

AGENDA



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MEMBERSHIP: Her Worship the Mayor Rehette Stoltz (Chair), Josh Wharehinga (Deputy Chair), Debbie Gregory, Rawinia Parata, Ani Pahuru-Huriwai and Rob Telfer

CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP/KAIWHAKAHAERE OHOTATA WHAKAMARU TŪMATANUI

DATE: Wednesday 22 February 2023

TIME: 9:00AM

AT: Via Audio Visual Link, Awarua, Fitzherbert Street, Gisborne

AGENDA – OPEN SECTION

1. Apologies.....	2
2. Declarations of Interest	2
3. Confirmation of non-confidential Minutes	3
3.1. Confirmation of non-confidential Minutes.....	3
3.2. Action Sheet	8
4. Leave of Absence	8
5. Acknowledgements and Tributes.....	8
6. Public Input and Petitions	8
7. Extraordinary Business.....	8
8. Notices of Motion	8
9. Adjourned Business.....	8
10. Reports of the Chief Executive and Staff for DECISION	9
10.1. 23-57 Civil Defence Emergency Management Group Key Position Appointments	9

Civil Defence Emergency Management

Reports to:	Council
Chairperson:	Mayor Stoltz
Deputy Chairperson:	Cr Wharehinga
Membership:	Mayor Stoltz plus 5 Councillors
Quorum:	Half of the members when the number is even and a majority when the membership is uneven.
Meeting Frequency:	As required. Meetings may take place on the same day as Council meetings.

Purpose

To ensure that appropriate emergency management as detailed in the Civil Defence Emergency Management Act 2002 (the Act) is carried out within the Gisborne District.

Provide governance and oversight of the activities required to be undertaken on its behalf by the Act. Council is required to establish a Civil Defence and Emergency Management Group under s 12 (b) of the Civil Defence and Emergency Management Act 2002 (the Act).

Terms of Reference

The Civil Defence and Emergency Management Committee has responsibility and authority to:

- Be Gisborne's strategic forum for civil defence emergency management planning and policy.
- Co-ordinate planning, programmes and activities related to civil defence emergency management across the areas of risk reduction, readiness, response and recovery.
- Assist in local civil defence emergency management planning activity through developing, approving, implementing and monitoring the Gisborne Civil Defence Emergency Management Group Plan and ensuring alignment of local planning with national plans and strategy.
- Exercise the statutory powers outlined in the Act, including undertaking the functions prescribed in section 17 of the Act.

Relevant Legislation includes but is not limited to

- Civil Defence Emergency Management Act 2002

3.1. Confirmation of non-confidential Minutes

MINUTES

Draft & Unconfirmed



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MEMBERSHIP: Her Worship the Mayor Rehette Stoltz (Chair), Josh Wharehinga (Deputy Chair), Debbie Gregory, Rawinia Parata, Ani Pahuru-Huriwai and Rob Telfer

MINUTES of the CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP/KAIWHAKAHAERE OHOTATA WHAKAMARU TŪMATANUI

Held in Te Ruma Kaunihera (Council Chambers), Awarua, Fitzherbert Street, Gisborne on Wednesday 23 November 2022 at 1:00PM.

PRESENT:

Her Worship the Mayor Rehette Stoltz, Deputy Mayor Josh Wharehinga, Debbie Gregory, Ani Pahuru-Huriwai, Rawinia Parata, Rob Telfer.

IN ATTENDANCE:

Chief Executive Nedine Thatcher Swann, Director Lifelines David Wilson, Director Internal Partnerships James Baty, NEMA Regional Management Emergency Advisor Ian Wilson, Civil Defense and Emergency Manager Ben Green, Emergency Management Advisor Marcus Tibble, Emergency Management Advisor Kumeroa Papuni-Tuhaka, Emergency Management Advisor Dallas Haynes, Democracy & Support Services Manager Heather Kohn and Committee Secretary Penny Lilburn.

The meeting commenced with a karakia.

1. Apologies

There were no apologies.

2. Declarations of Interest

There were no interests declared.

