey's Ocean Swimmers

SUTTSEY'S OCEAN SWIMMERS

Carl Newman

Damon Meade

~~Dreade~~

Frederik Pauls

~~Frederik Pauls~~

Lyall Evans

Lyall Evans

Sue Bristow

~~Sue Bristow~~

Steve Webb

Steve Webb

Joanne Ollershaw

Joanne Ollershaw

Beverley Murray

Jane Luiten

Jane Luiten

Clarice Alderdice

Clarice Alderdice

Green Sutton

~~Green Sutton~~

Diane Taylor

~~Diane Taylor~~

Tim Roberts

~~Tim Roberts~~

Helen Roberts

~~Helen Roberts~~

Kent McGreger

Jotham Macdonald

~~Jotham Macdonald~~

Deborah Reeves

~~Deborah Reeves~~

Craig Green

Leigh Sheldrake

~~Leigh Sheldrake~~

Kelly Hyland

Kelly Hyland

Kim Pittar

Kim Pittar

Guy Pittar

K. Sykes
Kate Sykes

Sam Gladwin

Tim Brown

Joy Carroll

Joy Carroll

Rob Sykes

Kiwa Pools

Attachment 10.2.5.3

DRAFT FEES & CHARGES

At its meeting on 11 August Council adopted the draft Kiwa Pools Fees and Charges for 2022/23.

The schedule of fees and report are available on our website. Give your feedback on participate.gdc.govt.nz

Submissions close 10am 13 October 2022.

www.gdc.govt.nz

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Fish and Seafood Performance

10.3. INFORMATION Reports Performance



22-260

Title: Quarterly Activity Report – Quarter One Financial Year 2022/23
Section: Finance & Affordability - Performance
Prepared by: Tim Muir - Senior Advisor, Planning and Performance
Meeting Date: 7 December 2022

Legal: No

Financial: Yes

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA Committee for information

PURPOSE – TE TAKE

The purpose of this report is to provide Council with a high-level progress update on Council activities.

SUMMARY – HE WHAKARĀPOPOTOTANGA

These reports contain Quarter One FY22/23 progress updates against the **2021–2031 Long Term Plan**. The reporting period for this report is between **1 July** and **30 September 2022**.

Structure of Report

Reporting of activities for the 2021–2031 Long Term Plan (LTP) are at group level. This provides alignment with the groupings of activities as published in the LTP as well as the financial structure of the organisation.

In accordance with the Local Government Act (LGA), an LTP must report on mandatory activities. These have been included in our LTP and reporting, however we have simplified the legislative names for improved understanding and readability.

Council has also identified five additional groups of activities for inclusion in this LTP:

- Solid Waste
- Environmental Services and Protection
- Liveable Communities
- Regional Leadership and Support Services
- Commercial Operations.

Within each group of activities there may be a number of smaller activities – for example within the group activity Environmental Services & Protection we have Resource Consents, Enforcement & Compliance, and Building Consents.

The activities (by group) reported on in this report are:

Environmental Services and Protection

- Building Consents
- Resource Consents
- Enforcement & Compliance

Land, Rivers and Coastal

Roads and Footpaths

Solid Waste

Wastewater

Urban Stormwater

Water Supply

Liveable Communities

- Catchments and Biodiversity
- Cultural Activities
- Recreation and Amenity

Regional Leadership & Support Services

- Emergency Management
- Engagement & Māori Responsiveness
- Governance and Democracy
- Science
- Strategic Policy and Planning
- Support Services

Commercial Operations

Resident Satisfaction Surveys

The 2021–2031 Long Term Plan contains 22 performance measures that rely on results provided by the Resident Satisfaction Survey. Previously these measures were included in quarterly reports. Given the small sample size (100 residents surveyed quarterly), to ensure statistically robust and relevant data, these measures will now be reported annually. This will ensure a smaller margin of error and greater confidence in results.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the Finance & Performance/Whakahaere Pūtea me Ōna Hua Committee:

1. Notes the contents of this report.

Authorised by:

Pauline Foreman - Chief Financial Officer

Keywords: Councils activities, commercial operations, regional leadership & support services, liveable communities, Land, Rivers and Coastal, Roads and Footpaths, Solid Waste, Wastewater, Urban Stormwater, Water Supply, environmental services & protection

ATTACHMENTS – NGĀ TĀPIRITANGA

Attachment 1	Environmental Services and Protection
Attachment 2	Land Rivers and Coastal
Attachment 3	Roads and Footpaths
Attachment 4	Solid Waste
Attachment 5	Wastewater
Attachment 6	Water Supply
Attachment 7	Urban Stormwater
Attachment 8	Liveable Communities
Attachment 9	Regional Leadership and Support Services
Attachment 10	Commercial Operations

Te Rōpū Ratonga Taiao me te Haumarū

Environmental Services and Protection

Quarterly Report - Quarter one financial year 2022-23

What we do

The purpose of this activity group is to promote the sustainable management of the physical and natural resources of the district as well as contribute to the wellbeing of its people and the built environment. The activities in this group include:




- Building Consents
- Resource Consents
- Enforcement and Compliance
- Harbour Master



About this report



This report summarises key performance outcomes of the Environmental Services and Protection Group for quarter one financial year 2022-23 against the 2021-2031 Long Term Plan (LTP). The report contains the following sections:



1. Activity Assessments
2. Group finances
3. Progress on plan (LTP years 1 to 3)
4. Levels of service and performance measures



1. Activity Assessments - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

Building Consents			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		Timeframe compliance is trending up nicely with the quarter ending with 98.4% compliance in September.	

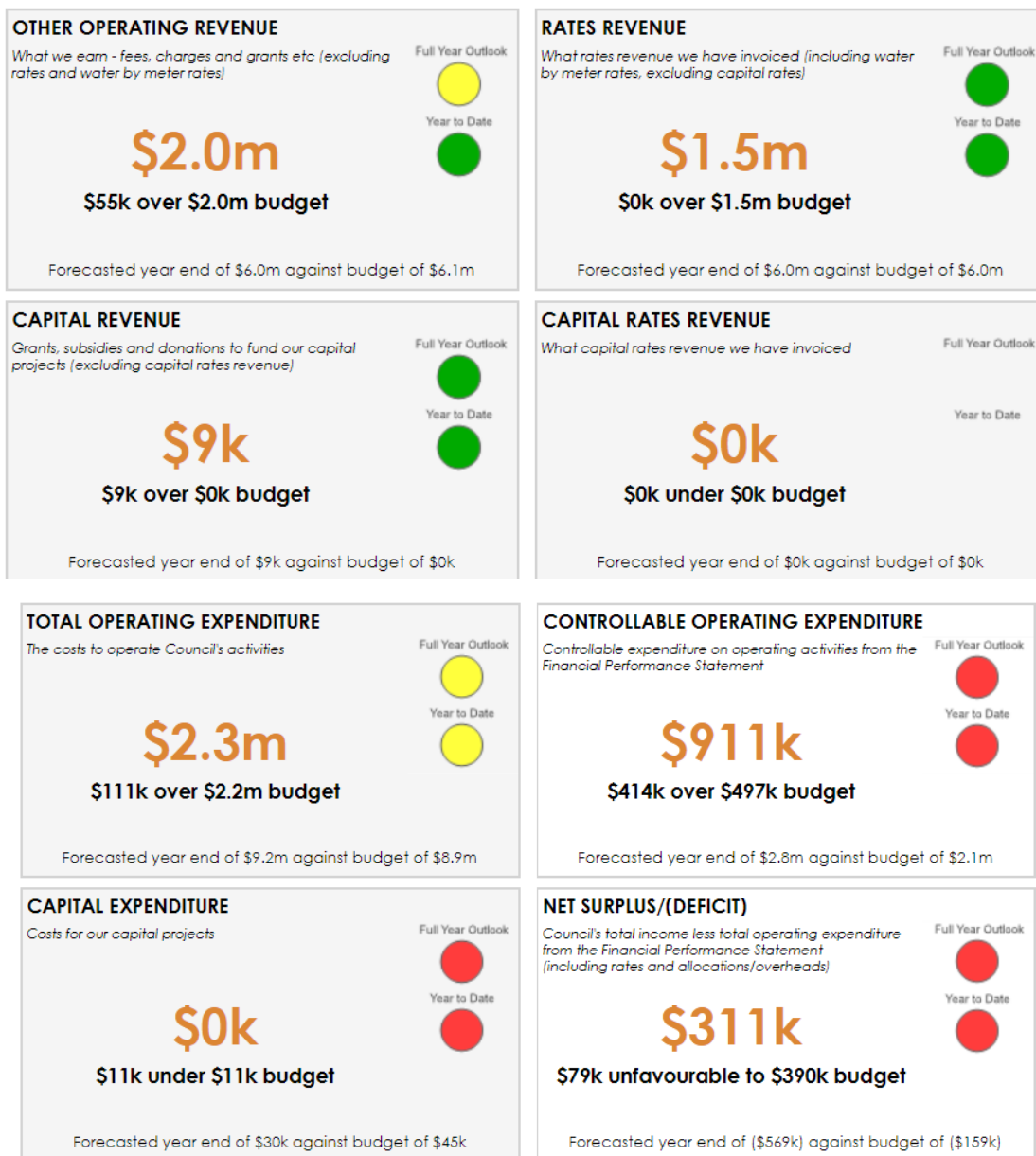
Resource Consents			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		On track	

Enforcement & Compliance			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		Monitoring <i>There have been minor acceptable deviations from plan.</i>	

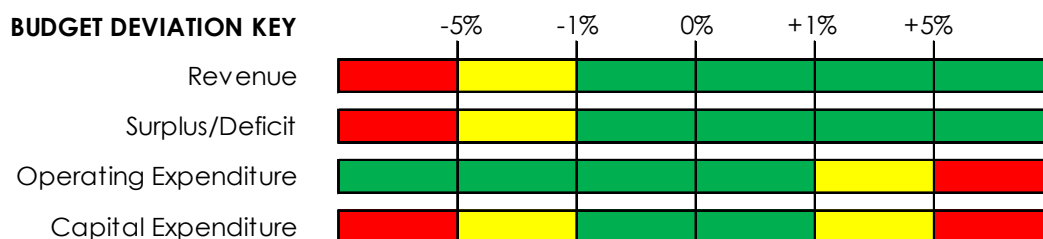
Harbour Master			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		Monitoring <i>We are progressing as planned.</i>	

2. Group Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")



Total Operating Income: YTD income is on par with budget. Although we had reduced income in monitoring & enforcement and parking, we had an increase in recoverable costs in resource consents and building consents with 190 and 249 consents processed in quarter one.

Total Operating Expenses: YTD expenditure is \$111k over budget. This is due to a timing difference between costs associated with building consents and recoverable fees.

Total Capital Expenditure: YTD there has been no capital spend, the main project budget is related to parking meter renewals, and it is unlikely that the budget will be fully spent this year due to significant renewals completed in the 2022 financial year.

3. Progress on plan (LTP years 1 to 3)





Building Consents	
What we said we would do	How we are going
Review the Request for Service (RfS) system for stormwater on private properties and link this review into the DrainWise process.	Ongoing dialogue on how we can fine tune this process.
Obtain a drone to remove the risk of at height building inspections.	Completed.
Review the internal process for LIMs to improve efficiency.	Completed – most tasks now performed by the LIM Officer freeing up more technical staff.

Resource Consents	
What we said we would do	How we are going
Continue to process resource consents and to meet and deliver statutory requirements for Council.	We are currently on track despite increased service demand. We are utilising statutory measures to extend timeframes in response to the impact of COVID-19.
Put in place simple and easy-to-use tools and processes to ensure a collaborative approach with our community can be supported.	Several initiatives are under way, including short YouTube videos, a papakainga toolkit, and new subdivision content on the Council website.
Deliver Council's legislative requirements consistently and to a high standard, both in terms of the quality of processing applications received, as well as decisions released under the statutory and regulatory framework.	The annual resource consent audit reported 98% compliance with best practice guidelines.
Implement real-time charging in order to recoup our operational costs to ensure alignment of outputs (time) and inputs (income).	Real-time charging has been implemented.
Document and promote the pre-lodgement process to ensure the best understanding of the proposal prior to its submission – a no-surprises approach.	We actively promote our pre-lodgement process to our frequent customers. The Duty Planners are actively promoting the service in their day-to-day dealings with the public. We have received positive feedback from developers about this process on larger developments.

Resource Consents	
What we said we would do	How we are going
Implement a process for the management of water take renewals for the years when these numbers are particularly high.	Planning is well-progressed for the two water take renewals due in 2023.
Develop and disseminate communication and information material around resource consent requirements.	See previous comments under 'easy to use tools'. Hard copy pamphlets are continually reviewed and available for the public upon request.
Provide input into the review of the TRMP process.	This is undertaken on an as-needed and ongoing basis in collaboration with the Strategic Planning Team.


Enforcement and Compliance	
What we said we would do	How we are going
Document a comprehensive Enforcement Management Policy to help guide Council staff on all enforcement matters.	Enforcement Policy has been created and adopted by Council in 2021.
Expand the capacity of the compliance monitoring and enforcement team to allow greater compliance monitoring and enforcement within the Gisborne District.	Currently recruiting for two existing compliance officer vacancies, with one position expected to be filled in the near future.
Update the parking meters in the central business district.	All parking meters have been replaced in the CBD. New up to date technology allows people to pay using card, coins and app-based service. This was completed in 2021.
Review of the Dog Control bylaw.	Dog Control Bylaw is currently under way. It's expected to go out for public consultation during the third quarter of this financial year.

4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured Must include appropriate commentary.		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes:					
<ol style="list-style-type: none"> Resident Satisfaction Survey Measures - The 2021–2031 Long Term Plan contains 22 performance measures that rely on the results provided by the Resident Satisfaction Survey. Previously these measures were included in quarterly reports. However, given the small sample size (100 residents surveyed quarterly), to ensure statistically robust and relevant data, these measures will now be reported on annually once the full sample size of 400 residents is collated. This will ensure a smaller margin of error and greater confidence in results. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank. For monthly measures, results will be averaged for the three months in the relevant quarter. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result. 					




Building Consents

Level of Service: We will deliver a customer-focused building consents and compliance monitoring service that meets statutory requirements.

Measure	Type	Target	Results		Commentary
Percentage of building consents processed within 20 working days.	Q	95%	Q1	 80.1%	For the first two months of Q1, we were below target. However, for the month of September, we achieved 98.4%

Resource Consents



Level of Service: We meet regulatory timeframes and apply best practice when processing applications.

Measure	Type	Target	Results		Commentary
The percentage of resources consents processed within 20 business days.					
Territorial Consents	Q	70%	Q1	 79%	Result is within target with the use of statutory mechanisms to extend processing timeframes in response to COVID-19 impacts.
Regional Consents	Q	70%	Q1	 79%	Result is within target with the use of statutory mechanisms to extend processing timeframes in response to COVID-19 impacts.
Overall Consents	Q	70%	Q1	 79%	Result is within target with the use of statutory mechanisms to extend processing timeframes in response to COVID-19 impacts.

Enforcement & Compliance

Animal Control





Level of Service: We provide animal control services that protect our community from threats to their safety by monitoring and enforcing compliance with legislation and through dog registration.

Measure	Type	Target	Results		Commentary
The percentage of routine requests for dog or stock control issues responded to within two days.	Q	85%	Q1	 83%	We have recruited several staff into the Animal Control Team and expect this result to be on target following onboarding and training.
The percentage of urgent requests for dog or stock control responded to within 30 minutes.	Q	92%	Q1	 93%	On target

Environmental Health



Food & Liquor

Level of Service: We regulate commercial operations and respond to environmental health issues in the interest of protecting public and environmental health.

Measure	Type	Target	Results		Commentary
The percentage of applications for liquor licences processed within target time frames	Q	65%	Q1	 70%	On target despite significant demand for this service.
The percentage of registered and licensed premises that undergo an environmental health compliance inspection annually	Q	25%	Q1	 Food: 24%	Close to target. Will continue monitoring through the next quarter.
				 Liquor: 30%	Result is above target for this quarter.
				 Health: 0%	No health inspections were performed during Q1 to allow for prioritisation of other work. Health inspections will be undertaken throughout subsequent quarters.

Pollution Response

Level of Service: We monitor, respond and enforce reports of noncompliance with respect to legislation intended to protect the environment.

Measure	Type	Target	Result		Commentary
Respond to Request for Services excluding noise within 30 minutes	Q	85%	Q1	 N/A	The reporting for capturing response times for this new measure is in development.
Noise control response within one hour	Q	70%	Q1	 93%	Result is on target.

Port and Harbour Safety

Level of Service: We maintain the Port and Harbour Safety, Code Safety, Management System (SMS) and respond to maritime emergencies.

Measure	Type	Target	Results			Commentary
Our Port and Harbour Safety Code (SMS) has been self-assessed with the port within the last 12 months	Q	Compliant	Q1		Compliant	Result is on target
We initiated our response to all maritime emergencies within 30 minutes of notification.	Q	≥30 mins	Q1		Compliant	Result is on target

Ngā Rori me ngā Ara Hīkoi

Roads and Footpaths

Quarterly Report - Quarter one financial year 2022-23

What we do

This activity is responsible for the extensive land transport network in our region, all operational elements of road maintenance and renewals, capital projects, walkways, and cycle ways. Council also manages the two public bus services, nine school bus services, and road safety education initiatives, including campaigns for wearing seat belts, and against drink driving and speeding.

The local road network forms 85% (1899km) of Tairāwhiti's roads and equals the same distance as driving from Kaitaia to Invercargill; 87% of the roads are rural and 54% are unsealed. Other assets include 413 bridges, culverts, and drains, 263km of footpaths, footbridges, 3703 streetlights 20 roundabouts, 10.9km of cycleway shared paths, street signs, railings, retaining walls, one set of traffic lights, and bus shelters. Waka Kotahi provides 2/3rds funding for these assets from the National Land Transport Plan (NLTP) with the exception of some non-assisted assets such as carparks and wharves.




The Land Transport Management Act 2003 requires Council as a regional authority to have a Regional Land Transport Plan and a Regional Public Transport Plan. These plans are reviewed every three years, at the same time as the Long-Term Plan, and is our bid to the NLTP funding.



About this report

This report summarises key roading and footpath performance outcomes for quarter one financial year 2022-23 against the 2021-2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity Assessment
2. Finances
3. Progress on plan (LTP years 1 to 3)
4. Levels of service and performance measures.









1. Activity Assessment - 1 July 2022 to 30 September 2022

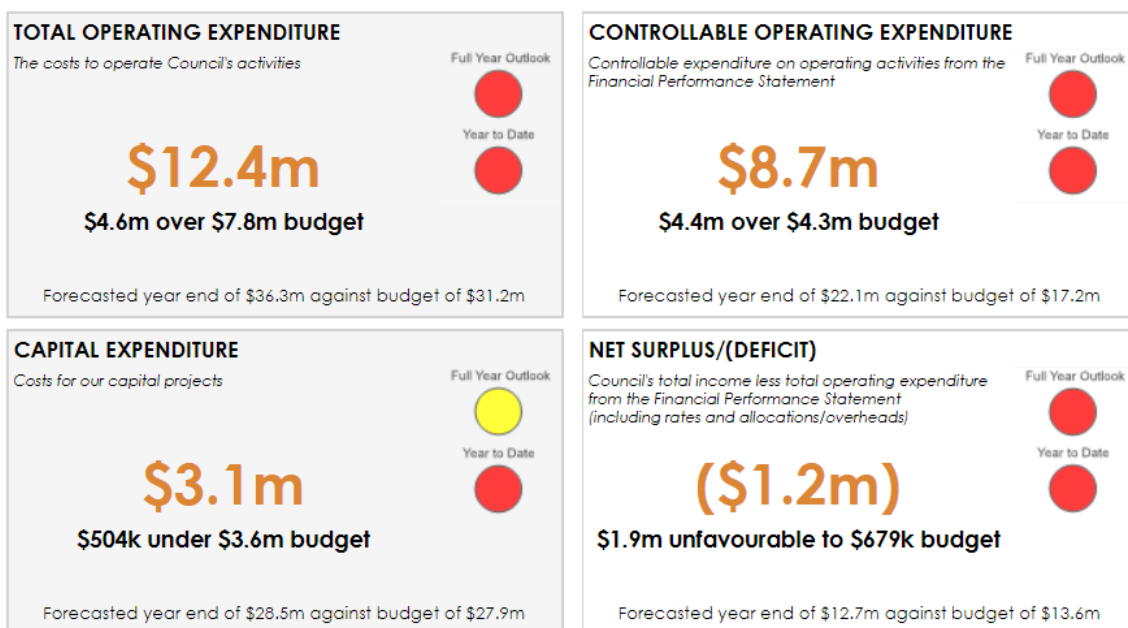
Key		
		
On track	Monitoring	Off track

	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
The impact of inflation and the cost of diesel are causing reduction in scope for projects and renewal activities.		Q1 was difficult ongoing rainfall events, contractors and staff are hoping the next quarter will see an improvement in weather conditions.	

