



2023/24

# Ngā utu me ngā utu whakauru

## Fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community.





# Contents

About the fees and charges.....	3
Corridor access requests.....	4
CAR type definitions.....	5
Cemetery.....	6
Community housing.....	7
Environmental and regulatory services.....	8
Staff time, basis of charges and disbursements.....	8
Resource consents.....	10
Policy planning.....	16
Building services.....	17
Environmental Health Services.....	22
Parking.....	32
Gisborne Theatres.....	33
HB Williams Memorial Library.....	36
Parks, reserves and sports grounds.....	37
Pools.....	37
Stormwater, wastewater and water supply.....	38
Rates.....	39
Summer camping.....	39
Conveniences.....	39





## About the fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community. Fees and charges are reviewed annually as part of the Annual Plan or Long-Term Plan. However, fees can be changed or updated during the year. These changes will be updated via the website. While reviewing fees and charges, several principles are considered. These include the cost of providing a service, value for money, and community expectations while considering the balance of affordability and accessibility of services. However, predominantly fees and charges are set based on cost recovery or set by legislation.

Fees and charges have predominately increased by the rate of inflation used for year 3 of the Long-Term Plan, 2.82%. Unless the fee is regulated, we round to the nearest dollar so some fees may be slightly higher than inflation, especially in lower fees. Regulated fees are updated when we are notified by the authority.

### Summary of new fees or charges (other than inflation costs)

- New fees have been approved by Council for Kiwa pools before the facility opens in 2023. Refer to [www.facebook.com/KiwaPoolsDevelopment/](https://www.facebook.com/KiwaPoolsDevelopment/)
- Some fees and charges have been removed or made exempt (eg. cemetery services concrete removal or fees for stall in public places)
- The fixed and renewal registration fees for food multisite businesses have increased by 100%. This reflects the actual time it takes for administration to register additional sites.
- Lawson Field Theatre - due to the increase in demand from the public in hiring just the Rose Room there are additional fees for full and half-day hire.
- The library has a new fee for "Splendid Isolation" book sales. These are books that have been donated by the HB Williams Memorial Library Book Trust to be sold by the library.
- Rubbish bag fees for summer camping has been removed due to new Tairāwhiti Freedom Camping By-Law 2021 that came into force on 30<sup>th</sup> June 2021.



## Corridor access requests

CAR type	2023/24 Charge \$
Standard/Project CAR plus Close Inspection*	343
Non-Standard CAR plus Close Inspection*	513
Blanket CAR plus Close Inspection*	171
Minor CAR	At Council discretion
*Close inspection per site	171
*Commercial utility providers can avoid this charge if they provide photographic evidence of the completed work site. This will reduce the inspection workload. These sites are assessed as low risk as these are professional tradespeople operating to the 'National Code of Practice for Utility Operators'. There will be clear guidelines on requirements for this self-service aspect.	
Non-Compliance	564
Work Access Permit Extension	87
Cancellation of CAR Application	87
Time Restricted per car park per day (Designated pay-to-park areas)	40

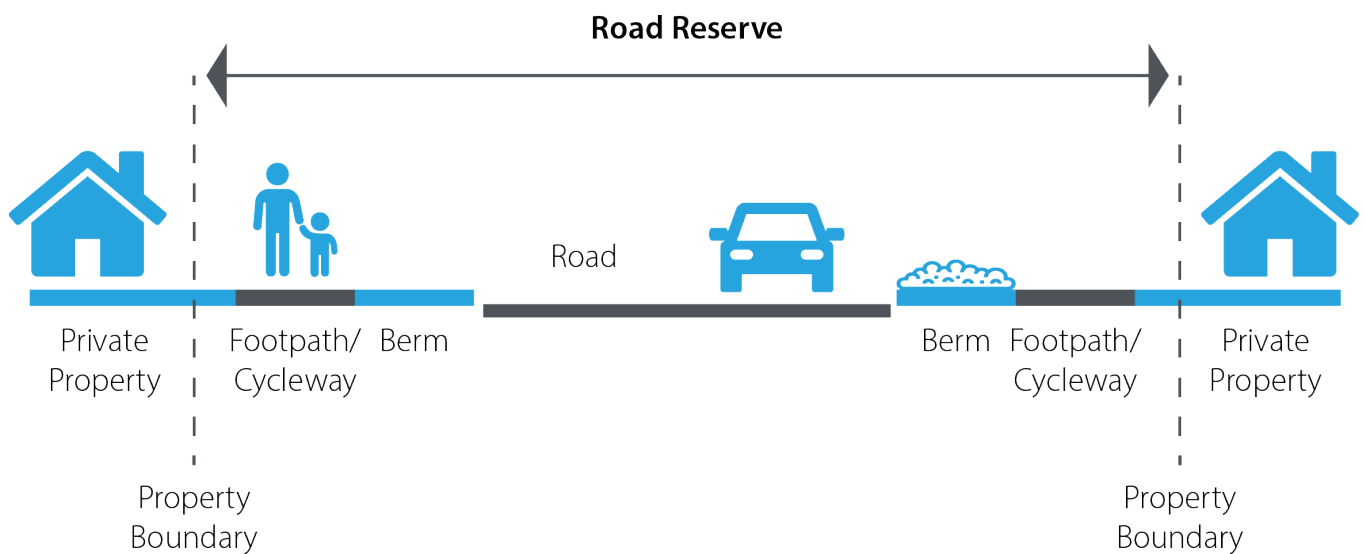
A CAR is required for, but not limited to, the following activities:

- Any activity that will alter, or cause to be altered, the surface of any part of the road corridor - including and not limited to excavating, drilling and resurfacing
- The placement of any pipe, duct, pole, cabinet or other structure below, on or above the road corridor
- A new vehicle crossing, driveway works
- Building construction (commercial)
- Scaffolding works associated with renovations or building maintenance
- Shop front fit outs/repairs/replacements
- Crane operators
- Building cleaning/painting up to 4 hours
- Events



## CAR type definitions

<b>Standard CAR:</b>	This is a CAR that requires no expert input from the Network Managers or Contract Managers. These are mostly excavation CARS.
<b>Project CAR:</b>	This covers professional project work that is either long and/or has standard work site practices that can be bundled under one CAR. For example, connecting ultra-fast broadband to houses or undertaking emergency work like repairing burst water pipes.
<b>Non-standard CAR:</b>	This is a CAR that requires expert input from the Network Managers or Contract Managers. It may have implications for other roading activities. It may need interdepartmental consideration as well.
<b>Non-compliance:</b>	This is a charge for those working on the network that either do not have a CAR or are in breach of their CAR conditions.
<b>Inspection per site:</b>	This is a fee for having network professionals investigate the worksite as required at completion, at the end of the defect liability period or other as required.



# Cemetery

Item	2023/24 Charge \$
<b>Burial plot purchase fee</b>	
<b>Full size - 2.4m x 1.2m</b>	
Taruheru	1,225
Motu	337
Ormond	337
Patutahi	1,225
Rakauroa	337
Ruatōria	337
Te Araroa	337
Te Puia	337
Tokomaru Bay	1,225
Tolaga Bay	1,225
Children's Lawn (Taruheru Cemetery) - 0.6m x 1.2m	337
<b>Interment fees</b>	
<b>Monday - Friday</b>	
Standard	586
Children (12 years and under)	287
Stillborn child	No charge
Additional fee for out-of-district residents (additional to normal interment fee)	287
<b>Saturday and Sunday</b>	
Standard	860
Children (12 years and under)	437
Stillborn child	No charge
Additional fee for out-of-district residents (additional to normal interment fee)	574
<b>Statutory Holiday</b>	
Standard	1,335
Children (12 years and under)	667
Stillborn child	No charge
Additional fee for out-of-district residents (additional to normal interment fee)	574
<b>Ashes plot purchase and placement</b>	
Ashes - 450mm x 450mm berm (placement of ashes extra)	276
Garden block (includes two placements of ashes)	498
Niche area (includes first placement of ashes and plaque with 14 words inscription)	250
Tokomaru Bay and Tolaga Bay (2 placements of ashes)	276
Placement of ashes in any plot already purchased in cemetery	78
<b>Other charges</b>	
Disinterment fee	740
Extra deep digging of grave	177







## Community housing

Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). Rents are reviewed annually in March.