3. Action Sheet and Governance Work Plan

3.1 Action Sheet

Item 11.1: As at 21 November 2022, Resource Consent has yet to be approved. As such, budget will be consolidated post the consent being approved given there may be consent conditions to meet.

3.2 Governance Work Plan

Noted.

4. Leave of Absence

There were no leaves of absence.

5. Acknowledgements and Tributes

Thank you to Ian Smith for his service and participation as a community advisor over the past twenty years.

6. Public Input and Petitions

There were no public input or petitions

7. Extraordinary Business

There was no extraordinary business.

8. Notices of Motion

There were no notices of motion.

9. Adjourned Business

There was no adjourned business.

10. Reports of the Chief Executive and Staff for INFORMATION

10.1 22-240 CDEM Group Report 23 November 2022

Secretarial Note: Chief Executive presented an introduction and refresher of the Civil Defence Emergency Group.

Secretarial Note: Her Worship the Mayor thanked Ian Smith for his twenty years as a community link in the Waikohu area. She awarded him a certificate and he spoke his thanks to the Council.

Hikurangi Magnitude Planning Workshop

The Workshop was held on the 19-24 September 2022. It was a regional focus workshop on a Hikurangi magnitude 9 earthquake and tsunami. There were roughly 70 people from 29 organisations that attended. The main emphasis was on the urban area which had the most complex planning scenario in terms of emergency disaster planning. It was focused on the highest populated center, the city Turanganui-a-Kiwa. The reason for not having a rural process was due to the Marae resilience and preparedness project taking over risk planning for rural and are currently in the resourcing phase for the rest of the region. As a result of running this, National Emergency Management Agency (NEMA) staff were involved and part of the planning. On page seven, one of the readiness messages is the shakeout campaign, which is a National and International event. The Shakeout campaign showed there was a very good level of preparedness and awareness of the hazard with engagement (in a regional sense) at 23% per capita.

Further clarifications included:

- The tsunami maps largely represent the fracture of the Hikurangi trench and that is the basis for the container project. The first seven containers are going out to Ngati Porou where there is high susceptibility. The focus of the planning is around critical post incident impact where the emergency disaster planning then kicks in.

Tairāwhiti Marae Preparedness and Resilience Project

Work is gaining momentum with the Marae resilience project and a workshop will be produced in the New Year. Are currently in the procurement phase for the Marae project and lots of other regions are looking at the plans for implementation. The delivery of putting the containers into the region is looking to be around the first quarter of next year so that the whanau groups will be able to touch and see what the kaupapa is about. Ngati Porou are putting another 20ft container with non-perishable foods in the coastal areas.

Further clarifications included:

- The container project is based around the locations of the Tsunami zone.
- It is a great project for the coast and councillors congratulate staff for the massive mahi taken into this project and the inclusion of Iwi and Hapu.
- The containers are for everyone and not just whanau Māori and this should be communicated to the community.

Readiness and Research

Discussions included:

- The fault mapping has been completed across the region for fault lines and creates a detailed picture of where the risk areas are, particularly around infrastructure. Has been signed off as a draft and looking at presenting to the group at further notice on how to apply that in the planning sense.
- There are a number of workstreams for critical risks and hazards, one of which is the high intensity storm modelling and how well that can ensure the accuracy of the data and will be looking to upgrade the high intensity rainfall data.
- On the back of the numerous weather events, the rapid analysis of flood spread and landslide distribution is quite confronting for many people. Seeing first-hand the impact of what cumulates the events and the way they've been impacting the region, both in terms of communities and infrastructure.
- Prior to the November event there was a study by Auckland University on landslide susceptibility which is in the final stage to coming back to staff.
- A lot of the hazards are found in the Gisborne District Council maps, mostly for the community so that they are aware.