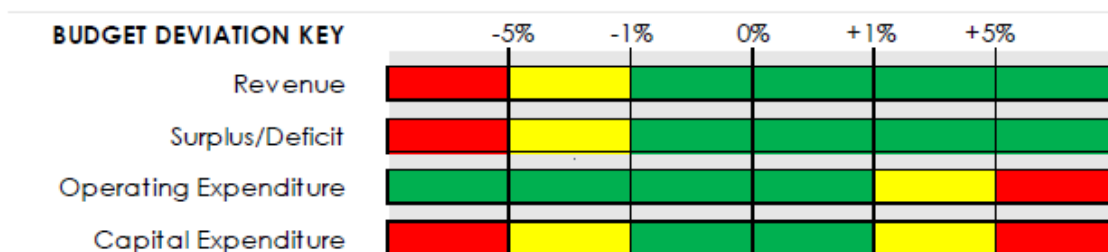
2. Finances

Year to date results as at end of September 2022

<p>OTHER OPERATING REVENUE What we earn - fees, charges and grants etc (excluding rates and water by meter rates)</p> <p>Full Year Outlook  Year to Date </p> <p>\$6.1m \$3.0m over \$3.2m budget</p> <p>Forecasted year end of \$16.5m against budget of \$12.8m</p>	<p>RATES REVENUE What rates revenue we have invoiced (including water by meter rates, excluding capital rates)</p> <p>Full Year Outlook  Year to Date </p> <p>\$3.3m \$0k over \$3.3m budget</p> <p>Forecasted year end of \$13.0m against budget of \$13.0m</p>
<p>CAPITAL REVENUE Grants, subsidies and donations to fund our capital projects (excluding capital rates revenue)</p> <p>Full Year Outlook  Year to Date </p> <p>\$2.5m \$184k under \$2.7m budget</p> <p>Forecasted year end of \$22.2m against budget of \$21.8m</p>	<p>CAPITAL RATES REVENUE What capital rates revenue we have invoiced</p> <p>Full Year Outlook  Year to Date </p> <p>\$92k \$0k under \$92k budget</p> <p>Forecasted year end of \$367k against budget of \$367k</p>



Traffic light colour illustrates the % deviation from budget.
 ("0%" is "no deviation from planned budget")



Operational Income – YTD income is \$6.1m, \$3m more than the YTD budget. This is largely due to the emergency reinstatement works. Additional emergency works funding was approved after the adoption of the Annual Plan 2023 and have 67% and 87% external funding.


Operational Expenditure – YTD expenditure is \$12.4m, \$4.6m more than the YTD budget. This higher expenditure is mainly due to emergency reinstatement works, some of which is offset by the additional funding as noted under operational income.


Capital Revenue – YTD \$2.5m, slightly under YTD budget, and is consistent with the underspend in capital expenditure as noted below.


Capital Expenditure – YTD \$3.1m, slightly under YTD budget, wet weather has delayed the reseal and rehab programme, and has meant contractors are on a weekly stop/start process with this work. Fine weather in the summer months will allow contractors to make up for these delays.


3. Progress on plan (LTP years 1 to 3)


Projects Key		
On track	Monitoring	Off track

East Cape Road – Provincial Growth Fund - \$8.2m	
Status	
Project start date	1 July 2021
Project completion date	30 June 2024
Revised completion date	N/A
Current progress	15%
Current project phase	<p>Three contracts procured for the rock protection works along East Cape Road.</p> <p>21-77A – Rock Purchase – Higgins Contractors Ltd - \$1,611,639 – this is completed</p> <p>21-77B – Rock Purchase –Fulton Hogan Ltd - \$846,854 this is 50% complete</p> <p>21-78 - Rock Protection delivery for \$4,527,824, this will start in early January 2023</p>

Minor improvements (Low cost/low risk)	
Status	
Project start date	1 July 2022
Project completion date	30 June 2023
Current progress	25%
Current project phase	<p>Tiirangi one-way system stage 2 descent, final stages complete with summit car park safety footpath around the outside of the existing car park and safety guard railing.</p> <p>School Safety Improvements:</p> <ul style="list-style-type: none"> Te Kura Kaupapa Māori O Nga Uri A Maui, this will involve the construction of a raised table crossing to help slow traffic past the school. Project procured but due to inflationary costs this project has been deferred to next financial year as intersection improvements have a higher priority. St Marys - in the planning stages for 2023/24 school safety with St Mary's and the neighbouring new childcare centre. <p>Intersection Safety Improvements (R2Z):</p> <ul style="list-style-type: none"> Gladstone/Stanley with 3 raised safety platforms Palmerston/Derby with 4 raised safety platforms <p>Procured with a plan to start this work over summer break 2022/23.</p> <p>Grey Street Raised Crossing at skate park in complete.</p> <p>Stout Street traffic calming: Raised platforms at Hall and Stafford streets adjacent footbridges complete.</p> <p>Speed Limit Bylaw Review: approved amendment to 2013 Bylaw on 11 August Council meeting. Awaiting Waka Kotahi certification and implementation plan.</p>





Emergency works – \$17.3m	
Status	
Project start date	1 October 2020
Project completion date	30 June 2022
Revised completion date	30 June 2023
Current progress	45%
Current project phase	<p>There are five specific flood events that are at various stages of investigation, design, and improvement. This does not include the latest event that occurred in July and November 2022.</p> <p>The biggest risks are the drop-in financial assistance rate from 87% to 67% if works not completed this year, managing public expectation levels due to the time it takes from funding application to delivery, and health and safety risks.</p>

Walking and cycling – Uawa cycleway	
Status	
Project start date	1 July 2021
Project completion date	30 June 2023
Revised completion date	N/A
Current progress	45%
Current project phase	Construction under way.

Walking and cycling – Taruheru river cycleway business plan	
Status	
Project start date	1 July 2021
Project completion date	30 June 2022
Revised completion date	1 March 2023
Current progress	30%
Current project phase	<p>Single stage business case being developed to make the case for investment along the Taruheru River. Project team to provide two options before the next LTP, an immediate on road option to implement (like Crawford Road) as a temporary option until river option ready for consenting and funding.</p> <p>Waka Kotahi have confirmed that the existing walking and cycling allocations across the country are already oversubscribed but have advised Council to continue business case development until the next Government Policy Statement for Transport is released in 2023. This will confirm the walking and cycling funding allocations for 2024–2027 and the Taruheru project can be reprioritised. The better off funding has secured \$1.4m for improvements at the two intersections Lytton/Aberdeen that will improve access for walking and cycling.</p>

What we said we would do	How we are going
Reduce the number of fatal and serious crashes occurring in the district.	The region from the start of the year has had 1 Fatal and 6 Serious crashes. So far this represents 1 fewer fatal and 15 fewer serious crashes than last year. Road to Zero (R2Z) projects and programmes noted above aim to improve road safety. Slowing traffic down using raised pedestrian crossings, setting lower speeds around schools and using road safety promotion and education is our current focus.
Maintain the reliability and resilience of the roading network.	The March 2022 weather event saw 50 local roads closed. Emergency works for this is ongoing. 50 improvement projects are also in progress.
Improved access for communities with a choice of transport mode.	Titirangi Drive one way separated shared path is complete. The Uawa Trails Project has begun construction. Taruheru River Shared Path is in business planning phase. The Walking and Cycling Strategy (including Mode shift) has begun engagement with community stakeholders. Streets for People application was successful for Grey Street and Uawa SH35 projects.
COVID-19 impact and recovery.	Implementing Rau Tipu Rau Ora/ Response and Recovery Plan which includes Council capital land transport programme.
Implement the capital programme to support the local community.	Council tenders have a minimum of 15-20% weightings for social outcomes which includes local employment and training opportunities.

4. Levels of service and performance measures


KPI (Key Performance Indicator) Key					
				Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured Must include appropriate commentary.		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes:					
1. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank.					
2. For monthly measures, results will be averaged for the three months in the relevant quarter.					
3. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.					

GDC JOURNEYS


Level of Service: We ensure the roading network is designed and managed for safe use with low crash and injury rates.

Measure	Type	Target	Results	Commentary
Road Safety: The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number. (Mandatory measure)	A	Decrease (21/22 two fatal, 25 serious)	Q1	Reported annually

Level of Service: We operate and maintain a reliable roading network that is in good condition and fit for purpose.

Measure	Type	Target	Results	Commentary
Response to service requests: The percentage of customer service requests relating to roads and footpaths to which Council responds within the time frame specified. (Mandatory measure)	Q	80%	Q1  85%	On track
Road condition The average quality of ride on a sealed local road network, measured by smooth travel exposure. (Mandatory measure)	A	80% of sealed network to have NAASRA count of 150 or better	Q4	End of year target.
Road maintenance The percentage of the sealed local road network that is resurfaced. (Mandatory measure)	A	5%	Q4	End of year target.
Footpaths The percentage of footpaths that fall within the service standard for the condition of footpaths that is set out in the Engineering Code of Practice.	A	90%	Q4	End of year target.

Level of Service: We provide and maintain affordable and accessible transportation services that balance the needs of all users.

Measure	Type	Target	Results			Commentary
Percentage of customers who rate the passenger transport system as excellent/good.	A	80%	Q1		-	No customer surveys undertaken this quarter
The number of bus passengers per annum.	A	145,000	Q1		35,052	Improvement on last quarter and on track for target.

Te Whenua, ngā Awa, me te Takutai

Land, Rivers and Coastal

Quarterly Report - Quarter one financial year 2022-23

What we do




Land, rivers and coastal minimise and prevent damage to Tairāwhiti from floods and erosion. We do this by providing advice on preventative works, maintenance to open drains across the Poverty Bay Flats, monitoring changes to river/stream channels and the coast, providing essential river and stream maintenance, and maintaining foredunes and coastal protection structures in alignment with the Wainui Beach Erosion Management Strategy.



About this report

This report summarises key Land, Rivers, and Coastal performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity assessment
2. Group finances
3. Progress on plan (LTP years 1-3)
4. Levels of service and performance measures
5. Construction progress update

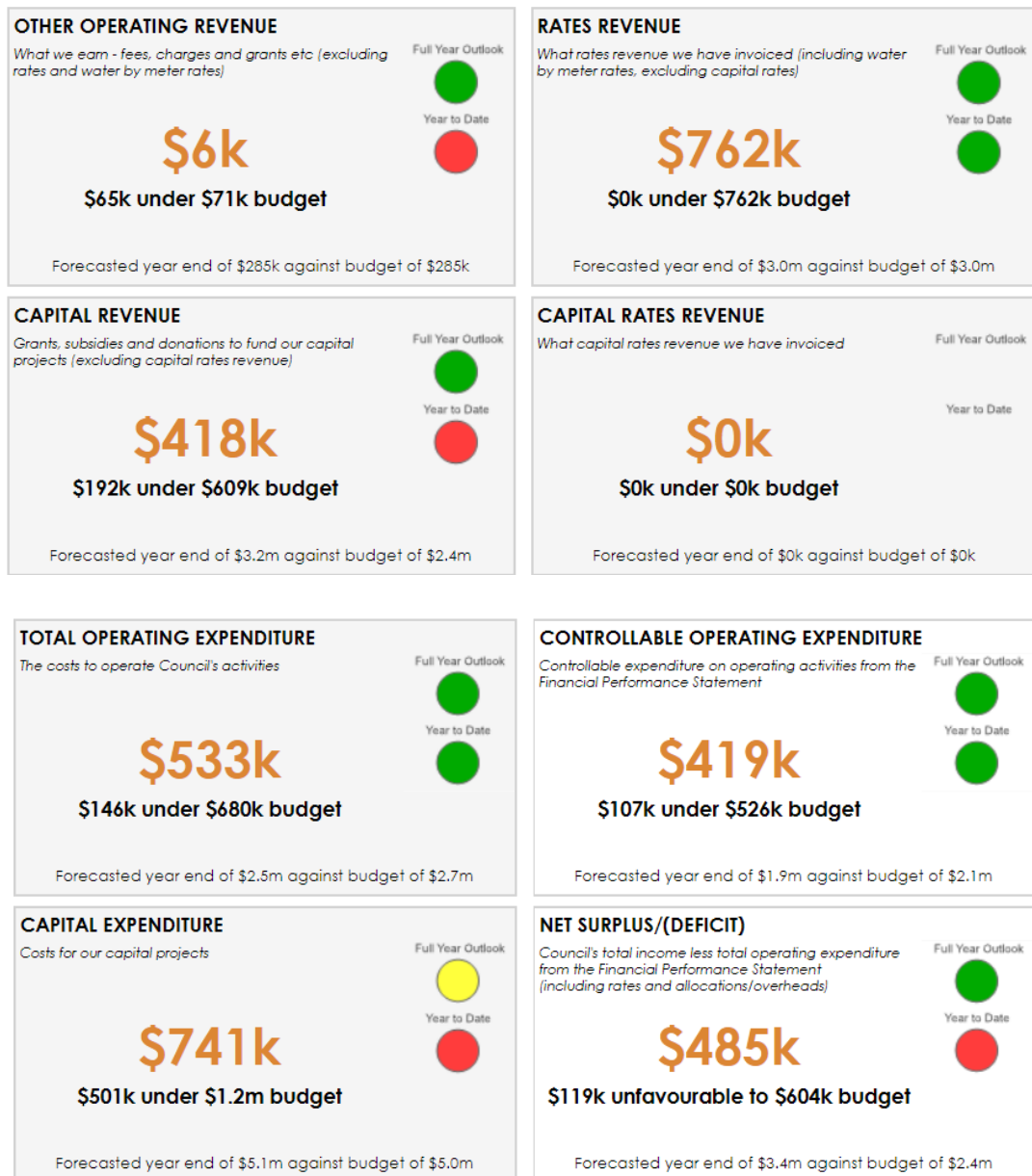
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track Some projects have been delayed due to weather and supply chain issues. Mangahuini repairs are overspent on existing budgets but additional funds have been approved.		Monitoring Levels of service are being met. Winter is generally a quiet time for routine maintenance especially in Land Drainage.	

2. Group Finances

Year to date results as at end of September 2022






Traffic light colour illustrates the % deviation from budget.
 ("0%" is "no deviation from planned budget")




Operating Expense – Tracking \$146k under YTD \$680k budget. This is mostly driven by the seasonal nature of the work and is expected to be on track by the end of the financial year.

Capital Expenditure – YTD \$740k, \$501k under YTD budget, the main project relates to the Waipaoa River Flood Control Scheme. Wet weather has slowed progress, however fine weather during summer will help accelerate the work and make up for the delays to date.





3. Progress on plan (LTP years 1 to 3)

Projects Key		
		
On track	Monitoring	Off track

Waipaoa flood control scheme upgrade \$32 – 35 million	
Status	
Project start date	2015/16 (<i>Stopbank construction work started in February 2019</i>)
Project completion date	2030/31
Revised completion date	N/A
Current progress	<ul style="list-style-type: none"> • Almost all the 25km of stopbanks located on the eastern (city-side) of the Waipaoa River have been successfully upgraded. Only about 500m of the eastern side stopbanks are remaining to be upgraded in the Ormond Township area. This will be a major project milestone once completed. • Stopbank upgrade construction work on the western side (near Manutuke Township) is well under way with about 3km of stopbanks successfully upgraded this construction season. • The 'Wi Pere Trust Flood Mitigation Measures' construction works are expected to be completed by mid-Dec 2022. This work includes a 450m deflection bank, a 900m long ring-bank and an emergency spillway structure. These works are required as part of Council's consent. • Construction of a very large (8m high, 380m³ concrete) floodgate in the Mahunga Stream in Ormond Township is well under way (60% complete). Construction works are expected to be fully completed by late Feb 2023.
Current project phase	Currently in delivery phase.



What we said we would do	How we are going
Waipaoa Flood Control Scheme	
2021/22 Year 1 \$4.7M	\$4.44 million spent for the FY. Construction season reduced by 2 months due to a severe flood event in late March 2022.
2022/23 Year 2 \$4.5M	\$0.6 million spent to 01 Nov 2022. On-track for full spend budget. Contracts all awarded for the construction season.
2023/24 Year 3 \$3.2M	One stopbank contract in place. Planning under way. Application with central government seeking \$9 million additional funding to further accelerate construction.
Coastal Management \$55,000 (Yr1)	None.
Mahunga Stream Improvements \$120,000 (Yr2)	Construction to begin in February/March 2023.
Pump Station Renewals \$200,000 (Yr1)	Work progressing well.

4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured. Must include appropriate commentary.		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sept	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes					
<ol style="list-style-type: none"> Resident Satisfaction Survey Measures - The 2021–2031 Long Term Plan contains 22 performance measures that rely on the results provided by the Resident Satisfaction Survey. Previously these measures were included in quarterly reports. However, given the small sample size (100 residents surveyed quarterly), to ensure statistically robust and relevant data, these measures will now be reported on annually once the full sample size of 400 residents is collated. This will ensure a smaller margin of error and greater confidence in results. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank. For monthly measures, results will be averaged for the three months in the relevant quarter. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result. 					

Land, rivers and coastal

Level of Service: Ensuring the community is safe and prepared, we'll actively monitor and manage the drainage of rivers and streams to minimise flood risk and coastal erosion.

Measure	Type	Target	Results	Results	Commentary
Percentage of Requests for Service resolved within target time frames.	Q	80%	Q1	 76%	Slightly under target. This will be monitored over quarter two to ensure a return to compliance.
System adequacy and maintenance: Flood control stop bank length is inspected annually and maintained to a 1 in 100-year protection standard. (Total stop bank length 77km, mandatory measure).	A	25%	Q1	 25%	Inspections programmed and completed this quarter (25% target completed for year.)

5. Construction progress update

			2022/23											
	Actual	Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Land, Rivers & Coastal														
Waipaoa River FCS Resilience Improvements	598,232	2,070,000				Construct - Earthworks Solutions								
Waipaoa River Flood Ctl Scheme		2,437,500				Construct - Earthworks Solutions								
Mahanga Stream Improvements		90,000	Construct											
Pump Station Renewals		99,000	Tender					Construction						
Taruheru Turanganui Revetments	174,980	220,000	Construction											
Mangahauiini River Erosion Protection	217,845	51,750	Resource Consent	Investigate /Consult										

Waipaoa River Flood Control Scheme - Mahunga Stream floodgate construction, 12 Nov 2022



Para Mārō

Solid Waste

Quarterly Report - Quarter one financial year 2022/23

What we do

Council ensures sustainable management of our district's waste by minimising waste generation and maximising opportunities to use waste as a resource. Key activities include:

- rural and urban kerbside collection
- rural transfer operations
- waste minimisation and education
- recycling initiatives
- cleaning public places
- landfill operations and aftercare.




Council is legally obliged to manage our district's waste under the Local Government Activity and Public Health Act 1956. The Waste Minimisation Act 2008 also requires all local authorities to adopt a Waste Management and Minimisation Plan (WMMP). We have a duty to ensure that this activity is managed effectively and efficiently.

About this report

This report summarises key solid waste performance outcomes for quarter one financial year 2022-23 against the 2021-2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity assessment
2. Finances
3. Progress on plan (LTP years 1-3)
4. Levels of service and performance measures

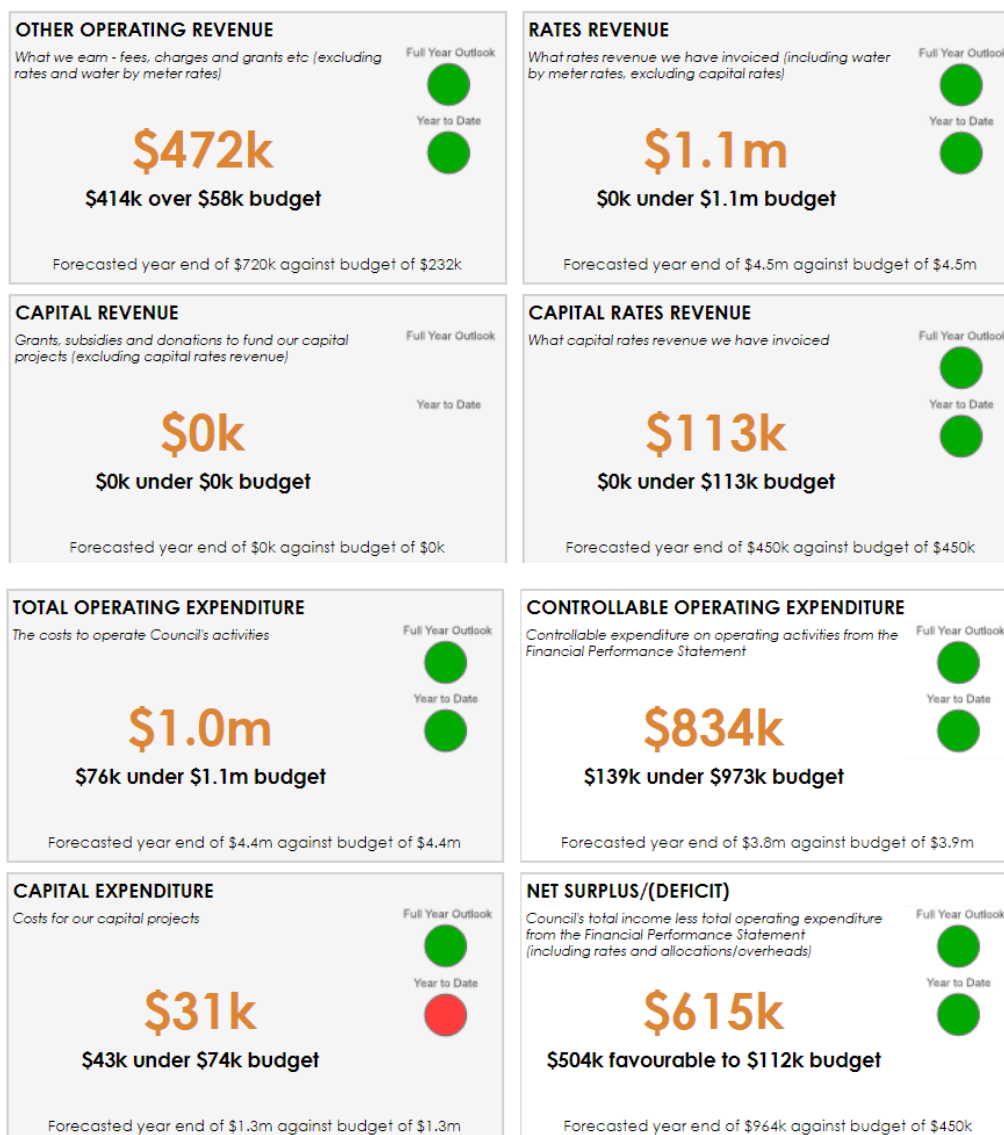
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
Monitoring <i>There have been minor deviations from plan.</i>		Monitoring <i>There have been minor deviations from plan.</i>	

2. Solid Waste Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")




BUDGET DEVIATION KEY	-5%	-1%	0%	+1%	+5%
Revenue	Red	Yellow	Green	Green	Green
Surplus/Deficit	Red	Yellow	Green	Green	Green
Operating Expenditure	Green	Green	Green	Yellow	Red
Capital Expenditure	Red	Yellow	Green	Yellow	Red


Operating Revenue: On track YTD. Income includes \$420k of waste levy income received in advance in 2022 and recognised in 2023.