Please refer to the GDC website for rent updates:

[www.gdc.govt.nz/services/community-housing](http://www.gdc.govt.nz/services/community-housing)

Complex	Location
Attlee Place	Carnarvon Street
Awhina Court	Ayton Street
Barwick Place	Wainui Road
Craig Court	Craig Road
Elgin Court	Lytton Road
Frances Gregory Court	Jackson Street
Lytton Court	Lytton Road
Lytton Court - Disabled Unit	Lytton Road
Rangimarie Court	Hospital Road
Te Karaka Court	Balfour Road
Wildish Court	Wildish Street

Note: Applicants must be aged 55 or older, hold a current community services and/or an equivalent Supergold Card. Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). A bond of \$350 plus two weeks' rent in advance must be paid at the commencement of a tenancy. When a tenant wishes to vacate a unit, bond payments are fully refundable if the unit is in the same condition as when it was first occupied.



# Environmental and regulatory services

## Staff time, basis of charges and disbursements

### Staff time

An hourly charge-out rate will apply unless otherwise stated:		2023/24 Charge \$
Team Leader/Manager		
Senior Scientist		200
Senior Officer and Principal Planner		
Development Engineer & Geotechnical Officer		
Science Officer		
Planner, Intermediate Planner		179
Building Services Officer		
Building Technical Officer		
Administrative services / Consent Co-ordinator (per hour)		120
Consultant, Technical Expert - External		Charge at cost plus disbursements

### Basis of charges

The hours applied by staff to the resolution of an application or event, and subsequently charged for, will be reasonable taking into account Council's responsibilities, cost to applicant and welfare of the community.

Provision of information in response to general enquiries is a free service to the public unless otherwise specified in this document.

Provision of professional advice in relation to specific building and development proposals is free for an initial period of 15 minutes. Thereafter it is charged on a cost of service basis.

For resource consent applications, Council requires a cost recoverable deposit to be paid, this is a deposit only and further fees may be charged on a full cost recovery basis.

A 50% premium may be added to normal charge-out rates for activities caused by working without or outside the terms of consents required by Council.

Where the Tairāwhiti Plan has stated that other fees and charges provisions apply or that no charges will apply this is also specified in this document.





## Disbursements

The hourly charge-out rates include normal office overheads such as telephone calls, office accommodation records and typing. Other actual disbursements such as photocopying will be charged as follows, unless otherwise stated in the fees and charges document:

2023/24 Charge \$		
Microfilming/scanning		
Scan per page	\$2.25 - \$8.99	
Photocopies/printing	B&W	Colour
Less than 20 copies		
A4	0.86	1.40
A3	1.40	2.58
More than 20 copies*		
A4	0.43	0.64
A3	0.54	0.76
Mapping printing/copying	Full colour	With aerial photo
A4	10	14
A3	14	20
A2	20	26
A1	26	37
A0	37	57
Mapping scanning	\$	
<100	9.81	per sheet
>100 same original size	6.25	per sheet



## Resource consents

### Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

We charge the actual and reasonable costs for processing a consent application, apart from a limited number of applications which are subject to a fixed fee as detailed below. Actual and reasonable costs include, but are not limited to:

- Staff time spent processing a resource consent at the staff charge out rates detailed in section 1.0.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning and hearing costs.

Authority/ Requirement	Subject	2023/24 Charge \$
SUBDIVISION		
Resource Management Act 1991 Section 36	<b>DEPOSIT FEE</b>	
	a. Non-notified deposit <sup>2</sup>	1,400
	b. Notified deposit <sup>2</sup>	5,000
	c. Section 223 deposit <sup>2</sup>	250
	d. Section 224(c) deposit <sup>2</sup>	470
	e. Combined Section 223 and Section 224(c) deposit <sup>2</sup>	750
	f. Section 221 - Consent Notice deposit <sup>2</sup>	111
	<b>ACTUAL FEE</b>	
	g. Section 222 - Completion Certificate plus Bond	201
	h. Section 108(2)(b) - Bond*	Actual and reasonable cost
	i. Engineering Plan check (including site visits)*	Actual and reasonable cost
	j. Section 226 - certificate to separate record of title*	Actual and reasonable cost
	k. Section 241 - certificate to cancel amalgamation*	Actual and reasonable cost
	l. Section 243 - surrender of easements*	Actual and reasonable cost

### REGIONAL AND DISTRICT RESOURCE CONSENTS

Resource Management Act 1991 Section 36	<b>DEPOSIT FEE</b>	
	a. Certificate of Compliance / Certificate of Existing Use Rights (Deposit Fee) <sup>2</sup>	596
	b. Partial transfer of water consent to another person within the existing consent term (Deposit Fee) <sup>2</sup>	106
	c. Non-notified (Deposit Fee) <sup>2</sup>	1,400
	d. Notified (Deposit Fee) <sup>2</sup>	5,000
	e. Bore Permit (Deposit Fee) <sup>2</sup>	596
	f. Section 127 - variation (Deposit Fee) <sup>2</sup>	544
	g. Bundled - More than one activity type bundled together triggers this fee (Deposit Fee) <sup>2</sup>	1,800
	h. Clustered / Global Consents - Five or more consent applications lodged together triggers this fee (Deposit Fee) <sup>2</sup>	3,000



Authority/ Requirement	Subject	2023/24 Charge \$
Resource Management Act 1991 Section 36	<b>ACTUAL FEE</b>	
	Whole transfer of Coastal Permits, Water Take consents, Water Permits for Damming or Diverting and Discharge Permits (but not limited to) to another person at the same site within the existing consent term	93
	Application to reduce the allocated rate of surface water take consent or allocated annual volume of groundwater take consent	Nil
	Applications for activities identified in regional and district plans that have a zero fee - Activity which only infringes the Soil Conservation (and no other) Rules in the Tairāwhiti Plan <sup>3</sup>	Nil
	Water Take Consent - Non-Refundable Waitlist Payment*	55
	Pre-Lodgement advice/Pre application meeting****	Actual and reasonable cost
	Land Use Consent Condition(s) Certification*	Actual and reasonable cost
	Section 108(2)(B) - Bond*	Actual and reasonable cost
	Section 125 - Extension of Time*	Actual and reasonable cost
	Section 128 - Review of consent conditions by consent authority*	Actual and reasonable cost
	Section 36 - Miscellaneous Certificates of Compliance*	Actual and reasonable cost
	Section 36 - Cancellation of RMA instruments*	Actual and reasonable cost
Local Government Act 2002 Section 50	Section 87BB - Deemed Permitted Activity*	Actual and reasonable cost
	Right of way approval – Section 348*	Actual and reasonable cost
<b>RESOURCE CONSENT ADMINISTRATION</b>		
Resource Management Act 1991 Section 36	<b>CIRCULATION FEE</b>	
	Non-notified applications (Circulation to 1 - 3 parties)	204
	Non-notified applications (Circulation to more than 4 parties)	251
	Notified applications	417
	<b>ACTUAL FEE</b>	
	Cancel consent - all processing costs to date, plus fee of:	95
	Search of Council records for National Environmental Standards requirements - residential site	406
	Search of Council records for National Environmental Standards requirements - commercial site	460
	<b>SUBSCRIPTION - ACTUAL FEE</b>	
	One Off / First Request - Weekly Monthly Consent Data Report*	117
	Annual Subscription - Weekly Consent Data Report - Request of same data	889
	Annual Subscription - Monthly Consent Data Report - Request of same data	193