NEMA Updates

As a region, have started the bones on a tsunami evacuation zone and bringing this into the workstream of 2023, with a training event in March/April which will include both NEMA and science planners. NEMA now manage a 24/7 alert center that runs full time in Wellington. This was built on the challenges that came from the 5 March tsunami and earthquake and is designed to cut down the consultation time with GNS and other sites. NEMA has been through a significant expansion of people from 50 to 180 staff. Due to this we are seeing the benefit of the products that NEMA are producing and the pushing of the national campaigns. One of these campaigns is the trifacta programme (which is the legislative reform in the CDEM act), the National plan and the National Disaster Resilience Strategy. The CDEM Group will take references from these campaigns and aim to use them in their own Group plan which will be presented in the New Year. It will clearly outline the national functions alongside the regional and local functions, but the planning has slowed down due to the catastrophic planning. It will also pull in what the council views are in the plan, councillor roles and functions and what councillors can be helped with.

- On Page 9, regarding the report by the Department of Internal Affairs on vulnerable communities, it is making its way through Central Government and will know more about funding in the early New Year.

Other discussions included:

- Have built capacity internally with the community links and can now link the welfare section into the response, for a more accurate report back to the group.
- Have a full team of staff, however possibly looking at a recovery orientated regional management advisor.
- Foot in Mouth is focusing on the risk to the economy with the borders opening up. MPI is introducing rules at a national level and are waiting to hear on the National Contingency Plan.
- Due to the reset of the welfare system have reached out to the Pacific communities and coordinating resources and are engaging with them. Have also touched base with the President of the Tairāwhiti multicultural society and have a representative joining the team. As we move forward, and if there are any other ethnic groups that haven't been touched base with, they will become a priority.
- There will be a climate adaption bill that is dropped along the new Resource Management Act plans that have come in place.
- Have received the final fault mapping results, and in some areas the coastal erosion would be deemed safe, however they are on an active fault zone where notices have to be put on. If people want to build or rebuild on a vacant zone there are a lot of hoops that need to be gone through for a safe site, therefore locating properties where people can go too in a managed retreat situation is incredibly difficult. It is an accelerating process that is being faced and staff are trying to encourage people not to build in vulnerable areas.

- There will be cost pressures on Councils like Gisborne District Council to manage coastal retreat and in the next stage of work will be looking at how this can be resourced.
- The report from the Internal Affairs does state that there will be cost issues to the Council and will be looking at how to be better resourced.

MOVED by Cr Gregory, seconded by Cr Pahuru-Huriwai

That the Civil Defence Emergency Management Group/Kaiwhakahaere Ohotata Whakamaru Tūmatanui:

1. Notes the contents of this report.

CARRIED

11. Close of Meeting

There being no further business, the meeting concluded at 3:07 pm.

Rehette Stoltz

MAYOR

3.2. Action Sheet

Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date
11/05/22	10.1	22-78 Tairāwhiti Civil Defence and Emergency Management Report April 2022	Completed	A report will be submitted regarding roadworks on the east coast following the latest weather event.	Dave Hadfield, David Wilson	01/11/2022 Gael Alderton Refer to Dave Hadfield's Emergency Works Roding Repairs Report to Operations Committee on 7 December.	12/07/22
27/07/22	11.1	22-151 Tairāwhiti Civil Defence Emergency Management Group Report - 27 July 22	In progress	Staff will report back on the budget of the Emergency Co-ordination Centre.	Ben Green	21/11/2022 Ben Green As at 21 November 2022, Resource Consent has yet to be approved. As such, budget will be consolidated post the consent being approved given there may be consent conditions to meet.	16/11/22
23/11/22	10.0	Reports of the Chief Executive and Staff for INFORMATION Nil	In progress	A brief report/presentation to the committee around the Hazards of mud Volcanoes.	Dr Murry Cave	09/02/2023 Dr. Murray Cave Report going to CDEM Meeting 22 February 2023.	31/01/23

10. Reports of the Chief Executive and Staff for DECISION



Te Kaunihera o Te Tairāwhiti
GISBORNE
DISTRICT COUNCIL

23-57

Title: 23-57 Civil Defence Emergency Management Group Key Position Appointments

Section: Civil Defence Emergency Management

Prepared by: Jade Lister-Baty - Principal Advisor to Chief Executive

Meeting Date: Wednesday 22 February 2023

Legal: Yes

Financial: No

Significance: **Low**

Report to CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP/KAIWHAKAHAERE OHOTATA WHAKAMARU TŪMATANUI for decision

PURPOSE - TE TAKE

The purpose of this report is to refresh and reconfirm changes that have been made over the last triennium to the Tairāwhiti Civil Defence Emergency Management appointments.