Operating Expenditure: On track YTD.

Capital Expenditure: Currently on track YTD, the main project relates to the Tokomaru Bay Transfer station \$800k, this is currently in the planning stage, and expected to commence early 2023.





3. Progress on plan (LTP years 1 to 3)

Key		
		
On track	Monitoring	Off track

Paokahu Landfill remediation works	
Status	 Review of the current resource consent to align the requirements for remedial works in line with our emissions reduction plan (ERP) and climate change effect.
Project start date	Ongoing
Project completion date	2021
Revised completion date	2022 / 2023 FY
Current progress	30%
Current project phase	Plan


What we said we would do	How we are going
Resource recovery network Investigate and develop a region-wide resource recovery/social enterprise.	Feasibility study has been completed with the report finding to be presented to Council
Review of our kerbside rubbish and recycling collection contract.	Feedback presented to Council Operations Committee, follow up and costing will be provided to January Operations Committee.
Continued support of EnviroSchools.	EnviroSchools has picked up additional kura in the last quarter and has been reinvigorated with other kura already working with EnviroSchools. Demand has increased regarding support and hours required by educators.
To actively engage the community and provide information, education, and resources to support community actions and community initiatives for waste minimisation.	Ongoing mahi to engage with rural communities for the return and recycling of farm plastics including bale wrap and containers. Engaging with other providers to find long term solutions rather than one off solutions. Engaging with providers to encourage community schemes for recycling and waste minimisation. Recent schemes implemented have been well received and so far, the uptake has been good. Tetrapak recycling, soft plastics recycling and E-waste. Continued support of Te Tairāwhiti Environment Centre for ongoing schemes.

4. Levels of service and performance measures


KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured		
Must include appropriate commentary.					
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
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Solid waste



Level of Service: Solid waste facilities are adequate and available to the community, including regular kerbside collection services and transfer stations.

Measure	Type	Target	Result			Commentary
Total waste received as illegal dumping (tonnes).	A	Decrease on prior year result (21/22 = 297.72 Tonne)	Q1		87.46	Illegal dumping has seen an increase in the recent quarter at Centennial Marine Drive. Weather events and hunting has seen an increase of animal remains dumped on beaches.


Level of Service: Public information and programmes promote waste minimisation.

Measure	Type	Target	Results			Commentary
Support information and education programmes or workshops that raise awareness and promote waste minimisation	A	5 per year min.	Q1		3	Completed 2 Worm farm and compost workshops plus 1 Bees wax wraps.

Level of Service: Waste is diverted from the landfill via waste minimisation methods.

Measure	Type	Target	Results			Commentary
Reduction in waste to landfill. Total kg of solid waste to landfill per head of population (kg).	A	285kg	Q1		106.27	This is tracking high on our target for Tairāwhiti, but lower than the Aotearoa average of 430 kg per annum.
Ratio of recycling to landfill waste (tonnes).	A	30:70	Q1		24:76	Tracking toward our target. This information currently does not include additional schemes run throughout Tairāwhiti, such as soft plastics and Tetra recycle.

Level of Service: No adverse effects on the environment or human health from the Paokahu and Waiapu landfills.

Measure	Type	Target	Results			Commentary
Number of resource consent breaches for Waiapu and Paokahu landfills.	A	<5 per year	Q1		1	Evidence of Cattle on top of landfill, issued by Council Compliance

Waikino

Wastewater

Quarterly Report - Quarter one financial year 2022-23

What we do




We're providing Tairāwhiti with reliable and sustainable wastewater services to protect both the health of our people and our waterways. We want to continue to provide a service to collect, treat and dispose of wastewater in a safe, healthy and sustainable way.



About this report

This report summarises key wastewater performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity assessment
2. Finances
3. Progress on plan (LTP years 1-3)
4. Levels of service and performance measures
5. Construction progress update

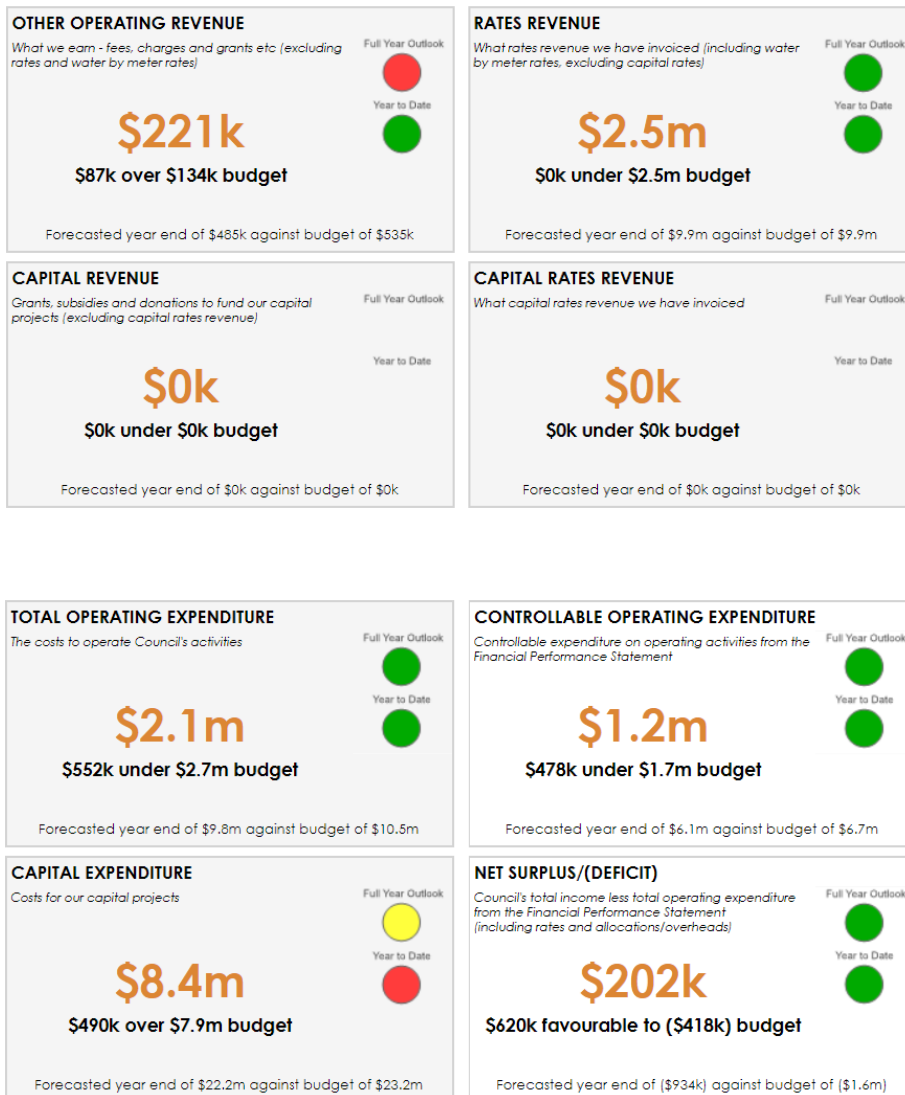
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

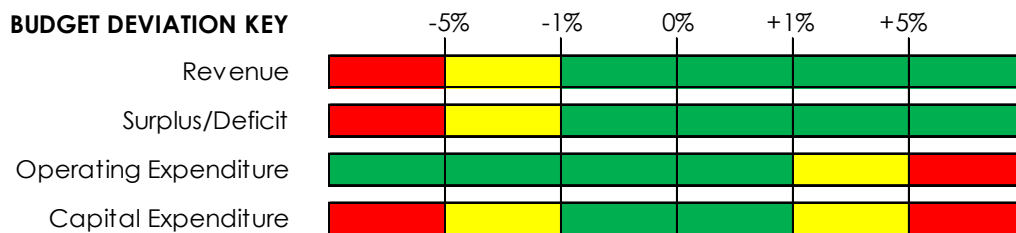
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
<p><u>How did we perform?</u></p> <p>We are progressing as planned except for the WWTP. Construction is expected to be completed by the end of December 2022 followed by commissioning 3 months of commissioning.</p>		<p><u>How did we perform?</u></p> <p>Expenditure is on track to be met at year end.</p>	

2. Wastewater Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
 ("0%" is "no deviation from planned budget")



Operating Revenue: On track YTD.




Operating Expenditure: YTD \$2.1m, \$552k under YTD budget. This reflects continued proactive maintenance of the system and improvements in reticulation. Expenditure should remain on target for the year.


Capital Expenditure: YTD \$8.4m, \$490k above YTD budget, this relates to the Wastewater Treatment Plant budget phasing, spend to date \$8.1m and is progressing on track.

Wastewater Renewals are on track with Contract awarded with a start date of mid-November when liner material is due from overseas.

Tolaga Bay Septage is currently being designed, once completed negotiations for land purchase will be able to commence. timeframes to obtain access agreements, resource consent, undertake tendering and construction will be tight.






3. Progress on plan (LTP years 1 to 3)

Projects Key		
		
On track	Monitoring	Off track

Wastewater treatment plant further treatment	
Status	 On Track
Project start date	2018/19 (Design & Early procurement of equipment).
Project completion date	2021/22 revised to 2022/23
Revised completion date	Construction completed by late December 2022 followed by commissioning.
Current progress	Construction works is programmed to be completed by end of December 2022 followed by Cold then Hot commissioning.
Current project phase	Installing above ground equipment and electrical work



What we said we would do	How we are going
Stage 2 Phase 1 Clarifier Pump Station	85% complete.
Stage 2 Phase 1 Ground Improvement	Completed.
Stage 2 Phase 2 Mechanical, electrical, civil	70% complete.





4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.	
Fully achieved	Slightly under target (≤5%)	Not achieved	Not measured		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
					
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Notes					
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WASTEWATER

Level of Service: We provide a well-managed wastewater reticulation and treatment system which protects public health and the physical environment.

Measure	Type	Target	Results			Commentary
System and Adequacy: The number of dry weather sewage overflows per 1000 sewage connections. (Mandatory measure)	A	1	Q1		1	There was one discharge to the Turanganui River on 22/9/22 for less than 24 hours
Management of environmental impacts: Compliance with resource consents for discharge from the wastewater system: Measured by the number of: a) abatement notices b) infringement notices c) enforcement orders d) convictions (Mandatory measure)	A	0	Q1		0	Result is on target. No notices or enforcements

Measure	Type	Target	Results		Commentary
Response to wastewater system faults: a) Median attendance time: from the notification of the fault to the time that service personnel reach the site (hours). (Mandatory measure).	A	<1 hr	Q1	 3.51 hours	Needs review due to weekend callouts. See (b) below
b) Median resolution measured from the notification of the fault to the time that service personnel confirm resolution (hours). (Mandatory measure).	A	<15 hr	Q1	 4.67 hours	Result is on target
Customer Satisfaction: The total number of complaints per 1000 connections received. (Mandatory measure).	A	<10	Q1	 3.32	1 Contractor Complaint RFS, NPFM - Count of event = 40, Result = 3.32
Discharge to rivers: The annual number of events where sewage is discharged from Council's reticulation into rivers or streams (in a less than a 1-in-10 year rain event).	A	≤4	Q1	 1	There was 1 discharge into the Turanganui River in February during a rain event.

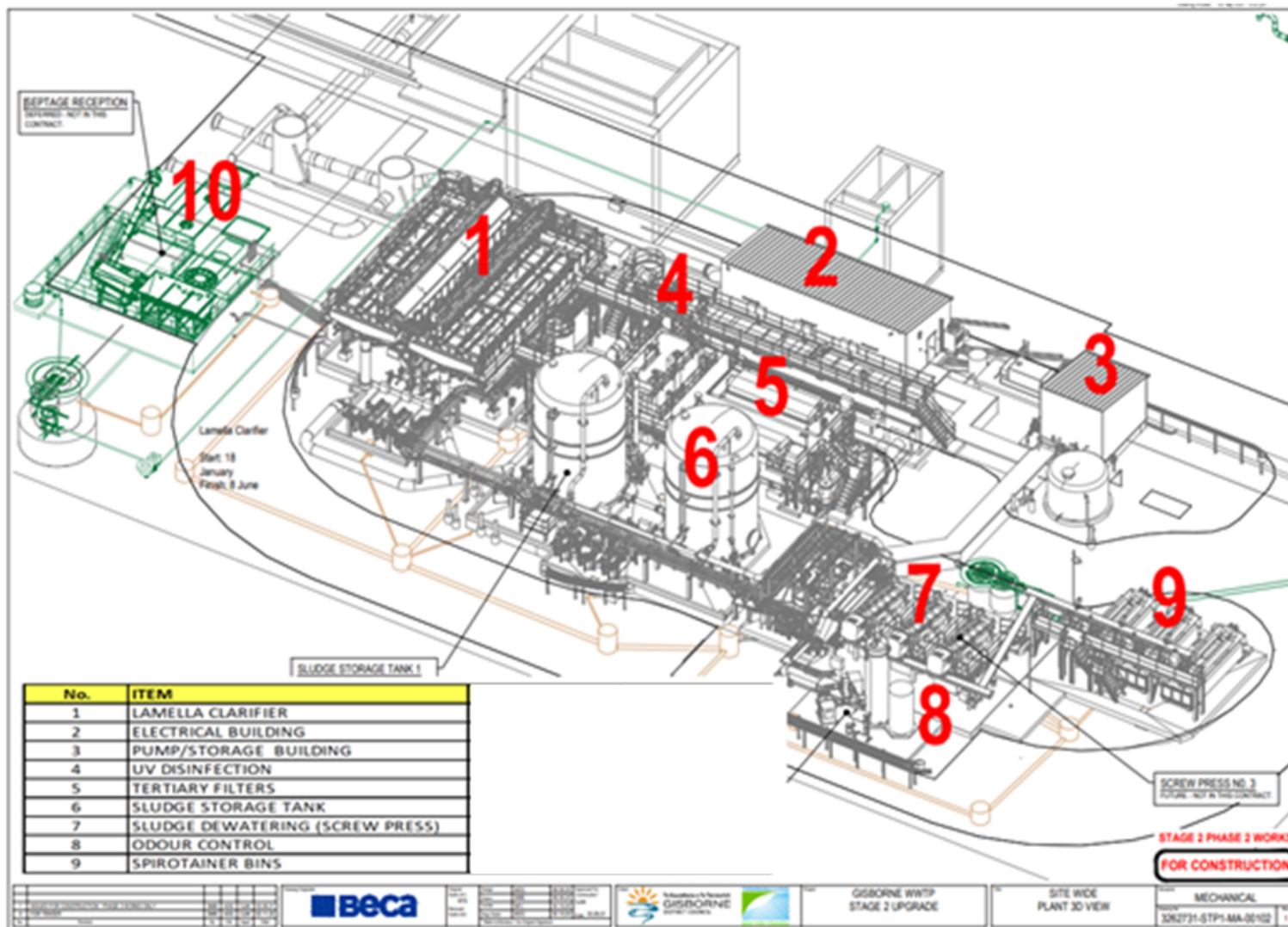
5. Construction progress update

				2022/23											
				July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	Actual	Budget	C/Overs												
Wastewater															
Status															
Localised Urban Upgrades		33,339								Driven by external subdivisions					
Wastewater Pump Station Renewals		113,799						Procurement							
Permanent Flowloggers															
Wastewater Pipeline Renewals															
Wastewater Treatment Plant Renewals		2,000,000													
WWP pipe renewals 21/22 CIP Domestic	527,659	530,000				Completed									
Renewal Design 2023/24		80,000										Design		Tender	
WWP pipe renewals 22/23 CIP	38,757	1,456,623		Tender	Award	Construct									
Oakview- Ormond Rd Pump Stn	23,418	1,050,000	752,000	Award		Construct									
Wastewater T/Plant Further Treatment															
Wastewater T/Plant Further Treatment	8,107,812	15,337,372	1,588,000	Construction - MCD											
Tolaga Bay Septage Site	12,869	844,000	280,000	Land Negotiations	Design		Tender	Award	Construction						
Septage Solids Removal		1,000,000		Funding for WWTP Upgrade											
WWF/Plant Upgrades & Renewals		186,300								Procure/install					
Pump Station Health & Safety		50,531				Procure/install									
Te Karaka Wastewater Land Disposal		111,159				Investigate					Consultation				
SCADA Repeater Relocation		88,513					Design					Procure/install			
Mortuary Wastewater Diversion		157,000	12,000	Consultation				Design				Construct			
WWTP Phase2 Equipment	116,467	150,000						Procure/install							





WWTP Stage 2 Phase 2 - Construction Areas



Whakaranea Wai

Water Supply

Quarterly Report - Quarter one financial year 2022/23

What we do

We provide Gisborne City, Te Karaka and Whatatūtū residents and businesses with reliable, high quality and safe treated water supply. We want to continue to meet our legislative requirements to deliver water supply services that are safe, healthy and sustainable.

Water Safety Assurance

The safety of Council's drinking water supply is assured by ongoing monitoring of treated water quality to demonstrate compliance with the Drinking Water Standards.




In addition, comprehensive testing is completed for both the source water and treated water to identify and correct emerging risks and potential changes in the water supply sources.



About this report

This report summarises key Water Supply performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity assessment
2. Finances
3. Progress on plan (LTP years 1 to 3)
4. Levels of service and performance measures
5. Construction progress update

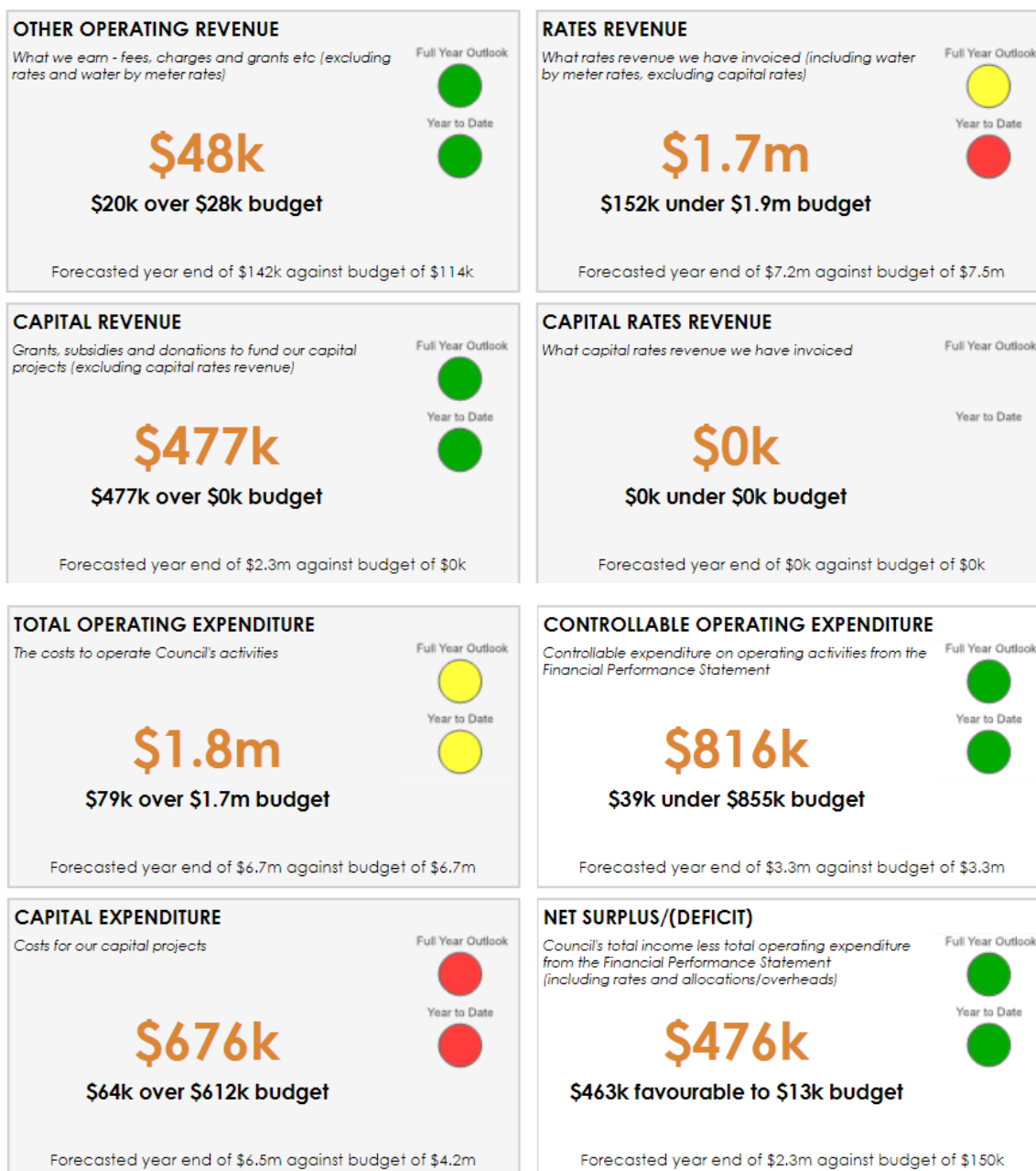
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

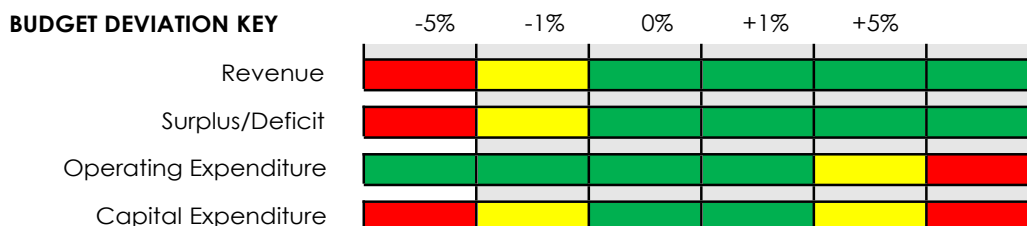
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track Progressing as planned		Monitoring Progressing as planned.	