Authority/ Requirement	Subject	2023/24 Charge \$
<b>HEARINGS</b>		
Resource Management Act 1991 Section 36	Commissioner's costs (external commissioners at applicant's request)*	Actual and reasonable cost
	Commissioner's costs (at submitter's request)**	Actual and reasonable cost
	Commissioner's costs (at Council appointment)***	Actual and reasonable cost
<b>DESIGNATIONS</b>		
Resource Management Act 1991 Section 36	<b>ACTUAL FEE</b>	
	Designations - Flat Fee	3,100
Section 176A Section 176A(2)(c)	<b>DEPOSIT FEE</b>	
	Outline Plan Consideration (Deposit Fee) <sup>2</sup>	423
	Outline Plan Waiver (Deposit Fee) <sup>2</sup>	265
	<b>NOTICE OF REQUIREMENT</b>	
	Non-notified (deposit fee) <sup>2</sup>	1,400
	Notified (Deposit fee) <sup>2</sup>	5,000

<sup>1</sup> The Resource Consent Administration-Circulation Fee is non-refundable for resource consents returned as incomplete under section 88 of the Resource Management Act 1991.

<sup>2</sup> The Council will charge for additional time processing the consent where this time exceeds the deposit paid. Under S36AAB(2), the Council is able to stop processing a consent until this fixed fee is paid.

<sup>3</sup> Note the Tairāwhiti Plan identifies in Policy that these consents will not be charged for.

\* Items are charged at actual and reasonable cost unless otherwise identified.

\*\* The submitter(s) pay the actual cost of the application being heard and decided, less any charges payable by the applicant for the amount (estimated by the Resource Consents Manager) it would cost for the application to be heard and decided.

\*\*\* The applicant pays the actual cost of the application being heard and decided less any discount percentage as per Council's hearings discount policy where commissioners have been used because Council has a greater interest than the public.

\*\*\*\* First hour of one staff members time is provided free of charge. Thereafter staff time for pre-lodgement advice/pre-application meetings are charged in accordance with the fees & charges schedule. These costs will include administrative time, preparation, actual meeting time and follow up advice.

**Note: Staff time in preparing reports and attending hearings will be charged at actual time.**

**Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual cost.**



## Compliance monitoring and enforcement

The compliance monitoring and enforcement team charge actual and reasonable costs for all permitted activity, consent and non-compliance monitoring. Actual and reasonable costs include, but are not limited to:

- Staff time spent monitoring sites, including travel time, desk top monitoring (data/technical analysis etc.), meetings, phone calls, tests and samples.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning.

Authority/ Requirement	Subject	2023/24 Charge \$
REGIONAL AND DISTRICT RESOURCE CONSENTS		
Resource Management Act 1991 Section 36	<b>CONSENT MONITORING</b>	
	Set up the resource consent monitoring programme <sup>4</sup>	179
	Technical Advisor - Charge-out rate per hour	200
	Compliance Monitoring Officer - Charge-out rate per hour	179
	Administrative Services - Charge-out rate per hour	120
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	217
	Disbursements: Kilometres <sup>3</sup>	83c/km
	Disbursements: Other <sup>4</sup>	Actual & reasonable cost
Resource Management Act 1991		
National Environmental Standard for Plantation Forestry Part 3	<b>PERMITTED ACTIVITY MONITORING –FORESTRY</b>	
Regulation 106 (a)	Permitted Activity monitoring for Regulation 24(2)(earthworks)	Actual & reasonable cost
Regulation 106 (b)	Permitted Activity monitoring for Regulation 37(2) (river crossings)	Actual & reasonable cost
Regulation 106 (c)	Permitted Activity monitoring for Regulation 51(2) (forestry quarrying)	Actual & reasonable cost
Regulation 106 (d)	Permitted Activity monitoring for Regulation 63(2) (harvesting)	Actual & reasonable cost



Authority/ Requirement	Subject	2023/24 Charge \$
Tairāwhiti Resource Management Plan	PERMITTED ACTIVITY MONITORING – STORMWATER	
Point Source Discharges		
Rule 6.2.3(3)	Permitted Activity monitoring for Stormwater for Rule (2)	Actual & reasonable cost
<b>MEASURING AND REPORTING OF WATER TAKES Amendment Regulations 2020</b>		
<b>Water Use Returns and Audits (Annual Fee)</b>		
Resource Management Act 1991	Telemetered or web portal/text entry	167
	Telemetered or web portal/text entry - each additional water meter	43
	Fax/email/standard post	252
	Fax/email/standard post - each additional water meter	86
	Where no water is used during the year	86
	<b>Other Fees</b>	
	Compliance audit where water meters don't meet standards	306
	<b>Site Visits <sup>4</sup></b>	Actual & reasonable cost
<b>ENFORCEMENT FEES</b>		
Resource Management Act 1991 Section 36	Council administration charge for issuing enforcement actions – charged to holder of consent (does not include any additional costs of non-compliance)	179
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	217

### Tairāwhiti Resource Management Plan (TRMP)

The fees and charges specified in this document prevail over any conflicting statements regarding fees and charges in the Tairāwhiti Resource Management Plan (TRMP).

### Charges for debt collector

In situations where the council is required to engage the service of a debt collection agent to recover amounts owing to the council, the cost charged by the collection agency to the council will be payable by the debtor.

### Other charges

Refer to the GDC fees and charges for across Council charges.

<sup>1</sup> Excludes lifetime consents e.g. Non expiry and non-surrenderable (structures around waterways).

<sup>2</sup> Permitted activities that are liable for monitoring charges, will only be charged actual and reasonable costs as required.

<sup>3</sup> All kilometres charged for travel begin and end at the Gisborne District Council Offices. Kilometres will be split between sites for multiple site visits as required.

<sup>4</sup> Council reserves the right to charge actual and reasonable cost unless otherwise identified.



## Environmental science monitoring

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

Authority/ Requirement	Subject	2023/24 Charge \$
Resource Management Act 1991	REGIONAL IMPACT/MONITORING/SCIENCE CHARGES (ongoing consents)	
	Air discharge – small	69
	Air discharge – medium	227
	Air discharge – large	453
	Discharge to land or water - small	69
	Discharge to land or water - medium	227
	Discharge to land or water - large	453
	Water take surface water <5 l/s, or groundwater <100,000m <sup>3</sup> /year	69
	Water takes surface water 5-25l/s, or groundwater 100,000 – 200,000 m <sup>3</sup> /year	227
	Water takes surface water >25l/s -60l/s, groundwater >200,000 m <sup>3</sup> /year -<400,000 m <sup>3</sup> /year	791
	Water take surface water 60 l/s - <100 l/s, groundwater 400,000 m <sup>3</sup> /year - <1,000,000m <sup>3</sup> /year	1,129
	Water take surface water>100 l/s, groundwater >1,000,000m <sup>3</sup> /year	2,254
	Gravel/Sand abstraction <2000m <sup>3</sup> /annum	69
	Gravel/Sand abstraction >2000-10,000m <sup>3</sup> /annum	227
	Gravel/Sand abstraction >10,000m <sup>3</sup> /annum	340
	Forestry/woodlot harvest <100 ha	69
	Forestry harvest >100 – 200 ha	115
	Forestry harvest >200ha	227
	Quarry/other earthworks	69
	Native vegetation clearance	69