SUMMARY - HE WHAKARĀPOPOTOTANGA

The Tairāwhiti Civil Defence Emergency Management Group (CDEM Group) Plan 2016–2021 is currently outdated and key positions need to be updated to reflect the decisions made by the CDEM Group.

To ensure there is sufficient depth and coverage to future CDEM responses, additional Council personnel are recommended to key positions.

The decisions or matters in this report are considered to be of **Low** significance in accordance with the Council's Significance and Engagement Policy.

RECOMMENDATIONS - NGĀ TŪTOHUNGA

That the Civil Defence Emergency Management Group/Kaiwhakahaere Ohotata Whakamaru Tūmatanui:

1. Reconfirms the following Tairāwhiti Civil Defence Emergency Management Group appointments:
 - a) **Alternate Controllers**
 - Nedine Thatcher Swann, Gisborne District Council
 - James Baty, Gisborne District Council
 - Helen Harris, Waka Kotahi
 - b) **Alternate Recovery Managers**
 - Heather Kohn, Gisborne District Council
 - Nedine Thatcher Swann, Gisborne District Council

- c) **Alternate Welfare Manager**
 - Lynne Campbell, Ministry for Social Development
 - d) **Alternate Public Information Managers**
 - Diana Dobson (External)
 - Jade Lister-Baty, Gisborne District Council
2. Notes that Ben Green assumed position of Group Controller (as at 16 January 2023) in line with the resolution passed by the Tairāwhiti Civil Defence Emergency Management Group (report 22-162).
3. Notes that James Baty will stand down as Group Recovery Manager as at 31 March 2023
4. Approves the following Tairāwhiti Civil Defence Emergency Management Group appointments
- a) **Alternate Controllers**
 - David Wilson, Gisborne District Council
 - Joanna Noble, Gisborne District Council
 - Michele Frey, Gisborne District Council
 - Pauline Foreman, Gisborne District Council
 - Libby Young, Gisborne District Council
 - Phil Nickerson, Gisborne District Council
 - b) **Group Recovery Manager**
 - Rebecca Halbert, Gisborne District Council effective from 1 April 2023
 - c) **Alternate Recovery Managers**
 - James Baty, Gisborne District Council
 - Steve Breen, Gisborne District Council
 - David Wilson, Gisborne District Council
 - Anita Reedy-Holthausan, Gisborne District Council
 - Joanna Noble, Gisborne District Council
 - Michele Frey, Gisborne District Council
 - Pauline Foreman, Gisborne District Council
 - De-Arne Sutherland, Gisborne District Council
 - d) **Group Welfare Manager**
 - Dallas Haynes

- e) **Public Information Manager**
 - **Anita Reedy Holthausen, Gisborne District Council**
 - f) **Alternate Public Information Managers**
 - **Melanie Thornton, Gisborne District Council**
 - **Karen Hadfield, Gisborne District Council**
 - **Toni Lexmond, Kainga Ora – external personnel**
5. **Notes the following Tairāwhiti Civil Defence Emergency Management Group Community Link Area Coordinators**
- **Te Araroa: Hal Hovell and Michelle Wanoa**
 - **Waiapu: James Palmer and Leanne Morice**
 - **Tokomaru Bay: Lilian Ward and Horiata Raihania**
 - **Uawa: Greg Shelton and Nori Parata**
 - **Waimata: Michael Savage**
 - **Ormond: Gary Howse**
 - **Waikohu: Frank Ngatoro and Dave Pikia**
 - **Tirototo: Jennie Law**
 - **Manutuke: Karl Scragg**
 - **Muriwai: Wayne Panapa**

Authorised by:

Nedine Thatcher Swann - Chief Executive

Keywords: CDEM key positions, CDEM Group Plan, CDEM Act 2002, Gisborne group controller, Gisborne alternate controllers, Gisborne recovery manager, Gisborne Welfare group manager, Gisborne Community link