2. Water Supply Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")







Operating Revenue: On track YTD.

Operating Expenditure: On track YTD.

Capital Expenditure: On track YTD. Full year capital budget of \$4.1m, relating to water main renewals \$983K estimated to be completed by Christmas, Waingake WTP UV contract underway \$1.15M estimated to be complete by end of May, Residential Backflow \$555k will be complete by end of May. Muriwai Water supply to be completed by Christmas, Ruatoria water supply to be completed by end of June 2023.





3. Progress on plan (LTP years 1 to 3)

Projects Key		
		
On track	Monitoring	Off track

Residential backflow prevention	
Status	
Project start date	2018/19
Project completion date	2026/27
Revised completion date	On Target
Current progress	On Target
Current project phase	Year 5 of 10 (ongoing)

What we said we would do	How we are going
Continue to renew critical components at the water treatment and piped network. Year 4 2021/22 \$536k Year 5 2022/23 \$555k Year 6 2023/24 \$399k	The budgeted work will be completed this financial year.



4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target (≤5%)	Not achieved	Not measured. Must include appropriate commentary.		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	

Type Key				
A	1/2	Q	M	
Annual	Half yearly	Quarterly	Monthly	
Notes:				
1. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank.				
2. For monthly measures, results will be averaged for the three months in the relevant quarter.				
3. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.				






WATER SUPPLY

Level of Service: We provide water supply infrastructure for delivering safe, clean water that meets the needs of our community.

Measure	Type	Target	Results			Commentary
<p>Demand Management The average consumption of drinking water per day per resident within the district. (Mandatory measure)</p>	A	≤308 liters	Q1		181	Well under target due to low winter demand
<p>Customer Satisfaction The total number of complaints received expressed per 1000 connections to the networked reticulation system. (Mandatory measure)</p>	A	<10	Q1		.41	5 Complaints this quarter.

Fault Response Times





In response to a fault or unplanned interruption to the networked reticulation system, the following median response times measured:

Measure	Type	Target	Results		Commentary
Attendance for urgent callouts	Q	4 hrs	Q1		.13hrs On target
Resolution of urgent callouts	Q	6 hrs	Q1		13.22hrs A single callout event occurred this quarter which exceeded the target of 6 hrs. Further urgent callout events will be closely monitored for compliance.
Attendance for non-urgent callouts	Q	4 hrs	Q1		2.73hrs Result is on target
Resolution of non-urgent callouts. (Mandatory measure)	Q	48 hrs	Q1		19.49hrs Result is on target
Maintenance of the reticulation network The percentage of real water loss from Council's networked reticulation system. (Mandatory measure)	A	<15%	Q1		14.7% Thomas consultants Review June 22

Safety of Drinking Water

The extent to which the drinking water supply complies with:





a) part 4 of the drinking-water standards (bacteria compliance criteria) (Mandatory measure)

Measure	Type	Target	Results		Commentary
Gisborne City	A	100%	Q1		100% Result is on target
Gisborne Rural	A	100%	Q1		100% Result is on target
Te Karaka	A	100%	Q1		100% Result is on target
Whatatutu	A	100%	Q1		100% Result is on target

Safety of Drinking Water

The extent to which the drinking water supply complies with:

b) part 5 of the drinking-water standards (protozoal compliance criteria) (Mandatory measure)

Measure	Type	Target	Results		Commentary	
Gisborne city	A	100%	Q1		100%	Result is on target
Gisborne Rural	A	100%	Q1		100%	Result is on target
Te Karaka	A	100%	Q1		100%	Result is on target
Whatatutu	A	100%	Q1		100%	Result is on target

5. Construction progress update

			2022/23														
			Actual	Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Water Supply																	
	Water Main renewals 2022/23	397,121	983,250	Work of Right	Construction - FH												
	Water meter Renewals		55,566							Procurement/Install							
	Local Urban Upgrades		38,896	Driven by external subdivisions													
	Water Trunk Main Refurb - Pipe Bridges	4,649	444,533								Construction						
	Telemetry Site Upgrade		33,192					Procurement/Install (ADR)									
	Waingake T/Plant UV Installations	22,798	1,145,000	Procurement/Install - Filtec													
	Te Karaka Reticulation Renewal	14,203	416,908		Procurement/Install - Chlorine									Construction - Fulton Hogan			
	Residential Backflow Prevention Year 5	153,767	555,278	Construction - Fulton Hogan													
	Rabbit Rd Culvert Replacement		70,000								Construction - Earthworks Solution						
	Misc Plant & Equipment		77,625		Procurement										Install		
	Waingake WTP Renewals	11,709	87,975	Procurement											Install		
	Waipaoa WTP Renewals	2,289	127,500	Design		Procurement							Construction				
	Gisborne Pump Stn Renewals		30,000	Procurement									Install				
	Waingake Pump Stn Renewals		155,250	Design		Procurement								Construction			
	Muriwai Pipeline Extension	406,650		Construct - Sitework													
	Ruatoria Bulk Supply Point	48,521		Design		Procurement - Filtec						Install					



125mm PE water pipe being drawn along Walsh Street after drilling.



Directional drilling to replace water main



Installing Fire Hydrant Walsh Street



Muriwai water main crossing Rail Bridge

Waiāwhā Taone

Urban Stormwater

Quarterly Report - Quarter one financial year 2022/23

What we do




Urban stormwater is about providing our city with services that protect people and properties from flooding and manage the quality of our stormwater. We want to continue to maintain and develop stormwater services that improve, promote and protect public health and the mauri of the waters.



About this report

This report summarises key urban stormwater performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity assessment
2. Group finances
3. Progress on plan (LTP years 1-3)
4. Levels of service and performance measures
5. Construction progress update

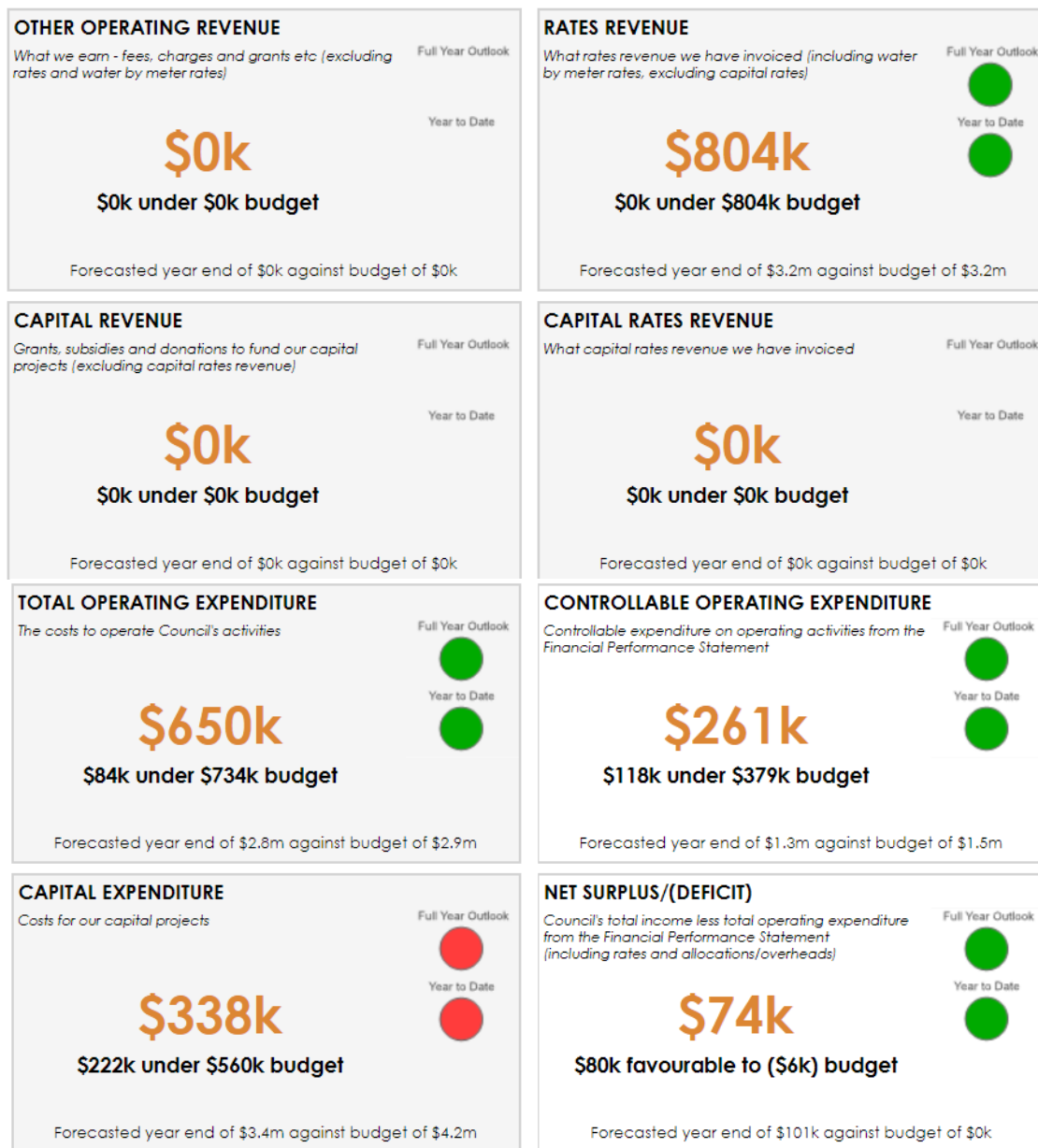
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

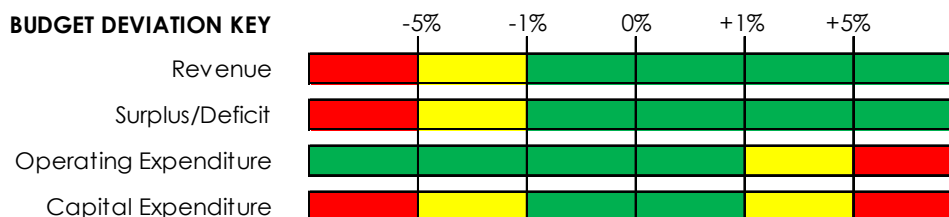
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
Monitoring Some existing projects are experiencing delays due to external factors, e.g. property access and weather events.		Monitoring All levels of service met with all work scheduled and completed are within targets	

2. Urban Stormwater Finances

Year to date results as at end of September 2022






Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")




Operations Expenditure: Tracking \$84k under a \$734k YTD budget, mostly due to the winter months. Expect expenditure to remain on track by end of financial year.

Capital Projects Expenditure: YTD \$338k, \$222k under YTD budget. Mostly related to budget phasing and delays due to access issues.





3. Progress on plan (LTP years 1 to 3)

Projects Key		
		
On track	Monitoring	Off track

Public drains on private property	
Status	
Project start date	2018/19
Project completion date	30 June 2027/28
Revised completion date	No change.
Current progress	Two Contracts completed, one project awaiting property access agreement. One under investigation/design
Current project phase	Year 5 of 10


What we said we would do	How we are going
2021/22 Year 4 - \$705K	Stormwater model update has delayed investigation and design on private property. Some projects are still progressing; one has been completed; one is to be tendered in May, and three are in design phase. It is likely a carry-over will be requested.
2022/23 Year 5 - \$559k	Progressing, full budget expenditure is possible subject to access agreements
2023/24 Year 6 - \$573k	Ongoing.





4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured		
Must include appropriate commentary.					
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes					
1. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank.					
2. For monthly measures, results will be averaged for the three months in the relevant quarter.					
3. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.					

Urban stormwater

Level of Service: We protect people, dwellings, private property and public areas from flooding by managing the collection and disposal of stormwater in a way that protects the environment and public health.

Measure	Type	Target	Results		Commentary
Customer Satisfaction: The number of complaints received by a territorial authority about the performance of its stormwater system (Expressed per 1,000 properties connected to the territorial authority's stormwater system).	A	<12	Q1	 3.0	Well within target based on 42 requests. Four Contractor complaints.

Measure	Type	Target	Results			Commentary
<p>Discharge Compliance:</p> <p>Compliant with the Tairāwhiti Plan for discharge from its stormwater system, measured by the number of:</p> <p>a) abatement notices</p> <p>b) infringement notices</p> <p>c) enforcement orders and</p> <p>d) Convictions.</p> <p>(Mandatory measure)</p>	A	None received	Q1		0	Result is on target. No notices or orders received.
The percentage of residents satisfied with the district's urban stormwater services as found in the Resident Satisfaction Survey.	A	50%	Published end of year.			
<p>Response Times:</p> <p>The median response time to attend a flooding event, from the time notification is received to the time service personnel reach the site.</p> <p>(Mandatory measure)</p>	A	30 minutes	Q1		0	Result is on target as no counts of a flood event occurred.
<p>System and Adequacy:</p> <p>a) The number of flooding events that occur in the district.</p> <p>(Mandatory measure)</p>	A	2 or less	Q1		0	No flooding events occurred this quarter
<p>System and Adequacy:</p> <p>b) For each flooding event, the number of habitable floors affected.</p> <p>(Mandatory measure)</p>	A	<0.2	Q1		0	Result is on target this quarter as all habitable floor areas in houses connected to Council stormwater systems were unaffected.

5. Construction progress update

	Actual	Budget	2022/23												
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Stormwater															
Stormwater Pipeline Renewals		388,125													
Stormwater renewals 2022/23	223						Investigate			Design		Construct			
Stormwater Renewals 2023/22 (Design)			Investigate									Design			
Stormwater In Drain Structures		195,000													
In Drain Structures (Kopuawhatapata)											Investigat	Construct			
Stormwater Localised Urban Upgrades		77,625	Driven by External developers												
Taruheru / Waru / Haisman (Stormwater)		530,955	Driven by External developers												
Graham/De Lautour SW Upgrade	41,159	741,439	Investigate	Design		Tender	Award	Construct							
Public Drains On Private Property	228,054	1,018,900													
De Lautour/Wainui Rd	110,129	120,000	Complete												
Ida/Coldstream Road	15,914	300,000		Award					Construct						
Craig Road	102,011	105,000	Completed												
608/610 Wainui Rd		250,000				Investigat	Design		Tender/Award		Construct				
Heath Johnston Park		90,000					Design		Tender/Award		Construct				
Design 2023/24															
SW - Moana Rd	83,681	360,000		Construct - Curries Construction											
Douglas St. Improvemt Stage2	4,961	413,000		Design		Tender	Award		Construct						
Bush Intake (Te Arai) Bridge		465,000	Investigate	Design		Tender	Award		Construction						

De Lautour Rd Stormwater Upgrade



Slow progress due to ongoing wet weather



Additional bedding of 65mm basecourse was placed in trenches due to soft underground services

Te Rōpū Nohoanga Hapori

Liveable Communities

Quarterly Report - Quarter one financial year 2022/23

What we do




We contribute to the ongoing transformation of Council into a customer-focused organisation. We provide the strategic direction for our essential Liveable Community assets to meet the future needs of our community. We are responsible for a wide portfolio which incorporates several important community and environmental functions – including biodiversity, biosecurity, catchments, cemeteries, reserves, community facilities and the effective management and provision of all associated services. By providing professional and integrated activity planning, we ensure the effective delivery of our community facilities, while meeting the community's needs through managing safe, fun and engaging places and spaces.



About this report



This report summarises key Liveable Communities performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:



1. Activity assessment
2. Group Finances
3. Progress on plan years 1-3
4. Levels of service and performance measures

1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track









Catchments and Biodiversity			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track We are progressing as planned.		On track We are progressing as planned.	

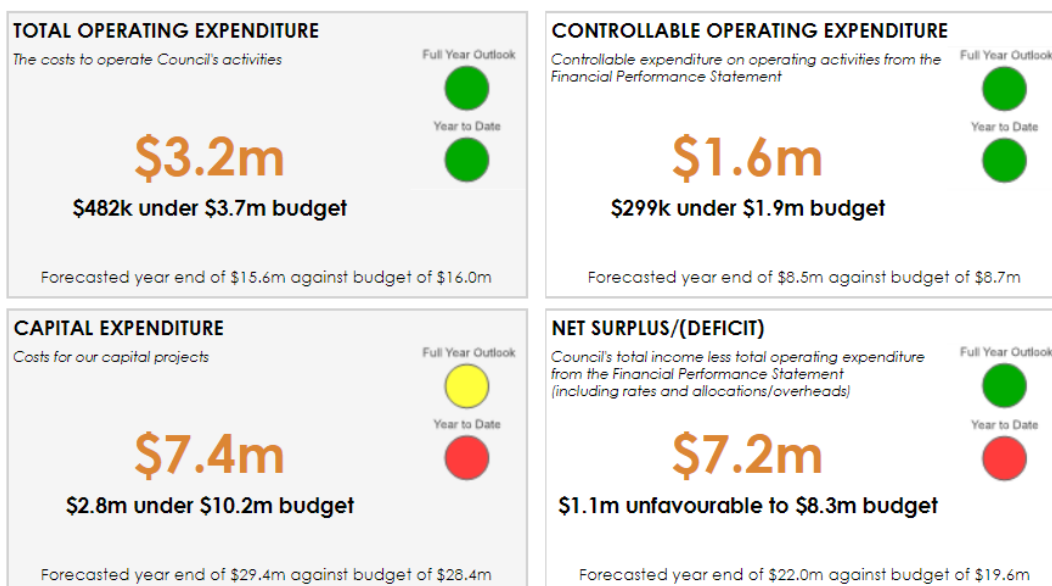
Cultural Activities	
 Progressing our LTP commitments and focus projects	 Performance in terms of delivering our Levels of Service
On track We are progressing as planned.	Monitoring There have been minor acceptable deviations from plan. Mainly timeframes.

Recreation and Amenity	
 Progressing our LTP commitments and focus projects	 Performance in terms of delivering our Levels of Service
Monitoring Due to staff vacancies our asset and performance work programme is slightly behind target but will catch up with over the year (e.g. public convenience plan, cemetery master plan)	On track

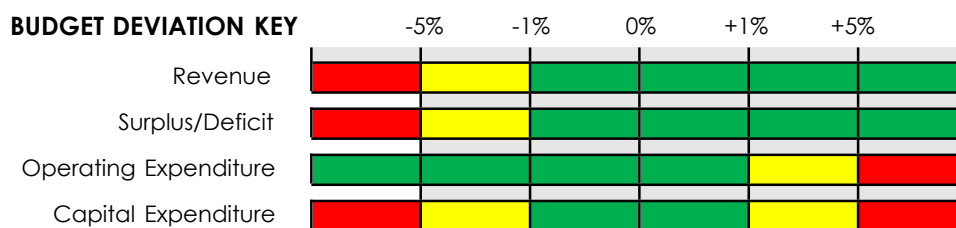
2. Group Finances

Year to date results as at end of September 2022

<p>OTHER OPERATING REVENUE What we earn - fees, charges and grants etc (excluding rates and water by meter rates)</p> <p>Full Year Outlook  Year to Date </p> <p>\$589k \$88k over \$502k budget</p> <p>Forecasted year end of \$2.8m against budget of \$2.7m</p>	<p>RATES REVENUE What rates revenue we have invoiced (including water by meter rates, excluding capital rates)</p> <p>Full Year Outlook  Year to Date </p> <p>\$4.1m \$0k under \$4.1m budget</p> <p>Forecasted year end of \$16.6m against budget of \$16.6m</p>
<p>CAPITAL REVENUE Grants, subsidies and donations to fund our capital projects (excluding capital rates revenue)</p> <p>Full Year Outlook  Year to Date </p> <p>\$6.6m \$1.6m under \$8.3m budget</p> <p>Forecasted year end of \$22.0m against budget of \$20.2m</p>	<p>CAPITAL RATES REVENUE What capital rates revenue we have invoiced</p> <p>Full Year Outlook  Year to Date </p> <p>\$0k \$0k under \$0k budget</p> <p>Forecasted year end of \$0k against budget of \$0k</p>



Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")



Operating Revenue: YTD income is \$88k more than budget. Olympic Pool user fees and shop sales are lower due to reduced opening hours over the winter months, offset by unbudgeted income from MBIE for the Summer Camping initiative.

Operating Expenditure: YTD expenditure is \$482k under budget. Olympic Pool costs are down due to reduced opening hours over the winter months. Salaries are below budget in numerous activities due to staff vacancies.

Capital Expenditure: YTD \$7.4m, \$2.8m under YTD budget, this mostly relates to Kiwa Pools project which has been impacted from delays with the supply of steel and contractor absences due to sickness.