## Policy planning

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211) Local Government Act 2002

Authority/ Requirement	Subject	2023/24 Charge \$
Private Plan Changes - Deposit Fee		
Resource Management Act 1991 Section 36 AND Part 2, Schedule 1	<p><b>Note:</b> Council may reduce the deposit fee to the estimated actual and reasonable costs if staff consider this is likely to be significantly less than the deposit fee.</p> <p>The Council may, at its discretion, charge the costs incurred to date before initiating the following milestones:</p> <ul style="list-style-type: none"><li>• Before the request for the change to the policy statement or plan is included on the committee agenda; and</li><li>• Before the matter is included on the agenda of the Hearings committee or other committee for decision.</li></ul> <p>The Council may also, at its discretion, require a deposit of the anticipated cost of commissioning any report in relation to the request. Costs associated with any request for a change to a policy statement or plan that is adopted by the Council, as if it was a change made by itself, will not be recovered from the applicant and a refund will be given of any charges paid.</p>	16,890
Development Contributions		
Local Government Act 2002 Sub Part 5 (s.197 to s.211)	Council will assess resource consent and building consent applications for development contributions in accordance with its current policy, available on the GDC website.	In accordance with the 2021 Policy
Cost of Hard Copy Plans (excl postage)*		
	Tairāwhiti Resource Management Plan	1,495

\*Items are charged at actual cost unless otherwise identified.



## Building services

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211) Local Government Act 2002

Authority/ Requirement	Subject	2023/24 Charge \$
Project Information memoranda		
	Minor Projects	*
Building Act 2004 Section 240 Local Government Act 2002	Residential	333
	Commercial	380
	Industrial	418
Note: Costs quoted are the minimum fees incurred and may be more.		
Land information memoranda		
Local Government Official Information and Meetings Act Section 44A	<b>1. Residential: Under 1 hectare</b>	
	= 10 working days	382
	<b>2. Commercial/Industrial/Rural or Residential greater than 1 hectare</b>	
	= 10 working days (application fee)	614
	Note: Costs quoted are the minimum fees incurred and may be more.	
	Forestry Blocks - If in doubt regarding the category please contact Gisborne District Council	*
Resource Management Act 1991 Section 36	Large Properties will be charged accordingly.	*
	<b>Record retrieval fee</b>	53
Property Search		
Building Act 2004 Section 219 & 240	<b>Residential property search</b>	73
	Rural package (base fee) balance to be charged at time and materials basis on completion or termination of application	68
	Most recent floor and site plan	19
	Plumbing and drainage plan	16
	Specific plan/permit	16
	<b>Commercial</b>	115
	Most recent site plan, floor plan, elevations, cross sections	46
	Most recent floor and site plan	19
	Plumbing and drainage plan	16
	Specific plan/permit	16
Local Government Act 2002 Section 150	Overseas Investment Certificates	*

*Special Instructions: Should special circumstances exist that result in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate based on the amount of time required to provide the requested information. The cost will be based on the hourly rate as specified in section "Staff time"*

\*



Authority/ Requirement	Subject	2023/24 Charge \$
Local Government Act 2002 Section 150	Rural Address Property Identification (RAPID) No.	
	To allocate and supply RAPID number and plate	28
	<b>Product Delivery</b>	
	Courier/ postage costs	*
Building Act 2004 Section 72 (Building Subject to Hazard)	<b>Record of Title Registration</b>	
	Sections 73 and 74 Notice	332
	Removal of above registration	332
Building Act 2004 Section 75 (Building over two or more Separate Lots)	Sections 77 and 78 Notice	332
	Removal of above registration	332
Local Government Act 2002 Section 150	<b>Common Drains Section 461 - LGA 1974</b>	*
	Entry of Building Report to Property File	68
	Copy of Record of Title	25
	Copy of Consent Notice (base fee)	20
	Copy of each additional Consent Notice	10
	<b>Building Consent Exemption (record on Property File)</b>	
	Exemptions	125
Building Act 2004 Section 240	<b>Scanning of Building Consent Plans Disbursements</b>	
	Standard fee (all A4 and A3)	58
	Standard fee for consecutive 100 pages	34
	A2, A1 plans - per sheet	14
	Note: Scanning fee is not applicable to digitally lodged or fixed fee consents.	
	<b>Printing of Building Consent Plans Disbursements</b>	
	Standard fee (A4 and A3 sheets) - up to 100 pages	24
	Standard fee for consecutive 100 pages	19
	A2, A1 plans - per sheet	14
	Note: Printing fee is not applicable to fixed fee consents.	



Authority/ Requirement	Subject	2023/24 Charge \$
<b>BUILDING CONSENTS</b>		
Building Act 2004 Section 219 & 240	<b>1. New Structures, Additions and Alterations (deposit) <sup>1</sup> balance to be charged at time and materials basis on completion or termination of application</b>	
	Alterations and garages <sup>1</sup>	650
	New dwellings <sup>1</sup>	1,000
	Commercial up to and including \$1m <sup>1</sup>	1,200
	Commercial or other above \$1m <sup>1</sup>	2,500
	<b>2. Fireplaces <sup>2</sup></b>	
	Freestanding <sup>2</sup>	413
	In-Built <sup>2</sup>	548
	<b>3. Marquees</b>	250
	<b>4. Demolition - deposit * <sup>2</sup> balance to be charged at time and materials basis on completion or termination of application</b>	
	a. Residential (includes 1 inspection) <sup>2</sup>	233
	b. Commercial (includes 2 inspections) <sup>2</sup>	413
Local Government Act 2002 Section 150 Building Act 2004 Section 219 & 240 Resource Management Act 1991 Section 36	<ul style="list-style-type: none"> <li>• Additional inspections at cost</li> <li>• Plus footpath and sign damage bond (as overleaf)</li> </ul>	
	<b>5. Sign Consent</b>	*
	<b>Note:</b> Some signs will require land use consent - see 2.0 Resource Consents	*
Building Act 2004 Section 219 & 240	<b>6. Pools up to \$19,000 - deposit <sup>3</sup> balance to be charged at time and materials basis on completion or termination of application</b>	(3)
	In-ground swimming pools, fence and drainage <sup>2</sup>	598
	Above ground swimming pools, fence and drainage including fencing existing pool <sup>2</sup>	413
	Three yearly inspection of swimming pool fencing as required by the Building Act 2004	179
	Revisit for non-compliant pool after check *	
	Entry of swimming pool inspection report from IQPI onto property file	68
	<b>7. Minor Building Consent <sup>4</sup></b>	
	Work under minor building consent must be for a residential project under the value of \$19,000 and meet the criteria listed on the Application for Minor Building Work form. <sup>2</sup>	598
	<b>8. Solar Panels (restrictions apply)</b>	517
	<b>9. Fast track garages (restrictions apply)</b>	999