BACKGROUND - HE WHAKAMĀRAMA

1. Tairāwhiti Emergency Management Office (TEMO) continues to provide 24/7 CDEM coverage of Tairāwhiti in accordance with the Tairāwhiti Civil Defence Emergency Management Group Plan 2016–2021 (CDEM Group Plan).
2. In 2019 a review of the Tairāwhiti Civil Defence Emergency Management (TCDEM) key positions was carried out. Currently, the list of key positions in the CDEM 2016- 2021 Group Plan is out of date and requires updating and review (refer Attachment 1).
3. The current Group Controller, David Wilson was appointed 26 February 2020. The current Alternate Controllers are Nedine Thatcher Swann and James Baty. James Baty also is the Group Recovery Manager.
4. Significant changes have occurred since this list was ratified by the CDEM Group, driven by a holistic review of the CDEM operations, retirements, and personnel changes.
5. In June 2022, it was intended that David Wilson would step down from Group Controller to assume that of an Alternate and that Ben Green steps into the Group Controller role once the pre-requisite training had been completed.
6. Several resignations of appointed staff have also been accepted by the Chief Executive since the 2019 review.
7. It is important that TCDEM has available a competent and capable pool of Group and Alternate Controllers to provide for redundancy and continuity of operations within the district during an emergency event, notwithstanding the most recent State of Emergency for ex-cyclone Gabrielle declared on 13 February 2023.
8. Currently, the list of key positions in Appendix 4 of the CDEM Group Plan is out of date and requires the CDEM Group to approve changes in appointments.

APPOINTMENTS and REAPPOINTMENTS

Group Controller

9. The Group Controller is a key position under the CDEM Act and is intended to: "... during a state of local emergency, direct and co-ordinate the use of the personnel, material, information, services, and other resources made available."
10. The position possesses extensive powers and functions under the CDEM Act during a declared local state of emergency including powers to:
 - Order evacuation or prohibit entry to places
 - Enter and/or break into places to save life, prevent injury, rescue people
 - Close roads
 - Requisition property necessary for preservation of human life
 - Direct anyone to stop activity or take action to limit extent of the emergency.
11. Since June 2022, Ben Green has completed the pre-requisite training required, and in accordance with sections 26 and 29 of the Act, it is requested the CDEM Group formally appoint Ben Green as the Gisborne District Council's Group Controller.

Alternate Group Controllers

12. The Alternate Group Controller position acts as a deputy to the Group Controller and, when called upon, possesses the same powers under the CDEM Act while the Group Controller is unavailable or standing down.
13. It is common for Alternate Controllers to be second or third tier managers from Councils, especially where the Council is a Unitary Authority.

Group Recovery Manager and Alternate Group Recovery Manager

14. The Group Recovery Manager is a key position under the CDEM Act and is intended to: "during a local transition period, ... direct and co-ordinate the use of the personnel, material, information, services, and other resources made available ... for the purpose of carrying out recovery activities."
15. The position possesses extensive powers and functions under the CDEM Act during a transition period (after the initial local state of emergency has ended and recovery efforts are initiated) including powers to:
 - Require information for recovery purposes
 - Direct works, clearing of roads and public places
 - Require conservation of food, fuel and essential supplies
 - Order evacuation or prohibit entry to places
 - Enter and/or break into places to save life, prevent injury, rescue people
 - Close roads
 - Direct anyone to stop activity or take action to limit extent of the emergency.
16. In January 2023, the current Group Recovery Manager, James Baty indicated his intention to resign from the role effective 31 March 2023.
17. TCDEM has recently recruited for a permanent role within TEMO to support ongoing recovery functions arising from the region's adverse events. Rebecca Halbert has started in this role on 19 February 2023 and is being supported and trained by Emergency Management Bay of Plenty Group Recovery Manager, Julian Reweti.
18. In accordance with section 29 of the CDEM Act, it is requested the CDEM Group appoint Rebecca Halbert as the Gisborne District Council's Group Recovery Manager.

Group Welfare Manager

19. In August 2022 the Group Welfare Manager Penny Shaw retired. TCDEM has since recruited for a permanent role within TEMO to support ongoing welfare functions arising from the region's adverse events.
20. It is requested the CDEM Group appoint Dallas Haynes as the Gisborne District Council's Group Welfare Manager.