3. Progress on plan (LTP years 1 to 3)

Catchments and Biodiversity	
What we said we would do	How we are going
Partnership projects with Ngāti Porou and Ministry for Primary Industries to restore the Waiapu River as part of a 100-year project. Provide technical support to the Whakaoratia te Mana o te Waiapu project and other initiatives, e.g. technical advice and support.	On track. Programme manager working alongside MPI and TRONPnui to progress programme. Technical assistance provided to the Whakaoratia project, targets for structures installed exceeded and new initiatives and technologies being introduced.
Administer Phase 1 of the Waiapu River restoration community grant planting of poplar and willow poles alongside the Waiapu River.	Slightly behind target in 2021 due to plan losses caused by bank erosion, dry conditions accentuated by intense winds in the Waiapu Valley. Planting continued in Q1 2022, but limited to 500 poles due to availability.
Support further realistic funding applications to the Erosion Control Funding programme community grants and One Billion Trees (1BT) initiatives, inclusive of indigenous plant establishment alongside the Waiapu River and its tributaries.	In progress. Ongoing support to landowners with existing ECFP grant approvals alongside MPI. Slow but positive progress as other funding streams are integrated into final works implementation, providing improved outcomes.
Support Iwi in funding applications, e.g. the Freshwater Improvement Fund and other funding initiatives.	In progress. Staff continue to provide support to Iwi and hapū. Forming positive relationships with Tairāwhiti Whenua collective to progress Farm Environment Plan (FEP) initiatives.
Forming further relationships such as the Whakaoratia te Mana o te Waiapu project and Waingake Restoration programme, including exploring further land treatments with long-term benefits, establishment of indigenous species and improving water quality.	On track. Technical advice ongoing.
Ongoing participation with Iwi in environmental projects, such as the Whakaoratia te Mana o te Waiapu initiative.	Contact has recently been made with Māori landowners in response to the recent heavy rainfall events: Marotiri and Pourau Stations. Plans are progressing.
Working with Iwi to enhance mahinga kai opportunities.	In progress. Installation of sediment control works focuses on enhancing mahinga kai opportunities by stabilising waterways and providing habitat.
Development of a plan for protection and enhancement of Protection Management Areas (PMAs).	On track. A plan for protection and enhancement of PMAs has been drafted.
Develop an integrated approach to Farm Environment Planning through pilot case studies with a wide-ranging focus integrating soil health, freshwater health, indigenous biodiversity, soil conservation, biosecurity and climate change resilience.	In progress. Several successful applications for funding to enhance this area for the region; MPI and MfE. Council participating in a Freshwater Farm Environment Plans (FWFP) pilot with MfE. Land Management staff are supporting the New Zealand Association of Resource Management (NZARM) in building capability across rural practitioners involved in FWFPs and the wider IFPs.
Provide advice and support to the Waimatā Catchment Group on the community-led restoration project.	Ongoing. Engagement with landowners and groups continues.
Provide support to Māhōra Wetland by taking a collaborative biodiversity approach towards the Kōpūaroa Catchment.	Limited progress. Progress limited to initial site inspection, and there has been further damage to streams due to recent events.

Cultural Activities	
What we said we would do	How we are going
Consult with community and/or Iwi before accepting gifted public art.	On track.
Review leases and service contract with Gisborne Museum of Art and History Trust.	In progress
Support the governance review of the Patūtahi Reserve Board	Not started
Review the consultation, project management and handover protocols for public art works.	Not started
Continue to grow relationships with mana whenua where facilities are located.	Business as usual
Continue to further embed bicultural capacity in all areas of library services.	Business as usual
Exponentially grow visitors to use digital library resources.	Completed. Business as usual
Strengthen existing and develop new partnerships, inclusive of outreach services where communities need it most, support for users to upskill their digital toolkit, find jobs and make connections.	Ongoing
Expand and strengthen library e-tools such as Radio Frequency Identification functionality (RFID), website and access to e-library to encourage independent user engagement.	Embedded
Develop and deliver operation plans for both library and theatre services.	Complete
Ensure a range of activities in theatres that encourage audience development including non-users.	Ongoing
Continue to support delivery of Navigate Tairāwhiti projects with Ngāti One One to deliver Titirangi to Tuamotu conservation project.	Embedded and ongoing
Complete design and delivery of viewing platform to Te Mārō in partnership with Ngāti Oneone.	Design complete and resource consent application lodged. Funding approved.
Support installation of Endeavour model in Ūawa alongside community.	Design for site and surrounds in progress

Recreation and Amenity	
What we said we would do	How we are going
Complete the redevelopment of the Pool complex to meet the recreational, health and fitness needs of our community.	On track. Opening date being reviewed due to supply chain delays.
Complete the redevelopment of Titirangi Summit in partnership with Iwi recognising our co-management relationship with Ngāti Oneone.	In progress. Working through consent application process with interested parties/submitters.
Deliver support and provide access to Council's open spaces/reserves for coast care/dune care and riparian restoration in partnership with others including Iwi, community, and Central Government agencies.	On track. Community dune planting undertaken in Kaiaua, Makorori and Wainui beaches.
Deliver renewal programme for park furniture and playgrounds, including new park furniture.	In progress. New park benches on Titirangi Maunga, new bins at strategic locations/renewals where damage has occurred. Supporting township upgrades and improvements for summer and seasonal camping season.
Investigate partnership opportunities to deliver mobile pop-up play modules across Tairāwhiti.	In progress in partnership with Sport Gisborne Tairāwhiti
Support delivery of the Community Facilities Strategy Implementation Plan through providing reserves land, where possible, to align with business case and funder expectations.	In progress. Implementation of early win projects for Sports Facilities Plan including Kiwa Pools development.
Improvements to the Botanical Gardens, including a tree succession plan. Investigate the development of a Rongo garden in partnership with Iwi, to further support the Native Bush area.	Not yet started. Although tree identification/naming plaques under way.
Deliver the Street Tree Planting Programme, including new tree planting and replacement planting.	Planting complete for 2022 season.
Deliver improvements at Waihīrere Domain in partnership with marae/hapū, and consistent with expectations of a regional visitor area.	In progress in partnership with Marae Committee initially.
Support the Whāia Titirangi programme and the restoration of Titirangi maunga in partnership with Ngāti Oneone.	In progress – new planting complete for season.
Reduce reserve turf management at key locations as part of a riparian and coastal margin reversion programme to support restoration of natural buffers and to enable stronger responses to the impact of climate change.	In progress – initial plantings completed by Freshwater Improvement Fund planting at Nelson Park and Blackpool Street reserve.
Prepare a master plan for Taruheru Cemetery providing for future use and community expectations.	Not yet started.
Complete a review of public conveniences considering rationalisation of facilities to support service and cost efficiencies.	Not yet started.
Provide replacement public convenience facility at Tokomaru Bay wharf and consider new facility for Tolaga Bay Wharf to meet user needs and likely visitor number increases.	Tokomaru Bay completed. Public convenience rationalisation/prioritisation plan to inform Tolaga Bay wharf outcome (not yet started).
Continue to support implementation of Regional Plan Pest Management Plan.	In progress – delivery across Council parks and reserves with focus on senecio across beach dunes and Makorori headland this last quarter.


4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured Must include appropriate commentary.		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes: <ol style="list-style-type: none"> For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank. For monthly measures, results will be averaged for the three months in the relevant quarter. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result. 					

CATCHMENTS AND BIODIVERSITY





BIOSECURITY

Level of Service: - Pest animals and pest plants are controlled to minimise their adverse effects on biodiversity, production, amenity and cultural values

Measure	Type	Target	Results	Commentary
Percentage of exclusion programme pests found established in the district for the first time visited and all pests controlled as defined in the RPMP.	A	100%	Q1 	100% On track



LAND AND SOIL

Level of Service: We will work with Iwi, landowners and the community to reduce soil erosion risk and remediate severe erosion within the district.

Measure	Type	Target	Results			Commentary
Total overlay 3A severely erodible land covered by a draft or final overlay 3A work plan or an overlay 3A resource consent.	A	45,500 ha	Q1		0	No progress this quarter.
Number of work plans monitored.	A	50	Q1		5	This result is on track for quarter one.
Number of farm properties where a farm environment plan has been prepared per year.	A	40	Q1		1	This work has been paused - Council is awaiting guidance from MfE which will supersede Council's own material.
Number of protection Management Areas (PMAs) monitored to assess condition.	A	50	Q1		0	In the first quarter – there were no PMAs revisited. The field season is focused around the other quarters when weather improves.

CULTURAL ACTIVITIES

Level of Service: Cultural facilities are accessible to Tairāwhiti residents and visitors.

Measure	Type	Target	Results			Commentary
Number of onsite visitors to the HB Williams Memorial library per annum.	A	150,000	Q1		21,587	Mandatory mask wearing until 12 September. Libraries were the last public facilities with this mandate.
Number of online visitors to the HB Williams Memorial Library per annum.	A	100,000	Q1		53,884	Expected to exceed target.

Level of Service: Regular and varied programmes, events and exhibitions to support community wellbeing are provided at cultural facilities.

Measure	Type	Target	Results		Commentary	
Number of booking days per annum: a) Lawson Field Theatre.	A	a) 100	Q1		58	Strong interest in corporate and seminar bookings. Expected to exceed target.
b) War Memorial Theatre.	A	b) 100	Q1		20	Expected to meet end of year target.
Number of visitors to Tairāwhiti Museum per annum.	A	45,000	Q1		9027	Visitor numbers are tracking as expected for Q1.

RECREATION AND AMENITY

Level of Service: Our aquatic facilities are well maintained, safe and meet community demand.

Measure	Type	Target	Results	Commentary
Council aquatics facilities are safe and operate in accordance with PoolSafe NZS guidelines	A	100%		End of year target.
Percentage of time Council aquatic facilities pool water quality meets NZS 5826:2010.	A	95%		End of year target.

Te Arataki me ngā Ratonga Tauawhi ā-rohe

Regional Leadership & Support Services

What we do




This group activity drives the positive culture of Council and contributes to the ongoing emphasis of a customer-focused organisation that supports its unique community. These teams focus on building individual and organisational capability and knowledge to meet current and strategic requirements and promoting a learning culture to embed high performance across the organisation



About this report



This report summarises key performance outcomes of the Regional Leadership and Support Services Group for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:



1. Activity Assessment
2. Group finances
3. Progress on plan (LTP years 1 to 3)
4. Levels of service and performance measures



1. Activity Assessments - 1 July 2022 to 30 September 2022



Key		
		
On track	Monitoring	Off track


Emergency Management			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		On track <i>We are progressing as planned.</i>	

Engagement and Māori Responsiveness			
	Progressing our LTP commitments and focus projects		Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>		Monitoring <i>We are progressing as planned.</i>	

Governance & Democracy	
 Progressing our LTP commitments and focus projects	 Performance in terms of delivering our Levels of Service
On track	On track

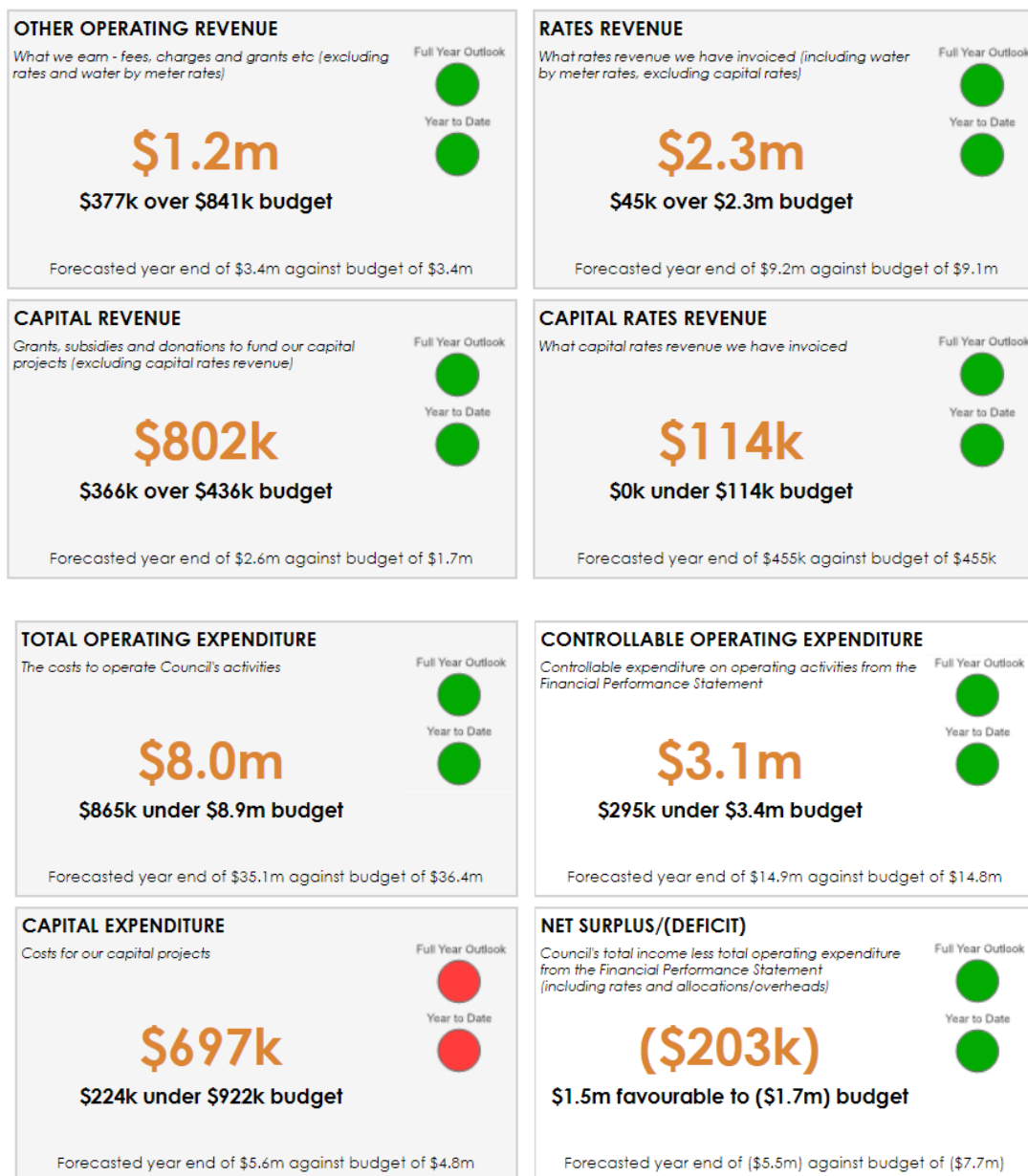
Science	
 Progressing our LTP commitments and focus projects	 Performance in terms of delivering our Levels of Service
On track	On track

Strategic Policy and Planning	
 Progressing our LTP commitments and focus projects	 Performance in terms of delivering our Levels of Service
On track	On track

Support Services	
 Progressing our LTP commitments and focus projects	Performance in terms of delivering our Levels of Service
On track <i>We are progressing as planned.</i>	<i>Not applicable for this activity.</i>

2. Group Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
("0%" is "no deviation from planned budget")

BUDGET DEVIATION KEY	-5%	-1%	0%	+1%	+5%
Revenue	Red	Yellow	Green	Green	Green
Surplus/Deficit	Red	Yellow	Green	Green	Green
Operating Expenditure	Green	Green	Green	Yellow	Red
Capital Expenditure	Red	Yellow	Green	Yellow	Red

Operational Income – YTD Income is \$377k more than budget. This is mainly related to unbudgeted income from the Mayors Taskforce for Jobs, the Mayoral Relief Fund and Department of Internal Affairs (DIA) for the Three Waters Transition Project.

Operational Expenditure – YTD expenditure is \$865k under budget. This is due to project timing; mostly around the Tairāwhiti Resource Management Plan (TRMP) and Freshwater Management Plan projects. These projects are expected to be on track by the end of this financial year.

Capital Expenditure – YTD expenditure is \$224k under budget. This is due to timing of the Emergency Co-Ordination Centre; construction is due to start in November 2022 and be completed by July 2023.

3. Progress on plan (LTP years 1 to 3)

Emergency Management	
What we said we would do	How we are going
Review and refocus the CDEM Group Plan for 2021–2026.	On track.
Review by the National Emergency Management Agency (NEMA) Technical Advisory Group.	No change to previous update.
Build a fit-for-purpose Emergency Coordination Centre (ECC).	Design and project plan has been developed for the ECC.
Undertake controller and key staff training as part of national training programmes and local training exercises.	Controller training activities will be included in the CDEM annual training plan 2023.
Establish partnerships that enable Iwi/hapū to actively participate in the decision-making and execution of our CDEM Group Plan.	Embedded practice.
Invite our Iwi partners to our training exercises in the physical ECC.	Embedded practice.
Take part in local and national marine oil spill exercises.	Embedded practice.
Build capacity to send suitably qualified and experienced support to other regions for their emergency responses.	CDEM staff are trained in the national training framework that allows for interoperability between CDEM Groups.
Continue to maintain and build new partnerships with Iwi and communities.	Embedded practice. The Marae Emergency Preparedness and Resilience Project that is being co-partnered with GDC, Toitu Tairāwhiti and Te Puni Kokiri provides a good platform for the focus on community resilience planning.

Emergency Management	
Further develop a CDEM Communications Plan, including greater use of social media and other modes of communication.	On track.
Concentrate on building ECC capacity.	On track.
Rebuild the Welfare Group and establish a full-time Welfare Manager.	The CDEM team has appointed a fulltime Emergency Management Advisor. This role also assumes the position as the chair of the Tairāwhiti Welfare Coordination Group. The terms of reference is under review.

Engagement and Māori Responsiveness	
What we said we would do	How we are going
Engagement	
Embed the Customer Services Promise (SCP) through the organisation.	On track through the Quality Improvement Circle.
Māori Responsiveness	
Develop and implement our Māori Responsiveness Programme.	Steady progress is being made on our continually evolving workplan. This quarter a large focus has been on preparing for the incoming Council.
Develop and monitor an appropriate Level of Service and associated performance measure in collaboration with Iwi/hapū stakeholders to ensure we are effectively engaging with Māori.	On track.

Governance & Democracy	
What we said we would do	How we are going
Governance	
Continue to grow our strategic relationships with partner organisations.	Work to grow relationships with partners is ongoing.
Continue with the implementation of the Local Leadership Body.	Establishment of LLB is on hold at the request of iwi.
Build on the existing Joint Management Agreement work between Council and Te Rūnanganui o Ngāti Porou.	Work on the Waiapu Catchment Plan continues in partnership with Ngāti Porou. The catchment planning team will hold its next JMA meeting in 2023.

Democracy	
The Local Government election will be held in October 2022. We will manage and deliver a fair election process and increase voter participation including actively encouraging the young Māori demographic to vote.	The elections concluded on 8 October 2022, induction of our new Council commenced 19 October 2022 and is ongoing. The Inaugural Council meeting was held at Poho o Rawiri Marae 27 October 2022. A full report on the elections will be provided by the Electoral Officer Dale Ofoske in the New Year.
Support our elected members to become effective community leaders for the people of Tairāwhiti by introducing professional development opportunities, including training relating to te ao Māori.	A survey has been sent to elected members that explores aspirations for training and development to support their role as decision makers and Treaty partners. This survey will inform the training and development calendar for this term.
Work with other teams to ensure effective Māori participation in Council decision making.	To review guidance in the Council and Committee report template with the Māori Responsiveness team in early 2023.
Improve Council technology to allow offsite Council and committee meetings to be live streamed especially on marae.	Lightshift has been engaged to provide this service. The first meeting was the Inaugural Council meeting. Planning is under way for venues in the next three years of the triennium once the 2023 meeting schedule is confirmed.
Monitor and improve the quality of reports and their effect on good decision making.	External benchmarking of Council's policy advice saw an increase from 2021.
Improve and strengthen the LGOIMA request process.	No progress.

Science	
What we said we would do	How we are going
Implement the projects described in detail (and updated six-monthly) within the Science Programme, to ensure delivery of Council's statutory environmental objectives.	We are progressing the Science Programme as planned.
Undertake a comprehensive, strategic and cost-effective environmental monitoring programme and ensure these results are communicated to Council and the community.	A review of the environmental monitoring programme is being undertaken. The freshwater monitoring programme has been independently reviewed this quarter. Recommendations are being assessed and, where appropriate, implemented.
Partner with Iwi, the community, industry and other organizations to monitor and improve Tairāwhiti's environment.	We continue to make significant effort to progress and implement this work.
Work with Iwi and hapū to monitor and evaluate the mātauranga Māori of our environment.	We continue to make significant effort to progress this work.
Deliver the scientific evidence for the freshwater plans required by December 2024 as part of the National Policy Statement for Freshwater Management (NPS-FM).	Required scientific evidence is being strategically progressed and delivered.





Science	
What we said we would do	How we are going
Work with iwi and hapū to ensure we understand and protect the value of Te mana o te Wai (under the NPS-FM).	We are working with iwi and hapū on understanding what Te Mana o te Wai means and how we can together collect and monitor this.
Partner with Council's Resource Consents team to provide robust technical advice for the assessment of resource consents and provide training to carry out assessment of 'low-risk' environmental resource consent applications.	We work with the Resource Consents team to ensure effective delivery of technical advice.
Provide strategic scientific advice to internal and external stakeholders, ie. during pre-application stage of resource consents.	We provide scientific advice when required.
Provide annual performance updates to Council on health of region's land, air and fresh and coastal water quality.	We are progressing as planned.
Implement communications plan to help communicate science to our community and enable improved engagement and collaboration.	We are progressing as planned.
Provide a robust evidence base for the Tairāwhiti Resource Management Plan (TRMP) review.	We are working with the Strategy team to ensure effective work planning and delivery.
Ensure sufficient information on Tairāwhiti's groundwater is available for our statutory requirements, inclusive of the development of groundwater models and the renewal and potential drilling of groundwater monitoring bores.	Poverty Bay Flats Groundwater model has been developed. A final report will be shared with the community in Q2. Scientific groundwater monitoring bores are proposed to be drilled at Wharekahika (Hicks Bay), Te Araroa, Tikitiki and Ruatoria in Q3.