Authority/ Requirement	Subject	2023/24 Charge \$
FOOTPATH and SIGN DAMAGE		
Building Act 2004 Section 219 & 240	Footpath damage - refundable deposit# <b>Note: GST exempt</b>	1,000
	Footpath damage (CBD per metre street frontage) - refundable deposit# <b>Note: GST exempt</b>	300
	Relocation - sign damage - refundable deposit # <b>Note: GST exempt</b>	600
	# <b>Plus</b> Administration Fee - non-refundable	66
TECHNICAL PEER REVIEWS		
Building Act 2004 Section 219 & 240	Peer review fee (charged at cost)	*
ACCREDITATION LEVY CHARGE (applies to all building consents)		
Building Act 2004 Section 219 & 240	<b>Note:</b> Levy is already included in fixed fee consents	
	55 cents per \$1,000 Minimum	18
	55 cents per \$1,000 Maximum	774
CODE COMPLIANCE CERTIFICATE (CCC)		
Building Act 2004 Section 219 & 240	<b>Note:</b> Fee already included in fixed fee consents	
	CCC - Residential and small projects	95
	CCC - Standard commercial	277
CHANGES TO BUILDING CONSENT		
Building Act 2004 Section 219 & 240	* Amendment to building consent	*
	* Extension to building consent	50
	Consent re-activation fee (no activity for more than 5 years)	109
	Record retrieval fee	53
	<b>Cancelled building consents - all processing costs to date, plus fee of:</b>	93
COMPLIANCE SCHEDULES		
Building Act 2004 Section 219 & 240	Schedule application base fee	136
	<b>Plus</b> fee per feature identified in schedule	48
	Amendment to compliance schedule base fee	71
	<b>Plus</b> fee per feature removed/added or altered	48
BUILDING WARRANT OF FITNESS		
Building Act 2004 Section 219 & 240	Building warrant of fitness site audit	179
	Process building warrant of fitness	78
CERTIFICATE OF ACCEPTANCE		
Building Act 2004 Section 97(d)	CERTIFICATE OF ACCEPTANCE - Relevant building consent fees plus	756



Building Act 2004 Section 219.01	CERTIFICATE FOR PUBLIC USE	212
	RENEW CERTIFICATE FOR PUBLIC USE	128
	INFORMATION ON BUILDING CONSENTS (i.e. schedules, compiled data)	*
	SPECIAL SERVICES	
	Disbursements : Mileage	83c/km
	Disbursements : Other	*
	AMUSEMENT DEVICES (GST Exclusive)	
Amusement Devices Regulations 1978	Single device	10
	Each additional device	2
	Each device beyond 7 days	1
	Plus administration, processing and inspection	*
	INSPECTIONS	
Local Government Act 2002 Section 150	Where applicable (per hour)	179
	DEVELOPMENT CONTRIBUTIONS	
Local Government Act 2002 Sub Parts (s .197- s.211)	Council will assess building consent applications for development contributions in accordance with its current policy (available on the GDC website)	In accordance with current policy
	Appeals	*

\* Items are charged at actual and reasonable cost unless otherwise identified.

<sup>1</sup> Items are charged at actual and reasonable cost to memorandum/consent stage. Charges for subsequent required inspections are made at uplift of consent on the basis of specific quoted schedule. Council reserves the right to recover additional inspection charges made necessary by action or inaction of consent holder. Each inspection type is charged at a standard rate. On visits, where more than one inspection type is undertaken, each incurs a fee.

<sup>2</sup> Deposit and standard fee includes set number of inspections and standard processing time. Any additional inspections or time to process the consent will be charged at cost.

<sup>3</sup> Pools on a hill/slope or with a value of over \$20,000 will require a full actual and reasonable cost Building Consent.

<sup>4</sup> Jobs that require only one inspection will be at a lesser rate. This is at the discretion of Council building official.

NOTE: A Ministry of Business, Innovation and Employment (MBIE) levy is charged at the rate of \$1.75 inc GST for each \$1,000 or part thereof of total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,444 inc GST or more. A Building Research Association of New Zealand (BRANZ) levy is charged at the rate of \$1 of each \$1,000 or part thereof of the total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,000 or more. Some of the fees are determined by statute or regulation and Council is not able to change them. They are subject to change on direction without notice.

The building services fees and charges relate to the following regulations:

- Building Act 2004, S. 45.01(d), S.72, S.75, S.240, S.219(d)
- Local Government Act 2002, S.150 and Sub Parts S.197-S.211
- Public Places Bylaw
- Amusement Devices Regulations 1978
- Resource Management Act 1991, S.36
- Local Government Official Information and Meeting Act, S.44A







Authority/ Requirement	Subject	2023/24 Charge \$
Harbourmaster		
Gisborne District Navigation and Safety Bylaw	Application for suspension or exemption	66
	Plus Disbursements	at cost
Local Government Act 2002 Section 150 General Harbour (Nautical and Miscellaneous) Regulations 169, Section 21 Gisborne District Navigation and Safety Bylaw	Removal of vessel or obstruction (per hour), plus vessel hire and any other contractor costs.	201
Tier 1 Marine Oil Spill Plan Assessment		
Local Government Act 2002 Section 150	Lodgement	43
	Assessment (per hour)	201
	Audit (per hour)	201
Harbour Master and Boat Charge out rates		
Gisborne District Navigation and Safety Bylaw	Per Hour (or part thereof)	350
	Per Half Day (up to four hours)	1,000
	Per Day (up to eight hours)	2,000
Registered or Licensed Premises		
Health (Registration of Premises) Regulations 1966 Regulation 7	Change of ownership of registered or licensed premises <sup>4</sup>	171
Local Government Act 2002 Section 150	Application Fee for Proposed New Registered or Licensed Premises (excluding food) <sup>4</sup>	197
Hairdressers Annual Registration and inspection		
Health (Registration of Premises) Regulations 1966 Regulation 7	Health (Hairdressers) Regulations 1980 Regulation 3	
	Non A-Grade Premises <sup>4</sup>	539
	A-Grade Premises - Hairdresser <sup>4</sup>	307
	Extra Inspections - charged at cost using the hourly rate of: <sup>6</sup>	179
Unregistered Hairdressers		
Local Government Act 2002 Section 150	Health (Hairdressers) Regulations 1980	
	Hygiene Inspection - charged at cost using the hourly rate of: <sup>6</sup>	179
Funeral Directors Annual Registration and Inspection		
Health (Registration of Premises) Regulations 1966 Regulation 7	Health Burial Regulations 1946 Regulation 13	369



Authority/ Requirement	Subject	2023/24 Charge \$
Camping Ground Annual Registration and Inspection		
Camping Ground Regulations 1985 Regulation 3	Normal	540
	Limited Duration Camping Grounds	455
Health Act 1956 Section 58	Small	283
	Large	369
Local Government Act 2002 Section 150	<b>Annual Hygiene Inspection and Administration Fee for Premises Handling Food or Alcohol but exempted from Registration Under Food Act</b>	179
	Mobile Shop Licence (registration fee) <sup>7</sup>	170
Local Government Act 2002 Section 150 Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw	Hawkers Licence <sup>7</sup>	170
	Itinerant Traders Licence registration fee <sup>7</sup>	170
	Subsequent inspection of Mobile Shop, Hawker or Itinerant Trader per hour	179
	Follow up visit to assess compliance of permit holder -per hour	179
Special Duties		
Local Government Act 2002 Section 150	Charge out per hour	179
	Plus Disbursements	at cost
	Subsequent monitoring visit as a result of non-compliance with a Health Act notice (per hour)	179
Gambling Venue Consent		
Local Government Act 2002 Section 150	Application fee	274
	Plus notification/hearing costs	at cost
	Extract from record	37
	Miscellaneous activity plus special events not otherwise chargeable (per hour)	179
	Plus Disbursements at cost	
Litter/Rubbish		
	Investigation and clean-up of litter and dumped rubbish (per hour)	179
	Plus Disbursements	at cost
Gisborne District Keeping of Animals, Bees or Poultry Bylaw	Application for approval to keep animals, bees or poultry and first monitoring visit <sup>7</sup>	106
	Monitoring and enforcement (per hour)	179

<sup>1</sup> If a food business, food registration and verification fees will also apply.

<sup>2</sup> Significant amendment means a change in the risk based measure.

<sup>3</sup> Minor amendment means a change to registration or scope details.

<sup>4</sup> Payable by the applicant on application.