Group Public Information Manager

21. It is requested the CDEM Group appoint the following as the Gisborne District Council's Group Public Information Managers and Alternate Group Public Information Managers
- Anita Reedy Holthausen as Group Public Information Manager
 - Diana Dobson, Melanie Thornton, Karen Hadfield, Toni Lexmond and Jade Lister-Baty as Alternate Public Information Managers

Community Link Co-ordinators

22. The voluntary efforts of our Community Link are vital to any response in Tairāwhiti. TEMO are engaging with networks within the district to recruit, train and support volunteer co-ordinators for key catchment areas.
23. The Group Plan will be updated with the Community Link Area coordinators listed:
- **Te Araroa: Hal Hovell and Michelle Wanoa**
 - **Waiapu: James Palmer and Leanne Morice**
 - **Tokomaru Bay: Lilian Ward and Horiata Raihania**
 - **Uawa: Greg Shelton and Nori Parata**
 - **Waimata: Michael Savage**
 - **Ormond: Gary Howse**
 - **Waikohu: Frank Ngatoro and Dave Pikia**
 - **Tiniroto: Jennie Law**
 - **Manutuke: Karl Scragg**
 - **Muriwai: Wayne Panapa**

ASSESSMENT of SIGNIFICANCE - AROTAKENGA o NGĀ HIRANGA

Consideration of consistency with and impact on the Regional Land Transport Plan and its implementation

Overall Process: Low Significance

This Report: Low Significance

Impacts on Council's delivery of its Financial Strategy and Long Term Plan

Overall Process: Low Significance

This Report: Low Significance

Inconsistency with Council's current strategy and policy

Overall Process: Low Significance

This Report: Low Significance

The effects on all or a large part of the Gisborne district

Overall Process: Medium Significance

This Report: High Significance

The effects on individuals or specific communities

Overall Process: Medium Significance

This Report: Medium Significance

The level or history of public interest in the matter or issue

Overall Process: Medium Significance

This Report: Medium Significance

24. The decisions or matters in this report are considered to be of **Low** significance in accordance with Council's Significance and Engagement Policy.

TANGATA WHENUA/MĀORI ENGAGEMENT - TŪTAKITANGA TANGATA WHENUA

25. Engagement is undertaken with iwi partners through the Co-ordinating Executive Group. In June 2022 the CEG supported the recommendation for Ben Green to take over as Group Controller.

COMMUNITY ENGAGEMENT - TŪTAKITANGA HAPORI

26. The community is engaged via the CDEM Group plan. The community is not required to be engaged on staff appointments to positions.

CLIMATE CHANGE – Impacts / Implications - NGĀ REREKĒTANGA ĀHUARANGI – ngā whakaaweawe / ngā ritenga

27. Not relevant to this paper.

CONSIDERATIONS - HEI WHAKAARO

Financial/Budget

28. Operational costs of the roles within the TCDEM team are within budget. There are no other financial implications.

Legal

29. The relevant sections from the CDEM Act are listed below – sections 26 and 29:

26 Appointment of Group Controllers

(1) A Civil Defence Emergency Management Group must appoint, either by name or by reference to the holder of an office, a suitably qualified and experienced person to be the Group Controller for its area.

(2) A Group must appoint, either by name or by reference to the holder of an office, at least 1 suitably qualified and experienced person to be the person or persons who are to perform the functions and duties and exercise the powers of the Group Controller on the occurrence of a vacancy in the office of Group Controller or the absence from duty of the Group Controller for any reason, for the duration of the vacancy or absence.

(3) A Group may, at any time, remove from office or replace a Group Controller appointed under subsection (1) or (2).

(4) A Group may—

(a) delegate the authority to replace the Group Controller during a state of emergency with a person appointed under subsection (2) to 1 or more of the representatives who are authorised under section 25(1) to declare a state of emergency for that group area; and

(b) impose limitations on the circumstances in which the authority delegated under paragraph (a) may be used.

29 Appointment of Group Recovery Managers

(1) A Civil Defence Emergency Management Group must appoint, either by name or by reference to the holder of an office, a suitably qualified and experienced person to be the Group Recovery Manager for its area.