Wharekopae Catchment restoration project	
Status	
Project start date	1 May 2018
Project completion date	30 Dec 2022
Revised completion date	31 May 2023
Current progress	90% project completed
Current project phase	Phase 18 out of 20 (5-year project, 20 phases of quarterly reporting)

Strategic Policy and Planning	
What we said we would do	How we are going
Resource management planning. Commence and progress the review of the TRMP including our freshwater planning obligations. This includes reviewing and updating the Regional Policy Statement, regional plans, and the District Plan, including policies and provisions for growth management.	The TRMP is still tracking well against milestones in the first quarter of 2023. Reporting is provided via Sustainable Tairāwhiti.
Transport planning. Prepare the 2024–2034 Regional Land Transport Plan as well as the 2024–2034 Regional Public Transport Plan, in consultation with Council's Roads and Footpaths team. Undertake supporting policy work, research and monitoring.	Project planning is under way. An Investment Logic Mapping workshop is scheduled for February. Work is wrapping up on the public transport review. This will be presented to the Regional Land Transport Committee early next year.
Long term planning. Support the review of policy content for the 2024–2034 LTP cycle, including Infrastructure Strategy, Finance Strategy and Development Contributions Policy.	A contractor has been engaged to review the Development Contributions Policy and growth projections for the 2024–2034 LTP. Infrastructure Strategy project planning has commenced.
Climate change planning. Continue to develop Council's response to climate change through adaptation and mitigation planning for the organisation and the region. This includes completion of a Council Climate Change Plan and support for the development of a regional climate change risk assessment.	We are developing a regional climate change risk assessment. This will support regional adaptation planning. Implementation costing is being undertaken for organisation emissions reduction. Staff expect to report to Council early in 2023. We are working with Trust Tairāwhiti to develop a regional decarbonisation (emissions reduction) and just transition roadmap.
Review existing strategies, policies and bylaws, when required, to ensure compliance with statutory requirements.	18-month work programme (excluding TRMP and catchment plans) has been updated. On track with statutory dates associated with planned reviews.
Strategic leadership. Support the organisation with leadership in strategic thinking on critical issues and opportunities for our region.	There is a significant amount of Government reform and legislative review under way. A report seeking direction on Council priorities will be presented early in 2023.




Support Services	
What we said we would do	How we are going
Ensure all support services continue to perform business as-usual activities, and where possible, streamline business processes to improve practices, advice and services	<p>Finance: Continuing the review of the next steps and implications of the Local Government (Rating of Whenua Māori) Amendment Act.</p> <p>Information Services: Currently implementing Release One of the new core Council support software.</p> <p>People & Capability: Recruitment and retention in a very tight labour market continues to be a focus. A project to optimise and update recruitment branding and recruitment strategy has been completed.</p>
Continue to develop a health and safety culture while ensuring compliance under health and safety legislation	On track.
Take further advantage of technological advancements to enable us to deliver effective and efficient support services to our internal and external customers	<p>In progress.</p> <p>We continue to use and evaluate a range of geographic information system (GIS) products for existing and new spatial view use cases.</p>
Complete the replacement of the core Enterprise Resource Planning system.	On track.
Review, assess and decide to obtain a credit rating assessment based on Council's external debt.	<p>Paused.</p> <p>This process is pending the Three Water Reforms mandatory roll out.</p>

4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target (≤5%)	Not achieved	Not measured		
Reporting Period Key					
Q1	Q2	Q3	Q4*	EOY*	*Q4/EOY results are captured within the Annual Report.
July – Sep	Oct – Dec	Jan – March	April – June	End of year	
Type Key					
A	1/2	Q	M		
Annual	Half yearly	Quarterly	Monthly		
Notes:					
1. For annual or half annual measures, actual results are provided for interim quarters if available, but KPI indicators are blank.					
2. For monthly measures, results will be averaged for the three months in the relevant quarter.					
3. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.					


Emergency Management

Level of Service: We help to build a more resilient district where communities understand and manage their hazards and risks.

Measure	Type	Target		Results		Commentary
National Emergency Management Agency (NEMA) assessment rating (five-yearly assessment).	A	70%	Q1		N/A	NEMA is yet to reinstate the assessment program across CDEM groups. This will not be in place for 2022.
At least six of public education activities occur annually.	A	7 days or more	Q1		Achieved	Result is on target.
The community is made aware of Civil Defence Emergencies within 60 minutes of declaration.	A	60min	Q1		Achieved	National and regional warning systems and processes subject to ongoing review to exceed target. National alerts tested with Emergency Management Alert (EMA), Regional alerts via E-text and communications team.

Māori Responsiveness

Level of Service: We support the organisation to provide good quality information to the public to enable communities to participate in the decision-making process.

Measure	Type	Target	Results			Commentary
The percentage of priority Iwi projects and relationships including Deeds of Settlement and all MOU assessed for quality of engagement by mana whenua.	A	90%	Q1		N/A	The stocktake process is progressing. This work is expected to be completed in Q3.

Engagement

Level of Service: We support the organisation to deliver quality, cost effective services to our community and encourage the community to provide feedback on our performance and direction.

Note: Engagement performance measures are sourced from the **Residents Satisfaction Survey**. The results will be published in the 2022/23 Annual Report.



Governance

Level of Service: We provide for the representation of the community in an open and democratic way.

Note: Democracy performance measures are sourced from the **Residents Satisfaction Survey**. The results will be published in the 2022/23 Annual Report.



Support

Level of Service: We manage the LGOIMA requirements for meetings, agendas and official information requests and complaints to the Ombudsman.




Measure	Type	Target	Results			Commentary
Number of complaints upheld by the Ombudsman.	A	Zero	Q1		Zero	Result is on target.
Agendas for meetings (other than extraordinary meetings) of Council and committees are publicly available at least two working days before advertised meetings.	A	100%	Q1		100%	Result is on target.

Science

Level of Service: We will collect and manage environmental data to support good resource management decisions and enable a clear understanding of the state of our environment.


Measure	Type	Target	Results		Commentary
The number of hits received on environmental data pages on the Council and Tairāwhiti section of LAWA websites.	A	30,000	Q1	 10,275	On track to reach annual target
Undertake and report weekly monitoring of freshwater and coastal bathing water sites throughout the bathing water season.	A	95%	Q1	 N/A	Not measured. Bathing water season begins in Quarter 2

Level of Service: We will collect, analyse and report environmental information under the requirements of the RMA (1991).


Measure	Type	Target	Results		Commentary
For highly productive land, undertake soil surveys for the five land use types in Tairāwhiti. To ensure the scientific evidence is robust, 30 surveys per land use type will be required (150 in total).	A	25	Q1	 10	On track
The percentage of freshwater attributes monitored as required by the National Policy Statement for Freshwater Management (2020) in locations determined by Council and the community.	A	80%	Q1	 73	On track
The percentage of attributes monitored as required by the New Zealand Coastal Policy Statement (2010).	A	10%	Q1	 10%	On track

Strategic Policy and Planning

Level of Service: Council has a clear, rigorous and current suite of strategies, plans and policies across the range of Council activities including resource management, infrastructure and social and economic development.

Measure	Type	Target	Results			Commentary
All plans under development and review meet national directions and statutory timeframes for notification (where applicable).	A	Achieved	Q1		On track	Bylaws and policies under review have met statutory timeframes.

Level of Service: We support communities to engage in Council decision-making through appropriately planned, designed and delivered engagement processes.

Measure	Type	Target	Results			Commentary
Percentage of externally facing projects that have a communications and engagement plan in place (Commensurate to the significance of the project).	A	100%	Q1		100%	All externally facing projects had a communications and engagement plan in place.

Level of Service: Our decision-makers are provided with credible and robust advice on which to make decisions.

Measure	Type	Target	Results			Commentary
Percentage of Strategic Planning sample reports meet a threshold of good to high quality (e.g. marked between 7-10 out of 10) when independently assessed annually.	A	80%	Reported annually			Report writing is a professional development focus for this year.

Support Services

Levels of service and performance measures not applicable for this group of activities.

Ngā Mahinga Arumoni

Commercial Operations

Quarterly Report - Quarter one financial year 2022/23

What we do

Council's commercial operations are made up of commercial and semi-commercial investments. Some are run on a commercial basis for the benefit of Council's operations, while others supplement Council's income.

Council's semi-commercial operations include:

- Community housing – 120 rental units within the Gisborne City and Te Karaka for tenants who are 55 years and over.
- Gisborne Airport.
- Small holdings of property.

Council also maintains a number of investments, the largest being GHL, made up of a number of business units, including:




- Property Holdings, which manages a large and diverse portfolio of property including commercial, tenant occupied rentals, and farm land. It also takes project management responsibility for GHL developments.
- Waikanae Beach TOP 10 Holiday Park, which is the region's largest accommodation provider, covering the spectrum from tent sites to 4½ star Qualmark apartments.
- Tauwharepārae Farms Ltd, which runs the Puketawa, Tamatea, and Tauwharepārae stations as a single unit, covering 11,500 hectares of land inland from Tolaga Bay.


About this report

This report summarises key commercial Operations performance outcomes for quarter one financial year 2022/23 against the 2021–2031 Long Term Plan (LTP). The report contains the following sections:

1. Activity Assessments
2. Group finances
3. Progress on plan (LTP years 1 to 3)
4. Levels of service and performance measures

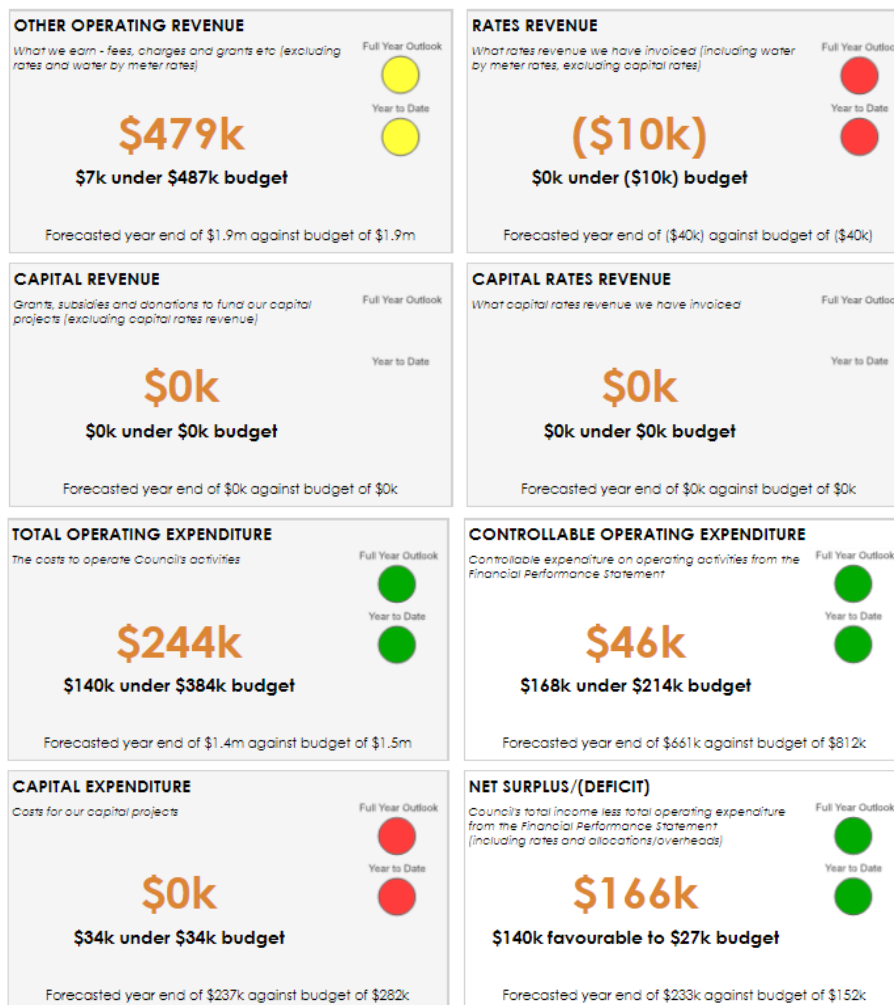
1. Activity Assessment - 1 July 2022 to 30 September 2022

Key		
		
On track	Monitoring	Off track

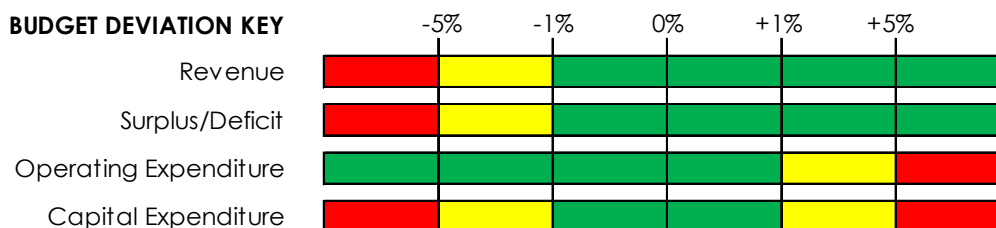
	Progressing our LTP commitments and focus projects	Performance in terms of delivering our Levels of Service
On track We are progressing as planned		Performance targets are end of year measures and will be reported annually within the Annual Report 2022/23.

2. Finances

Year to date results as at end of September 2022



Traffic light colour illustrates the % deviation from budget.
 ("0%" is "no deviation from planned budget")



Total Operating Revenue: Income is on track YTD.





Total Operating Expenditure: Operating expenses are \$244k, \$140k under budget. This is due to budget phasing and timing of when costs are incurred. It is expected that costs will be on track by the end of the financial year.

Total Capital Expenditure: The capital budget has been phased evenly over the year, however the capital renewals program will now start towards the end of the second quarter of 2022/23. Floor upgrades will start in November and be completed by January. A project to double glaze windows begins in December and is scheduled to be completed in May.

3. Progress on plan (LTP years 1 to 3)

Commitment	Progress
Review Council's group investments and alignment for a best-for-region approach.	Under review. The first and second stages are now complete - reviewing historical performance and confirming expectations/alignment with the strategic direction. The next stage will occur after receiving GHL's Strategic Plan, where Council can include projections for the Council Group.
Formulate climate change adaptation Plan for Council.	Currently Council's activities and climate change adaptation plan are being developed. Review of Council's policy and integration of plans within overall Council Group is under way (including Council Group Policy for both Council and its CCTO).
Review harvesting of forestry	To date 785 ha (70%) of the 1,100 ha pine forest at Waingake have been harvested. A total of \$4.3m has been received to date. Around 285 ha are expected to be harvested in the 2022/23 financial year.

4. Levels of service and performance measures

KPI (Key Performance Indicator) Key					
				<p>Note to Activity Managers: Ensure full rationale is given as to how you arrived at your result assessment.</p>	
Fully achieved	Slightly under target ($\leq 5\%$)	Not achieved	Not measured		
Must include appropriate commentary.					
Reporting Period Key					
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3. Annual measures with progressive/cumulative results will be used to derive an end of year (EOY) result.					

COMMERCIAL OPERATIONS

Level of Service: Operate commercial operations profitably, maintaining returns to Council and provide suitable and affordable housing to enable independent living for people aged 55 years and over who have difficulty providing it for themselves.

Measure	Type	Target	Results
Improve the investment return level in order to grow the return from 2% of Council revenue to 4%	A	2% to 4%	End of year target.
Percentage of customers satisfied with the standard of accommodation and services as found in our annual inspection survey	A	95%	End of year target.
Rent as a percentage of market-rate (lower quartile) not to exceed 90%.	A	Achieve	End of year target.

Title: 22-185 Tairāwhiti Museum Annual Report 2021 - 2022
Section: Cultural Activities
Prepared by: Pene Walsh – Cultural Activities Manager
Meeting Date: 7 December 2022

Legal: No

Financial: No

Significance: **Low**

Report to FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA for information

PURPOSE – TE TAKE

The purpose of this report is to present the trading arm of Gisborne Museum and Art History Trust; Tairāwhiti Museum's (the Museum) Annual Report and audited financial accounts. (**Attachment 1**)

SUMMARY – HE WHAKARĀPOPOTOTANGA

As identified in the Long Term Plan 2021 – 2031 council provides an annual operating grant of \$735,000.00. The Museum's 2021/22 Annual Report outlines that the Museum has met most key performance targets as identified in their Annual Plan.

Highlights for the year include:

- Visitor numbers (33,024) and satisfaction levels (85%) reflect fluctuating COVID restrictions and a reluctance of community movement during the year.
- The Museum was awarded a new two and half year contract to continue delivery of education services from July 2022.
- The Jack C Richards Gallery closed in its current form in March 2022. His personal collections have since been sold. This gallery will continue to acknowledge Professor Jack Richards' enduring contribution to the arts in Tairāwhiti.
- The exhibition *Tū te Whaihanga: a recognition of creative genius* which opened in October 2019 and included 37 taonga held in European museums was extended until 1 May 2022. The taonga were sent back to Europe by the 1 June.
- The museum saw the return of a significant number of taonga with the closure of the *Ko Rongowhakaata* exhibition at Te Papa Tongarewa.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS – NGĀ TŪTOHUNGA

That the FINANCE & PERFORMANCE/WHAKAHAERE PŪTEA ME ŌNA HUA:

1. Notes the contents of this report.

Authorised by:

Michele Frey - Director

ASSESSMENT of SIGNIFICANCE – TE AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

This Report: **Low** Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

This Report: **Low** Significance

Inconsistency with Council's current strategy and policy

This Report: **Low** Significance

The effects on all or a large part of the Gisborne district

This Report: **Low** Significance

The effects on individuals or specific communities

This Report: **Low** Significance

The level or history of public interest in the matter or issue

This Report: **Low** Significance

The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

ATTACHMENTS – NGĀ TĀPIRITANGA

1. Gisborne Museum of Art and History Trust - Annual Report 2022 Audited [**10.3.2.1** - 41 pages]

2021-2022 ANNUAL REPORT



GISBORNE MUSEUM OF ART AND
HISTORY TRUST

TAIRĀWHITI MUSEUM



www.tairawhitimuseum.org.nz

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FROM THE CHAIRMAN OF THE BOARD OF TRUSTEES AND THE MUSEUM DIRECTOR

Aldis, Albert. Waiau River. Tairāwhiti Museum, acquired 2021/22

Tēnā koutou katoa

Tairāwhiti Museum is the leading arts and heritage institution in Tairāwhiti, providing a major tourism, learning and leisure-time destination for local, national and international visitors. Core museum functions include the development and care of the region's collections of art and history and the provision of a varied programme of exhibitions and programmes. A strong and vibrant education programme services the many school children in Tairāwhiti.

Covid-19 has continued to have a significant impact on the museum this year, particularly on the overall number of visitors and museum's education and events programme. Fortunately, the museum's strong community focus as well as ongoing support from Gisborne District Council and the Ministry for Education has meant that the museum has not been impacted to the same extent as many other operators within the sector.

This year a total of 33,024 visitors used the museum (44,716 2020/21). With a 85% approval rating in the 2021/22 Gisborne District Council residents' survey the museum continues to be a highly-rated community facilities in the Tairāwhiti district.

The Learning Experiences Outside the Classroom (LEOTC) education service, funded by the Ministry of Education, has continued to provide high quality programmes with a well-deserved national reputation for innovation. In 2021/22 5,636 (7,001 in 2020/21) students participated in museum education programmes. The museum was successfully awarded a new two and half year contract to continue delivery of education services from July 2022.

We continue to make significant improvements to the standard of care we provide to our region's collections. The collection continues to develop, with 203 new items added to the collection over the year, most of these gifted by the community or purchased by the Friends of the Museum.

The museum continues to showcase material from the region's collections, along with exhibitions from New Zealand and overseas. 17 new temporary exhibitions were opened in 2021/22 in addition to five long-term display areas and exhibitions. 132 contemporary artists, most from Tairāwhiti, were represented in solo and group exhibitions.

The major exhibition *Tū te Whaihanga: a recognition of creative genius* which opened in October 2019 and included 37 taonga held in European museums was extended until 1 May 2022, and the taonga were sent back to Europe by the 1 June as the borders reopened. The museum also welcomed the return of a significant number of taonga with the closure of the *Ko Rongowhakaata* exhibition at Te Papa Tongarewa.

The Jack C Richards Gallery also closed in its current form in March 2022. We are grateful to Professor Jack Richards for lending the museum objects from his personal collections for display in a unique exhibiting partnership over the past nine years. While his collection has been sold, the gallery itself will continue to acknowledge Professor Jack Richards' enduring contribution to the arts in Tairāwhiti and future exhibitions will focus on displaying the museum's art and heritage collections.

40 events, including school holiday programmes, talks and concerts were delivered in 2021/22, although attendance was limited because of Covid restrictions.

A key objective for this year was renewing the museum lease and negotiating a new Contract for Services with Gisborne District Council for July 2022 onwards. While this work hasn't yet been completed, the trust has been working with council officers throughout 2021/22 and both parties have a continued commitment to ensuring the continued delivery of museum services in the district in line with the 2021-2031 Long Term Plan.

Over the year the museum has continued to work closely with the Nga Taonga a Nga Tama Toa Trust, supporting exhibitions, education programmes and collection access. It has also worked with many other partners including iwi organisations, Lysnar House arts organisations, Te Tairāwhiti Arts Festival, Eastwoodhill Arboretum and Toihoukura, EIT.

Museum trustees, staff and volunteers work diligently throughout the year to ensure Tairāwhiti Museum performs to a consistently high standard and the museum continues to receive national recognition for innovation.

We thank all those involved and acknowledge the ongoing support from the Gisborne District Council, benefactors, granting bodies and the wider community throughout the year.

Ngā mihi nui ki a koutou katoa

Michael Muir OBE
Chair

Eloise Wallace
Director

November 2022

TRUSTEES & STAFF

Costello, Doreen. Man of Hikuwai III, 1983. Tairāwhiti Museum, acquired 2021/22

TRUSTEES

Michael Muir, OBE, Chair
 Hineiromia Whaanga, Deputy Chair
 Allan de Lautour, Treasurer
 Pene Brown
 Steve Gibbs
 Cynthia Sidney
 Lilian Baldwin
 Glenis Philip-Barbara
 Fleur Gardiner
 Graeme Nicoll
 Kristine Walsh

APPOINTING BODY

Friends of the Museum
 Rongowhakaata
 Gisborne District Council
 Te Aitanga-ā-Mahaki
 Ngai Tāmanuhiri
 Te Aitanga-a-Hauiti
 Ngāti Porou
 Gisborne District Council
 Friends of the Museum
 Friends of the Museum
 Friends of the Museum

MUSEUM STAFF

Eloise Wallace
 Jolene Douglas
 Dudley Meadows
 Madeleine Jones
 Megan Hansen-Knarhoi
 Jonty Hall
 Tapunga Nepe / Taharakau Stewart
 Christine Page
 Te Manuhua Paenga
 Huia Brown / Joanna Barbarich
 Ora Taukamo
 Fiona Challies
 Sue Lloyd
 Jill Hudson
 Maia Keane
 Katie Kennedy

Director
 Curator of Art & Exhibitions
 Curator of Photography
 Collection Manager
 Collection Technician
 Exhibition and Maintenance Officer
 Kaitieki Māori
 Archivist
 Education Team Leader
 Educator
 Educator
 Visitor Services Officer
 Weekend Reception Supervisor
 Weekend Receptionist
 Weekend Receptionist
 Special Projects Manager

DIRECTOR'S REVIEW OF THE YEAR

McCann, Leah Green Sea Sponge, 2020, Tairāwhiti Museum, acquired 2021/22

This report reviews the Museum's progress for the 2021-22 financial year and evaluates performance against the KPI's set out in the Annual Plan 2021-22. The Museum has met many of its key performance targets for 2021-22; targets not met were primarily due to the impact of Covid-19.