<sup>5</sup> Any remainder, to fixed fee, payable within 20 working days of issue of invoice.

<sup>6</sup> Per hour of officer time. Payable within 20 days of issue of invoice.

<sup>7</sup> Compliance Monitoring & Enforcement Manager may waive if application was made voluntarily and not subject to a complaint.



## Alcohol licensing

Sale and Supply of Alcohol (Fees) Regulations 2013 - S.7, S.18, Local Government Act 2002, S.150

Authority/ Requirement	Subject	2023/24 Charge \$
District Licensing Committee	All charges are exclusive of GST	
Sale and Supply of Alcohol (Fees) Regulations 2013	<b>Registration fees</b>	
	On Licence	140-1,250
	Renewal On Licence	140-1,250
	Variation or cancellation to conditions of On Licence	140-1,250
	On Licence (BYO)	140-1,250
	Variation or cancellation to conditions of On Licence (BYO)	140-1,250
	Renewal On Licence (BYO)	140-1,250
	Conveyance On Licence	140-1,250
	Off Licence	140-1,250
	Renewal Off Licence	140-1,250
	Variation or cancellation to conditions of Off Licence	140-1,250
	Club Licence	140-1,250
	Renewal Club Licence	140-1,250
	Variation or cancellation to conditions of Club Licence	140-1,250
	<b>Fee category</b>	<b>Application Fee</b>
	Very low	320
	Low	530
	Medium	710
	High	890
	Very High	1,050
	<b>Annual Fee</b>	
	Very low	140
	Low	340
	Medium	550
	High	900
	Very High	1,250
	<b>Other Application fees</b>	
	Manager's Certificate	275
	Renewal Manager's Certificate	275
	Extract from record	50
	Permanent Club Charters Annual Fee	550

NOTE: All fees are set by regulation. Set Value of fee is payable to Alcohol Regulatory Licensing Authority for above. GST of 15% will be applied to these charges.



Authority/ Requirement	Subject	2023/24 Charge \$
<b>Special Licence - Application Fees</b>		
Sale and Supply of Alcohol (Fees) Regulations 2013	Class 1 - One large event or more than three medium events or more than 12 small events	500
	Class 2 - One to three medium events or three to 12 small events	180
	Class 3 - One or two small events	55
	Temporary Authority	258
<i>NOTE: 16% of fee is payable to Alcohol Regulatory Licensing Authority.</i>		
<b>Compliance Certificate</b>		
Local Government Act 2002 Section 150	Compliance Certificate (Building Act and Resource Management Act) for new premises or premises seeking variations.	179

In the event the application is withdrawn, consideration will be given by the Regulatory Services Manager for a refund. Administration costs will be charged prior to any refund being made. There will be no refund on Special Licence applications. Fees are set by regulation and are outside Council's control. They are subject to change without notice.

#### Enforcement

Authority/ Requirement	Subject	2023/24 Charge \$
Litter Act 1979 Section 15(1)(a)	The depositing of any litter in or on any public place (definitions as below):	
	- Minor	100
	- Medium	200
Litter Act 1979 Section 15(1)(b)	- Major	400
	The depositing of any litter in or on any private land without the consent of its occupier (definitions as below):	
	- Minor	100
Litter Act 1979 Section 15(1)(a) Section 15(1)(b)	- Medium	200
	- Major	400
	Having deposited any litter in or on any public place or in or on any private land without the consent of its occupier, leaves the litter there (definitions as below):	
	- Minor	100
	- Medium	200
	- Major	400





## Definitions

### Minor Littering

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Cigarette butts
- Takeaway food/drink containers
- Wrappers/paper
- Fish and chip papers
- Chewing gum
- Plastic drink bottle(s)
- Small food waste
- Aluminium cans

NOTE: For cigarette butt littering, this is a two-step enforcement process.

**First Step:** Educate/warning – offender advised this is not acceptable.

**Second Step:** If a person is found depositing cigarette butt litter, having already been warned, an infringement fee of \$100 will be issued.

### Medium Littering

Medium littering is defined as - depositing in or on a public place or in or on private land without the consent of the occupier:

- Single used disposal nappy or nappies
- Small dumping (e.g. shopping bags) – domestic/commercial waste in or by public litter bins
- Small dumping in or by commercial waste bins/clothing bins/recycling stations
- Persistent use of unofficial bags without Council stickers
- Small insecure load from truck or trailer
- Domestic waste placed in a Council litter bin.

**Small dumping defined as** - one shopping bag or single item

**Small insecure load** - paper, single item, grass clippings, dust that has come off a truck or trailer

### Major Littering

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Household waste
- Green waste
- Commercial waste
- Car parts
- Any other litter defined in the Litter Act 1979 not defined as a minor or medium littering above.

### Other definitions

**Domestic Waste** - waste generated in households, both urban and rural

**Commercial Waste** - waste generated by commercial businesses, institutions and small industrial businesses such as retail and construction

NOTE: Sections 15(2) and 16 of the Litter Act 1979 define the depositing of glass or glass bottles (or broken glass bottles) as a dangerous form of litter and thus considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.



Authority/ Requirement	Subject	2023/24 Charge \$
Gisborne District Public Places Bylaw Clause 6.2(a)	No person shall play any game or use any object including skating devices, cycles or motorised scooters recklessly or in a manner which may intimidate, cause annoyance or inconvenience, be dangerous or injurious or cause an obstruction or nuisance to persons in the public place, or damage the public place.  - First offence - Second offence	  66 119
Gisborne District Public Places Bylaw Clause 6.2(b)	No person shall drive any vehicle in a manner that is dangerous or inconsiderate to pedestrians or other vehicles.  - First offence - Second offence	  66 119
Gisborne District Public Places Bylaw - Clause 9.1(c)	The depositing of any household or trade refuse in or around a public litter receptacle on any public place.	119
Gisborne District Public Places Bylaw - Clause 9.2	Causing, permitting or suffering any litter to escape from a receptacle or vehicle onto any public place.	119
Gisborne District Public Places Bylaw - Clause 17.1	No person shall ride a skating device in any area defined in the schedule of this bylaw:  - First offence - Subsequent offence	  66 119
Gisborne District Public Places Bylaw - Clause 17.2	No person shall ride a skating device on any footpath outside areas defined in the schedule of this bylaw without due care to ensure no damage is caused to any property or without reasonable consideration for other persons using the footpath:  - First offence - Subsequent offence	  66 126
Resource Management Act 1991 Section 336(2)(b)	Return of seized equipment - stereos	239
Resource Management Act 1991 and Resource Management (Infringement Offences) Regulations 1999	Infringement offences	As per regulations
Local Government (Infringement Fees for Offences Gisborne District Navigation Bylaw) Regulations	Infringement offences	As per regulations

**These fees and charges refer to the following regulations:**

- Health (registration of premises) Regulations 1966 - Regulation 3 and 7
- Local Government Act 2002, S.150
- Camping Ground Regulations 1985 - Regulation 3
- Health Act 1956 - S.54(1), S.58
- Food Hygiene Regulations 1974 - Regulation 4(1), (2), Regulation 83,
- Food Act 2014 - S.204
- Food Regulations Act 2015
- General Harbour (Nautical and Miscellaneous) - Regulations 169, Section 21
- Resource Management Act 1991
- Maritime Transport Act 1994





**These fees and charges are in line with the following Council bylaws:**

- Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw
- Gisborne District Navigation and Safety Bylaw
- Gisborne District Keeping of Animals, Bees or Poultry Bylaw





## Animal control

DOGS	2023/24 Charge (If paid by 31.7.23) \$	2023/24 De-sexed charge (If paid by 31.7.23) \$
	Dog Control Act 1996 Section 37	
DOG REGISTRATION	Penalty of 25% is applied on top of charges shown below, if paid after 31 July 2023	
Rural livelihood - Income from working dogs *	56	51
Normal urban and including those in rural areas not required for rural livelihood *	102	92
Dangerous dog owner (rural and urban) *	153	153
Probationary dog owner (rural and urban) *	151	136
Selected owner policy <sup>1</sup> & **	70	63
Selected owner - Superannuitants *	57	52
Superannuitants *	67	61
NZ licensed dog owner ***	60	54
Guide and hearing dogs	0	0
Replacement Metal dog tag	15	

\* Penalty of 25% for late payment applies to all dogs registered after 31 July 2023.