(2) A Group must appoint, either by name or by reference to the holder of an office, at least 1 suitably qualified and experienced person to perform the functions and duties and exercise the powers of the Group Recovery Manager on the occurrence of a vacancy in the office of Group Recovery Manager or in the absence from duty of the Group Recovery Manager for any reason, for the duration of the vacancy or absence.

(3) A Group may, at any time, remove from office or replace a Group Recovery Manager appointed under subsection (1) or (2).

(4) A Group may—

(a) delegate the authority to replace the Group Recovery Manager during a transition period with a person appointed under subsection (2) to 1 or more of the representatives who are authorised under section 25(1)(b) to give notice of a transition period for its area; and

(b) impose conditions or limitations on the circumstances in which the authority under paragraph (a) may be used.

30. It is a legal requirement for the CDEM Group to approve any appointments to the positions of Group Controller, Alternate Group Controller, Group Recovery Manager or Alternate Recovery Manager.

POLICY and PLANNING IMPLICATIONS - KAUPAPA HERE me ngā RITENGA WHAKAMAHERE

31. Central government is undertaking a review of the legislation relevant to Civil Defence Emergency Management. It is not envisioned that the changes will have significant impact on the roles and responsibilities of the TCDEM teams.

RISKS - NGĀ TŪRARU

32. The assessed risks to Council for not nominating or training a group of Controllers are:

- High risk of burnout for current Group Controller in an emergency situation
- High risk of placing untrained Group Controllers into an emergency situation
- Being exposed to poor practice standards
- High reputational risk to Council if the pool of Group Controllers is small and untrained.

NEXT STEPS - NGĀ MAHI E WHAI AKE

Date	Action/Milestone	Comments
March 2023	Update Tairāwhiti CDEM Group Plan 2016 - 2021	
Late-2023	A review of the Tairāwhiti CDEM Group Plan 2016 – 2021 will get underway.	Community engagement will be planned for input into the draft Plan for adoption,

ATTACHMENTS - NGĀ TĀPIRITANGA

1. Attachment 1 - CDEM Group Key Position Appointment [23-57.1 - 2 pages]

Attachment 1

As approved in 2019 [report 19-261]:

Group Controller:

- John Clarke QSO, JP – reappointment (replaced by David Wilson, Feb 2020)

Alternate Group Controllers

- Keita Kohere, Gisborne District Council – no longer employed by Council
- Andrew White, Gisborne District Council – no longer employed by Council
- Salvatore (Sonny) Ali, Gisborne District Council – no longer employed by Council
- Nedine Thatcher-Swann, Gisborne District Council – new appointment
- James Baty, Gisborne District Council – reappointment
- David Wilson, Gisborne District Council – reappointment
- Helen Harris, NZTA – now Waka Kotahi
- Patrick Willock – retired

Group Recovery Manager

- James Baty, Gisborne District Council – reappointment

Alternate Group Recovery Manager

- Heather Kohn, Gisborne District Council – reappointment
- Keita Kohere, Gisborne District Council – no longer employed by Council
- Donna Shaw, Gisborne District Council – ending employment with Council

Welfare Group Manager

- Penny Shaw – soon to retire

Alternate Welfare Group Managers

- Janet Steele –no longer engaged with TCDEM
- Lynne Campbell – reappointment

Public Information Manager

- Sheridan Gundry – no longer engaged with TCDEM

Alternate Public Information Managers

- Anita Reedy Holthausen, Gisborne District Council – performing a different role at Council
- Jade Lister-Baty, Gisborne District Council – performing different role at Council
- Christine Boyce, Gisborne District Council – no longer employed by Council
- Jason Chambers, Gisborne District Council – no longer employed by Council
- Diana Dobson – new appointment

Community Link Coordinators

- Te Araroa: Hal Hovell and John Haerewa
- Waiapu: James Palmer, Hori Hern and Dan Kawhia
- Uawa: Greg Shelton and Nori Parata
- Ormond: Gary Howse and Fred Barwick
- Waikohu: Ian Smith and Dave Pikia