Engaging our communities

33,024 visitors (44,716 in 2020/21)

Target 45,000* **not achieved**

*unadjusted pre-Covid target, not expected to be reached in 2021/22

Sustaining high visitor satisfaction

85% satisfied (94% in 2020/21)*

Target 90% **not achieved**

*GDC residents survey results

Supporting significant collections

Targets **achieved**

Most key priorities for 2021/22 **achieved**

Celebrating Tairāwhiti arts, culture and history

17 temporary exhibitions opened

40 public programmes delivered

Targets **achieved**

Maintaining a high quality facility

Most key priorities for 2021/22 **achieved**

Maintaining positive partnerships

Achieved

Delivering excellence in education

5,636* students took part in museum education programmes in 2021/22 (7001 in 2020/21)

Targets **achieved**

*targets adjusted by Ministry of Education due to expected Covid-19 impacts in 2021/22

Maintaining revenue generation

Earned income \$62,972 (\$103,894 in 20/21)
Grants and donations \$232,774 (\$187,004 in 20/21)

Contract for services funding from Gisborne District Council and Ministry of Education \$899,380 (\$886,875 in 2020/21)

Targets **mostly achieved**

FUNDING

Maintaining revenue generation

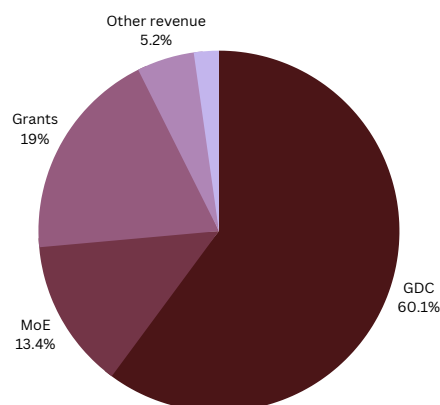
Kerr, Michelle. Te Kaha o te Wai, 2022. Tairāwhiti Museum, acquired 2022

Tairāwhiti Museum will focus on continuing to provide museum services within a sustainable financial model with a particular focus on sustaining levels of earned income and actively seek grants, sponsorship and partnerships to undertake and support special activities.

Key success measures	Supports trust objectives	Achieved Y/N
Demonstrating a steady level of income generated through museum activities	H, I	N*
Demonstrating an active and successful grants, sponsorship and partnership funding programme to deliver special projects and exhibitions		Y
Delivering an Annual Report which demonstrates that museum services are being delivered sustainably		Y

A total of **\$232,774** in external grants and donations was received in 2021/22 and represented **19%** of total revenue. (\$187,004 / 16% in 2020/21)

The museum's other sources of revenue* included shop sales, entrance fees, exhibition income, venue hire, photographic sales, cafe lease and interest received generated **\$62,972** and represented **5.2%** of total revenue (\$103,894 / 9% in 2020/21)



Gisborne District Council funding to the museum (excluding insurance) through the Agreement for the Provision of Museum Services for 2021-22 was **\$735,000** and represented **60%** of total museum revenue. (\$722,495/60% in 2020/21)

Insurance paid by GDC through the Lease Agreement was **\$27,352**.

Ministry of Education funding to the museum through the LEOTC Contract was **\$164,380** and represented **13.4%** of total revenue (164,380 and 14% in 2020/21)

*These revenue sources were significantly impacted by the Covid-19 pandemic in 2021/22

FUNDING

Acknowledgements

May, Helen. Individual Dressmaker dress, Tairāwhiti Museum, acquired 2021/22

We would like to acknowledge the significant support provided this year by the following people and organisations:

TRUST TAIRĀWHITI for grants in support of the *Tū te Whaihanga* exhibition and the Arts Guide 2022. **EASTERN & CENTRAL COMMUNITY TRUST** for a grant in support of the *Pride Tairāwhiti* exhibition.

Sponsorship from **SUNSHINE BREWERY** and **SPADE OAK** in support of exhibition previews and museum events.

The **FRIENDS OF TAIRĀWHITI MUSEUM** for supporting museum events, collection acquisitions and publications.

PROFESSOR JACK RICHARDS for supporting the Sunday afternoon concert series.

The **JEAN EVELYN BRIGHT TRUST BEQUEST** for supporting collection acquisitions.

Artists, curators, authors, researchers and exhibitors who received grants from Creative New Zealand and others in their own name within the financial year for the delivery of museum exhibition projects. Without this support, many projects would not have been possible.

The Tairāwhiti community for their ongoing generous support of the activities of the museum: gifting items to the museum collection to the value of many thousands of dollars; supporting the Friends of the Museum; and volunteering their time and expertise for collections projects, exhibitions and public programmes.

While this support is not always visible in the annual accounts it is vital in ensuring the museum is able to consistently and successfully deliver an extensive programme of museum services within our current budget.

The museum finished the 2021–22 year with an audited deficit of \$124,231, and cash loss of \$15,548.

The audited accounts for Tairāwhiti Museum for 2021–22 are attached as Part 2 of this Annual Report.

COLLECTIONS

Supporting significant collections

Rainbow Flag, flown at GDC for Pride Week 2021 Tairāwhiti Museum, acquired 2021/22

Tairāwhiti Museum has continued to develop, care for and make accessible the region's art and heritage collections in 2021/22. Some of this work was impacted by Covid-19 and staffing changes but we were able to provide continuity of service, supported by our digital initiatives despite these challenges.

Key success measures	Supports trust objectives	Achieved Y/N
Collection is developed according to policies	A, B, C, D, E, F, G, H	Y
Collection research enquiries responded to within 10 working days		Y
Level of collection acquisition via gift, donation and bequest at least 80%		Y
Collections are cared for to national museum standards with no preventable incidents of loss, theft or damage		Y



6 volunteers worked 294* hours

*volunteering was significantly impacted by Covid-19 in 2021/22



3557 collection items added to *Collections Online*



203 new acquisitions to the museum collection

Lalique, Rene, Satyre decanter, 1923; Gisborne High School cap, 1924; Toki (found near Tuahine point) Tairāwhiti Museum, acquired 2021/22

COLLECTIONS

Collection development

Paterson, A S. Dead Trees East Coast, Tairāwhiti Museum, acquired 2021/22

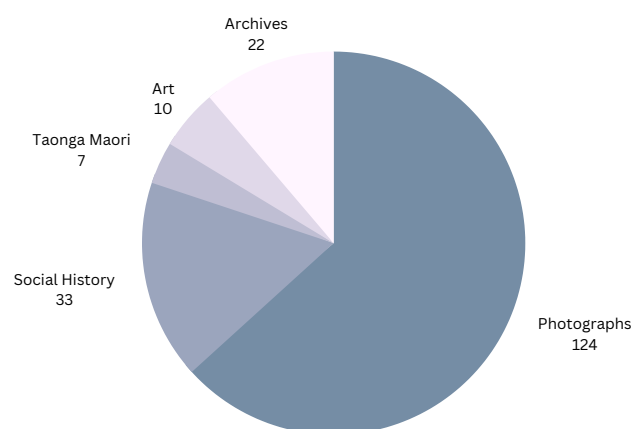
The museum collection continues to develop with a focus on the art and objects that tell the stories of the people and places of Tairāwhiti, past and present. A collection acquisition committee ensures the collection develops in accordance with museum policies.

203 items were added to the collection in 2021/22

Newly acquired artworks include mid 20th century paintings by Gisborne artists Barbara Norman and Lillias Spencer; a collection of prints by Doreen Costello, a landscape by Albert Aldis (1865 -1921) of the Waiau River, painted around 1900; and a contemporary painting, *Witi* by Heremaia Barlow. Newly acquired sculpture and decorative arts included a woven/sculptural work *Te Kaha o Te Kai* by Michelle Kerr; a kauri lintel carved by Graeme Mudge, two decanters (1923) by Rene Lalique and a collection of ceramics by Ian Smail, Len Castle and Harry and May Davis.

33 Social history, 124 photographic and 22 archival items and collections relating to families, businesses, clubs and societies from the Tairāwhiti region were acquired this year. Highlights include a collection of protest, anti-nuclear and women's rights posters; home videos made by Esme and Tom Tombleson, a scrapbook of local material relating to 19th century local history collated by George Wilson (1832-1905) and the Rainbow flag flown outside Gisborne District Council for Pride Week 2021. Four toki from the region were added to the Taonga Māori collection.

Collection acquisitions 2021/22





In addition to these collections acquisitions the museum continued to support the care of taonga tūturu, in-line with the museums obligations under the Protected Objects Act; taonga Māori on long term loan; support access to taonga at the museum and across the district and support a number of taonga conservation and repatriation initiatives in partnership with whānau, hapū and iwi.

The Museum does not have a budget for the purchase of items for the collection, its development is reliant on gifts (which made up 96% of acquisitions in 2021/22) with the remainder being purchased by the museum (using a bequest fund) or by the Friends of the Museum (via member subscription). Our special thanks to the 35 individuals, families and organisations that gifted items to the museum collection in 2021/22.

Collection projects 2021/22

Progress was made with most collection care priority projects for 2021/22 although development and delivery timelines were impacted due to Covid-19 and staffing changes.

Project	Progress
Complete a feasibility study for the possible redevelopment of the taonga Māori storage area	Some pre-feasibility study work done however, scope of project reassessed and paused pending internal and external resourcing
Furniture collection preventive conservation and photography	Completed
<i>Star of Canada</i> clean and object inventory	Completed
Taonga Māori store rearrangement and cloak storage improvements	Partially completed, new cloak storage drawers are finished and project will commence 2022/23 pending successful project funding

EDUCATION

Delivering excellence in education

Covid-19 has impacted heavily on the delivery of museum education programmes in 2021-2022 and targets were adjusted accordingly. Despite this disruption the museum has been able to offer engaging programmes to schools and students across the district.

Key success measures	Supports trust objectives	Achieved Y/N
8,600 student visits (primary and secondary students enrolled in state or integrated schools) take part in programmes 5,636 students participated in programmes in 2021/22	C,E,F,G,H,I J	Y* *targets adjusted due to Covid-19
Meet Ministry of Education targets regarding provision as per service contract: <ul style="list-style-type: none"> programme promotion to all schools in district regional outreach teacher feedback and assessed quality assurance 		Y

The museum education programme offers a museum, place-based education programme for primary and secondary schools and is funded through a contract with the Ministry of Education (MOE) under the Learning Experiences Outside the Classroom (LEOTC) initiative. This contract ended in June 2022 and the museum successfully negotiated a new 2 ½ year contract to deliver our programmes as an ELC (Enriched Local Curriculum) provider.

Learning experiences are linked to schools' local curriculum, provide opportunities that are authentic hands-on, interactive and are not easily replicated in a classroom setting. Programmes also align with the Aotearoa New Zealand Histories Curriculum and local history and pūrākau are utilised as the learning context throughout our programmes. The museum caters for all kura as programmes are delivered in English and Te Reo Māori.

**5,636 students
took part in
programmes**



**42 schools
participated
in programmes**

EDUCATION

Delivering excellence in education

Programme Highlights

Education programme highlights for the year included the museum's popular Matariki programme. Ākonga enjoyed learning about Matariki and its connections to whenua, whānau, kai, and kōrero, exploring taonga from our handling and museum collection and spending time in the star dome learning pūrakau about Matariki.

With the release of the Aotearoa New Zealand Histories Curriculum, the museum's First Meetings and East Coast Land Wars programmes have been popular choices with local kura. In the First Meetings programme ākonga explore taonga to gain an insight into the rich voyaging history of Māori tīpuna, the life and culture of the tangata whenua pre-European arrival, and the journey and people who travelled to Aotearoa on the Endeavour in 1769. In the East Coast Land Wars programme ākonga learn about the conflict over sovereignty and land with a special learning focus investigating the turbulent times in which Te Kooti Rikirangi lived here in Tūranganui-ā-Kiwa and uncovering the impact and consequences of the land wars for the people of Te Tairāwhiti.

The Taiao continues to be an important theme for kura and the museum's Tāne-mahuta and Tangaroa programmes were both popular programmes this year. Through these Atua ākonga learn about the interconnected relationship of tangata whenua to the moana and whenua and appropriate tikanga to follow in these environments, enabling them to be kaitieki of our taiao.



We have also continued to offer programmes in collaboration with **Eastwoodhill Arboretum**. Students love visiting this special place and enjoy learning about the nation's largest collection of exotic trees.



We have continued to deliver programmes with our valued partner Nga Taonga a Nga Tama Toa Trust. Schools have visited **C Company Memorial House** to learn about the history of the 28th Māori Battalion and the topic of war.

EXHIBITIONS

Celebrating Tairāwhiti arts, culture and history

Kerr, Michelle Te Puna Korero, Tairāwhiti Museum, exhibited 2021/22

Each year the museum provides a programme of temporary exhibitions by local artists, touring and museum collection-based exhibitions. The museum also maintains long-term exhibitions and facilitates outgoing loans to other museums and galleries.

Key success measures	Supports trust objectives	Achieved Y/N
Deliver a diverse programme of temporary exhibitions annually	A,C,D,E,I,J	Y
Deliver at least five exhibitions focusing on Tairāwhiti arts and history		Y
Deliver at least five exhibitions utilising museum collections		Y
Deliver at least ten public programmes		Y





Art exhibitions

The museum seeks to provide a balanced programme of art exhibitions in the course of a year, covering historical and contemporary art, a range of artistic mediums, local and national/international artists, emerging and established artists, artists representing a cross-section of the Tairāwhiti community, a balance of solo and group exhibitions, and exhibitions which recognise ongoing relationships with art societies, clubs and arts education providers. Many of the works in these exhibitions are offered for sale, supporting local artists and the museum.

Works by 132 local and national artists were represented in this year's programme and an additional 13 artists represented in works displayed from the museum's fine arts collection. Five exhibitions were large group shows, nine were small group or solo shows and four exhibitions had a toi Māori focus.

Collection exhibitions

The museum creates exhibitions to showcase Tairāwhiti art and heritage collections, either in standalone temporary exhibitions or within other exhibitions. The museum often works with other organisations and individuals with specific research interests and knowledge to undertake these projects.

Long-term exhibitions

The museum has five long-term exhibitions: *Watersheds*, *Te Moana*, *Star of Canada*, *Wyllie Cottage* and the *Jack C Richards Gallery*. Staff maintain and develop these exhibitions over the course of the year.

After an exhibiting partnership of nine years the Jack C Richards Gallery closed in its current form in February 2022, and artefacts on loan from Professor Jack Richards were returned for sale at public auction. The museum thanks Professor Jack Richards for his generosity in lending artefacts from his personal collections for so many years for display in the museum.

Outgoing loans

The museum also loans objects from its collections to other museums, a large number of taonga were displayed in the *Ko Rongowhakaata* exhibition at Te Papa Tongarewa, before it closed in February 2022. Two works by Sandy Adsett are on loan to Pataka Art and Gallery for the Retrospective exhibition *Toi Koru* and the exhibition's national tour.

EXHIBITIONS

2021/22 Exhibition highlights

Hoe (paddles) in Tu te Whaihanga exhibition, Tairāwhiti Museum

TŪ TE WHAIHANGA: A RECOGNITION OF CREATIVE GENIUS

This major exhibition, delivered in partnership with Tūranganui-a-Kiwa and Te Aitanga a Hauiti iwi collective Hei Kanohi Ora closed in 2022 after an extended run due to Covid-19. This exhibition opened in October 2019 was over three years in the making and brought 37 taonga, that left on the Endeavour in 1769 back to Tairāwhiti from five museums in Europe for the first time in 250 years. We are grateful for the agreement of lending organisations, and the NZ Government for supporting the extension of the exhibition and the funding organisations that made it possible.

THE WORD – TE KUPU

written and printed material from the Anaru Rondon and Sally August Collection, including a selection of texts from the late-medieval period through to the nineteenth century.

COLONIES

a group exhibition of craftwork by Tairāwhiti artists inspired by the diverse ecosystems in coral reefs and highlighting the importance of sharing and sustaining the art of 'handcrafts'.

BE THE TANIWHA

created by Rina and Tai Kerekere, a series of mixed media art in response to the many challenges, issues and struggles of today.

PRIDE TAIRĀWHITI

the inaugural exhibition in a partnership between Tairāwhiti Rainbow Collective and Tairāwhiti Museum coinciding with and celebrating New Zealand's annual Pride month in February.

LET ME BE MYSELF – THE STORY OF ANNE FRANK

International touring exhibition covered the story of Anne Frank's birth in 1929 to her death in the Bergen-Belsen concentration camp in 1945

WE CAN'T STOP NOW – 45 YEARS OF PRINTMAKING IN LYSNAR HOUSE STUDIOS

a mixture of eleven works from the collection alongside ninety-three prints on paper from participating local printmakers, accompanied by a catalogue

EXHIBITIONS

Changing exhibition programme 2021/22

Date	Exhibition title	Subject
Ongoing	Places and Faces <i>Tairāwhiti Museum curated</i>	Photography exhibition – Fred Foster photographs from the museum collection Collection
Ongoing	Posing not Posing <i>Tairāwhiti Museum curated</i>	Photography exhibition – portraits from the museum collection Collection
Closed May 2022	Tū te Whaihanga a recognition of creative genius <i>Tairāwhiti Museum curated</i>	37 taonga Māori on loan from 5 museums in Europe International Loans and Collection
30.7-19.9.21	Gisborne Artists, Potters and Photographers annual exhibition	Annual group show 132 exhibits, 55 artists Local contemporary art
6.8-3.10.2021	Colonies Curator: Lina Marsh	A series of mixed media artworks inspired by the diverse ecosystems seen in thriving coral reefs. 14 artists Local contemporary art
16.8-12.9.21	The Word – Te Kupu Anaru Rondon and Sally August	Local collection of manuscripts, newspapers, printed books and printing blocks from the 13th to 20th century. International, Local collection
17.9 – 21.11.2021	Worlds of Wonder by Julia Rae	Solo exhibition of surrealist contemporary photography Local contemporary art
24.9-28.11.2021	Weathered Beauty by Sarah Gordon	Solo exhibition of abstract paintings Local contemporary art
8.10 – 5.12.2021	We Can't Stop Now. Gisborne Printmakers Group: 45 Years of Printmaking in Lysnar House	Group exhibition 93 artworks and 11 prints from the collection 31 artists affiliated to the Gisborne Printmakers Group Local art and collection
26.11.21 – 23.01.2022	The Creative Gene Raymond Crafts – Heather Van Wyk	Calligraphy and ceramics Local art

EXHIBITIONS

Changing exhibition programme 2021/22 cont.

Menswear counter Melbourne Cash, Tairāwhiti Museum. Acquired 2021/22

3.12.2021 – 20.3.2022	Be the Taniwha Rina and Tai Kerekere	new series of mixed media art works Local art - toi Māori focus
28.1 – 27.2.2022	Pride Tairāwhiti co-curated TRC and Tairāwhiti Museum	Stories and artwork relating to Pride in Tairāwhiti Local art and Collection
11.2.2021-13.1.2022	Koako o Whakaaro Toihoukura group exhibition	new mixed media art works by Toihoukura students Local art - toi Māori focus
18.2 – 3.4.2022	Out of the Closet Stewart whānau	Family exhibition of weaving, paintings carvings. Local art - toi Māori focus
4.3 – 1.5.2022	Shine On Kathy Grimson and Bronwyn Furlan	Exhibition of contemporary textile art Local art
25.3– 8.5.2022	Harikoa te Ngakau Michelle Hinekura Kerr, Fiona and Claudette Collis	Group exhibition of weaving and multi media work Local art - toi Māori focus
8.4 – 12.6.2022	Textiles Alive	Group exhibition of contemporary quilting Local art
6.5 – 3.7.2022	Sea of Positivity – Leah McCann	Solo exhibition – paintings and mixed media Local art
26.5 – 24.7.2022	Let Me Be Myself – Anne Frank ANNE FRANK Stitching (Foundation) The Holocaust Centre of New Zealand	Social history Touring International/national
17.6 – 21.8.2022	Salt Phil Yeo	Solo exhibition – photography Local art
ongoing	Jack Richards gallery changes: Lalique, textiles and sculpture	Items from Jack Richards collection and museum collection Local and international arts & Collection
ongoing	reception foyer displays: John Hovell, East Cape Garden; Para Matchitt Te Kooti at Waikaremoana; Heremaia Barlow, Witi; Heeni Kereker, Te Whanau Marama; Steve Gibbs, Hokioi	Collection

PUBLIC PROGRAMMES & PUBLICATIONS

Celebrating Tairāwhiti arts, culture and history

Stop the Tour poster, 1981, Tairāwhiti Museum, acquired 2021/22

Each year the museum provides a programme of events and activities for the community to engage with the arts, culture and heritage of Tairāwhiti. Most of these programmes are free or low cost and delivered in collaboration with other organisations or community groups. The Friends of the Museum provide vital support to many of these activities.

This year the museum produced the first Tūranganui-a-Kiwa / Gisborne Galleries and Studios guide. This was supported by The Gisborne Herald and Trust Tairāwhiti. This free guide has been distributed throughout the region and aims to build awareness and support for arts venues in Tairāwhiti.