\*\*Selected Owners who do not pay by 31 July 2023 revert back to standard owner rate plus penalty for late payment.

\*\*\* No new applications for Licensed Owners will be accepted from 1 July 2019.

<sup>1</sup> To be eligible for Selected Owner discount, the dog owner must pay registration fees on time and their dog has no infringement history, and the owner must agree to property inspections by Animal Control officers to ensure required standards are met.

The new metal tags are to be returned on application of a refund.

NOTE: After 31 July, registration fees for new dogs will have the fees pro-rated depending on the number of months remaining in the dog registration year and when the dog turns 3 months old

Discount for De-sexing – with proof from licenced veterinarian, a 10% discount may be applied to registration of all qualifying dogs paid by 31 July 2023



<b>IMPOUNDING DOGS</b>		<b>2023/24 Charge \$</b>
<b>Sections 37 and 68, Dog Control Act 1996 and Section 14 and 15(1), Impounding Act 1955:</b>		
<b>Between 8.00am and 4.30pm on weekdays</b>		
- First impounding		68
- Second impounding		79
- Subsequent impounding		109
<b>After Hours and weekends</b>		
- First impounding		79
- Second impounding		90
- Subsequent impounding		120
Sustenance per day		25
Advertising	Actual & reasonable cost	

<b>STOCK RANGING / IMPOUNDING</b>		<b>2023/24 Charge \$</b>
<b>Impounding Act 1955 Section 14 - Sheep</b>		
<b>Between 8.00am and 4.30pm on weekdays</b>		
First impounding		79
Second impounding		92
Subsequent impounding		128
<b>After Hours and weekends</b>		
First impounding		90
Second impounding		103
Subsequent impounding		138
Sustenance (per day)	Actual & reasonable cost	
Advertising	Actual & reasonable cost	

<b>Impounding Act 1955 Section 14 - Horse and Cattle</b>		
<b>Between 8.00am and 4.30pm on weekdays</b>		
First impounding		144
Second impounding		169
Subsequent impounding		234
<b>After Hours and weekend</b>		
First impounding		156
Second impounding		179
Subsequent impounding		245
Sustenance (per day)	Actual & reasonable cost	
Advertising	Actual & reasonable cost	

<b>DRIVING CHARGES - Impounding Act 1955 Section 15(1)</b>		
Stock control charge out rate (per hour)		120
Plus Disbursements:	Vehicle cost/km	
Mileage		83c/km
Others	Actual & reasonable cost	



## Parking

Refer to the Gisborne District Traffic and Parking Bylaw

Authority/ Requirement	Subject	2023/24 Charge \$
Gisborne District Traffic and Parking Bylaw	Parking 2 hours CBD metered parking spaces Gladstone Road, Bright Street, Hardy Lane and Peel Street <b>(per hour)</b>	2
	Parking 2 hours CBD metered parking spaces Derby Street, Grey Street, Lowe Street, Palmerston Road and Reads Quay <b>(per hour)</b>	1.50
	Parking 8 hours CBD metered parking spaces Grey Street car park, Customhouse Street and Reads Quay <b>(per hour)</b>	1
	Parking 2 hours Maximum, Library Car Park <b>(per hour)</b>	1
	CBD Contractor's Parking Permit <b>(per week)</b>	12
	CBD Resident's Parking Permit	179
Land Transport (Offences and Penalties) Regulations 1999	<b>Timed Parking Offences and Infringement Fees</b> <b>(Note: Fee increases on time factor)</b>	
	Parked at an expired meter	12
	Displayed expired parking authorisation	12
	<b>Time variations of timed offences<sup>1</sup></b>	
	Not more than 30 minutes	12
	More than 30 minutes but not more than one hour	15
	More than one hour but not more than two hours	21
	More than two hours but not more than four hours	30
	More than four hours	42
	Failing to display parking authorisation ticket in Pay and Display area	40

<sup>1</sup> Indicates authority also under Section 139 Land Transport Act 1998

Note: All other parking infringement fees and stationary vehicle offences infringement fees are set by statute, specifically Schedule 1 of Land Transport (Offences and Penalties) Regulations 1999.



# Gisborne Theatres

## War Memorial Theatre

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
<b>Theatre Hire:</b> Performance day	1,750	1,240	540	1,110	590	1,590
<b>Theatre Hire:</b> Set up or rehearsal day	515	515	260	515	270	515
<b>Additional shows:</b> (on same day extra charge)	620	415	260	-	-	-
<b>Foyer Only:</b>	620	515	415	515	415	775
<b>Green Room Only:</b>	\$30 per hour (minimum 3 hours)					
War Memorial Theatre Additional Charges:						
Energy charges *	30¢ per unit metered					
House Technician	\$60 per hour					
Front of house staff	\$32 per hour					
Security	Supplied on request, charged to hirer					
Projector and screen	\$275					
Sound system basic, including 1 microphone	\$180 (Full sound system quote available on request)					
Use of Kitchen	\$80					
Tablecloths	\$8 each					
Raised staging, per section	\$40 per day (external hire)					

- A hire deposit will be required to confirm a booking.
- Proprietary Ticketing Services. Licensed Premises.

\* Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.



## Lawson Field Theatre

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
<b>Theatre Hire:</b>	890	690	400	690	400	1,050
<b>Theatre Hire:</b> Set up or Rehearsal day	360	310	180	320	180	320
<b>Additional shows:</b> (on same day extra charge)	310	260	200	-	-	-
<b>Theatre Hire Half Day:</b> (8am-12pm or 1-5pm)	-	-	-	370	250	-
<b>Theatre Hire Evening:</b> (6-11pm)	-	-	-	530	330	-
<b>Rose Room Only Full Day:</b>	480	420	300	465	300	465
<b>Rose Room Only Half Day:</b> (8am-12pm or 1-5pm)	-	-	-	260	180	260
<b>Rose Room Only Evening:</b> (6-11pm)	370	320	250	310	250	310
<b>Commercial Kitchen</b>	\$30 per hour, \$90 per half day, \$150 per full day.					

### Lawson Field Theatre Additional Charges:

Energy charges *	30¢ per unit metered
House Technician	\$60 per hour
Front of house staff	\$32 per hour
Security	Supplied on request, charged to hirer
Projector and screen	Theatre \$175/Rose Room \$60
Sound system basic, including 1 microphone	Theatre \$125/Rose Room \$40 (Full sound system quote available on request)
Use of Kitchen	\$80
Tablecloths	\$8 each
Raised staging, per section	\$40 per day

Theatre Hire on Saturdays and Sundays includes Rose Room access. Rose Room not included with theatre hire Monday - Friday 8am-5pm.

Wedding and Meeting/Seminar hire includes tables and chairs.

\*Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.

House Technician minimum required hours may apply.

A deposit will be required to confirm a hire booking.

Proprietary Ticketing Services. Option for Licensed Premises.

To qualify for Half Day hire or Evening hire, the entire event (including all setup and packdown) must fit into the Half Day hours. If any event activity takes place in the venue outside of these hours, then it will revert to Full Day hire charge.



## Gisborne Sound Shell

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
Per Day (minimum)	1,235	-	620	-	-	-
Set up or rehearsal day	50% daily hireage					
Ticketing services available. Contact halls@gdc.govt.nz						

No private functions

### Gisborne Sound Shell Additional charges

Energy charges 30¢ per unit metered

## Patutahi Hall

2023/24 Fee						
	Sport and Performance			Meetings & Seminars		Social Functions
	Professional or Touring Groups, Govt Depts. (up to 1.00am)	Community Groups	Local Amateur Groups & Schools*	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations (up to 1.00am)
Hall Hire: (including kitchen)	500	\$30 per hour	\$30 per hour	\$35 per hour	\$30 per hour	300
Hall Hire: Setup or rehearsal	60	60	60	60	60	60
Kitchen only:	\$30 per hour					
Cleaning if Hall left untidy	\$100					

Patutahi School entitled to 3 free bookings per year (children's activities only)



## HB Williams Memorial Library

Item	Loan Period	2023/24 Charge \$
Rental fiction	3 weeks	2
Rental DVDs	2 weeks	2
Artworks	6 weeks	5
Periodicals	2 weeks	0.50
Interloans - plus any fees from loaning libraries	Various	12
Replacement membership cards		12
Photocopying - A3 b/w	N/A	0.40
Photocopying and printing - A4 b/w	N/A	0.20
Photocopying - A3 colour	N/A	2
Photocopying - A4 colour	N/A	1
Decommissioned books - standard		2-5
Book bag		6
Splendid Isolation - Book - wholesale paperback	N/A	30
Splendid Isolation - Book - retail paperback	N/A	50
Splendid Isolation - Book - wholesale hardback	N/A	60
Splendid Isolation - Book - retail hardback	N/A	80
Lost/damaged material - administration cost per item plus Replacement cost per item	N/A	5
Reference enquiries (outside free membership area) - per hour or part thereof plus copy fees	N/A	50

Room hire	2023/24 Charge \$
<b><i>Mahutonga = Southern Cross Room*</i></b>	
Per hour	30
Half day	80
Full day	120
<b><i>Papatipu = Launch Pad</i></b>	
Per hour	30
<b><i>Constellation Courtyard*</i></b>	
Per hour	20
Half day	50
Full day	80
Cleaning fee**	50

\* Half day is max 4 hours. Full day is max 8 hours. Use subject to availability and library operation.

\*\* Cleaning fee applies if facilities are left in unclean state.





## Parks, reserves and sports grounds

GDC Parks, Reserves and Sports Grounds are available for booking subject to GDC approval.

### Bookings

2023/24  
Charge \$

Information about GDC's park fees and booking information is available on the Council website.

[www.gdc.govt.nz/recreation/parks-and-reserves/booking-a-park-reserve-beach-sports-field](http://www.gdc.govt.nz/recreation/parks-and-reserves/booking-a-park-reserve-beach-sports-field)

To book a council reserve, park or sports ground, visit the GDC website and fill in the online Request Form.

### Wedding on a beach or reserve

If you're planning to get married on the beach, at the rose garden or any other council park or reserve, you need to let us know.

If you wish to book the Botanical Gardens, you'll need to let us know which area of the park you would like to use.

A fee applies for weddings, you pay this once your booking has been confirmed by reserves staff.

110

### Sports grounds

To hold an event or match on a council sports ground, a fee is charged based on the grounds maintenance cost.

### Reserves

Any commercial event or activity is charged a fee based on the type of event.

You need to fill in the Hold an Event Form.

### Alcohol in a public place

There are some rules around consumption of alcohol in public places. Generally a toast at a wedding is fine, anything more, you need to talk to our environmental health team.

If you intend to supply or sell alcohol at an event on a public park or reserve, you need to fill in the Hold an Event form or talk to our environmental health team first to clarify what you are allowed to do.

## Pools

### Olympic Pool

Charges for 2023/24 will remain as per the 2022/23 schedule of fees. The charges can be found on the GDC website.

### Kiwa Pool

The schedule of charges for 2023/24 can be found on the GDC website.



# Stormwater, wastewater and water supply

Connection fee to the public network		2023/24 Charge \$
<b>Stormwater and Wastewater</b>		
Wastewater and stormwater have no connection fees.		Nil
An extraordinary wastewater connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee.		
<b>DrainWise</b>		
There are no consultation fees for DrainWise, however we will use the provisions of the Local Government Act, Building Act or Drainage Bylaw to recover costs plus a 10% administration fee.		
<b>Trade Waste Fee</b>		
The trade waste discharge fee is paid by industries whose trade waste flows through the city wastewater system.		
Discharge fee per cubic metre:		0.52
<b>Discretionary Trade Waste Consent Application Fees</b>		
Food Premises		111
Wash pad / workshop premises		111
Tankered Waste		111
Significant Industry		Actual time + testing
<b>Discretionary Trade Waste Annual Consent Renewal Charges</b>		
Food Premises		177
Wash pad / workshop premises		177
Tankered Waste		111
Significant Industry maximum consent charge based on risk and time		1,048
Any follow up work will be charged out at an hourly charge -out rate of:		
Senior/Team Leader/Manager Professional Service per hour		199
Professional Services per hour		174
Administrative services per hour		120
Any additional testing will be charged at actual and reasonable costs.		at cost
<b>Wastewater</b>		
Tankered Waste Discharge Fee		56
CCTV camera hire (per hour)		300
<b>Water</b>		
An ordinary water connection fee for the physical connection from the water main to the boundary. Fee does not include additional charges at actual cost for traffic management, services location, pavement / road / area reinstatements.		606
(This is for existing lots prior to and on 31 January 2006).		
An extraordinary water connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee on the connection works cost (plus GST). Fee does not include additional charges at actual cost for traffic management, services location, pavement / road / area reinstatements. This will also apply for all subdivision ordinary connections after 31 January 2006.		cost plus 10% admin fee
A definition of an ordinary and an extraordinary connection are contained within the Gisborne District Water Bylaw 2015.		
An infrastructure supply and administration fee per delivery for the supply of water to carriers from the Waipaoa Water Treatment Plant and similar Council supply points (plus GST).		14





Connection fee to the public network	2023/24 Charge \$
A special reading fee for each unscheduled water meter reading (plus GST)	71

#### Water by Meter Fee

The water pricing model has been used to calculate the average cost per unit of water produced. The model determines the appropriate level of charging to cover fixed, variable and availability costs of providing water to both residential and commercial users.

Council's Funding Policy for this activity is 100% targeted rates to people connected to the reticulation system (50% for those that have availability but are not connected). Commercial users, water carriers and bulk users have a combination of targeted rate, water carrier fees and water by meter charges.

**From 1 July 2023 - \$1.64 per cubic metre + GST** **1.64**

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

## Rates

Rates Administration Fees	2023/24 Charge \$
An administration fee per rate refund may be applied for non sale and purchase agreement refunds	28
Annual Fee for provision of valuation data supply. E.g. Trademe, Headway QV, REINZ.	832

## Summer camping

Gisborne District Council Restricted Seasonal Camping is allowed with a permit. Information about the Gisborne District Council Restricted Seasonal Camping sites and permit conditions is available on the Council website.

[www.gdc.govt.nz/recreation/summer-camping](http://www.gdc.govt.nz/recreation/summer-camping)

Note: The Gisborne District Council Restricted Seasonal Camping season opens at Labour Weekend and closes 31 March 2024.

## Conveniences

	2023/24 Charge \$
Bright Street toilets	0.20
Bright Street showers	2.00