The events programme continued to be heavily disrupted in 2021/22 by Covid 19 however, highlights for the 2021/22 year included:

- Sunday afternoon concert series supported by Professor Jack Richards
- Friends of the Museum Staff Talk series
- Artists and collectors talks
- School holiday art workshops
- 1981 Springbok tour anniversary talk
- Tū te Whaihanga wānanga



FACILITIES

Maintaining a high quality facility

Progress was made with most facilities maintenance priority projects for 2021/22 although development and delivery timelines were impacted due to Covid-19 and staffing changes.

Key success measures	Supports trust objectives	Achieved Y/N
Meet obligations of lease agreement with Gisborne District Council	A,G	Y
Progress towards meeting museum facilities standards		Y

Facilities projects 2021/22

Project	Progress
Complete a feasibility study for the possible redevelopment of the taonga Māori storage area	Some pre-feasibility study work done however scope of project reassessed and paused for now pending internal and external resourcing
Complete a full Building Condition Assessment – including property, roof, HVAC, fire, plumbing and drainage	Completed remediations continue as per report recommendations
Full survey and remediation for poorly performing HVAC	Completed and plant recommissioned remediations continue as per report recommendations
Ongoing issues relating to roof leaks	Ongoing repairs undertaken, no substantive progress. Issues with the museum roof continue and have been considered in regard to the Building Assessment above

PARTNERSHIPS

Sustaining positive partnerships

Norman, Barbara. Farewell Kelvin Rise, 1975. Tairāwhiti Museum, acquired 2021/22

GISBORNE DISTRICT COUNCIL: Building and grounds maintenance as per lease agreement; sustaining positive communications; supporting council activities; collaborating with library and archives; reporting as per Agreement for Delivery of Museum Services.

MINISTRY OF EDUCATION: Continued relationships as per LEOTC agreement and successful award and negotiation of new ELC service contract for July 2022 onward.

FRIENDS OF TAIRĀWHITI MUSEUM: The Friends continue to be an active membership organisation that supports and enhances the activities of the museum. The committee meet regularly, with the Director and Curator of Art in attendance.

IWI ORGANISATIONS: Five Tairāwhiti iwi appoint a trustee to the museum board. Museum staff and iwi-employees also maintain active relationships related to exhibitions, programmes and collections.

HEI KANOHI ORA: the museum has worked in partnership with Hei Kanohi Ora Iwi Governance Group, a reference group established to lead the development of the exhibition Tu te Whaihanga.

TAIRĀWHITI RAINBOW COLLECTIVE: the museum worked in partnership with TRC to undertake the development and delivery of the inaugural Pride Tairāwhiti exhibition in 2021.

EXHIBIT CAFE: The museum manages a license for the operation of Exhibit Cafe.

EASTERN INSTITUTE TECHNOLOGY: Exhibitions - Toihoukura annual exhibitions; student visits to the museum for a variety of programmes

NGA TAONGA A NGA TAMA TOA TRUST: Staff work on exhibitions and displays, care for and provide access to collections, deliver education programmes, support promotion and visitor services. An updated MoU has been progressed.

LYSNAR HOUSE ARTS GROUPS: The museum continues to support the Gisborne Artists' Society; Gisborne Pottery Group; Gisborne Camera Club through the Lease of Lysnar House with Gisborne District Council. The museum and these community arts groups collaborate on a variety of activities including an annual exhibition.

OTHER PARTNERSHIPS: The museum also worked with the following organisations in 2021/22: East Coast Museum of Transport and Technology; Wairoa Museum; The Gisborne Herald; Historic Places Tairāwhiti; Eastwoodhill Arboretum; Tairāwhiti Arts Festival; Te Runanga o Tūranganui-a-Kiwa; Tūranga FM; Manatū Taonga; Trust Tairāwhiti

Performance Report

Gisborne Museum of Art and History Trust - trading as Tairawhiti
Museum
For the year ended 30 June 2022

Contents

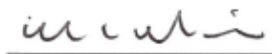
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Approval of Financial Report

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

The Trustees are pleased to present the approved financial report including the historical financial statements of Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum for year ended 30 June 2022.

APPROVED



Michael Muir

Chairman

Date 15.11.2022



Allan de Lautour

Trustee

Date 15/11/2022

Entity Information

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

Legal Name of Entity

Gisborne Museum of Art and History Trust

Other Name of Entity

Tairawhiti Museum

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC 30686

Entity's Purpose or Mission

Gisborne Museum of Art and History Trust's mission is to operate Tairāwhiti Museum as a gateway/waharoa and resource for the art, culture and heritage of our communities.

Our aims are:

1. To foster the recognition and interpretation of Tairāwhiti's heritage landscape and develop the Museum as a key point from which this landscape is interpreted;
2. To educate individual children and adults and the broader community to appreciate, enjoy, and learn more about the Tairāwhiti region and its history, art and culture;
3. To refine our approach to collections to enable sustainable storage, care and respect for, and access to, collection items;
4. To build our collection of locally significant art and strengthen the public awareness of our art gallery role;
5. To strengthen our business infrastructure and capability and relationships within the communities of the region.

Entity Structure

The Board consists of not fewer than six members and not more than twelve members of whom

- a) Five maybe appointed one each from the following iwi
 - Te Aitanga-a-Mahaki
 - Ngai Tamanuhiri
 - Rongowhakaata
 - Te Aitanga-a-Hauiti
 - Ngati Porou
- b) Four maybe appointed by Gisborne Museum and Arts Centre
- c) Two may be appointed by the Gisborne District Council

Every board member is appointed for a term of three years

The Chairperson and Deputy Chairperson are elected annually

Main Sources of Entity's Cash and Resources

Gisborne District Council; Ministry of Education; museum generated income including: admissions, retail operation, lease income, grants and donations.

Main Methods Used by Entity to Raise Funds

Retail operation, admissions charging, venue hire, private donations, photographic sales, exhibition, contracts for services, grants, donations and sponsorship in cash and in kind.

Entity's Reliance on Volunteers and Donated Goods or Services

The trust has a number of active volunteers who work in a variety of activities across the organisation. The museum also has a number of one-off and ongoing sponsorship in cash and in kind arrangements. The growth of the museum's collection is primarily reliant on gifts and bequests.

Physical Address

10 Stout Street
Gisborne
New Zealand 4010

Postal Address

P O Box 716
Gisborne
New Zealand 4040



Statement of Service Performance

Gisborne Museum of Art and History Trust - trading as Tairāwhiti Museum For the year ended 30 June 2022

Description of Entity's Outcomes

Tairāwhiti Museum is the leading arts and heritage institution in Tairāwhiti, providing a major tourism and leisure-time destination for local, national and international visitors. Core museum functions include the development and care of art, taonga Māori, general history, photography and archival collections, and the provision of a varied programme of art and heritage exhibitions drawing on the museum's collection and bringing cultural treasures from other parts of Aotearoa New Zealand and overseas.

Description and Quantification of the Entity's Outputs

A total of 33,024 (2021: 44,716) visitors used the museum in 2021/22. Of those 5,636 (2021: 7,001) were students attending museum education programmes.

Please note that the impact of Covid-19 had an impact on attendance and participation numbers in the 2021/22 financial year.

Additional Information

The Learning Experiences Outside the Classroom (LEOTC) education service, funded by the Ministry of Education, has continued to provide high quality programmes with a well-deserved national reputation for innovation to the many schools and children in Tairāwhiti. The museum continues to showcase material from within the collection and from around the country and opened 17 temporary art and social history exhibitions in 2021/22. The museum also delivered 40 events including school holiday programmes, exhibition openings, talks, concerts and book launches.

Statement of Financial Performance

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

	NOTES	2022	2021
Revenue			
Donations, fundraising and other similar revenue	1	260,126	212,425
Revenue from providing goods or services	1	962,097	989,360
Interest, dividends and other investment revenue	1	255	1,409
Total Revenue		1,222,478	1,203,194
Expenses			
Volunteer and employee related costs	2	768,879	721,020
Costs related to providing goods or service	2	455,021	336,536
Other expenses	2	122,809	125,417
Total Expenses		1,346,709	1,182,973
Surplus/(Deficit) for the Year		(124,231)	20,220

This statement should be read in conjunction with the Notes to the Performance Report.

Statement of Financial Position

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
Assets			
Current Assets			
Bank accounts and cash	3	162,681	382,541
Debtors and prepayments	3	40,771	26,739
Inventory	3	23,071	21,260
Other Current Assets	3	78,150	78,150
Total Current Assets		304,672	508,690
Non-Current Assets			
Property, Plant and Equipment	5	3,323,037	3,381,019
Other non-current assets	3	35,248	35,248
Total Non-Current Assets		3,358,285	3,416,267
Total Assets		3,662,957	3,924,957
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	52,739	35,559
Employee costs payable	4	76,371	53,286
GST		21,712	32,945
Unused donations and grants with conditions	4	18,911	185,712
Total Current Liabilities		169,733	307,502
Total Liabilities		169,733	307,502
Total Assets less Total Liabilities (Net Assets)		3,493,224	3,617,455
Accumulated Funds			
Accumulated surpluses or (deficits)	6	1,525,998	1,650,229
Reserves	7	1,967,226	1,967,226
Total Accumulated Funds		3,493,224	3,617,455

This statement should be read in conjunction with the Notes to the Performance Report.



Statement of Cash Flows

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

	2022	2021
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	(63,391)	114,395
Receipts from providing goods or services	1,094,307	1,140,192
Interest, dividends and other investment receipts	255	1,409
GST	(107,338)	(102,055)
Payments to suppliers and employees	(1,104,851)	(1,098,696)
Total Cash Flows from Operating Activities	(181,017)	55,244
Cash Flows from Investing and Financing Activities		
Receipts from sale of investments	-	(1,220)
Payments to acquire property, plant and equipment	(48,843)	(62,014)
National Services Te Paerangi Grant	10,000	-
Sunrise Endowment Fund	-	(35,248)
Total Cash Flows from Investing and Financing Activities	(38,843)	(98,482)
Net Increase/(Decrease) in Cash	(219,860)	(43,238)
Cash Balances		
Cash and cash equivalents at beginning of period	382,541	425,779
Cash and cash equivalents at end of period	162,681	382,541
Net change in cash for period	(219,860)	(43,238)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Accounting Policies

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Gisborne Museum of Art and History Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Donations

Donations are recognised as revenue upon receipt.

Grants

Grants received are recognised as revenue, unless there are unfulfilled conditions attached to the grant. In these cases, the grant is treated as a liability until the conditions are fulfilled.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Accounts Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Property, Plant and Equipment

(a) Valuation of Assets

(i) Buildings:

Ownership of all buildings situated on Kelvin Park is vested in the Gisborne District Council but they are recorded as assets in the accounts of the Trust to the extent that the cost price was contributed by Trust funds or special appeals conducted under the auspices of the Trust. The Trust has the right of occupation under the terms of a 21 year lease. The building complex is valued at actual expenditure less accumulated depreciation to date. Depreciation has been written off using the straight line method, based on their estimated economic life.

(ii) Vehicles, Furniture, Fittings & Equipment:

These are valued at cost price less accumulated depreciation to date. Depreciation has been written off using the straight line and diminishing value method, based on economic life.

(iii) Pictures & Artefacts

Pictures and Artefacts purchased from Trust funds are valued at their cost price without charging any depreciation. The countless items donated or bequeathed to the Trust are not recorded in the accounts.

(b) Depreciation

Depreciation has been charged at the applicable rates as outlined below:

Buildings - 1% of Cost

Furniture & Fittings - 10% Straight Line and 13-50% Diminishing Value

Vehicles - 18% Diminishing Value

Office Equipment - 50% Diminishing Value

Other Fixed Assets - 0%

From 2014 new assets are depreciated from the date of purchase.

Inventories

Inventories are recorded at the lower of cost and net realisable value, using a first in, first out basis, after due consideration for obsolete stock.

Investments

Investments are recorded at cost.



Notes to the Performance Report

Gisborne Museum of Art and History Trust - trading as Tairawhiti Museum For the year ended 30 June 2022

	2022	2021
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Grants Specific	231,925	186,169
GDC Insurance	27,352	25,421
Koha/Donations	849	835
Total Donations, fundraising and other similar revenue	260,126	212,425
Revenue from providing goods or services		
Retail	36,967	59,316
Entry/Admissions	16,138	32,239
Exhibit Café Rental	6,600	7,200
Exhibition Previews	791	741
GDC Monthly Operating	735,000	722,495
MOE Income	164,380	164,380
Photocopying Charges	9	-
Photographic Sales	791	1,312
Sundry Income	289	840
Venue Hire	1,130	837
Total Revenue from providing goods or services	962,097	989,360
Interest, dividends and other investment revenue		
Interest Received	255	1,409
Total Interest, dividends and other investment revenue	255	1,409
	2022	2021

2. Analysis of Expenses

Volunteer and employee related costs		
Staff		
ACC Levies	2,155	2,007
Professional Development	417	4,649
Salaries & Wages - Education	152,211	105,577
Salaries & Wages - General	607,691	601,974
Staff Expenses	6,405	6,813
Total Volunteer and employee related costs	768,879	721,020
Costs related to providing goods or services		
Collection	10,136	10,929
Education	10,189	16,763
Exhibitions	161,851	49,500
Finance	2,696	2,864
Insurance	48,291	38,330
Maintenance	72,614	36,334



	2022	2021
Operations	98,131	119,763
Power & Heating	39,462	43,814
Retail Costs	11,651	18,240
Total Costs related to providing goods or services	455,021	336,536
Other expenses		
Accountancy Fees	9,000	9,000
Audit Fee	5,000	4,800
Interest	126	53
Depreciation	108,683	111,564
Total Other expenses	122,809	125,417
	2022	2021

3. Analysis of Assets

Bank accounts and cash		
Petty Cash	480	153
Shop Till Float	200	200
Westpac - Cheque Account	104,791	290,707
Westpac - Project Account	13,201	13,181
Westpac - Savings Account	43,414	78,300
Total Bank accounts and cash	162,085	382,541
Debtors and prepayments		
Accounts Receivables	28,059	10,038
Prepayments	12,711	16,701
Total Debtors and prepayments	40,771	26,739
Inventory		
Stock on Hand	23,071	21,260
Total Inventory	23,071	21,260
Other current assets		
ANZ Bank Term Investment	78,150	78,150
Total Other current assets	78,150	78,150
Other non-current assets		
Sunrise Endowment Fund	35,248	35,248
Total Other non-current assets	35,248	35,248
	2022	2021

4. Analysis of Liabilities

Creditors and accrued expenses		
Accounts Payable	52,739	35,559
Total Creditors and accrued expenses	52,739	35,559
Unused donations and grants with conditions		
Eastland Community Trust - Tu Te Whaihanga Exhibition	-	132,922



	2022	2021
GDC	8,000	8,000
Jean Bright Grant	99	99
Lottery Grant - Taonga Store Redevelopment Project	812	44,691
National Services Te Paerangi Grant	10,000	-
Total Unused donations and grants with conditions	18,911	185,712
Employee Costs Payable		
Provision for Holiday Pay	37,804	38,442
Wages Payable	38,568	14,844
Total Employee Costs Payable	76,371	53,286
	2022	2021

5. Property, Plant and Equipment

	2022	2021
Buildings		
Buildings at cost	3,547,452	3,547,452
Accumulated depreciation - buildings	(628,645)	(593,170)
Total Buildings	2,918,807	2,954,282
Motor Vehicles		
Vehicles owned	55,934	55,934
Accumulated depreciation - vehicles owned	(52,847)	(52,170)
Total Motor Vehicles	3,087	3,764
Furniture and Fittings		
Furniture and fittings owned	917,099	868,567
Accumulated depreciation - furniture and fittings owned	(684,181)	(618,206)
Total Furniture and Fittings	232,918	250,361
Office Equipment		
Office Equipment owned	35,658	35,658
Accumulated depreciation - office equipment owned	(27,114)	(20,558)
Total Office Equipment	8,545	15,101
Other Fixed Assets		
Collections & Display	128,751	126,582
Stable & Sledhouse	1,324	1,324
Star of Canada	27,448	27,448
Wylie Cottage	2,157	2,157
Total Other Fixed Assets	159,680	157,511
Total Property, Plant and Equipment	3,323,037	3,381,019
	2022	2021

6. Accumulated surpluses or (deficits)

	2022	2021
Accumulated surpluses or (deficits)		
Opening Balance	1,650,229	1,630,009



Accumulated surpluses or (deficits)	(124,231)	20,220
Total Accumulated surpluses or (deficits)	1,525,998	1,650,229
	2022	2021

7. Breakdown of Reserves

Reserves		
Donations Specific - Equity	348,482	348,482
Grant Received	38,590	38,590
Grants - Park Extension	1,580,154	1,580,154
Total Reserves	1,967,226	1,967,226

8. Commitments

There are no commitments as at 30 June 2022. (Last year - nil).

9. Contingent Assets and Liabilities and Guarantees

Sunrise Endowment Fund: The balance of the Sunrise Endowment Fund at 31 March 2022 was \$43,236 (Last year - \$41,612).

10. Assets Held on Behalf of Others

The Museum holds a portion of the collection through short and long term loan agreements for both ongoing care, research and exhibition purposes. This includes a large collection of material owned by the Nga Taonga a Nga Tama Toa Trust who own and operate the neighbouring C Company Memorial House.

11. Related Parties

Description of Related Party Relationship Expenses (ex GST)	Description of the Transaction	2022 Value of Transactions	2021 Value of Transactions	2022 Amount Outstanding	2021 Amount Outstanding
Te Rau Print (publications) -A trustee is a Director and Shareholder of this company	Purchases	6,208	11,052	869	848
The Gisborne Herald (newspaper subscriptions and advertising) -A trustee is a Director and Shareholder of this company	Purchases	11,297	9,719	734	293
Gisborne Office Products Depot (office materials) -A trustee is a Director and Shareholder of this company	Purchases	915	2,955	140	573



Chrisp & Davidson Ltd (accountancy services) -A trustee is a Director and Shareholder of this company	Purchases	9,000	9,000	0	0
Historic Places Tairawhiti (book purchases) -The Director is an Officer of this Charitable Entity	Purchases	87	0	0	0
Gisborne District Council (insurance, water rates, Building WOF, book purchases, exhibition expense) -Two Trustees are appointed by the Council as Council Representatives	Purchases	28,173	25,494	0	13
Total Purchases		56,138	58,220	56,138	58,220
Revenue (ex GST)					
Gisborne District Council (Insurance & Operating Grants, Revenue, Received in Advance) - Two Trustees are appointed by the Council as Council Representatives	Sales	749,847	747,916	9,000	9,000
Gisborne Artists' Society Incorporated (Exhibition Previews) - A Trustee is an Officer of this Charitable Entity				0	0
Friends of Tairawhiti Museum (newsletters & painting sale) - Four trustees are appointed by Friends of Tairawhiti Museum as Incorporation representatives	Sales	7,485	1,881	0	541
Historic Places Trust (sales)	Sales	425	0	0	0
Te Tairawhiti Arts Festival Trust (grant funding)	Sales	250	0	0	0
Total Revenue				758,007	749,797

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).



13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



Independent Auditor's Report To the Board of Trustees of Gisborne Museum of Art & History Trust Trading as Tairawhiti Museum

Opinion

We have audited the performance report of Gisborne Museum of Art & History Trust on pages 4 to 17, which comprises the Entity Information, Statement of Service Performance, Statement of Financial Performance and Statement of Cash Flows for the year ended 30 June 2022, the Statement of Financial Position as at 30 June 2022, and the Statement of Accounting Policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 4 to 17 presents fairly, in all material respects:
 - the entity information for the year ended 30 June 2022;
 - the service performance for the year then ended; and
 - the financial position of Gisborne Museum of Art & History Trust as at 30 June 2022, and its financial performance, and cash flows for the year then ended in accordance with the requirements of the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board (PBE SFR-A (NFP)).

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the service performance information in accordance with the ISAs and New Zealand Auditing Standard (NZ AS1) "The Audit of Service Performance Information". Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Gisborne Museum of Art & History Trust in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Gisborne Museum of Art & History Trust.

Information other than the performance report and auditor's report thereon

The Board of Trustees are responsible for the other information. The other information comprises Part 1 of the Annual Report; From the Chairman of the Board of Trustees, Board Members, Museum Staff and Director's Review of the Year but does not include the performance report and our auditor's report thereon.

Our opinion on the performance report does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the performance report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Board of Trustees Responsibility for the Performance Report

The Board of Trustees are responsible on behalf of the entity for:

- (a) service performance criteria that are suitable in order to prepare service performance information in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) standard issued in New Zealand by the New Zealand Accounting Standards Board (PBE SFR-A (NFP));
- (b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with PBE SFR-A (NFP), and
- (c) such internal control as Board of Trustees determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board of Trustees are responsible on behalf of Gisborne Museum of Art & History Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Board of Trustees either intend to liquidate Gisborne Museum of Art & History Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and NZ AS1 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Obtain an understanding of the process applied by the entity to select what and how to report its service performance.
- Evaluate whether the service performance criteria are suitable so as to result in service performance information that is in accordance with the PBE SFR-A (NFP) framework.
- Conclude on the appropriateness of the use of the going concern basis of accounting by Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Graham & Dobson Ltd

15 November 2022
Graham & Dobson Ltd
Chartered Accountants
Gisborne

11. Public Excluded Business

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, LOCAL GOVERNMENT OFFICIAL INFORMATION and MEETINGS ACT 1987

That:

1. The public be excluded from the following part of the proceedings of this meeting, namely:

Public Excluded Business

Item 11.1 Attachment to Report 22-254 RSSO Shareholder Update Report

DECISION Report

Item 11.2 22-276 Council Controlled Trading Organisation Annual Process for the Statement of Intent

2. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole of the relevant part of the proceedings of the meeting in public are as follows:

Item 11.1	7(2)(b)(ii)	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Item 11.2	7(2)(h)	Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities.